

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
January 5, 2016

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities on February 7, 2015 and published in the Asbury Park Press and the New Coaster on February 12, 2015. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineer's Report
8. Plant Superintendent's Report
9. Review of resolutions on agenda

BUSINESS SESSION

10. Approval of minutes of December 1, 2015 regular meeting
11. Motion to receive and file Plant Superintendent's Report
12. Communications
13. Review of Bill List
 - a. Member comments
 - b. Public comment
14. Resolution 16-1: Payment of bills
15. Resolution 16-2: Authorizing reimbursement for 1108 Grasmere Avenue
16. Resolution 16-3: Transfer
17. Resolution 16-4: Authorize voiding of stale check
18. Member Comments
19. Public Comment
20. Closed Session
21. Adjournment

P.O. Id	Vendor Name	Item Description	Amount
15-00730	STATE OF NJ DEPT.OF TREAS.DIV.	DEC ACTIVE EMPLOYEES PREMIUMS	\$18,411.58
16-00003	STATE OF NJ DEPT.OF TREAS.DIV.	JAN RETIRED EMPLOYEE PREMIUMS	\$16,928.28
15-00687	TOWNSHIP OF OCEAN	OCTOBER GROUP LIFE PREMIUMS	\$62.42
15-00684	COOPERATIVE COMMUNICATIONS,INC	NOVEMBER TELEPHONE	\$1,425.89
15-00711	SPECTROTEL	VERIZON FIOS	\$126.70
15-00710	PITNEY BOWES INC	DM1001 RED INK CARTRIDGE	\$81.58
15-00735	BRUCE OLSEN	NOVEMBER and DECEMBER TRAVEL	\$105.60
15-00713	NEW JERSEY NATURAL GAS CO	ADMINISTRATION BUILDING	\$88.96
15-00722	DIRECT ENERGY BUSINESS	ADMINISTRATION BUILDING	\$68.06
16-00007	TREASURER, STATE OF NEW JERSEY	LICENSE FEE FOR S-1 TEST	\$70.00
15-00692	MANNA & BONELLO, P.A.	NOVEMBER LEGAL SERVICES	\$1,174.50
15-00695	GRAINGER WW INC	DISPOSABLE RESPIRATOR, N95	\$15.88
15-00699	VaultLogix	NOVEMBER COMPUTER BACKUP	\$20.00
15-00700	ADP, LLC	PAYROLL PERIOD ENDING 12/05	\$207.00
15-00700	ADP, LLC	CHECKVIEW MONTHLY FEE	\$15.70
15-00700	ADP, LLC	PAYROLL PERIOD ENDING 12/19	\$168.25
15-00704	TECHNATYPE	TYPEWRITER MAINTENANCE	\$0.00
15-00704	TECHNATYPE	OCTOBER 23rd to DECEMBER 31st	\$36.50
15-00721	TOWNSHIP OF OCEAN	NOVEMBER LETTER COPIER PAPAER	\$55.88
15-00679	ONE CALL CONCEPTS, INC	NOVEMBER REGULAR LOCATES	\$177.32
15-00679	ONE CALL CONCEPTS, INC	NOVEMBER VOICE TICKETS	\$5.00
15-00686	PILOT ELECTRIC CO INC	REBUILD LARGE HANSEN GEARBOX	\$6,800.00
15-00601	PYRZ WATER SUPPLY CO. INC.	CHECK VALVE CARTRIDGE WITH	\$437.00
15-00601	PYRZ WATER SUPPLY CO. INC.	GRIFFCO BACK PRESSURE VALVE	\$320.00
15-00676	APPLIED ANALYTICS INC	CIRCULAR CHART, RANGE: 0 - 20	\$150.00
15-00676	APPLIED ANALYTICS INC	FREIGHT, HANDLING, INSURANCE	\$27.16
15-00680	BRIAN LEFFERSON LANDSCAPING	NOVEMBER LAWN MAINTENANCE	\$145.00
15-00680	BRIAN LEFFERSON LANDSCAPING	NOVEMBER LEAF CLEANUP	\$145.00
15-00681	SEABOARD WELDING SUPPLY INC	NOVEMBER CYLINDER RENTAL	\$31.25
15-00681	SEABOARD WELDING SUPPLY INC	NOVEMBER PROPANE RENTAL	\$6.25
15-00681	SEABOARD WELDING SUPPLY INC	NOV RARE GAS CYLINDER RENTAL	\$7.00
15-00688	SNAP ON INCORPORATED	REPAIR KIT FOR YA700	\$49.50
15-00691	COOPER ELECTRIC SUPPLY CO	ALU ARM BLK WHT GRN	\$228.10
15-00691	COOPER ELECTRIC SUPPLY CO	LKG RCPT-NMA L5-30R	\$36.67
15-00691	COOPER ELECTRIC SUPPLY CO	WP BOX 1G DP 3 (3/4 OUTS) GRY	\$12.46
15-00691	COOPER ELECTRIC SUPPLY CO	1 GANG RCPT ENCL	\$17.48
15-00691	COOPER ELECTRIC SUPPLY CO	BXR P1 B-X STAPLE 100PK	\$1.69
15-00691	COOPER ELECTRIC SUPPLY CO	BREAKER 30A 1P 120 V 10K QP	\$5.69
15-00694	TRANS BEARING CO INC	IDC-2285 / UCP211-32	\$168.40
15-00695	GRAINGER WW INC	V-BELT, COGGED, BX62	\$69.84
15-00697	NAPA AUTO PARTS	HYDRAULIC OIL	\$115.98
15-00698	NEPTUNE AUTO SUPPLY	MIL-S-716	\$6.99
15-00701	HACH CHEMICAL COMPANY	GLOVES LARGE	\$387.80
15-00712	TOWNE HARDWARE	FANTASTIC	\$4.99
15-00712	TOWNE HARDWARE	INSECT SPRAY	\$6.99
15-00714	PYRZ WATER SUPPLY CO. INC.	FLAT WASHER	\$33.96
15-00714	PYRZ WATER SUPPLY CO. INC.	SPLIT WASHER #434-0009-002	\$33.96
15-00714	PYRZ WATER SUPPLY CO. INC.	SPACER	\$45.78
15-00714	PYRZ WATER SUPPLY CO. INC.	HEX NUT #435-0000-042	\$33.96
15-00714	PYRZ WATER SUPPLY CO. INC.	DIAPHRAGM	\$116.00
15-00714	PYRZ WATER SUPPLY CO. INC.	QUART MOBIL SHC-629 GEAR OIL	\$34.00
15-00714	PYRZ WATER SUPPLY CO. INC.	FREIGHT	\$7.70
15-00723	SIPERSTEIN PAINT	15-25 PAINT	\$52.24
15-00723	SIPERSTEIN PAINT	SUPER ONE COAT WHITE	\$46.90
15-00723	SIPERSTEIN PAINT	9" x 3/8" MERINO ROLLER	\$16.44
15-00723	SIPERSTEIN PAINT	CORTEZ ANG. TYNEX/ORI	\$15.80
15-00723	SIPERSTEIN PAINT	2" DOLPHIN TAPE	\$3.95
15-00725	GRAINGER WW INC	V-BELT, COGGED, BX44	\$91.26
15-00726	THE HOME DEPOT	1/2" x 4' x 8' DRYWALL	\$36.56
15-00726	THE HOME DEPOT	12' PAINTERS PLASTIC	\$24.98
15-00726	THE HOME DEPOT	DISCOUNT	-\$2.16
15-00726	THE HOME DEPOT	KEYED SCHLAGE DOOR HANDLE	\$39.79
15-00729	MODERN GROUP LTD.	HYSTER LIFT SERVICE	\$0.00
15-00729	MODERN GROUP LTD.	LABOR	\$286.50
15-00729	MODERN GROUP LTD.	SERVICE CALL CHARGE	\$50.00
15-00729	MODERN GROUP LTD.	SUPPLIES CHARGE	\$10.00
15-00729	MODERN GROUP LTD.	ROTELLATRIIP 15W40	\$66.66
15-00729	MODERN GROUP LTD.	FUEL FILTER (IT044933)	\$6.91
15-00729	MODERN GROUP LTD.	FUEL FILTER (IT045675)	\$20.28
15-00729	MODERN GROUP LTD.	FILTER ASSY AIR	\$21.32
15-00729	MODERN GROUP LTD.	RL OIL FILTER	\$11.63
15-00732	OCEANSIDE SERVICE INC.	DIAGNOSTIC AT MAIN PUMP BLDG	\$130.00
15-00703	JERSEY CENTRAL POWER & LIGHT	TREATMENT PLANT	\$6,933.43
15-00713	NEW JERSEY NATURAL GAS CO	CONTROL BUILDING	\$253.47
15-00713	NEW JERSEY NATURAL GAS CO	MAIN PUMP BUILDING	\$39.59

15-00713	NEW JERSEY NATURAL GAS CO	LAB and GARAGE	\$80.54
15-00713	NEW JERSEY NATURAL GAS CO	SLUDGE BUILDING	\$63.68
15-00722	DIRECT ENERGY BUSINESS	CONTROL BUILDING	\$4.18
15-00722	DIRECT ENERGY BUSINESS	MAIN PUMP BUILDING	\$15.54
15-00722	DIRECT ENERGY BUSINESS	SLUDGE BUILDING	\$41.12
15-00722	DIRECT ENERGY BUSINESS	LAB and GARAGE	\$59.11
15-00689	NEW JERSEY AMERICAN WATER	224 ROOSEVELT AVENUE	\$520.15
15-00696	ACCURATE WASTE REMOVAL	NOVEMBER SLUDGE DISPOSAL	\$23,296.00
15-00696	ACCURATE WASTE REMOVAL	NOVEMBER 3rd SERVICE CHARGE	\$150.00
15-00088	ALTERNATE POWER INC	FOURTH QUARTERLY MAINTENANCE	\$2,007.50
15-00088	ALTERNATE POWER INC	GENERATOR MAINTENANCE (NEW)	\$0.00
15-00088	ALTERNATE POWER INC	FIRST MAINTENANCE ON NEW	\$875.00
15-00088	ALTERNATE POWER INC	SECOND MAINTENANCE ON NEW	\$875.00
15-00088	ALTERNATE POWER INC	GENERATOR MAINTENANCE ON	\$225.00
15-00693	WASTE MANAGEMENT OF NJ	GRIT REMOVAL ON NOVEMBER 23rd	\$1,575.00
15-00687	TOWNSHIP OF OCEAN	OCTOBER GASOLINE USAGE	\$306.57
15-00719	TOWNSHIP OF OCEAN	AUGUST GASOLINE USAGE	\$515.70
15-00719	TOWNSHIP OF OCEAN	AUGUST GASOLINE USAGE	\$191.26
15-00721	TOWNSHIP OF OCEAN	NOVEMBER GAS USAGE	\$321.02
15-00718	NEPTUNE AUTO SUPPLY	WAGNER HYD	\$16.38
15-00718	NEPTUNE AUTO SUPPLY	NON CHLOR BRK KLEEN	\$7.98
15-00718	NEPTUNE AUTO SUPPLY	DOT 3 QTS	\$6.99
15-00724	MONMOUTH TRUCK EQUIPMENT	LIGHT-PASSENGER SIDE	\$160.00
15-00724	MONMOUTH TRUCK EQUIPMENT	MARKERS, YNLONG, FLORESCENT OR	\$37.95
15-00697	NAPA AUTO PARTS	OIL FILTER	\$6.99
15-00697	NAPA AUTO PARTS	5W20 OIL	\$34.80
15-00683	TELEDYNE ISCO	5800 REFRIGERATED SAMPLER	\$4,768.50
15-00683	TELEDYNE ISCO	1-BOTTLE CONFIGURATION	\$180.00
15-00683	TELEDYNE ISCO	3/8" x 25' VINYL SUCTION LINE	\$105.00
15-00683	TELEDYNE ISCO	SHIPPING	\$205.00
15-00683	TELEDYNE ISCO	LESS TRADE IN ON ITEMS 1 -3	\$0.00
15-00685	EUROFINS QC, INC.	SLUDGE COMPOSITE TABLE I	\$104.40
15-00685	EUROFINS QC, INC.	SAMPLES RECEIVED OCTOBER 29th	\$90.00
15-00685	EUROFINS QC, INC.	SAMPLES RECEIVED NOVEMBER 3rd	\$90.00
15-00685	EUROFINS QC, INC.	SAMPLES RECEIVED NOVEMBER 4th	\$53.00
15-00685	EUROFINS QC, INC.	SAMPLES RECEIVED NOVEMBER 5th	\$113.00
15-00685	EUROFINS QC, INC.	EFFLUENT GRAB SAMPLE RECEIVED	\$90.00
15-00685	EUROFINS QC, INC.	SAMPLES RECEIVED NOVEMBER 10th	\$155.30
15-00685	EUROFINS QC, INC.	SAMPLES RECEIVED NOVEMBER 12th	\$90.00
15-00685	EUROFINS QC, INC.	SAMPLES RECEIVED NOVEMBER 17th	\$90.00
15-00685	EUROFINS QC, INC.	SAMPLES RECEIVED NOVEMBER 19th	\$200.00
15-00624	STAPLES CREDIT PLAN	BLACK INK CARTRIDGE	\$66.99
15-00624	STAPLES CREDIT PLAN	REWARDS PRICE DISCOUNT	-\$10.05
15-00624	STAPLES CREDIT PLAN	COLOR INK CARTRIDGE	\$33.99
15-00624	STAPLES CREDIT PLAN	REWARDS PRICE DISCOUNT	-\$5.10
15-00624	STAPLES CREDIT PLAN	MEMOREX CD/DVD	\$8.99
15-00624	STAPLES CREDIT PLAN	STAPLES 100PK DVD+	\$29.99
15-00705	LEE BATTERY SERVICE INC	1231PMF HD BATTERY	\$118.24
15-00734	DONALD J. & KATHRYN C. GEIGER	REIMBURSEMENT FOR CLEANUP COST	\$321.00
15-00703	JERSEY CENTRAL POWER & LIGHT	WAYSIDE PUMP STATION	\$30.96
15-00703	JERSEY CENTRAL POWER & LIGHT	LONGVIEW PUMP STATION	\$57.03
15-00703	JERSEY CENTRAL POWER & LIGHT	ASBURY AVENUE PUMP STATION	\$88.85
15-00703	JERSEY CENTRAL POWER & LIGHT	GREEN GROVE ROAD PUMP STATION	\$115.32
15-00703	JERSEY CENTRAL POWER & LIGHT	NORWOOD PUMP STATION	\$48.29
15-00703	JERSEY CENTRAL POWER & LIGHT	WHALEPOND PUMP STATION	\$199.07
15-00703	JERSEY CENTRAL POWER & LIGHT	COLONIAL TERRACE PUMP STATION	\$0.00
15-00703	JERSEY CENTRAL POWER & LIGHT	RELIEF STATION	\$0.00
15-00703	JERSEY CENTRAL POWER & LIGHT	INTERLAKEN PUMP STATION	\$0.00
15-00703	JERSEY CENTRAL POWER & LIGHT	ALLENHURST FLOW METER	\$2.81
15-00703	JERSEY CENTRAL POWER & LIGHT	ROLLING MEADOWS PUMP STATION	\$33.49
15-00703	JERSEY CENTRAL POWER & LIGHT	CEDAR VILLAGE PUMP STATION	\$84.85
15-00713	NEW JERSEY NATURAL GAS CO	ROLLING MEADOWS PUMP STATION	\$25.50
15-00713	NEW JERSEY NATURAL GAS CO	CEDAR VILLAGE PUMP STATION	\$26.01
15-00722	DIRECT ENERGY BUSINESS	ROLLING MEADOWS PUMP STATION	\$0.53
15-00722	DIRECT ENERGY BUSINESS	CEDAR VILLAGE PUMP STATION	\$1.11
15-00689	NEW JERSEY AMERICAN WATER	GREEN GROVE ROAD CORNER	\$13.60
15-00689	NEW JERSEY AMERICAN WATER	MAIN STREET	\$40.63
15-00689	NEW JERSEY AMERICAN WATER	LINCOLN DRIVE	\$13.60
15-00689	NEW JERSEY AMERICAN WATER	ROLLING MEADOWS PUMP STATION	\$108.80
15-00687	TOWNSHIP OF OCEAN	OCTOBER GASOLINE USAGE	\$271.96
15-00721	TOWNSHIP OF OCEAN	NOVEMBER GAS USAGE	\$201.58
15-00724	MONMOUTH TRUCK EQUIPMENT	5590CA ECCO LIGHT BAR	\$289.00
15-00726	THE HOME DEPOT	30 AMP TRAVEL TRAILER PANEL	\$28.00
15-00726	THE HOME DEPOT	DISCOUNT	-\$1.40
15-00726	THE HOME DEPOT	DISCOUNT	-\$2.00
15-00687	TOWNSHIP OF OCEAN	OCTOBER DIESEL USAGE	\$434.23
15-00719	TOWNSHIP OF OCEAN	AUGUST DIESEL USAGE	\$77.05
15-00719	TOWNSHIP OF OCEAN	AUGUST GROUP LIFE PREMIUM	\$62.40
15-00721	TOWNSHIP OF OCEAN	NOVEMBER DIESEL USAGE	\$62.74
15-00721	TOWNSHIP OF OCEAN	NOVEMBER GROUP LIFE PREMIUMS	\$62.40
15-00728	CERTIFIED LABORATORIES	CHERRY MATT	\$1,398.25
RI000345	T & M ASSOCIATES	WANAMASSA WOODS	\$9,977.50
RI000346	T & M ASSOCIATES	ENCLAVE AT OCEAN - APP #181	\$397.21
EIT00434	MASER CONSULTING P.A.	BRIDGE O-11 EMERGENCY REPAIRS	\$790.00
EIT00434	MASER CONSULTING P.A.	INTERLAKEN PS RECONSTRUCTION	\$245.00
EIT00434	MASER CONSULTING P.A.	INTERLAKEN PS BULKHEAD REPLACE	\$1,741.79

AUTHORIZING REIMBURSEMENT FOR 1108 GRASMERE AVENUE

WHEREAS, on or around October 16, 2015, the resident of 1108 Grasmere Avenue (the “Property”) experienced a blockage preventing sewage from leaving the property; and

WHEREAS, the Authority determined the blockage was in the line maintained by the Authority and the line was repaired on October 16, 2015; and

WHEREAS, prior to the line being repaired, the sewage backed-up into the resident’s bathroom requiring cleaning; and

WHEREAS, the resident submitted a bill in the amount of \$321.00 to the Authority requesting reimbursement for the clean-up.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes payment in the amount of \$321.00 to Donald J. and Kathryn C. Geiger in full satisfaction of any responsibility the Authority might have for the blockage affecting the Property.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 5, 2016.

RALPH E. STUBBS, Secretary

TRANSFER

WHEREAS, the Township of Ocean Sewerage Authority adopted its annual budget for 2015 and has set aside funds to be spent in connection with certain budget appropriations; and

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for additional funds in certain budget appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority, that the following transfers be approved:

TO:

Administration	Administration Salaries 5-01-50-500-102	\$ 4,200.00
	Hospitalization Insurance 5-01-50-500-301	\$ 3,000.00
	Engineering 5-01-50-500-313	\$ 10,000.00
	Legal 5-01-50-500-314	\$ 5,000.00
Treatment Plant	Plant Salary 5-01-60-600-101	\$ 22,000.00

FROM:

Administration	Office Salaries 5-01-50-500-103	\$ 10,400.00
	Township of Ocean Approp 5-01-50-500-402	\$ 11,800.00
Treatment Plant	Liquid Oxygen 5-01-60-600-303	\$ 4,000.00
	Bioxide Plant 5-01-60-600-370	\$ 18,000.00

AND BE IT FURTHER RESOLVED that two (2) certified copies of this Resolution be forwarded to the Director, Division of Local Government Services.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on December 1, 2015.

RALPH E. STUBBS, Secretary

RESOLUTION 16 - 4

AUTHORIZE VOIDING OF STALE CHECK

WHEREAS, it is sound financial practice to void stale checks (checks issued more than one year ago); and

WHEREAS, there is one stale check in the Authority's payroll account.

NOW, THEREFORE BE IT RESOLVED by the Township of Ocean Sewerage Authority that the Executive Director is authorized to void check number 775 issued from the Authority's payroll account in the amount of \$451.63, issued December 5, 2014.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 5, 2016.

RALPH E. STUBBS, Secretary