

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
REGULAR MEETING**

**Oakhurst, NJ**

**February 3, 2015**

A work Meeting and Agenda Conference and the Annual Reorganization Meeting of the Township of Ocean Sewerage Authority were held on the above date at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey.

Present: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Absent: None  
Others: Attorney John Bonello, Engineer Timothy Shea,  
Executive Director Bill Schmeling, Superintendent Tom Meholic

Chairman Galvin called the meeting to order.

All recited The Pledge of Allegiance.

Chairman Galvin announced that the Meeting was being held in conformance with the Open Public Meetings Act of 1975 and that adequate notice had been duly posted where required and mailed to the Asbury Park Press in accordance with law.

Mr. Galvin announced that this was the annual Reorganization Meeting of the Township of Ocean Sewerage Authority.

ANNUAL REORGANIZATION MEETING

Mr. Bonello opened the Annual Reorganization Meeting and acted as Temporary Chairman.

He called for nominations for the office of Chairman. Mr. Theodora nominated Dennis Galvin for the office of Chairman. Mr. Stubbs seconded the nomination and all voted in favor of Mr. Galvin being appointed to the office of Chairman.

Mr. Bonello called for nominations for the office of Vice Chairman. Mr. Theodora nominated Mr. Bernhardt for the office of Vice Chairman. Mr. Stubbs seconded the nomination and all voted in favor of Mr. Bernhardt being appointed to the office of Vice Chairman.

Mr. Bonello called for nominations for the office of Secretary Treasurer. Mr. Villapiano nominated Stubbs for the office of Secretary Treasurer. Mr. Theodora seconded the nomination and all voted in favor of Mr. Stubbs being appointed to the office of Secretary Treasurer.

Mr. Bonello called for nominations for the office of Assistant Secretary Treasurer. Mr. Stubbs nominated Mr. Theodora for the office of Assistant Secretary Treasurer. Mr. Bernhardt seconded the nomination and all voted in favor of Mr. Theodora being appointed to the office of Assistant Secretary Treasurer.

Resolution

Mr. Villapiano offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

**15 - 9**

**AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO  
JOHN L. BONELLO, ESQ. FOR LEGAL SERVICES PURSUANT TO N.J.S.A.  
40A:11-5(1)(a)(i)**

**WHEREAS**, the Township of Ocean Sewerage Authority has a need to acquire legal services for representation of the Authority; and

**WHEREAS**, the Authority appointed John L. Bonello, Esq. as the Authority's General Counsel on February 4, 2014; and

**WHEREAS**, the Authority has benefited from Mr. Bonello's advice during the past year; and

**WHEREAS**, John L. Bonello, Esq. has completed and submitted a Business Entity Disclosure Certification certifying that he has not made any reportable contributions to a political or candidate committee in the Township of Ocean during the previous year, and the contract will prohibit the making of any reportable contributions during the term of the contract; and

**WHEREAS**, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a(i); and

**WHEREAS**, the term of this contract is for one (1) year from February 1, 2015 to January 31, 2016; and

**WHEREAS**, the Authority’s Purchasing Agent has determined and certified in writing that the value of the auditing services will not exceed \$17,500; and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that

1. John L. Bonello, Esq. of the firm Manna & Bonello is hereby appointed as Authority General Counsel in accordance with the attached proposed contract for the period February 1, 2015 to January 31, 2016.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate legal services required.

3. Notice of this appointment shall be published in the Authority’s official newspaper within twenty (20) days of the appointment.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following resolution and moved its adoption. Mr. Stubbs seconded the motion.

**15 - 10**

**AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DAVID A. KAPLAN, CPA, RMA FOR AUDITING SERVICES PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)**

**WHEREAS**, the Township of Ocean Sewerage Authority has a need to acquire auditing services; and

**WHEREAS**, the Authority appointed David A. Kaplan, CPA, RMA. as the Authority’s Auditor on February 4, 2014; and

**WHEREAS**, Mr. Kaplan joined the accounting and auditing firm of Wiss & Company, LLP; and

**WHEREAS**, the Authority has benefited from Mr. Kaplan’s advice during the past year; and

**WHEREAS**, Wiss & Company, LLP. has completed and submitted a Business Entity Disclosure Certification certifying that it has not made any reportable contributions to a political or candidate committee in the Township of Ocean during the

previous year, and the contract will prohibit the making of any reportable contributions during the term of the contract; and

**WHEREAS**, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a(i); and

**WHEREAS**, the term of this contract is for one (1) year from February 1, 2015 to January 31, 2016; and

**WHEREAS**, the Authority’s Purchasing Agent has determined and certified in writing that the value of the auditing services will exceed \$17,500 and shall not exceed \$48,000; and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority as follows:

1. David A. Kaplan, CPA, RMA is hereby appointed as Authority Auditor in accordance with the attached proposed contract for the period February 1, 2015 to January 31, 2016.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate legal services required.

3. Notice of this appointment shall be published in the Authority’s official newspaper within twenty (20) days of the appointment.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

**15 - 11**

**AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO TIMOTHY SHEA, PE FOR ENGINEERING SERVICES PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)**

**WHEREAS**, the Township of Ocean Sewerage Authority has a need to acquire engineering services; and

**WHEREAS**, the Authority appointed Timothy Shea, PE. of the firm of T&M Associates as the Authority’s Consulting Engineer on February 4, 2014; and

**WHEREAS**, the Authority has benefited from Mr. Shea and his firm’s advice during the past year; and

**WHEREAS**, T&M Associates has completed and submitted a Business Entity Disclosure Certification certifying that it has not made any reportable contributions to a political or candidate committee in the Township of Ocean during the previous year, and the contract will prohibit the making of any reportable contributions during the term of the contract; and

**WHEREAS**, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a(i); and

**WHEREAS**, the term of this contract is for one (1) year from February 1, 2015 to January 31, 2016; and

**WHEREAS**, the Authority’s Purchasing Agent has determined and certified in writing that the value of the auditing services will exceed \$17,500; and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that

1. Timothy Shea, P.E. of the firm T&M Associates is hereby appointed as Authority Engineer in accordance with the attached proposed contract for the period February 1, 2015 to January 31, 2016.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate legal services required.

3. Notice of this appointment shall be published in the Authority’s official newspaper within twenty (20) days of the appointment.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following resolution and moved its adoption. Mr. Stubbs seconded the motion.

**RESOLUTION 15 - 12  
AUTHORIZING PRE-QUALIFICATION OF CONSULTING ENGINEERING  
FIRMS IN A NON-PROCUREMENT ACTION FOR 2015**

**WHEREAS**, the Township of Ocean Sewerage Authority has sought, through a Request for Expressions of Interest (“RFEI”) to identify firms that can meet all, or a portion of, the Authority’s future Capital Improvement Objectives consistent with the Authority’s short and long term planning with respect to non-consulting engineering services; and

**WHEREAS**, the Authority received proposals from eleven (11) engineering firms in response to the RFEI in October 2013; and

**WHEREAS**, the Authority has found the RFEI process to be very beneficial to the operation of the Authority.

**NOW, THEREFORE BE IT RESOLVED** by the Members of the Township of Ocean Sewerage Authority that the following engineering firms are recognized as the official Pre-Qualified Engineering Consultants for the Township of Ocean Sewerage Authority for the year 2015, which recognition does not guarantee a service agreement contract with the Authority:

CME Associates  
Greeley and Hansen  
Maser Consulting, PA  
Paulus, Sokolowski & Sartor (PS&S)  
R3M Engineering, Inc.  
T & M Associates  
Van Cleef Engineering Associates

**BE IT FURTHER RESOLVED** that public notice of this recognition of pre-qualification be published in the Authority’s official newspaper.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Villapiano seconded the motion.

**15 - 13**

**AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO HALL & ASSOCIATES FOR LEGAL SERVICES AS SPECIAL COUNSEL PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)**

**WHEREAS**, the Township of Ocean Sewerage Authority has a need to acquire legal services to as special counsel with regard to permitting issues; and

**WHEREAS**, Hall & Associates has submitted a proposal for legal services with regard to permitting issues to the Authority; and

**WHEREAS**, the Authority’s Purchasing Agent has determined and certified in writing that the value of the legal services as special counsel will not exceed \$17,500; and

**WHEREAS**, the term of this contract is for one (1) year from February 1, 2015 to January 31, 2016; and

**WHEREAS**, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority as follows:

1. Hall & Associates is hereby appointed as Special Legal Counsel for the Authority in accordance with the attached proposed contract for the period February 1, 2015 to January 31, 2016.
2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate legal services required.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

**15 - 14**

**ESTABLISHING MEETING DATES**

**WHEREAS**, in accordance with the Open Public Meetings Act, it is necessary for the Township of Ocean Sewerage Authority, as a public body, to post and maintain a schedule of the Regular Meetings of the public body to be held during the year.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that pursuant to the provision of the Open Public Meetings Act, the time and place for the Regular Meetings of the Township of Ocean Sewerage Authority for the next year shall be as follows:

- |                |                                   |
|----------------|-----------------------------------|
| March 10, 2015 | September 1, 2015                 |
| April 7, 2015  | October 6, 2015                   |
| May 5, 2015    | November 5, 2015                  |
| June 4, 2015   | December 1, 2015                  |
| July 7, 2015   | January 5, 2016                   |
| August 4, 2015 | February 2, 2016 (Reorganization) |

**BE IT FURTHER RESOLVED** that the Regular Meeting shall start at 6:30 pm, or as soon thereafter as possible, in the Township of Ocean Sewerage Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the dates set forth above; and

**BE IT FURTHER RESOLVED** that action will be taken at the Regular Meetings of the Township of Ocean Sewerage Authority.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

**15 - 15  
DESIGNATION OF OFFICIAL NEWSPAPERS**

**WHEREAS**, the Township of Ocean Sewerage Authority, as a public body, is required to publish legal notices in accordance with law; and

**WHEREAS**, the Township of Ocean Sewerage Authority desires to name certain newspapers as the official newspapers for the purpose of legal publications.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority hereby designates the **Asbury Park Press**, the **Coaster** and the **Star Ledger** as its official newspapers for the purpose of legal publications published on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**15 - 16  
AUTHORIZING ADOPTION OF CASH MANAGEMENT PLAN AND  
DESIGNATION OF AUTHORIZED DEPOSITORIES**

**WHEREAS**, the Township of Ocean Sewerage Authority is required to have a cash management plan; and

**WHEREAS**, the Township of Ocean Sewerage Authority is required to name certain financial institutions as authorized depositories for the deposit of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that the following serve as the Cash Management Plan of the Township of Ocean Sewerage Authority for 2015:

1. The Executive Director is directed to use this Cash Management Plan as the guide in depositing and investing the Authority’s funds.
2. The following are objectives of the Cash Management Plan:
  - a. Preservation of capital.
  - b. Adequate safekeeping of assets.
  - c. Maintenance of liquidity to meet operating needs.
  - d. Investment of assets in accordance with State and Federal laws and regulations.
3. The following are suitable and authorized investments:
  - a. Interest-bearing bank accounts and certificates of deposit in authorized banks (GUDPA-approved) listed below for the deposit of local unit funds.
  - b. Government money market mutual funds which comply with N.J.S.A. 40A:5-15.1(e).
  - c. Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
  - d. New Jersey Cash Management Fund.
  - e. Repurchase agreements of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).
  - f. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
  - g. Any federal agency or instrumentality obligation authorized by Congress that matures within three hundred ninety-seven (397) days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
  - h. Bonds or other obligations of the Township of Ocean, or bonds or other obligations of school districts or service communities served by the Authority and approved by the Division of Investment of the Department of Treasury for investment.
  - i. Bonds or other obligations, having a maturity date not exceeding three hundred ninety-seven (397) days, approved by the Division of Investment of the Department of Treasury for investments by local units.
  - j. Bonds of other obligations approved by the Division of Investment of the Department of Treasury for investments by local units.
4. The Executive Director shall prepare monthly a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.
5. The Executive Director shall report to the Authority Members any accounts not earning interest.

**AND BE IT FURTHER RESOLVED** that the following Government Unit Depository Protection Act approved financial institutions are authorized depositories for the deposit of Authority Funds:

1. TD Bank
2. New Jersey Cash Management Fund
3. Bank of New York Mellon
4. Bank of America
5. Amboy Bank
6. Investors Bank
7. Wells Fargo Bank

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

**15 - 17**  
**AUTHORIZING REMOVAL OF SERVICE CHARGE ACCOUNTS OF**  
**\$10.00 OR LESS**

**WHEREAS**, the Township of Ocean Sewerage Authority has determined that it is appropriate to remove all open Service Charge Accounts of Ten Dollars (\$10.00) or less from the list of accounts certified annually to the Township of Ocean Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that the Executive Director is hereby authorized to remove all open Service Charge Accounts of Ten Dollars (\$10.00) or less, together with an excess due the Township of Ocean Tax Collector, from the annual certified list of outstanding accounts; and

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
                  Yes           Yes    Yes    Yes    Yes

WORK SESSION

Executive Director’s Report. Mr. Schmeling reported that Dr. Campanelli from 3211 Sunset Avenue came in to discuss his bill. A large increase in 2014 usage was apparently due to a broken toilet, which has since been repaired. Therefore, his 2015 bills will be adjusted to the normal quarterly amount instead of being based on the 2014 usage.

Wegman’s is planning to enlarge the liquor store, and they have raised a question about the proposed \$22,000 connection fee. The addition includes two bathrooms, and it was suggested by the Mr. Bernhardt that this matter be reviewed.

Mr. Schmeling noted that in the past there have been no regularly scheduled inspections of the ocean outfall line. He recommended that a program of regular inspections be put in place.

Chairman Galvin recognized Mayor Christopher Siciliano who was in attendance at this meeting. The Mayor commended the members and staff for their contribution to Township.

Attorney’s Report. Mr. Bonello reported that he has reviewed correspondence and various issues with the Executive Director.

He commended the work of Hall and Associates, noting that Mr. Hall is both an attorney and engineer.

Engineer’s Report. Mr. Shea advised that T&M has requested that DEP allow the removal of the wye and the installation of a temporary diversion pipe prior to receipt of permits. This would allow the contractor to measure the pipes for the purpose of fabrication of the new ones. He reported that he has received a schedule from the contractor indicating that the project would be completed before May 31, 2015.

Superintendent’s Report. Mr. Meholic provided a review of his written report. He noted that the TV truck has been utilized to inspect lines in the Wanamassa area. He advised that TOSA and the Township are coordinating these operations so that the Township can inspect storm sewer lines. The Chairman asked that Mr. Meholic keep a record of repair issues that are discovered during the inspections.

BUSINESS SESSION

Mr. Villapiano offered a motion, seconded by Mr. Bernhardt and unanimously carried to approve the following minutes:

Regular Meeting

January 6, 2015

A copy of the Plant Operator's Report for the month of January 2015 was received, a copy of which follows:

**February 3, 2015 Work/Agenda Meeting**  
**THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**  
**January, 2015 Operator's Report**

The January 2015 report shows the treatment plant and collection systems O.K. with some repairs to report.

The average daily flow to date was 5.444 MGD. The highest daily flow was 6.627 MGD on January 19th. The total precipitation to date was 5.95 inches for the month; the largest precipitation was 1.60 inches on January 18th. The monthly average effluent suspended solids concentrations, to date, 16 mg/l and for CBOD, the concentration was 5 mg/l. The average percentage removals for these same effluent parameters were 89% and 94% respectively.

Our present NJPDES Permit has a suspended solids monthly average limitation of 30 mg/l and 25 mg/l for CBOD. For percent removals, it requires 85% removals on a monthly average basis for suspended solids and for CBOD. For plant flow, we are permitted 7.5 MGD average daily flow on a 30-day average quantity basis.

**PLANT OPERATIONS AND MAINTENANCE**

The treatment plant is operating OK with some maintenance to report.

The plant operated fairly well with the recent storms. We had a recorded 7.5 inches of snow with lots of drifting. We plowed in the plant areas and all pump station access entrances.

Glen Henry and AJ Milmo performed the following maintenance this month: at the Main Pump Building they adjusted the moving platform guide chain on the Dumpster-Veyor Unit. This is the unit that positions the grit and bar screenings roll off container, during storage, delivery, and removal.

They also worked on the cooling tower chemical feed system. They replaced a feed hose on one of the chemicals feed pumps. On Final Clarifier 2, they worked troubleshooting it for noise. They inspected all oil levels and greased the chain on the drive unit.

In the Sludge Holding Tanks Building, They responded to a high-pressure alarm on a thickened sludge pump. Bruce Olsen replaced the high-pressure alarm relay and Glen and AJ replace a hose on the pump. Spare hoses for these pumps were also ordered.

Electro Maintenance Inc. was onsite for continued work on the alarms and communication project. They installed two antennas on the tower at Roller Rd. and Sunset Ave. They also tested the signal reception from all three towers at Sunset Ave., Interlaken PS and the Treatment Plant.

Verizon Fios was installed at the plant and front office to upgrade the overall Internet service and performance. Chris Pawlik, of ITS, was onsite to replace a power supply for the Control Building SCADA System.

**COLLECTION SYSTEM OPERATION AND MAINTENANCE**

The collection system had the following work to report:

All routine pump station inspection and maintenance work was completed by Tom DiOrio and Vin D'Esposito.

Pump station maintenance for the month included work at Colonial Terrace PS. Upon our rounds inspection, we found the wet well higher than normal and a pump running rough.

We cleaned the wet well and found a partial pump clog and the flush valve also clogged. All of this work was combined efforts of the collection system staff, our mechanics, and plant instrumentation technician.

At Cedar Village and Green Grove PS's, we responded to a control cabinet fault alarm. Bruce Olsen raised the thermostat on portable control cabinet heaters. We installed these before to improve the controls performance. The extreme cold has affected these two stations controls more than the others.

We had Wozczak Mechanical Contractors onsite for repairs to two lateral sewers at 1403 Chestnut Ave. and 1105 Grassmere Ave.

We responded to service call requests to the following locations: 625 N. Edgemere Ave., 1319 Maple Ave., and 469 W. Lincoln Ave. At these locations, we usually find that it is the homeowner's lateral blocked on their property and we end up recommending that they should call their plumber.

At 800 Bendermere Ave., we found the lateral to be full of sewage; we attempted to use our smaller jet hose to unclog the line. We could not find the homeowners cleanout and we contacted them to get their plumber to locate their cleanout and make sure there wasn't a line break instead of the usual rag/grease blockage.

At 1 Eisele Ave., we found another full lateral and had to locate our nearest manhole that had been paved over. We uncovered the manhole and found that the line runs almost 100 ft. until it connects to the manhole. We CCTV inspected the line and found the lateral is ACP pipe in good shape; however there is a sag in the line. This will be added to our list of lines that we perform routine cleaning to insure proper operation.

Tom DiOrio and Vin D'Esposito jet cleaned lines on Auth Ave. they also joined us in Wanamassa to continue our CCTV inspection work.

We inspected S. Wanamassa Dr. from Wickapecko Dr. to Garvin. And then we continued from Garvin to Edgewood Ave. Here we found a natural gas line running through the top of our line and some sag in the sewer main. Again we will add this to our frequent cleaning and re-inspect locations.

We attempted to continue up Vina Ave., but found some cracked clay pipe and an old PVC pipe repair that settled and offset.

We had our camera repaired. We had lost video and the repair is under warranty. We are still waiting for a facility at town hall for further training for the Township of Ocean DPW and ourselves. The Opossum Software package still has some glitches and we are awaiting further training with the software supplier.

A monthly review shows CCTV inspection work included 500ft. of storm sewer on Sunset Ave. for the TODPW. The sewer main on Eisele Ave. was 120 ft. of work. All other sewer main inspection of S. Wanamassa and connected streets totaled 2395 ft. The weather and camera repair were limiting factors to our progress this month.

Respectfully submitted,

Thomas G. Meholic, Superintendent  
1/30/15

### Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

### **RESOLUTION 15 - 18 BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

- 1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
- 2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent’s Office.

|                            |                      |
|----------------------------|----------------------|
| CURRENT FUND               | \$ 183,885.85        |
| REVIEW and INSPECTION      | 924.00               |
| EIT and CONSTRUCTION       | 4,602.02             |
| RENEW and REPLACEMENT      | _____                |
| <b>TOTAL BILLS PAYABLE</b> | <b>\$ 189,411.87</b> |

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
 Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following resolution and moved its adoption. Mr. Stubbs seconded the motion.

**15 - 19**

**AUTHORIZING GRANT OF FINAL APPROVALS FOR HERITAGE VILLAGE AT OAKHURST - APPLICATION NUMBER 179**

**WHEREAS**, a final applications was submitted for Heritage Village at Oakhurst on or about December 30, 2014; and

**WHEREAS**, the Authority’s engineer has recommended the granting of preliminary and tentative approval for Heritage Village at Oakhurst in its Engineer’s Report dated January 13, 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that Final approval is granted to Heritage Village at Oakhurst - application number 179, subject to the conditions set forth in T&M Associates’ letter dated January 13, 2015, and the payment of appropriate inspection and outstanding application fees, if any, and the posting of a performance bond in the amount of \$9,273.00 of which \$927.30 shall be in cash.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
 Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**15 - 20**

**AUTHORIZING CHANGE ORDER NO. 1 IN THE AMOUNT OF \$48,225.00 TO ELECTRO MAINTENANCE, INC. FOR PUMP STATION COMMUNICATIONS PROJECT**

**WHEREAS**, the Township of Ocean Sewerage Authority awarded a contract for the Pump Station Communications Project (the “Project”) on June 6, 2014 to Electro Maintenance, Inc. in the amount of \$294,610.00; and

**WHEREAS**, the Authority amended the contract on September 2, 2014 to include Alternate A of the bid specifications in the amount of \$30,225.00; and

**WHEREAS**, TOSA’s staff has determined that it would promote safety and efficiency if the controls to be installed as part of this Project were installed above-ground at the Asbury Avenue, Wayside and Longview pump stations (the “Stations”); and

**WHEREAS**, the installation of the controls above-ground at the Stations would also eliminate the duplication of work in the near future when these stations are reconstructed; and

**WHEREAS**, Electro Maintenance Inc. provided the Authority with a proposal in the amount of \$48,225.00 to relocate all controls and indication equipment, including controls required for the Pump Station Communication Project, above-ground in new weather-roof enclosures; and

**WHEREAS**, the Authority has determined that it cannot perform all or a portion of the work in-house at a price comparable to that provided by Electro Maintenance Inc.; and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract from its 2011 bond financing.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby approves Change Order No. 1 in the amount of \$48,225.00 to Electro Maintenance, Inc. for the relocation of all controls and indication equipment, including controls required for the Pump Station Communication Project, above-ground in new weather-roof enclosures.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

**15 - 21  
TRANSFER**

**WHEREAS**, the Township of Ocean Sewerage Authority adopted its annual budget for 2014 and has set aside funds to be spent in connection with certain budget appropriations; and

**WHEREAS**, the Township of Ocean Sewerage Authority has determined there is a need for additional funds in certain budget appropriations.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority, that the following transfers be approved:

|                 |  |              |
|-----------------|--|--------------|
| <u>TO:</u>      |  |              |
| Administration  | Engineering<br>4-01-50-500-313           | \$ 12,000.00 |
| Treatment Plant | Natural Gas<br>4-01-60-600-355           | \$ 2,000.00  |
| Collections     | Repairs - Contractors<br>4-01-61-601-351 | \$ 10,000.00 |

|                                |                       |    |            |
|--------------------------------|-----------------------|----|------------|
|                                | Electric              |    |            |
|                                | 4-01-61-601-354       | \$ | 8,000.00   |
|                                | Water                 |    |            |
|                                | 4-01-61-601-356       | \$ | 1,500.00   |
|                                | TV Truck Expenses     |    |            |
|                                | 4-01-61-601-362       | \$ | 500.00     |
| Asset Management               | Outfall Repairs       |    |            |
|                                | 4-01-80-800-822       | \$ | 100,000.00 |
| <br><u>FROM:</u>               |                       |    |            |
| Administration                 | PERS                  |    |            |
|                                | 4-01-50-500-203       | \$ | 12,000.00  |
|                                | OPEB Retiree Benefits |    |            |
|                                | 4-01-50-500-400       | \$ | 100,000.00 |
| Treatment Plant                | Electric              |    |            |
|                                | 4-01-60-600-354       | \$ | 8,000.00   |
| Treatment Plant<br>(continued) | Water                 |    |            |
|                                | 4-01-60-600-356       | \$ | 1,500.00   |
| Collections                    | Coll Pumps            |    |            |
|                                | 4-01-61-601-301       | \$ | 10,000.00  |
|                                | Natural Gas           |    |            |
|                                | 4-01-61-601-355       | \$ | 2,000.00   |
|                                | Jet Truck             |    |            |
|                                | 4-01-61-601-361       | \$ | 500.00     |

**AND BE IT FURTHER RESOLVED** that two (2) certified copies of this Resolution be forwarded to the Director, Division of Local Government Services.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
 Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following resolution and moved its adoption. Mr. Villapiano seconded the motion.

**RESOLUTION 15-22  
 APPOINTMENT OF MEMBERS TO AUTHORITY SAFETY COMMITTEE**

**WHEREAS**, the Authority values the safety and welfare of its employees; and

**WHEREAS**, the Authority seeks greater input from its employees with regard to safety concerns and protective measures within the Authority’s system.

**NOW, THEREFORE BE IT RESOLVED** by the Township of Ocean Sewerage Authority that a Safety Committee consisting of Authority employees be established; and

**BE IT FURTHER RESOLVED** that the following individuals are appointed to the Authority’s Safety Committee to serve without compensation: William E. Schmeling, Thomas Meholic, Frank Vacchiano, Glen Henry, Richard Roman and Ken Williamson or his designee for the collection system.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
 Yes Yes Yes Yes Yes

Resolution

Mr. Theodora offered the following resolution and moved its adoption. Mr. Villapiano seconded the motion.

**RESOLUTION 15-23  
AUTHORIZING EXECUTION OF STIPULATION OF DISMISSAL WITH NEW JERSEY DEP**

**WHEREAS**, the Authority has been involved with litigation with the New Jersey Department of Environmental Protection regarding conditions on its renewed permit; and

**WHEREAS**, David A. Laughlin, Esq. has represented the Authority and various similarly-situated authorities in this litigation; and

**WHEREAS**, the Authority and the DEP have entered into a settlement of the issues giving rise to the litigation.

**NOW, THEREFORE BE IT RESOLVED** by the Township of Ocean Sewerage Authority that David A. Laughlin, Esq. is authorized to sign the attached Stipulation of Dismissal without prejudice on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
                  Yes           Yes    Yes    Yes    Yes

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

**RESOLUTION DECLARING CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel

3. It is anticipated at this time that the above stated subject matter would be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call:       Bernhardt, Galvin, Stubbs, Theodora, Villapiano  
                  Yes           Yes    Yes    Yes    Yes

Following the closed session, there being no further business to come before the Authority, Mr. Villapiano moved that the meeting be adjourned. Mr. Theodora seconded the motion and all voted in favor of adjournment.

Respectfully submitted,

RALPH STUBBS, Secretary