

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REORGANIZATION MEETING
February 3, 2015

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities on February 6, 2014 and emailed to the Asbury Park Press and The Coaster on February 7, 2014. The minutes of this meeting will be available after Board approval at a subsequent meeting.

REORGANIZATION SESSION

5. Chairman: This is the Annual Reorganization Meeting of the Township of Ocean Sewerage Authority. I will now turn the meeting over to our attorney John Bonello to act as temporary Chairman of the 2015 Reorganization Meeting. Mr. Bonello calls for nominations to fill the office of Chairman until the next annual meeting.

- a. Call for nominations for Chairman. Roll call vote on Nominees.

The meeting is turned over to the newly-elected Chairman.

- b. Call for nominations for Vice-Chairman. Roll call vote on Nominees.
- c. Call for nominations for Secretary/Treasurer. Roll call vote on Nominees.
- d. Call for nominations for Assistant Secretary/Treasurer. Roll call vote on Nominees.

6. Review of resolutions in reorganization session
7. Resolution 15-9: Authorizing award of a professional services contract to John C. Bonello, Esq. for legal services pursuant to N.J.S.A. 40A:11-5(1)(a)(i)
8. Resolution 15-10: Authorizing award of a professional services contract to David A. Kaplan, CPA, RMA for auditing services pursuant to N.J.S.A. 40A:11-5(1)(a)(i).
9. Resolution 15-11: Authorizing award of a professional services contract to T & M Associates for engineering services pursuant to N.J.S.A. 40A:11-5(1)(a)(i)
10. Resolution 15-12: Authorizing pre-qualification of consulting engineering firms in a non-procurement action for 2015
11. Resolution 15-13: Authorizing award of a professional services contract to Hall & Associates for legal services as special counsel pursuant to N.J.S.A. 40A:11-5(1)(a)(i)
12. Resolution 15-14: Establishing meeting dates
13. Resolution 15-15: Designation of official newspapers
14. Resolution 15-16: Authorizing adoption of Cash Management Plan and designation of authorized depositories
15. Resolution 15-17: Authorizing removal of service charge accounts of \$10.00 or less

WORK SESSION

16. Executive Director's Report
17. Attorney's Report
18. Plant Superintendent's Report
19. Review of resolutions on business session agenda

BUSINESS SESSION

20. Approval of minutes of January 6, 2015 Regular meeting
21. Motion to receive and file Plant Superintendent's Report
22. Communications
23. Review of Bill List
 - a. Board comments
 - b. Public comment
24. Public Comment
 - a. Resolutions on agenda
25. Resolution 15-18: Bill List
26. Resolution 15-19: Authorizing grant of final approvals for Heritage Village at Oakhurst - application number 179
27. Resolution 15-20: Authorizing Change Order No. 1 in the amount of \$48,225.00 to Electro Maintenance Inc for Pump Station Communications Project
28. Resolution 15-21: Transfer
29. Resolution 15-22: Appointment of members to Authority Safety Committee
30. Comments by Authority Members
31. Closed Session, if necessary
32. Adjournment

AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO JOHN L. BONELLO, ESQ. FOR LEGAL SERVICES PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, the Township of Ocean Sewerage Authority has a need to acquire legal services for representation of the Authority; and

WHEREAS, the Authority appointed John L. Bonello, Esq. as the Authority's General Counsel on February 4, 2014; and

WHEREAS, the Authority has benefited from Mr. Bonello's advice during the past year; and

WHEREAS, John L. Bonello, Esq. has completed and submitted a Business Entity Disclosure Certification certifying that he has not made any reportable contributions to a political or candidate committee in the Township of Ocean during the previous year, and the contract will prohibit the making of any reportable contributions during the term of the contract; and

WHEREAS, the services to be performed are "professional services" as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the term of this contract is for one (1) year from February 1, 2015 to January 31, 2016; and

WHEREAS, the Authority's Purchasing Agent has determined and certified in writing that the value of the auditing services will not exceed \$17,500; and

WHEREAS, the Authority's Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that

1. John L. Bonello, Esq. of the firm Manna & Bonello is hereby appointed as Authority General Counsel in accordance with the attached proposed contract for the period February 1, 2015 to January 31, 2016.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate legal services required.

3. Notice of this appointment shall be published in the Authority's official newspaper within twenty (20) days of the appointment.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 3, 2015.

RALPH E. STUBBS, Secretary

AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DAVID A. KAPLAN, CPA, RMA FOR AUDITING SERVICES PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, the Township of Ocean Sewerage Authority has a need to acquire auditing services; and

WHEREAS, the Authority appointed David A. Kaplan, CPA, RMA. as the Authority's Auditor on February 4, 2014; and

WHEREAS, Mr. Kaplan joined the accounting and auditing firm of Wiss & Company, LLP; and

WHEREAS, the Authority has benefited from Mr. Kaplan's advice during the past year; and

WHEREAS, Wiss & Company, LLP. has completed and submitted a Business Entity Disclosure Certification certifying that it has not made any reportable contributions to a political or candidate committee in the Township of Ocean during the previous year, and the contract will prohibit the making of any reportable contributions during the term of the contract; and

WHEREAS, the services to be performed are "professional services" as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the term of this contract is for one (1) year from February 1, 2015 to January 31, 2016; and

WHEREAS, the Authority's Purchasing Agent has determined and certified in writing that the value of the auditing services will exceed \$17,500 and shall not exceed \$48,000; and

WHEREAS, the Authority's Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

1. David A. Kaplan, CPA, RMA is hereby appointed as Authority Auditor in accordance with the attached proposed contract for the period February 1, 2015 to January 31, 2016.
2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate legal services required.
3. Notice of this appointment shall be published in the Authority's official newspaper within twenty (20) days of the appointment.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 3, 2015

RALPH E. STUBBS, Secretary

AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO TIMOTHY SHEA, PE FOR ENGINEERING SERVICES PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, the Township of Ocean Sewerage Authority has a need to acquire engineering services; and

WHEREAS, the Authority appointed Timothy Shea, PE. of the firm of T&M Associates as the Authority's Consulting Engineer on February 4, 2014; and

WHEREAS, the Authority has benefited from Mr. Shea and his firm's advice during the past year; and

WHEREAS, T&M Associates has completed and submitted a Business Entity Disclosure Certification certifying that it has not made any reportable contributions to a political or candidate committee in the Township of Ocean during the previous year, and the contract will prohibit the making of any reportable contributions during the term of the contract; and

WHEREAS, the services to be performed are "professional services" as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the term of this contract is for one (1) year from February 1, 2015 to January 31, 2016; and

WHEREAS, the Authority's Purchasing Agent has determined and certified in writing that the value of the auditing services will exceed \$17,500; and

WHEREAS, the Authority's Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that

1. Timothy Shea, P.E. of the firm T&M Associates is hereby appointed as Authority Engineer in accordance with the attached proposed contract for the period February 1, 2015 to January 31, 2016.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate legal services required.

3. Notice of this appointment shall be published in the Authority's official newspaper within twenty (20) days of the appointment.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 3, 2015.

RALPH E. STUBBS, Secretary

RESOLUTION 15 - 12

AUTHORIZING PRE-QUALIFICATION OF CONSULTING ENGINEERING FIRMS IN A NON-PROCUREMENT ACTION FOR 2015

WHEREAS, the Township of Ocean Sewerage Authority has sought, through a Request for Expressions of Interest (“RFEI”) to identify firms that can meet all, or a portion of, the Authority’s future Capital Improvement Objectives consistent with the Authority’s short and long term planning with respect to non-consulting engineering services; and

WHEREAS, the Authority received proposals from eleven (11) engineering firms in response to the RFEI in October 2013; and

WHEREAS, the Authority has found the RFEI process to be very beneficial to the operation of the Authority.

NOW, THEREFORE BE IT RESOLVED by the Members of the Township of Ocean Sewerage Authority that the following engineering firms are recognized as the official Pre-Qualified Engineering Consultants for the Township of Ocean Sewerage Authority for the year 2015, which recognition does not guarantee a service agreement contract with the Authority:

CME Associates
Greeley and Hansen
Maser Consulting, PA
Paulus, Sokolowski & Sartor (PS&S)
R3M Engineering, Inc.
T & M Associates
Van Cleef Engineering Associates

BE IT FURTHER RESOLVED that public notice of this recognition of pre-qualification be published in the Authority’s official newspaper.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

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RALPH E. STUBBS, Secretary

ESTABLISHING MEETING DATES

WHEREAS, in accordance with the Open Public Meetings Act, it is necessary for the Township of Ocean Sewerage Authority, as a public body, to post and maintain a schedule of the Regular Meetings of the public body to be held during the year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that pursuant to the provision of the Open Public Meetings Act, the time and place for the Regular Meetings of the Township of Ocean Sewerage Authority for the next year shall be as follows:

March 10, 2015	September 1, 2015
April 7, 2015	October 6, 2015
May 5, 2015	November 5, 2015
June 4, 2015	December 1, 2015
July 7, 2015	January 5, 2016
August 4, 2015	February 2, 2016 (Reorganization)

BE IT FURTHER RESOLVED that the Regular Meeting shall start at 6:30 pm, or as soon thereafter as possible, in the Township of Ocean Sewerage Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the dates set forth above; and

BE IT FURTHER RESOLVED that action will be taken at the Regular Meetings of the Township of Ocean Sewerage Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 3, 2015.

RALPH E. STUBBS, Secretary

DESIGNATION OF OFFICIAL NEWSPAPERS

WHEREAS, the Township of Ocean Sewerage Authority, as a public body, is required to publish legal notices in accordance with law; and

WHEREAS, the Township of Ocean Sewerage Authority desires to name certain newspapers as the official newspapers for the purpose of legal publications.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority hereby designates the **Asbury Park Press**, the **Coaster** and the **Star Ledger** as its official newspapers for the purpose of legal publications published on behalf of the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 3, 2015.

 RALPH E. STUBBS, Secretary

**AUTHORIZING ADOPTION OF CASH MANAGEMENT
PLAN AND DESIGNATION OF AUTHORIZED
DEPOSITORIES**

WHEREAS, the Township of Ocean Sewerage Authority is required to have a cash management plan; and

WHEREAS, the Township of Ocean Sewerage Authority is required to name certain financial institutions as authorized depositories for the deposit of funds.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that the following serve as the Cash Management Plan of the Township of Ocean Sewerage Authority for 2015:

1. The Executive Director is directed to use this Cash Management Plan as the guide in depositing and investing the Authority's funds.
2. The following are objectives of the Cash Management Plan:
 - a. Preservation of capital.
 - b. Adequate safekeeping of assets.
 - c. Maintenance of liquidity to meet operating needs.
 - d. Investment of assets in accordance with State and Federal laws and regulations.
3. The following are suitable and authorized investments:
 - a. Interest-bearing bank accounts and certificates of deposit in authorized banks (GUDPA-approved) listed below for the deposit of local unit funds.
 - b. Government money market mutual funds which comply with N.J.S.A. 40A:5-15.1(e).
 - c. Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
 - d. New Jersey Cash Management Fund.
 - e. Repurchase agreements of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).
 - f. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
 - g. Any federal agency or instrumentality obligation authorized by Congress that matures within three hundred ninety-seven (397) days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
 - h. Bonds or other obligations of the Township of Ocean, or bonds or other obligations of school districts or service communities served by the Authority and approved by the Division of Investment of the Department of Treasury for investment.
 - i. Bonds or other obligations, having a maturity date not exceeding three hundred ninety-seven (397) days, approved by the Division of Investment of the Department of Treasury for investments by local units.
 - j. Bonds or other obligations approved by the Division of Investment of the Department of Treasury for investments by local units.
4. The Executive Director shall prepare monthly a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.
5. The Executive Director shall report to the Authority Members any accounts not earning interest.

AND BE IT FURTHER RESOLVED that the following Government Unit Depository Protection Act approved financial institutions are authorized depositories for the deposit of Authority Funds:

1. TD Bank
2. New Jersey Cash Management Fund
3. Bank of New York Mellon
4. Bank of America
5. Amboy Bank
6. Investors Bank
7. Wells Fargo Bank

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 3, 2015.

RALPH E. STUBBS, Secretary

**AUTHORIZING REMOVAL OF SERVICE
CHARGE ACCOUNTS OF \$10.00 OR LESS**

WHEREAS, the Township of Ocean Sewerage Authority has determined that it is appropriate to remove all open Service Charge Accounts of Ten Dollars (\$10.00) or less from the list of accounts certified annually to the Township of Ocean Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that the Executive Director is hereby authorized to remove all open Service Charge Accounts of Ten Dollars (\$10.00) or less, together with an excess due the Township of Ocean Tax Collector, from the annual certified list of outstanding accounts; and

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 3, 2015.

RALPH E. STUBBS, Secretary

RESOLUTION 15 - 18

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 130,518.97
REVIEW and INSPECTION	924.00
EIT and CONSTRUCTION	4,602.02
RENEW and REPLACEMENT	
	<hr/>
TOTAL BILLS PAYABLE	\$ 136,044.99

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on February 3, 2015.

RALPH E. STUBBS, Secretary

BILL LIST SUMMARY

Meeting Date	<u>February 3, 2015</u>
General Fund Vouchers	\$130,518.97
Bill List Total	\$136,044.99
Construction	\$0.00
Bridge O-11	\$0.00
Maser Consulting	\$0.00
EIT Traditional	\$4,602.02
2013 Project	\$2,408.00
CME Associates	\$2,408.00
2015 Project	\$2,194.02
Maser Consulting	\$2,194.02
Renewal & Replacement	\$0.00
Review & Inspection	\$924.00
Grant Estates	\$924.00
CME Associates	\$924.00
Wanamassa Woods	\$0.00
T&M Associates	
Taco Bell	\$0.00
T&M Associates	
TOTAL BILL LIST AMOUNT	<u>\$136,044.99</u>

P.O. Id	Vendor Name	Item Description	Amount
14-00765	TOWNSHIP OF OCEAN	DEC GROUP LIFE INS PREMIUMS	\$62.40
14-00759	UPS	SHIPPING OF TV TRUCK CAMERA	\$34.05
14-00759	UPS	SHIPPER NUMBER V519E1	\$0.00
14-00767	NEW JERSEY NATURAL GAS CO	ADMINISTRATION BUILDING	\$186.17
14-00768	DIRECT ENERGY BUSINESS	ADMINISTRATION BUILDING	\$169.61
14-00758	MANNA & BONELLO, P.A.	DECEMBER LEGAL SERVICES	\$725.00
14-00762	VaultLogix	DECEMBER COMPUTER BACKUP	\$20.00
14-00748	THE HOME DEPOT	50 GAL HOT WATER HEATHER	\$439.00
14-00748	THE HOME DEPOT	1.7 oz FLUX	\$3.74
14-00748	THE HOME DEPOT	1/2" x 6" ACID BRUSH	\$0.57
14-00748	THE HOME DEPOT	1 LB LEAD-FREE SILVER SOLDER	\$20.87
14-00748	THE HOME DEPOT	5% OFF CREDIT OFFER	-\$23.21
14-00748	THE HOME DEPOT	COMM ACCOUNT 6035322502072204	\$0.00
14-00757	SEABOARD WELDING SUPPLY INC	DECEMBER CYLINDER RENTAL	\$28.75
14-00757	SEABOARD WELDING SUPPLY INC	DECEMBER PROPANE RENTAL	\$5.75
14-00757	SEABOARD WELDING SUPPLY INC	DEC RARE GAS CYLINDER RENTAL	\$7.00
14-00763	JERSEY CENTRAL POWER & LIGHT	TREATMENT PLANT	\$0.00
14-00767	NEW JERSEY NATURAL GAS CO	SLUDGE BUILDING	\$118.97
14-00767	NEW JERSEY NATURAL GAS CO	LAB and GARAGE	\$270.31
14-00767	NEW JERSEY NATURAL GAS CO	CONTROL BUILDING	\$300.06
14-00767	NEW JERSEY NATURAL GAS CO	MAIN PUMP BUILDING	\$442.96
14-00768	DIRECT ENERGY BUSINESS	CONTROL BUILDING	\$58.10
14-00768	DIRECT ENERGY BUSINESS	MAIN PUMP BUILDING	\$439.98
14-00768	DIRECT ENERGY BUSINESS	SLUDGE PUMP BUILDING	\$98.93
14-00768	DIRECT ENERGY BUSINESS	LAB and GARAGE	\$258.19
14-00766	NJ AMERICAN WATER CO	224 ROOSEVELT AVENUE	\$236.40
14-00760	ACCURATE WASTE REMOVAL	DECEMBER SLUDGE DISPOSAL	\$21,840.00
14-00761	WASTE MANAGEMENT OF NJ	DECEMBER 11th REMOVAL	\$1,500.00
14-00765	TOWNSHIP OF OCEAN	DECEMBER GASOLINE USAGE	\$415.90
14-00765	TOWNSHIP OF OCEAN	DECEMBER GASOLINE USAGE ADJ	-\$0.01
14-00756	QC LABORATORIES	SAMPLES RECEIVED ON 11/24	\$141.80
14-00756	QC LABORATORIES	SAMPLES RECEIVED ON 11/26	\$243.90
14-00756	QC LABORATORIES	SAMPLES RECEIVED ON 12/11	\$116.30
14-00756	QC LABORATORIES	SAMPLES RECEIVED ON 12/22	\$62.00
14-00756	QC LABORATORIES	SAMPLES RECEIVED ON 12/24	\$113.00
14-00756	QC LABORATORIES	SLUDGE COMPOSITE TABLE I-12/11	\$104.40
14-00755	MARK WOSZCZAK	1509 SPRUCE AVENUE	\$3,572.88
14-00769	MARK WOSZCZAK	605 CORLIES AVENUE	\$4,890.98
14-00770	ALTERNATE POWER INC	CUMMINS EMERGENCY GEN/SET AT	\$165.00
14-00763	JERSEY CENTRAL POWER & LIGHT	WAYSIDE PUMP STATION	\$53.48
14-00763	JERSEY CENTRAL POWER & LIGHT	LONGVIEW PUMP STATION	\$172.33
14-00763	JERSEY CENTRAL POWER & LIGHT	ASBURY AVENUE PUMP STATION	\$201.45
14-00763	JERSEY CENTRAL POWER & LIGHT	GREEN GROVE PUMP STATION	\$355.07
14-00763	JERSEY CENTRAL POWER & LIGHT	NORWOOD PUMP STATION	\$0.00
14-00763	JERSEY CENTRAL POWER & LIGHT	WHALEPOND PUMP STATION	\$0.00
14-00763	JERSEY CENTRAL POWER & LIGHT	COLONIAL TERRACE PUMP STATION	\$114.69
14-00763	JERSEY CENTRAL POWER & LIGHT	RELIEF STATION	\$0.00
14-00763	JERSEY CENTRAL POWER & LIGHT	INTERLAKEN PUMP STATION	\$0.00
14-00763	JERSEY CENTRAL POWER & LIGHT	ALLENHURST FLOW METER	\$3.25
14-00763	JERSEY CENTRAL POWER & LIGHT	ROLLING MEADOWS PUMP STATION	\$114.94
14-00763	JERSEY CENTRAL POWER & LIGHT	CEDAR VILLAGE PUMP STATION	\$209.78
14-00767	NEW JERSEY NATURAL GAS CO	ROLLING MEADOWS	\$25.00
14-00767	NEW JERSEY NATURAL GAS CO	CEDAR VILLAGE PUMP STATION	\$25.00
14-00768	DIRECT ENERGY BUSINESS	ROLLING MEADOWS PUMP STATION	\$0.00
14-00768	DIRECT ENERGY BUSINESS	CEDAR VILLAGE PUMP STATION	\$0.62
14-00766	NJ AMERICAN WATER CO	MAIN STREET	\$48.64
14-00766	NJ AMERICAN WATER CO	N ROLLING MEADOWS BLVD PS	\$108.54
14-00766	NJ AMERICAN WATER CO	GREEN GROVE RD CORNER	\$13.57
14-00766	NJ AMERICAN WATER CO	LINCOLN DRIVE	\$13.57
14-00765	TOWNSHIP OF OCEAN	DECEMBER GASOLINE USAGE	\$385.87
14-00765	TOWNSHIP OF OCEAN	DECEMBER DIESEL USAGE	\$142.89
RI000329	CME ASSOCIATES	COUNTRY CLUB ESTATES	\$924.00
EIT00411	CME ASSOCIATES	2013 NJEIT COLLECTION SYSTEM	\$2,408.00
EIT00410	MASER CONSULTING P.A.	INTERLAKEN PS BULKHEAD	\$0.00
EIT00410	MASER CONSULTING P.A.	ADDITIONAL MAP FOR TIDELANDS	\$1,911.25
EIT00410	MASER CONSULTING P.A.	REIMBURSABLE EXPENSES	\$8.87
EIT00410	MASER CONSULTING P.A.	BULKHEAD DESIGN	\$191.25
EIT00412	MASER CONSULTING P.A.	LARGE FORMAT PLOTS FOR NJDEP	\$82.65
15-00029	DELTA DENTAL PLAN OF NJ	FEBRUARY DENTAL INS PREMIUMS	\$2,140.73
15-00044	AMBASSADOR MEDICAL SERVICE	DRUG TESTING ON JANUARY 16th	\$0.00
15-00044	AMBASSADOR MEDICAL SERVICE	RANDOM DRUG TEST - NON-DOT	\$54.00
15-00044	AMBASSADOR MEDICAL SERVICE	RANDOM ALCOHOL TEST - NON-DOT	\$16.00
15-00044	AMBASSADOR MEDICAL SERVICE	RANDOM DRUG TEST - DOT	\$54.00
15-00044	AMBASSADOR MEDICAL SERVICE	TECHNICIAN CHG - SHY BLADDER	\$32.00
15-00050	STATE OF NJ DEPT.OF TREAS.DIV.	RETIRED EMPLOYEES FEB INS PREM	\$17,270.14

15-00050	STATE OF NJ DEPT.OF TREAS.DIV.	ACTIVE EMPLOYEES JAN INS PREM	\$18,411.58
15-00018	SPECTROTEL	PHONE SERVICE	\$152.69
15-00030	PITNEY BOWES INC	RED INK CARTRIDGE	\$169.98
15-00030	PITNEY BOWES INC	DISCOUNT	-\$88.40
15-00031	RESERVE ACCOUNT	RESERVE ACCOUNT NO. 11877768	\$2,000.00
15-00022	GARDEN ST FIRE & SECURITY	ALARM MONITORING 2/1 - 4/30/15	\$161.40
15-00032	MATT'S PEST CONTROL	YEARLY RODENT SERVICE	\$550.00
15-00002	JACK DOHENY COMPANIES, INC.	PACP and MACP/LACP TRAINING	\$2,850.00
15-00023	JENNIFER CRUMLEY	REIMBURSEMENT FOR S-2 TEST	\$50.00
15-00025	AEA HEADQUARTERS	2015 DUES	\$4,500.00
15-00019	BANK OF NEW YORK NA	NJEIT 2001 A&B	\$0.00
15-00019	BANK OF NEW YORK NA	ADMINSTRATION FEE	\$3,300.00
15-00019	BANK OF NEW YORK NA	BONDHOLDER SERVICES	\$200.00
15-00012	ADP INC	PAYROLL FOR PERIOD 1/3	\$182.75
15-00012	ADP INC	PAYROLL FOR PERIOD 1/17	\$197.75
15-00047	WASTE MANAGEMENT OF NJ	FEBRUARY PAPER RECYCLING	\$73.45
15-00013	CINTAS CORPORATION #062	INVOICE DATED 1/7	\$139.31
15-00013	CINTAS CORPORATION #062	INVOICE DATED 1/14	\$139.31
15-00013	CINTAS CORPORATION #062	INVOICE DATED 1/21	\$139.31
15-00013	CINTAS CORPORATION #062	INVOICE DATED 1/28	\$139.31
15-00017	G.P. JAGER & ASSOCIATES	NATURAL RUBBER HOSE	\$4,188.80
15-00021	COOPER ELECTRIC SUPPLY CO	GFCI RECEP TAMPER RESIST 20A	\$38.48
15-00021	COOPER ELECTRIC SUPPLY CO	1G WP IN USE BOX	\$14.94
15-00024	GRAINGER WW INC	TURNBUCKLE, JAW&JAW, GALV	\$110.70
15-00024	GRAINGER WW INC	MOP, WET, 32 OZ, NATURAL	\$15.92
15-00024	GRAINGER WW INC	MOP, WET, 32 OZ, NATURAL	\$7.96
15-00020	CERTIFIED LABORATORIES	CONTRACT WATER TREATMENT PROGM	\$0.00
15-00020	CERTIFIED LABORATORIES	JANUARY 2015	\$274.08
15-00039	MONMOUTH TRUCK EQUIPMENT	KIT: MODULES 07&UP	\$190.00
15-00040	NAPA AUTO PARTS	32 PC MINI CAR FUSE ASSOR	\$4.99
15-00048	NJ DIV OF MOTOR VEHICLES	TRAILER REGISTRATION	\$135.00
15-00053	NAPA AUTO PARTS	WIPER BLADES- TRUCK NO. 5	\$17.98
15-00053	NAPA AUTO PARTS	WIPER BLADES- TRUCK NO. 3	\$19.98
15-00054	MONMOUTH TRUCK EQUIPMENT	FLUID, HYDRAULIC, HP(1) QUART	\$14.95
15-00054	MONMOUTH TRUCK EQUIPMENT	BULB, HIR2, LOW BEAM, HEADLIGH	\$29.95
15-00016	PUMPING SERVICES INC	FLUSH VALVES FOR FLYGT PUMPS	\$5,992.00
15-00016	PUMPING SERVICES INC	PLUG FOR FLUSH VALVE	\$129.00
15-00024	GRAINGER WW INC	CONTRACTOR, IEC, 120VAC, 3P	\$163.84
15-00024	GRAINGER WW INC	IEC AUXILIARY CONTACT	\$49.47
15-00024	GRAINGER WW INC	IEC OVERLOAD RELAY	\$78.75
15-00027	WARSHAUER ELECTRIC SUPPLY	ACN TK 1034J HXHD DRLL SCRW 10	\$5.10
15-00027	WARSHAUER ELECTRIC SUPPLY	FURN 14CSE32BA SIZE-0 STARTER	\$220.58
15-00027	WARSHAUER ELECTRIC SUPPLY	ITE14CSE32BA RETURN	-\$220.58
15-00042	MARK WOSZCZAK	1403 CHESTNUT AVENUE	\$0.00
15-00042	MARK WOSZCZAK	INSTALL NEW 4" PVC SEWER	\$4,847.50
15-00042	MARK WOSZCZAK	INSTALL NEW I-5 TOP COURSE	\$1,349.25
15-00043	MARK WOSZCZAK	1109 GRASMERE AVENUE	\$0.00
15-00043	MARK WOSZCZAK	INSTALL NEW 4" PVC SEWER	\$3,773.00
15-00043	MARK WOSZCZAK	INSTALL NEW I-5 TOP COURSE	\$1,349.25
15-00033	MONMOUTH TRUCK EQUIPMENT	TOWREADY HARNES	\$5.99
15-00053	NAPA AUTO PARTS	WIPER BLADES- TRUCK NO. 2	\$19.98
15-00045	EVOQUA WATER TECHNOLOGIES LLC	INTERLAKEN PUMP STATION	\$3,072.00
15-00045	EVOQUA WATER TECHNOLOGIES LLC	WHALEPOND PUMP STATION	\$2,048.00
15-00045	EVOQUA WATER TECHNOLOGIES LLC	CEDAR VILLAGE PUMP STATION	\$371.20
15-00045	EVOQUA WATER TECHNOLOGIES LLC	ROLLING MEADOWS PUMP STATION	\$1,564.16
15-00045	EVOQUA WATER TECHNOLOGIES LLC	LONGVIEW PUMP STATION	\$1,088.00
15-00045	EVOQUA WATER TECHNOLOGIES LLC	ASBURY AVENUE PUMP STATION	\$832.00
15-00045	EVOQUA WATER TECHNOLOGIES LLC	GREEN GROVE PUMP STATION	\$2,304.00
15-00014	Township of Neptune	2015 SERVICE FEES	\$4,140.00
15-00026	BOROUGH OF TINTON FALLS	ANNUAL SERVICE CHARGE	\$379.00

**AUTHORIZING GRANT OF FINAL APPROVALS FOR
HERITAGE VILLAGE AT OAKHURST -
APPLICATION NUMBER 179**

WHEREAS, a final applications was submitted for Heritage Village at Oakhurst on or about December 30, 2014; and

WHEREAS, the Authority’s engineer has recommended the granting of preliminary and tentative approval for Heritage Village at Oakhurst in its Engineer’s Report dated January 13, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that Final approval is granted to Heritage Village at Oakhurst - application number 179, subject to the conditions set forth in T&M Associates’ letter dated January 13, 2015, and the payment of appropriate inspection and outstanding application fees, if any, and the posting of a performance bond in the amount of \$9,273.00 of which \$927.30 shall be in cash.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on February 3, 2015

RALPH E. STUBBS, Secretary

AUTHORIZING CHANGE ORDER NO. 1 IN THE AMOUNT OF \$48,225.00 TO ELECTRO MAINTENANCE, INC. FOR PUMP STATION COMMUNICATIONS PROJECT

WHEREAS, the Township of Ocean Sewerage Authority awarded a contract for the Pump Station Communications Project (the “Project”) on June 6, 2014 to Electro Maintenance, Inc. in the amount of \$294,610.00; and

WHEREAS, the Authority amended the contract on September 2, 2014 to include Alternate A of the bid specifications in the amount of \$30,225.00; and

WHEREAS, TOSA’s staff has determined that it would promote safety and efficiency if the controls to be installed as part of this Project were installed above-ground at the Asbury Avenue, Wayside and Longview pump stations (the “Stations”); and

WHEREAS, the installation of the controls above-ground at the Stations would also eliminate the duplication of work in the near future when these stations are reconstructed; and

WHEREAS, Electro Maintenance Inc. provided the Authority with a proposal in the amount of \$48,225.00 to relocate all controls and indication equipment, including controls required for the Pump Station Communication Project, above-ground in new weather-roof enclosures; and

WHEREAS, the Authority has determined that it cannot perform all or a portion of the work in-house at a price comparable to that provided by Electro Maintenance Inc.; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract from its 2011 bond financing.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby approves Change Order No. 1 in the amount of \$48,225.00 to Electro Maintenance, Inc. for the relocation of all controls and indication equipment, including controls required for the Pump Station Communication Project, above-ground in new weather-roof enclosures.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on February 3, 2015.

RALPH E. STUBBS, Secretary

15 - 21
TRANSFER

WHEREAS, the Township of Ocean Sewerage Authority adopted its annual budget for 2014 and has set aside funds to be spent in connection with certain budget appropriations; and

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for additional funds in certain budget appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority, that the following transfers be approved:

TO:

Administration	Engineering 4-01-50-500-313	\$ 12,000.00
Treatment Plant	Natural Gas 4-01-60-600-355	\$ 2,000.00
Collections	Repairs - Contractors 4-01-61-601-351	\$ 10,000.00
	Electric 4-01-61-601-354	\$ 5,000.00
	Water 4-01-61-601-356	\$ 1,500.00
	TV Truck Expenses 4-01-61-601-362	\$ 500.00
Capital Budget	Outfall Repairs 4-01-80-800-822	\$100,000.00

FROM:

Administration	PERS 4-01-50-500-203	\$ 12,000.00
	OPEB Retiree Benefits 4-01-50-500-400	\$100,000.00
Treatment Plant	Electric 4-01-60-600-354	\$ 5,000.00
Treatment Plant (continued)	Water 4-01-60-600-356	\$ 1,500.00
Collections	Coll Pumps 4-01-61-601-301	\$ 10,000.00
	Natural Gas 4-01-61-601-355	\$ 2,000.00
	Jet Truck 4-01-61-601-361	\$ 500.00

AND BE IT FURTHER RESOLVED that two (2) certified copies of this Resolution be forwarded to the Director, Division of Local Government Services.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on February 3, 2015.

RALPH E. STUBBS, Secretary

RESOLUTION 15-22

**APPOINTMENT OF MEMBERS TO AUTHORITY
SAFETY COMMITTEE**

WHEREAS, the Authority values the safety and welfare of its employees; and

WHEREAS, the Authority seeks greater input from its employees with regard to safety concerns and protective measures within the Authority’s system.

NOW, THEREFORE BE IT RESOLVED by the Township of Ocean Sewerage Authority that a Safety Committee consisting of Authority employees be established; and

BE IT FURTHER RESOLVED that the following individuals are appointed to the Authority’s Safety Committee to serve without compensation: William E. Schmeling, Thomas Meholic, Frank Vacchiano, Glen Henry, Richard Roman and Ken Williamson or his designee for the collection system.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on February 3, 2015.

RALPH E. STUBBS, Secretary