

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
July 7, 2015

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities on February 7, 2015 and published in the Asbury Park Press and the New Coaster on February 12, 2015. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineer's Report
8. Plant Superintendent's Report
9. Review of resolutions on business session agenda

BUSINESS SESSION

10. Approval of minutes of June 4, 2015 meeting
12. Motion to receive and file Plant Superintendent's Report
13. Communications
14. Review of Bill List
 - a. Board comments
 - b. Public comment
15. Public Comment on agenda resolutions
16. Resolution 15-59: Bill List
17. Resolution 15-60: Authorizing payment to Electro Maintenance Inc. for Pump Station Communications Project
18. Resolution 15-61: Authorizing the sale of surplus personal property no longer needed for public use on an online auction website
19. Public Comment
20. Comments by Authority Members
21. Closed Session, if necessary
22. Adjournment

RESOLUTION 15 - 59

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 186,801.12
REVIEW and INSPECTION	0.00
EIT and CONSTRUCTION	7,090.57
RENEW and REPLACEMENT	<u>605.33</u>
TOTAL BILLS PAYABLE	\$ 194,497.02

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on July 7, 2015.

RALPH E. STUBBS, Secretary

BILL LIST SUMMARY

Meeting Date July 7, 2015

General Fund Vouchers	\$186,801.12	
Bill List Total		\$147,631.03
Add: EIT00431 (Electro Maintenance)		
Add: 15-00225 (KRS Services)		\$46,865.99
Construction	\$2,070.00	
Bridge O-11	\$2,070.00	
Maser Consulting		\$2,070.00
PS Communications Project	\$0.00	
Electro Maintenance Inc.		
EIT Traditional	\$5,020.57	
2013 Project	\$0.00	
Asbury Park Press		
2015 Project	\$5,020.57	
Maser Consulting		\$29.57
State of NJ - Tidelands fee		\$500.00
State of NJ - Tidelands license		\$4,491.00
Renewal & Replacement	\$0.00	
Review & Inspection	\$605.33	
Oakhurst Country Day Estates	\$0.00	
CME Associates		\$0.00
Heritage Village @ Oakhurst	\$0.00	
T&M Associates		
Cedar Village at Ocean	\$517.50	
CME Associates		\$517.50
Taco Bell	\$87.83	
T&M Associates		\$87.83
TOTAL BILL LIST AMOUNT	\$194,497.02	

Account Description	P.O. Id	Vendor Name
HOSPITALIZATION INSURANCE	15-00334	DELTA DENTAL PLAN OF NJ
HOSPITALIZATION INSURANCE	15-00342	STATE OF NJ DEPT.OF TREAS.DIV.
HOSPITALIZATION INSURANCE	15-00342	STATE OF NJ DEPT.OF TREAS.DIV.
GROUP LIFE INSURANCE	15-00343	TOWNSHIP OF OCEAN
TELEPHONE	15-00307	VERIZON
TELEPHONE	15-00320	SPECTROTEL
TELEPHONE	15-00336	GRAINGER WW INC
POSTAGE	15-00332	PITNEY BOWES INC
OFFICE SUPPLIES	15-00302	STAPLES CREDIT PLAN
OFFICE SUPPLIES	15-00302	STAPLES CREDIT PLAN
OFFICE SUPPLIES	15-00302	STAPLES CREDIT PLAN
OFFICE SUPPLIES	15-00302	STAPLES CREDIT PLAN
TRAVEL EXPENSE	15-00315	RICHARD ROMAN
TRAVEL EXPENSE	15-00315	RICHARD ROMAN
TRAVEL EXPENSE	15-00315	RICHARD ROMAN
TRAVEL EXPENSE	15-00345	VINCENT D'ESPOSITO
TRAVEL EXPENSE	15-00345	VINCENT D'ESPOSITO
NATURAL GAS	15-00326	NEW JERSEY NATURAL GAS CO
EQUIP.MAINTENANCE CONTRACTS	15-00306	PITNEY BOWES INC
EQUIP.MAINTENANCE CONTRACTS	15-00306	PITNEY BOWES INC
ENGINEERING	15-00143	T & M ASSOCIATES
ENGINEERING	15-00303	T & M ASSOCIATES
ENGINEERING	15-00327	VAN CLEEF ENGINEERING ASSOC
LEGAL	15-00309	MANNA & BONELLO, P.A.
LEGAL	15-00309	MANNA & BONELLO, P.A.
OFFICE - OTHER EXPENSES	15-00257	THOMSON REUTERS - WEST
OFFICE - OTHER EXPENSES	15-00302	STAPLES CREDIT PLAN
OFFICE - OTHER EXPENSES	15-00313	ADP INC
OFFICE - OTHER EXPENSES	15-00313	ADP INC
OFFICE - OTHER EXPENSES	15-00313	ADP INC
OFFICE - OTHER EXPENSES	15-00314	VaultLogix
OFFICE - OTHER EXPENSES	15-00335	WASTE MANAGEMENT OF NJ
ONE CALL SERVICE	15-00293	ONE CALL CONCEPTS, INC
GENERAL REPAIRS & SUPPLIES	15-00283	HACH CHEMICAL COMPANY
GENERAL REPAIRS & SUPPLIES	15-00285	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00302	STAPLES CREDIT PLAN
GENERAL REPAIRS & SUPPLIES	15-00302	STAPLES CREDIT PLAN
GENERAL REPAIRS & SUPPLIES	15-00302	STAPLES CREDIT PLAN
GENERAL REPAIRS & SUPPLIES	15-00302	STAPLES CREDIT PLAN
GENERAL REPAIRS & SUPPLIES	15-00302	STAPLES CREDIT PLAN
GENERAL REPAIRS & SUPPLIES	15-00302	STAPLES CREDIT PLAN
GENERAL REPAIRS & SUPPLIES	15-00308	TOWNE HARDWARE
GENERAL REPAIRS & SUPPLIES	15-00310	JOHN DEERE LANDSCAPES
GENERAL REPAIRS & SUPPLIES	15-00311	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00311	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00311	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00311	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00311	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00311	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00311	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00317	RECYCLE INC. EAST
GENERAL REPAIRS & SUPPLIES	15-00328	SIPERSTEIN PAINT
GENERAL REPAIRS & SUPPLIES	15-00328	SIPERSTEIN PAINT
GENERAL REPAIRS & SUPPLIES	15-00328	SIPERSTEIN PAINT
GENERAL REPAIRS & SUPPLIES	15-00328	SIPERSTEIN PAINT
GENERAL REPAIRS & SUPPLIES	15-00329	BATTERIES+BULBS
GENERAL REPAIRS & SUPPLIES	15-00329	BATTERIES+BULBS
GENERAL REPAIRS & SUPPLIES	15-00340	SIPERSTEIN PAINT
GENERAL REPAIRS & SUPPLIES	15-00340	SIPERSTEIN PAINT
SODIUM HYPOCHLORITE	15-00297	MIRACLE CHEMICAL CO
SODIUM HYPOCHLORITE	15-00339	MIRACLE CHEMICAL CO
SODIUM HYPOCHLORITE	15-00339	MIRACLE CHEMICAL CO
POLYMER	15-00316	POLYDYNE INC
NATURAL GAS	15-00326	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00326	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00326	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00326	NEW JERSEY NATURAL GAS CO
SLUDGE DISPOSAL	15-00305	ACCURATE WASTE REMOVAL
MAINTENANCE CONTRACT EQUIPTMEN	15-00020	CERTIFIED LABORATORIES
MAINTENANCE CONTRACT EQUIPTMEN	15-00088	ALTERNATE POWER INC
MAINTENANCE CONTRACT EQUIPTMEN	15-00292	TRANS BEARING CO INC
MAINTENANCE CONTRACT EQUIPTMEN	15-00292	TRANS BEARING CO INC
MAINTENANCE CONTRACT EQUIPTMEN	15-00330	INSTRUMENTATION TECHNOLOGY

PIPE MRKR, NON-POTABLE WATER	\$65.82
OFFICE HOME & STUDENT 2013	\$139.99
HP OFFICEJET PRO 8610 E-A	\$199.99
LEXAR S50 64GB USB FLASH	\$39.99
SPEC ORDER SOFTWARE & PERIP	\$908.99
VENDOR FUNDED COUPON	-\$20.00
VENDOR FUNDED COUPON	-\$70.00
QUART CAN	\$7.99
PROSECUTOR PRO 2.5 GAL	\$84.18
SWIVEL PLATE CASTER, 6" DIA	\$136.00
CORDLESS IMPACT WRENCH KIT	\$266.60
HI VIS VEST, CLASS 2, XL/3XL	\$20.60
COUPLER BODY, NPT, 1/4 BRASS	\$11.15
SOCKET ADAPTER, 3/8 DR, 1/4 HE	\$3.54
COUPLER BODY, NPT, 3/8 STEEL	\$13.36
FREIGHT TO RECYCLE TOTES	\$238.00
ALKYD ENAM (BLUE)	\$45.74
100% MINERAL SPIRITS	\$11.95
ARROW LAMDEL 9" x 1/2" ROLLER	\$2.79
PRO-LINE LAMDEL 4" x 3" ROLLER	\$4.24
12 V 27 36/65 BATTERY	\$104.95
10% OFF INSTORE	-\$10.50
PREMIER 3"x1/4 DRIPLE	\$4.88
LINZER 3" ROLLER FRAME	\$1.70
SODIUM HYPOCHLORITE DELIVERY	\$4,826.90
SODIUM HYPOCHLORITE DELIVERY	\$0.00
SODIUM HYPOCHLORITE DELIVERY	\$2,762.63
CLARIFLOC NE-1859	\$4,922.00
CONTROL BUILDING	\$249.87
MAIN PUMP BUILDING	\$25.00
LAB and GARAGE	\$38.78
SLUDGE BUILDING	\$26.06
MAY SLUDGE DISPOSAL	\$39,721.50
JUNE 2015	\$274.08
SECOND QUARTERLY MAINTENANCE	\$2,007.50
LIN-212 / PB22419H	\$916.92
FREIGHT CHARGE	\$24.50
SCADA SYSTEM FIELD SERVICE	\$1,400.00

MAY 5th GRIT DISPOSAL	\$1,500.00
MAY GASOLINE USAGE	\$484.96
5W30 MOTOR OIL	\$3.49
FUNNEL 1/2	\$0.99
3/8" F x 1/2" M ADAPTER	\$2.69
UTILITY KNIFE	\$3.69
FILTER, GLASS FBR, 934-AH	\$127.40
PIPET, STERILE TRANSFER, PK/15	\$10.68
SAMPLES RECEIVED 4/16	\$200.00
SAMPLES RECEIVED 4/21	\$104.40
SAMPLES RECEIVED 4/28	\$143.00
SAMPLES RECEIVED 4/30	\$203.00
SAMPLES RECEIVED 5/5	\$143.00
SAMPLES RECEIVED 5/7	\$143.00
SAMPLES RECEIVED 5/12	\$90.00
SAMPLES RECEIVED 5/14	\$104.40
SAMPLES RECEIVED 5/19	\$108.30
SAMPLES RECEIVED 5/21	\$90.00
SAMPLES RECEIVED 5/26	\$90.00
HEX KEY SET	\$3.84
TEST PLUG, PNEUMATIC 12 - 24"	\$1,126.35
20' POLY-LIFT LINE/HOSE 60 psi	\$224.00
LANSAS DOMEHEAD PLUG 10" - 16"	\$625.50
FREIGHT	\$34.52
PROSECUTOR PRO 2.5 GAL	\$84.18
UTILITY BRUSH, SYNTHETIC	\$9.47
PLACE RTUs w/FASTRAC BLOX FOR	\$80.00
ROLLING MEADOWS PS	\$25.00
CEDAR VILLAGE PUMP STATION	\$25.00
MAY GASOLINE USAGE	\$358.43
KEG SEWER NOZZLE 3/4"	\$1,155.44
8" PIPE DROP MANHOLE BRIDGE	\$185.00
COUPLER PLUG, (M)NPT, 1/4	\$6.51
5W30 OIL FOR GENERATOR	\$17.45
MAY DIESEL USAGE	\$233.72
INTERLAKEN PUMP STATION	\$3,494.40
WHALEPOND PUMP STATION	\$2,920.96
CHERRY MATT	\$1,398.25
TACO BELL DRIVE THRU-APP #178	\$87.83
CEDAR VILLAGE at OCEAN	\$517.50
OCEAN OUTFALL WYE REPLACEMENT	\$1,646.31
HP ML350 GEN9 ET-2609V3	\$2,050.00
HP S-BUY 8GB 1RX4 PC4-2133P-R	\$145.00
HP 300GB 6G SAS 10K RPM SFF	\$460.00
HP 9.5MM SATA DVD-ROM JB GEN9	\$70.00
CDW HARDWARE INSTALL SERVER	\$30.00
SYG BE 14 SVR LIC BS 3Y	\$545.00
PLANAR PLL2210W W22" LED BLK	\$110.00
HP SB 850 G1 15-4210U 500GB	\$905.00
CDW NETWORK OPERATING SYSTEM	\$200.00
CDW NETWORK APPLICATION INSTAL	\$100.00
MS GSA WIN SRV STD 2012 R2	\$604.46
MONMOUTH COUNTY BRIDGE O-11	\$2,070.00
REIMBURSEABLE EXPENSES	\$29.57
TIDELANDS PROCESSING FEE	\$500.00
TIDELANDS LICENSE & LEASE FEE	\$4,491.00

**AUTHORIZING PAYMENT TO ELECTRO
MAINTENANCE INC. FOR PUMP STATION
COMMUNICATIONS PROJECT**

WHEREAS, the Township of Ocean Sewerage Authority awarded a contract to Electro Maintenance Inc (“EMI”) in the amount of \$324,865.00 for the Pump Station Communication Project (the “Contract”); and

WHEREAS, the Authority authorized an amendment to the Contract in the amount of \$7,100.00 for the installation of an antenna at the Interlaken Pump Station; and

WHEREAS, the Authority authorized Change Order No. 1 to the Contract in the amount of \$48,225.00 for the installation of aboveground controls at certain pump stations; and

WHEREAS, EMI has performed certain work and procured certain material which is stored on site for the work; and

WHEREAS, EMI has submitted a request for payment in the amount of \$90,162.50; and

WHEREAS, the Authority staff have reviewed the work completed and the material stored on site and recommend payment in the amount of \$_____, less retainage, to Electro Maintenance Inc.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes payment in the amount of \$_____ to Electro Maintenance Inc. for the Pump Station Communications Project.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on July 7, 2015.

RALPH E. STUBBS, Secretary

AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Township of Ocean Sewerage Authority has determined that the property described on the Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c.30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Ocean Sewerage Authority intends to utilize the online auction services of GovDeals located at www.govdeals.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services’ Local Finance Notice 2008 - 9.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that the Authority is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.govdeals.com; and

BE IT FURTHER RESOLVED that the terms and conditions of the agreement entered into between GovDeals and the Township of Ocean Sewerage Authority are available at www.govdeals.com and in the Authority’s administrative offices; and

BE IT FURTHER RESOLVED that employees of the Township of Ocean Sewerage Authority are permitted to bid on auction items.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on July 7, 2015.

RALPH E. STUBBS, Secretary

SCHEDULE A

2002 Ford F-150 Pickup (VIN 1FTRF17232NA94190)
6 cylinder, 6-foot bed, strobe light, 61,591 miles
1998 Chevy S-10 pickup (VIN 1GCCS14X0WK205030)
Estimated mileage between 50,000 and 75,000 miles
Sharp AR-337 copier
Vaughan Rotamix System pump with motor, Model PE8N10CS-127
10" suction, 8" discharge
PRINTRONIX ProLine Series 5 continuous feed printer
Sharp UX-355L Fax
34" Gravely riding mower, 15hp Kawasaki engine
Dayton portable generator with Briggs & Stratton 11 hp motor
Caterpillar Model CD040 diesel engine generator set rated at 40kW at 0.8 power factor
trailer mounted
Miller brand welder generator - portable or truck mount
Two (2) WILO 2" submersible pumps - stainless steel
2" submersible EMU pump, 2.7 hp, 50gpm@discharge pressure of 45 TDH
Two (2) FLYGT submersible pumps, approximately 75gpm
Electric Steroclave autoclave
Weight Scale made by Sartorius Research
MAC SE 30 computer
Apple ImageWriter #2 printer
HP DeskWriter 550C printer
Epson Perfection 626 scanner/printer
Two (2) Type 17600 dry bath Thermoline
Fisher Scientific stirring hotplate #310T
Two (2) Accumet 925 pH meters (not working)
Fisher Scientific heater/stirrer
Corning heater/stirrer
Hach DR/700 colorimeter (not working)
Thermoline 6000 furnace (not working)
Spectronic 401 - Milton Roy spectrometer (not working)
Shaw-Walker certified 1 hour safe
Miscellaneous computer equipment