

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
January 7, 2014

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Kelly, Stubbs, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities and the Asbury Park Press and The Coaster on February 8, 2012. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineer's Report
8. Plant Superintendent's Report
9. Review of resolutions on agenda

BUSINESS SESSION

10. Approval of minutes of December 2, 2013 regular meeting
11. Motion to receive and file Plant Superintendent's Report
12. Communications
13. Review of Bill List
 - a. Member comments
 - b. Public comment
14. [Resolution 14-1](#): Payment of bills
15. [Resolution 14-2](#): Authorizing purchase of 2014 Ford F-250 4WD extended cab under State Contract
16. [Resolution 14-3](#): Designating New Jersey Utility Authorities Joint Insurance Fund Commissioner
17. [Resolution 14-4](#): Authorizing appointment of Public Agency Compliance Officer for 2014
18. [Resolution 14-5](#): Transfer
19. [Resolution 14-6](#): Authorizing reduction in performance guarantee for Deal Manor Estates - application number 163
20. [Resolution 14-7](#): Authorizing refund to Suneal Chaudhary and Seong Youn Kim for account number 5870-0
21. [Resolution 14-8](#): Authorizing award of contract for interior inspection of ocean outfall pipe
22. Member Comments
23. Public Comment
24. Closed Session
25. Adjournment

RESOLUTION 14 - 1

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 223,705.66
REVIEW and INSPECTION	1,881.00
EIT and CONSTRUCTION	2,646.00
RENEW and REPLACEMENT	0.00
TOTAL BILLS PAYABLE	\$ 236,594.16

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 7, 2014.

CHRISTOPHER KELLY, Secretary

AUTHORIZING PURCHASE OF 2014 FORD F-250 4WD EXTENDED CAB UNDER STATE CONTRACT FROM DFFLM LLC

WHEREAS, the Authority is desirous of purchasing a truck with a snow plow to replace Truck #3; and

WHEREAS, the Authority has a Qualified Purchasing Agent; and

WHEREAS, DFFLM LLC d/b/a Ditschman/Flemington Ford has a State contract for a 2013 Ford F-250 4WD extended cab under contract number A83577; and

WHEREAS, contract number A83577 was extended to cover 2014 Ford F-250 4WD extended cabs; and

WHEREAS, contract number A83577 includes the installation of an 8’ Boss snowplow for \$3,350; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes the purchase of a 2014 Ford F-250 4WD extended cab with a Boss 8’ snowplow under State contract number A83577.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 7, 2014.

CHRISTOPHER KELLY, Secretary

**DESIGNATING NEW JERSEY UTILITY
 AUTHORITIES JOINT INSURANCE FUND
 COMMISSIONER**

BE IT RESOLVED that the Township of Ocean Sewerage Authority that Executive Director William E. Schmeling is hereby designated as the Authority's Fund Commissioner to the New Jersey Utilities Authority Joint Insurance Fund for 2014.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on January 7, 2014.

 CHRISTOPHER KELLY, Secretary

**AUTHORIZING APPOINTMENT OF
PUBLIC AGENCY COMPLIANCE OFFICER
FOR 2014**

WHEREAS, the State of New Jersey Department of the Treasury Affirmative Action Office mandates the appointment of a Public Agency Compliance Officer annually; and

WHEREAS, William E. Schmeling currently serves as Public Agency Compliance Officer.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby appointments William E. Schmeling as the Authority's Public Agency Compliance Officer for the year 2014.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 7, 2014.

CHRISTOPHER KELLY, Secretary

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TRANSFER

WHEREAS, the Township of Ocean Sewerage Authority adopted its annual budget for 2013 and has set aside funds to be spent in connection with certain budget appropriations; and

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for additional funds in certain budget appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority, that the following transfers be approved:

TO:

Administration	Trustee & Paying Agent 3-01-50-500-312	\$ 150.00
Treatment Plant	Sodium Hypochlorite 3-01-60-600-304	\$ 2,500.00

FROM:

Administration	Office Salaries 3-01-50-500-103	\$ 250.00
Treatment Plant	Liquid Oxygen 3-01-60-600-303	\$ 2,500.00

AND BE IT FURTHER RESOLVED that two (2) certified copies of this Resolution be forwarded to the Director, Division of Local Government Services.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 7, 2014.

CHRISTOPHER KELLY, Secretary

**AUTHORIZING REDUCTION IN PERFORMANCE
GUARANTEE FOR DEAL MANOR ESTATES -
APPLICATION NUMBER 163**

WHEREAS, Deal Manor Estates was granted final approval on June 7, 2012 for major subdivision consisting of thirty (30) single-family residential dwellings; and

WHEREAS, Deal Manor Estates was required to post a performance guarantee in the amount of \$391,203.98; and

WHEREAS, Deal Manor Estates has installed various items covered by the performance guarantee; and

WHEREAS, Deal Manor Estates has requested a reduction in the performance guarantee; and

WHEREAS, the Authority’s engineer has recommended reduction in the performance guarantee to \$67,360.66 by letter dated December 9, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that reduction of the performance guarantee posted by Deal Manor Estates be reduced to \$67,360.66, subject to the following conditions:

1. Payment of \$250.00 representing the attorney’s review fee of the performance bond; and
3. Payment of inspection review fees in the amount of \$15,233.80; and
4. Providing the performance guarantee in the amount of \$67,360.66 of which \$6,736.07 shall be in cash and \$60,624.59 shall be in the form of a performance bond.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on December 7, 2014.

CHRISTOPHER KELLY, Secretary

RESOLUTION 14 -7

**AUTHORIZING REFUND IN THE AMOUNT OF \$115.00 TO
SUNEAL CHAUDHARY AND SEONG YOUN KIM FOR
ACCOUNT NUMBER 5870-0**

WHEREAS, Suneal Chaudhary and Seong Youn Kim (the “previous owners”) resided at 424 West Lake Avenue (“their home”) in the Township of Ocean; and

WHEREAS, the previous owners sold their home on June 27, 2013; and

WHEREAS, the previous owners made a sewer payment on or about August 5, 2013; and

WHEREAS, the transaction history confirms the payment from the previous owners after they sold their home.

NOW, THEREFORE BE IT RESOLVED by the Township of Ocean Sewerage Authority that a check in the amount of \$115.00, payable to Suneal Chaudhary and Seong Youn Kim, be issued representing a refund of their August 5, 2013 sewer charges.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on January 7, 2014.

CHRISTOPHER KELLY, Secretary

AUTHORIZING AWARD OF CONTRACT FOR INTERIOR INSPECTION OF OCEAN OUTFALL PIPE

WHEREAS, the Authority has determined that an interior inspection of the Authority’s ocean outfall pipe should be performed to help determine the overall condition of the outfall pipe; and

WHEREAS, the Authority advertised for proposals on October 4, 2013; and

WHEREAS, the Authority received three (3) proposals for the interior inspection of the outfall pipe; and

WHEREAS, the Executive Director of the Authority has certified that there are funds available for this work from the Authority’s 2014 capital asset management budget.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to RedZoneRobotics in the amount of \$39,450.00 to perform an interior inspection of the Authority’s ocean outfall pipe in accordance with its proposal.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

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CHRISTOPHER KELLY, Secretary