

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
January 6, 2015

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities on February 6, 2014 and emailed to the Asbury Park Press and The Coaster on February 7, 2014. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Chairman's 2014 Recap
6. Executive Director's Report
7. Auditor's Report
8. Attorney's Report
9. Engineer's Report
10. Plant Superintendent's Report
11. Review of resolutions on agenda

BUSINESS SESSION

12. Approval of minutes of December 2, 2014 regular meeting
13. Motion to receive and file Plant Superintendent's Report
14. Communications
15. Review of Bill List
 - a. Member comments
 - b. Public comment
16. [Resolution 15-1](#): Payment of bills
17. [Resolution 15-2](#): Authorizing execution of contract with Hall & Associates for CPO and Ammonia-Nitrogen reports
18. [Resolution 15-3](#): Authorizing grant of preliminary and tentative approvals for Heritage Village at Oakhurst - application number 179

19. [Resolution 15-4](#): Designating New Jersey Utility Authorities Joint Insurance Fund Commissioner
20. [Resolution 15-5](#): Authorizing appointment of Public Agency Compliance Officer for 2015
21. [Resolution 15-6](#): Authorizing award of contract for the Ocean Outfall Diffuser Pipeline Repairs Project to Atlantic Subsea, Inc. in the amount of \$333,503.00
22. [Resolution 15-7](#): Authorizing extension of time for completion of Ocean Outfall Diffuser Wye Replacement Project until May 31, 2015
23. [Resolution 15-8](#): Authorizing approval of petty cash fund and custodian of petty cash fund
24. Member Comments
25. Public Comment
26. Closed Session
27. Adjournment

RESOLUTION 15 - 1

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 215,731.26
REVIEW and INSPECTION	462.00
EIT and CONSTRUCTION	641.40
RENEW and REPLACEMENT	
TOTAL BILLS PAYABLE	\$ 216,834.66

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 6, 2015.

RALPH E. STUBBS, Secretary

BILL LIST SUMMARY

Meeting Date January 6, 2015

General Fund Vouchers	\$215,731.26	
Bill List Total		\$131,585.64
Add: PO 15-00001 (NJUA JIF)		\$65,181.09
Add: PO 15-00004 (Garden State Fire)		\$328.20
Add: PO 15-00006 (Delta Dental)		\$2,140.73
Add: PO 15-00007 (Pitney Bowes)		\$90.00
Add: PO 15-00008 (Waste Management)		\$73.45
Add: PO 15-00009 (State of NJ-retirees)		\$17,270.14
Add: PO 15-00010 (Verizon)		\$165.41
Construction	\$641.40	
Bridge O-11		\$641.40
Maser Consulting		\$641.40
EIT Traditional	\$0.00	
2013 Project		\$0.00
CME Associates		
2015 Project		\$0.00
Maser Consulting		
Renewal & Replacement	\$0.00	
Review & Inspection	\$462.00	
Grant Estates		\$462.00
CME Associates		\$462.00
Wanamassa Woods		\$0.00
T&M Associates		
Taco Bell Drive Thru		\$0.00
T&M Associates		
TOTAL BILL LIST AMOUNT		<u>\$216,834.66</u>

P.O. Id	Vendor Name	Item Description	Amount
14-00741	STATE OF NJ DEPT.OF TREAS.DIV.	DEC ACTIVE EMPLOYEES PREMIUM	\$16,948.32
14-00734	TOWNSHIP OF OCEAN	NOVEMBER GROUP LIFE PREMIUMS	\$62.40
14-00705	COOPERATIVE COMMUNICATIONS,INC	NOVEMBER TELEPHONE CHARGES	\$1,414.88
14-00723	VERIZON ONLINE	HI-SPEED INTERNET 732-517-0695	\$68.99
14-00723	VERIZON ONLINE	HI-SPEED INTERNET 732-531-7304	\$39.99
14-00585	MGL Printing Solutions	ORDER OPERATING CHECKS	\$0.00
14-00585	MGL Printing Solutions	OPERATING ACCOUNT CHECK ORDER	\$300.00
14-00740	BRUCE OLSEN	DECEMBER MILEAGE TO ELECTRICAL	\$52.80
14-00724	NEW JERSEY NATURAL GAS CO	ADMINISTRATION BUILDING	\$138.50
14-00733	DIRECT ENERGY BUSINESS	ADMINISTRATION BUILDING	\$119.47
14-00739	BRIAN LEFFERSON LANDSCAPING	2014 FINAL CLEAN-UP	\$500.00
14-00585	MGL Printing Solutions		\$700.00
14-00744	STAPLES CREDIT PLAN	2015 WEEKLY PLANNER	\$22.99
14-00722	ASBURY PARK PRESS	OUTFALL DIFFUSER REPAIR	\$108.50
14-00730	THE NEW COASTER	NOTICE OF PROFESSIONAL APPOINT	\$15.23
14-00725	T & M ASSOCIATES	2014 MEETINGS and ANNUAL INSP	\$958.00
14-00725	T & M ASSOCIATES	VFD CONSTRUCTION ADMIN	\$745.00
14-00725	T & M ASSOCIATES	2014 GENERAL SERVICES	\$2,286.75
14-00731	T & M ASSOCIATES	2014 GENERAL SERVICES	\$0.00
14-00731	T & M ASSOCIATES	DEAL LAKE POINT DRIVE REVIEW	\$563.00
14-00731	T & M ASSOCIATES	MAIN PUMP BUILDING VFD REPLACE	\$1,820.32
14-00749	T & M ASSOCIATES	GENERAL REIMBURSABLE EXPENSES	\$673.86
14-00706	MANNA & BONELLO, P.A.	NOVEMBER LEGAL BILL	\$870.00
14-00737	HALL & ASSOCIATES	MIXING ZONE JUSTIFICATION RPRT	\$6,750.00
14-00585	MGL Printing Solutions		\$250.00
14-00585	MGL Printing Solutions	SHIPPING and HANDLING	\$96.00
14-00710	VaultLogix	NOVEMBER COMPUTER BACKUP	\$20.00
14-00716	ADP INC	PAYROLL PERIOD ENDING 12/6	\$198.25
14-00716	ADP INC	PAYROLL PERIOD ENDING 12/20	\$222.05
14-00704	CINTAS CORPORATION #062	INVOICE DATED 12/3	\$139.31
14-00704	CINTAS CORPORATION #062	INVOICE DATED 12/10	\$139.31
14-00704	CINTAS CORPORATION #062	INVOICE DATED 12/17	\$139.31
14-00704	CINTAS CORPORATION #062	INVOICE DATED 12/24	\$139.31
14-00704	CINTAS CORPORATION #062	INVOICE DATED 12/31	\$139.31
14-00732	DANIEL MILLER	2014 WORK BOOT REIMBURSEMENT	\$129.99
14-00703	ONE CALL CONCEPTS, INC	NOVEMBER REGULAR LOCATES	\$197.64
14-00702	PILOT ELECTRIC CO INC	CASE HARDENED SHAFT ASSEMBLY	\$300.00
14-00709	TOWNE HARDWARE	SLEDGE HANDLE	\$11.99
14-00709	TOWNE HARDWARE	FLUORESCENT LIGHT BULBS	\$13.98
14-00709	TOWNE HARDWARE	25 FOOT ELECTRICAL CORD	\$12.99
14-00709	TOWNE HARDWARE	GLOVES	\$5.99
14-00709	TOWNE HARDWARE	BLACK RUSTOLEUM	\$12.99
14-00709	TOWNE HARDWARE	CHIP BRUSH	\$1.99
14-00709	TOWNE HARDWARE	CHIP BRUSH	\$0.99
14-00709	TOWNE HARDWARE	BATTERY	\$3.99
14-00709	TOWNE HARDWARE	BATTERY	\$4.99
14-00709	TOWNE HARDWARE	FLUORSCENT LIGHT BULB	\$17.98
14-00709	TOWNE HARDWARE	JERSEY GLOVES	\$2.99
14-00748	THE HOME DEPOT	50 GAL HOT WATER HEATHER	\$439.00
14-00748	THE HOME DEPOT	1.7 oz FLUX	\$3.74
14-00748	THE HOME DEPOT	1/2" x 6" ACID BRUSH	\$0.57
14-00748	THE HOME DEPOT	1 LB LEAD-FREE SILVER SOLDER	\$20.87
14-00748	THE HOME DEPOT	5% OFF CREDIT OFFER	-\$23.21
14-00735	AIR LIQUIDE AMERICA L.P.	LIQUID OXYGEN DELIVERY 12/11	\$1,576.46
14-00738	MIRACLE CHEMICAL CO	SODIUM HYPOCHLORITE DELIVERY	\$4,826.90
14-00714	JERSEY CENTRAL POWER & LIGHT	TREATMENT PLANT	\$20,146.96
14-00724	NEW JERSEY NATURAL GAS CO	CONTROL BUILDING	\$277.53
14-00724	NEW JERSEY NATURAL GAS CO	MAIN PUMP BUILDING	\$285.07
14-00724	NEW JERSEY NATURAL GAS CO	LAB and GARAGE	\$209.10
14-00724	NEW JERSEY NATURAL GAS CO	SLUDGE BUILDING	\$123.30
14-00733	DIRECT ENERGY BUSINESS	CONTROL BUILDING	\$31.99
14-00733	DIRECT ENERGY BUSINESS	MAIN PUMP BUILDING	\$273.74
14-00733	DIRECT ENERGY BUSINESS	SLUDGE BUILDING	\$103.45
14-00733	DIRECT ENERGY BUSINESS	LAB and GARAGE	\$193.80
14-00721	NJ AMERICAN WATER CO	224 ROOSEVELT AVENUE	\$314.02
14-00712	ACCURATE WASTE REMOVAL	NOVEMBER SLUDGE DISPOSAL	\$18,837.00
14-00538	CERTIFIED LABORATORIES	DECEMBER 2014	\$274.08
14-00699	INGERSOLL-RAND COMPANY	ACTUATOR, THERMAL (181 Deg F)	\$46.00
14-00699	INGERSOLL-RAND COMPANY	PLUG, VALVE THERMAL PEGASUS II	\$42.00
14-00699	INGERSOLL-RAND COMPANY	FREIGHT	\$6.00
14-00699	INGERSOLL-RAND COMPANY	BASE TIME CHARGE	\$440.00
14-00699	INGERSOLL-RAND COMPANY	FUEL SURCHARGE	\$45.00
14-00711	WASTE MANAGEMENT OF NJ	GRIT DUMPSTER REMOVAL - 11/4	\$1,500.00
14-00734	TOWNSHIP OF OCEAN	NOVEMBER GASOLINE USAGE	\$462.23
14-00715	MONMOUTH TRUCK EQUIPMENT	HOSE ASSY 1/4 x 45 LG CM	\$58.00

14-00715	MONMOUTH TRUCK EQUIPMENT	HYD COUPLER ASSY BLOCK/HOSE	\$44.95
14-00715	MONMOUTH TRUCK EQUIPMENT	WEATHER PLUG and CAP KIT	\$15.95
14-00709	TOWNE HARDWARE	ANTIFREEZE	\$14.99
14-00709	TOWNE HARDWARE	SW 30 OIL	\$14.97
14-00709	TOWNE HARDWARE	5-30 OIL	\$19.96
14-00718	HACH CHEMICAL COMPANY	DPD TOTAL CHLORINE, 10mL	\$166.60
14-00720	FISHER SCIENTIFIC INC	SOD THIOSULFATE N/40 CERT 1L	\$37.85
14-00720	FISHER SCIENTIFIC INC	FB NITRILE GLV PF LF M 100/PK	\$390.56
14-00744	STAPLES CREDIT PLAN	SLIDE LOCK REPORT	\$2.49
14-00744	STAPLES CREDIT PLAN	EVERY HEAVY DUTY	\$1.00
14-00744	STAPLES CREDIT PLAN	YOUR REWARDS PRICE	-\$0.20
14-00744	STAPLES CREDIT PLAN	HP 56 BLACK INK	\$28.99
14-00744	STAPLES CREDIT PLAN	YOUR REWARDS PRICE	-\$2.90
14-00744	STAPLES CREDIT PLAN	COUPON NO. 9031407755259760	-\$2.61
14-00744	STAPLES CREDIT PLAN	STAPLES MOVE & STORAGE	\$3.79
14-00744	STAPLES CREDIT PLAN	EVERY HEAVY DUT V	\$1.00
14-00744	STAPLES CREDIT PLAN	YOUR REWARDS PRICE	-\$0.20
14-00708	QC LABORATORIES	SAMPLES RECEIVED 10/23	\$104.40
14-00708	QC LABORATORIES	SAMPLES RECEIVED 10/30	\$156.00
14-00708	QC LABORATORIES	SAMPLES RECEIVED 11/13	\$60.00
14-00745	PILOT ELECTRIC CO INC	EMERGENCY REPAIRS ON AN OEM	\$0.00
14-00745	PILOT ELECTRIC CO INC	PARTS	\$3,718.00
14-00745	PILOT ELECTRIC CO INC	LABOR	\$868.00
14-00736	SHORE INDUSTRIAL SUPPLY CORP	1/2 x 20ft SCH 80 PVC PIPE PE	\$2.83
14-00736	SHORE INDUSTRIAL SUPPLY CORP	1/2 PVC 90 ELL SOC SCH80	\$5.10
14-00736	SHORE INDUSTRIAL SUPPLY CORP	1/2 PVC COUP SOC SCH80	\$3.07
14-00736	SHORE INDUSTRIAL SUPPLY CORP	1/2 PVC FEM ADPT SOCXFPT SCH80	\$2.88
14-00736	SHORE INDUSTRIAL SUPPLY CORP	1/2 PVC 45 ELL SOC SCH80	\$3.20
14-00736	SHORE INDUSTRIAL SUPPLY CORP	1/2 PT OATEY PVC CPVC PRIMER	\$4.16
14-00736	SHORE INDUSTRIAL SUPPLY CORP	1/2 PT OATEY PVC CEMENT MEDIUM	\$4.22
14-00742	LEE BATTERY SERVICE INC	904D BATTERY	\$162.68
14-00743	SHORE INDUSTRIAL SUPPLY CORP	4x4 CI/PL x CI/PL FERNCO CPLG	\$18.90
14-00743	SHORE INDUSTRIAL SUPPLY CORP	4 X 20ft SCH 40 PVC PIPE PE	\$47.39
14-00743	SHORE INDUSTRIAL SUPPLY CORP	4 PVC COUP SOC SCH40	\$3.90
14-00743	SHORE INDUSTRIAL SUPPLY CORP	4 FERNCO COUPLING CLAY xCAST	\$12.60
14-00743	SHORE INDUSTRIAL SUPPLY CORP	1 x 25ft TP 100 TAPE MEASURE	\$7.67
14-00713	MARK WOSZCZAK	101 LARCHWOOD AVENUE	\$6,551.25
14-00713	MARK WOSZCZAK	1701 HOLBROOK STREET	\$4,198.00
14-00714	JERSEY CENTRAL POWER & LIGHT	WAYSIDE PUMP STATION	\$75.80
14-00714	JERSEY CENTRAL POWER & LIGHT	LONGVIEW PUMP STATION	\$152.33
14-00714	JERSEY CENTRAL POWER & LIGHT	ASBURY AVENUE PUMP STATION	\$168.86
14-00714	JERSEY CENTRAL POWER & LIGHT	ASBURY AVENUE PUMP STATION	\$175.96
14-00714	JERSEY CENTRAL POWER & LIGHT	GREEN GROVE PUMP STATION	\$310.82
14-00714	JERSEY CENTRAL POWER & LIGHT	GREEN GROVE PUMP STATION	\$331.55
14-00714	JERSEY CENTRAL POWER & LIGHT	NORWOOD AVENUE PUMP STATION	\$78.05
14-00714	JERSEY CENTRAL POWER & LIGHT	WHALEPOND PUMP STATION	\$682.25
14-00714	JERSEY CENTRAL POWER & LIGHT	COLONIAL TERRACE PUMP STATION	\$58.02
14-00714	JERSEY CENTRAL POWER & LIGHT	RELIEF PUMP STATION	\$34.39
14-00714	JERSEY CENTRAL POWER & LIGHT	INTERLAKEN PUMP STATION	\$1,262.18
14-00714	JERSEY CENTRAL POWER & LIGHT	ALLENHURST FLOW METER	\$3.25
14-00714	JERSEY CENTRAL POWER & LIGHT	ROLLING MEADOWS PUMP STATION	\$77.48
14-00714	JERSEY CENTRAL POWER & LIGHT	CEDAR VILLAGE PUMP STATION	\$184.42
14-00714	JERSEY CENTRAL POWER & LIGHT	ASBURY AVENUE PUMP STATION	-\$125.28
14-00714	JERSEY CENTRAL POWER & LIGHT	GREEN GROVE PUMP STATION	-\$410.78
14-00724	NEW JERSEY NATURAL GAS CO	ROLLING MEADOWS PUMP STATION	\$25.00
14-00724	NEW JERSEY NATURAL GAS CO	CEDAR VILLAGE PUMP STATION	\$25.00
14-00733	DIRECT ENERGY BUSINESS	CEDAR VILLAGE PUMP STATION	\$1.20
14-00733	DIRECT ENERGY BUSINESS	ROLLING MEADOWS PUMP STATION	\$0.00
14-00721	NJ AMERICAN WATER CO	N ROLLING MEADOWS BLVD PUMPSTA	\$103.05
14-00721	NJ AMERICAN WATER CO	GREEN GROVE ROAD CORNER	\$12.88
14-00721	NJ AMERICAN WATER CO	MAIN STREET	\$8.33
14-00721	NJ AMERICAN WATER CO	LINCOLN DRIVE	\$12.88
14-00734	TOWNSHIP OF OCEAN	NOVEMBER GASOLINE USAGE	\$388.36
14-00658	LESTER GLENN FORD	GASKET	\$8.97
14-00658	LESTER GLENN FORD	VALVE ASY TH	\$78.65
14-00734	TOWNSHIP OF OCEAN	NOVEMBER DIESEL USAGE	\$134.87
14-00717	CERTIFIED LABORATORIES	CHERRY MATT	\$1,398.25
RI000335	CME ASSOCIATES	GRANT ESTATES	\$462.00
14-00725	T & M ASSOCIATES	OCEAN OUTFALL WYE REPLACEMENT	\$2,292.11
14-00731	T & M ASSOCIATES	OUTFALL WYE REPAIRS	\$668.00
14-00750	NJ DEPARTMENT OF TREASURY	NJDEP WATERFRONT DEVELOPMENT	\$17,720.00
EIT00409	MASER CONSULTING P.A.	MONMOUTH COUNTY BRIDGE O-11	\$250.00
EIT00409	MASER CONSULTING P.A.	MONMOUTH COUNTY BRIDGE O-11	\$390.00
EIT00409	MASER CONSULTING P.A.	MONMOUTH COUNTY BRIDGE O-11	\$1.40

AUTHORIZING EXECUTION OF CONTRACT WITH HALL & ASSOCIATES FOR CPO AND AMMONIA-NITROGEN REPORTS

WHEREAS, the Authority accepted a proposed settlement with the New Jersey Department of Environmental Protection (“NJDEP”) on the issue of mixing zone justification with regard to the Authority’s New Jersey Pollution Discharge Elimination System permit (the “Permit”); and

WHEREAS, as part of the settlement, the Authority has the option to provide facility specific report providing the technical justification for making a determination of “no reasonable potential” for exceeding the surface water quality standards for CPO to exceed the SWQC for ammonia-nitrogen; and

WHEREAS, the Authority has previously worked with Hall & Associates on similar Permit issues; and

WHEREAS, Hall & Associates have entered into agreements with similarly-situated authorities on this issue; and

WHEREAS, the Authority’s Executive Director certifies there are sufficient funds available in the Authority’s legal line item for this agreement.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes the Chairman and Executive Director to execute the attached Authorization to Provide Services with Hall & Associates.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 6, 2015.

RALPH E. STUBBS, Secretary

AUTHORIZING GRANT OF PRELIMINARY AND TENTATIVE APPROVALS FOR HERITAGE VILLAGE AT OAKHURST - APPLICATION NUMBER 179

WHEREAS, preliminary and tentative applications were submitted for Heritage Village at Oakhurst or about December 10, 2014; and

WHEREAS, the Authority’s engineer has recommended the granting of preliminary and tentative approval for Heritage Village at Oakhurst in its Engineer’s Report dated December 22, 2014.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that Preliminary and Tentative approvals are granted to Heritage Village at Oakhurst - application number 179, subject to the conditions set forth in T&M Associates’ letter dated December 22, 2014.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 6, 2015.

RALPH E. STUBBS, Secretary

**DESIGNATING NEW JERSEY UTILITY
AUTHORITIES JOINT INSURANCE FUND
COMMISSIONER**

BE IT RESOLVED that the Township of Ocean Sewerage Authority that Executive Director William E. Schmeling is hereby designated as the Authority's Fund Commissioner to the New Jersey Utilities Authority Joint Insurance Fund for 2015.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 6, 2015.

RALPH E. STUBBS, Secretary

**AUTHORIZING APPOINTMENT OF
PUBLIC AGENCY COMPLIANCE OFFICER
FOR 2015**

WHEREAS, the State of New Jersey Department of the Treasury Affirmative Action Office mandates the appointment of a Public Agency Compliance Officer annually; and

WHEREAS, William E. Schmeling currently serves as Public Agency Compliance Officer.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby appointments William E. Schmeling as the Authority's Public Agency Compliance Officer for the year 2015.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 6, 2015.

RALPH E. STUBBS, Secretary

**AUTHORIZING AWARD OF CONTRACT FOR THE OCEAN
OUTFALL DIFFUSER PIPELINE REPAIRS PROJECT TO
ATLANTIC SUBSEA, INC. IN THE AMOUNT OF \$333,503.00**

WHEREAS, the Township of Ocean Sewerage Authority advertised for the receipt of bids for the Ocean Outfall Diffuser Wye Replacement Project on December 8, 2014 in the Asbury Park Press; and

WHEREAS, five (5) bid packages were request but only one (1) bid was received, opened and announced by the Authority at its offices on December 30, 2014, see attached bid tabulation; and

WHEREAS, in accordance with law, the Authority intends to award a contract to the lowest responsible bidder meeting the bids specifications for the term that is most advantageous to the Authority; and

WHEREAS, Atlantic Subsea, Inc. was the lowest responsible responsive bidder in the total amount of \$333,503.00; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract from Asset Management Funds.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to Atlantic Subsea, Inc. in the amount of \$333,503.00 for the Ocean Outfall Diffuser Pipeline Repairs Project; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 6, 2015.

RALPH E.STUBBS, Secretary

AUTHORIZING EXTENSION OF TIME FOR COMPLETION OF OCEAN OUTFALL DIFFUSER WYE REPLACEMENT PROJECT UNTIL MAY 31, 2015

WHEREAS, the Township of Ocean Sewerage Authority awarded a contract for the Ocean Outfall Diffuser Wye Replacement Project on August 5, 2014 to Atlantic Subsea, Inc. in the amount of \$279,600.00 (the “Contract”); and

WHEREAS, the Contract provided for a completion date of December 12, 2014; and

WHEREAS, for reasons stated in Atlantic Subsea, Inc.’s letter dated December 18, 2014 (the “Letter”), the Contract completion date has not been met; and

WHEREAS, the Letter requests an extension of time to complete the contract, without any penalty and with possible price increases, to May 31, 2015; and

WHEREAS, T&M Associates recommends the grant of the extension without taking any action on the requested price increase.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes an extension of time, without any penalty, to Atlantic Subsea, Inc. to May 31, 2015.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on and with possible price increases January 6, 2015.

RALPH E. STUBBS, Secretary

**AUTHORIZING APPROVAL OF PETTY CASH FUND
AND CUSTODIAN OF PETTY CASH FUND**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund and the custodian of the Petty Cash Fund; and

WHEREAS, the Petty Cash Fund should be authorized annually.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes approval of its Petty Cash Fund in the amount of \$150.00 for 2015; and

BE IT FURTHER RESOLVED that the Township of Ocean Sewerage Authority authorizes William E. Schmeling to serve as Petty Cash Fund custodian.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on January 6, 2015.

RALPH E. STUBBS, Secretary