

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**  
**REORGANIZATION MEETING**  
**February 4, 2014**

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities and the Asbury Park Press and The Coaster in accordance with law. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**REORGANIZATION SESSION**

5. Chairman: This is the Annual Reorganization Meeting of the Township of Ocean Sewerage Authority. I will now turn the meeting over to our attorney John Bonello to act as temporary Chairman of the 2014 Reorganization Meeting. Mr. Bonello calls for nominations to fill the office of Chairman until the next annual meeting.

- a. Call for nominations for Chairman. Roll call vote on Nominees.

The meeting is turned over to the newly-elected Chairman.

- b. Call for nominations for Vice-Chairman. Roll call vote on Nominees.
- c. Call for nominations for Secretary/Treasurer. Roll call vote on Nominees.
- d. Call for nominations for Assistant Secretary/Treasurer. Roll call vote on Nominees.

6. Review of resolutions in reorganization session

7. [Resolution 14-9](#): Authorizing award of a professional services contract to John C. Bonello, Esq. for legal services

8. [Resolution 14-10](#): Authorizing award of a professional services contract to David A. Kaplan, CPA, RMA for auditing services

9. [Resolution 14-11](#): Authorizing award of a professional services contract to \_\_\_\_\_ for engineering services

10. [Resolution 14-12](#): Authorizing pre-qualification of consulting engineering firms in a non-procurement action for 2014

11. [Resolution 14-13](#): Authorizing award of a professional services contract to Hall & Associates for legal services as special counsel pursuant to N.J.S.A. 40A:11-5(1)(a)(i)

12. [Resolution 14-14](#): Establishing meeting dates

13. [Resolution 14-15](#): Designation of official newspapers

14. [Resolution 14-16](#): Authorizing adoption of Cash Management Plan and designation of authorized depositories

15. [Resolution 14-17](#): Authorizing removal of service charge accounts of \$10.00 or less

16. [Resolution 14-18](#): Authorizing approval of petty cash fund and custodian of petty cash fund

17. [Resolution 14-19](#): Authorizing award of a professional contract to Edward K. DeHope, Esq. for legal services as special counsel

## **WORK SESSION**

18. Executive Director's Report
19. Attorney's Report
20. Plant Superintendent's Report
21. Review of resolutions on business session agenda

## **BUSINESS SESSION**

22. Approval of minutes of January 7, 2014 Regular meeting, January 14, 2014 Special meeting and January 14, 2014 Closed meeting
23. Motion to receive and file Plant Superintendent's Report
24. Communications
25. Review of Bill List
  - a. Board comments
  - b. Public comment
26. Public Comment
  - a. Resolutions on agenda
27. [Resolution 14-20](#): Bill List
28. [Resolution 14-21](#): Authorizing payment for work performed at 2308 Logan Road
29. [Resolution 14-22](#): Authorizing amendment to and restatement of Employee Handbook with policies and procedures
30. [Resolution 14-23](#): Authorizing execution of amendment to Interlocal Services Agreement with Township of Ocean for administrative services
31. [Resolution 14-24](#): Authorizing award of contract for PSA system service and troubleshooting
32. Comments by Authority Members
33. Public Comment
  - a. Authority's 2015 NJEIT application
34. Closed Session, if necessary
35. Adjournment

**AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO JOHN L. BONELLO, ESQ. FOR LEGAL SERVICES**

**WHEREAS**, the Township of Ocean Sewerage Authority has a need to acquire legal services for representation of the Authority; and

**WHEREAS**, the Township advertised for a General Counsel on October 4, 2013 in the Asbury Park Press; and

**WHEREAS**, the Authority received submissions from four legal firms: Eric M. Bernstein & Associates, LLC; Manna & Bonello; Riker Danzig Scherer Hyland & Perretti LLP; and Weiner Lesniak LLP; and

**WHEREAS**, after reviewing the proposals, the Authority finds that the firm of Manna & Bonello best meets the needs and requirements of the Authority for a General Counsel; and

**WHEREAS**, the term of this contract is for one (1) year from February 1, 2014 to January 31, 2015 and

**WHEREAS**, the Authority's Purchasing Agent has determined and certified in writing that the value of the auditing services will not exceed \$17,500; and

**WHEREAS**, the Authority's Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that John L. Bonello, Esq. of the firm Manna & Bonello is hereby appointed as Authority General Counsel in accordance with the attached proposed contract for the period February 1, 2014 to January 31, 2015.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

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Secretary

**AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DAVID A. KAPLAN, CPA, RMA FOR AUDITING SERVICES**

**WHEREAS**, the Township of Ocean Sewerage Authority has a need to acquire auditing services; and

**WHEREAS**, the Township advertised for the position of Authority Auditor on October 4, 2013 in the Asbury Park Press; and

**WHEREAS**, the Authority received submissions from three auditing firms: DAK CPA; Holman Frenia Allison; and Suplee, Clooney & Company; and

**WHEREAS**, after reviewing the proposals, the Authority finds that the firm of DAK CPA best meets the needs and requirements of the Authority; and

**WHEREAS**, the term of this contract is for one (1) year from February 1, 2014 to January 31, 2015 and

**WHEREAS**, the Authority's Purchasing Agent has determined and certified in writing that the value of the auditing services will exceed \$17,500 and shall not exceed \$47,000; and

**WHEREAS**, the Authority's Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority as follows:

1. David A. Kaplan, CPA, RMA is hereby appointed as Authority Auditor in accordance with the attached proposed contract for the period February 1, 2014 to January 31, 2015.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO FOR ENGINEERING SERVICES**

**WHEREAS**, the Township of Ocean Sewerage Authority has a need to acquire engineering services; and

**WHEREAS**, the Township advertised for the position of Authority Consulting Engineer on October 4, 2013 in the Asbury Park Press; and

**WHEREAS**, the Authority received submissions from nine (9) engineering firms interested in serving as the Authority’s Consulting Engineer; and

**WHEREAS**, the Authority Board interviewed the following six (6) engineering firms on January 14, 2014: CME Associates, H2M architects + engineers, Maser Consulting PA, PS&S, Remington & Vernick, and T&M Associates; and

**WHEREAS**, the term of this contract is for one (1) year from February 1, 2014 to January 31, 2015 and

**WHEREAS**, the Authority’s Purchasing Agent has determined and certified in writing that the value of the auditing services will not exceed \$17,500; and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that \_\_\_\_\_, P.E. is hereby appointed as Authority Engineer in accordance with the attached proposed contract for the period February 1, 2014 to January 31, 2015.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**RESOLUTION 14 - 12**

**AUTHORIZING PRE-QUALIFICATION OF CONSULTING ENGINEERING FIRMS IN A NON-PROCUREMENT ACTION FOR 2014**

**WHEREAS**, the Township of Ocean Sewerage Authority has sought, through a Request for Expressions of Interest (“RFEI”) to identify firms that can meet all, or a portion of, the Authority’s future Capital Improvement Objectives consistent with the Authority’s short and long term planning with respect to non-consulting engineering services; and

**WHEREAS**, the Authority advertised an RFEI for engineering services on October 4, 2013 in the Asbury Park Press; and

**WHEREAS**, the Authority received proposals from eleven (11) engineering firms in response to the RFEI; and

**WHEREAS**, the Authority has found the RFEI process to be very beneficial to the operation of the Authority.

**NOW, THEREFORE BE IT RESOLVED** by the Members of the Township of Ocean Sewerage Authority that the following engineering firms are recognized as the official Pre-Qualified Engineering Consultants for the Township of Ocean Sewerage Authority for the year 2014, which recognition does not guarantee a service agreement contract with the Authority:

- CME Associates
- Greeley and Hansen
- Maser Consulting, PA
- Paulus, Sokolowski & Sartor (PS&S)
- R3M Engineering, Inc.
- T & M Associates
- Van Cleef Engineering Associates

**BE IT FURTHER RESOLVED** that public notice of this recognition of pre-qualification be published in the Authority’s official newspaper.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO HALL & ASSOCIATES FOR LEGAL SERVICES AS SPECIAL COUNSEL PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)**

**WHEREAS**, the Township of Ocean Sewerage Authority has a need to acquire legal services to as special counsel with regard to permitting issues; and

**WHEREAS**, Hall & Associates has submitted a proposal for legal services with regard to permitting issues to the Authority; and

**WHEREAS**, the Authority’s Purchasing Agent has determined and certified in writing that the value of the legal services as special counsel will not exceed \$17,500; and

**WHEREAS**, the term of this contract is for one (1) year from February 1, 2014 to January 31, 2015; and

**WHEREAS**, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority as follows:

1. Hall & Associates is hereby appointed as Special Legal Counsel for the Authority in accordance with the attached proposed contract for the period February 1, 2014 to January 31, 2015.
2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate legal services required.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**ESTABLISHING MEETING DATES**

**WHEREAS**, in accordance with the Open Public Meetings Act, it is necessary for the Township of Ocean Sewerage Authority, as a public body, to post and maintain a schedule of the Regular Meetings of the public body to be held during the year.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that pursuant to the provision of the Open Public Meetings Act, the time and place for the Regular Meetings of the Township of Ocean Sewerage Authority for the next year shall be as follows:

- |                |                                   |
|----------------|-----------------------------------|
| March 4, 2014  | September 2, 2014                 |
| April 1, 2014  | October 7, 2014                   |
| May 6, 2014    | November 6, 2014                  |
| June 5, 2014   | December 2, 2014                  |
| July 1, 2014   | January 6, 2015                   |
| August 5, 2014 | February 3, 2015 (Reorganization) |

**BE IT FURTHER RESOLVED** that the Regular Meeting shall start at 6:30 pm, or as soon thereafter as possible, in the Township of Ocean Sewerage Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the dates set forth above; and

**BE IT FURTHER RESOLVED** that action will be taken at the Regular Meetings of the Township of Ocean Sewerage Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**DESIGNATION OF OFFICIAL NEWSPAPERS**

**WHEREAS**, the Township of Ocean Sewerage Authority, as a public body, is required to publish legal notices in accordance with law; and

**WHEREAS**, the Township of Ocean Sewerage Authority desires to name certain newspapers as the official newspapers for the purpose of legal publications.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority hereby designates the **Asbury Park Press**, the **Coaster** and the **Star Ledger** as its official newspapers for the purpose of legal publications published on behalf of the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
y						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**AUTHORIZING ADOPTION OF CASH MANAGEMENT  
PLAN AND DESIGNATION OF AUTHORIZED  
DEPOSITORIES**

**WHEREAS**, the Township of Ocean Sewerage Authority is required to have a cash management plan; and

**WHEREAS**, the Township of Ocean Sewerage Authority is required to name certain financial institutions as authorized depositories for the deposit of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that the following serve as the Cash Management Plan of the Township of Ocean Sewerage Authority for 2014:

1. The Executive Director is directed to use this Cash Management Plan as the guide in depositing and investing the Authority's funds.

2. The following are suitable and authorized investments:

a. Interest-bearing bank accounts and certificates of deposit in authorized banks (GUDPA-approved) listed below for the deposit of local unit funds.

b. Government money market mutual funds which comply with N.J.S.A. 40A:5-15.1(e).

c. Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.

d. New Jersey Cash Management Fund.

e. Repurchase agreements of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).

f. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.

g. Any federal agency or instrumentality obligation authorized by Congress that matures within three hundred ninety-seven (397) days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.

h. Bonds or other obligations of the Township of Ocean, or bonds or other obligations of school districts or service communities served by the Authority and approved by the Division of Investment of the Department of Treasury for investment.

i. Bonds or other obligations, having a maturity date not exceeding three hundred ninety-seven (397) days, approved by the Division of Investment of the Department of Treasury for investments by local units.

j. Bonds of other obligations approved by the Division of Investment of the Department of Treasury for investments by local units.

3. The Executive Director shall prepare monthly a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

4. The Executive Director shall report to the Authority Members any accounts not earning interest.

**AND BE IT FURTHER RESOLVED** that the following Government Unit Depository Protection Act approved financial institutions are authorized depositories for the deposit of Authority Funds:

1. TD Bank
2. New Jersey Cash Management Fund
3. Bank of New York Mellon
4. Bank of America
5. Amboy Bank
6. Investors Bank
7. Wells Fargo Bank

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

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Secretary

**AUTHORIZING REMOVAL OF SERVICE  
CHARGE ACCOUNTS OF \$10.00 OR LESS**

**WHEREAS**, the Township of Ocean Sewerage Authority has determined that it is appropriate to remove all open Service Charge Accounts of Ten Dollars (\$10.00) or less from the list of accounts certified annually to the Township of Ocean Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that the Executive Director is hereby authorized to remove all open Service Charge Accounts of Ten Dollars (\$10.00) or less, together with an excess due the Township of Ocean Tax Collector, from the annual certified list of outstanding accounts; and

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**AUTHORIZING APPROVAL OF PETTY CASH FUND  
AND CUSTODIAN OF PETTY CASH FUND**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund and the custodian of the Petty Cash Fund; and

**WHEREAS**, the Petty Cash Fund should be authorized annually.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority authorizes approval of its Petty Cash Fund in the amount of \$350.00 for 2014; and

**BE IT FURTHER RESOLVED** that the Township of Ocean Sewerage Authority authorizes William E. Schmeling to serve as Petty Cash Fund custodian.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO EDWARD K. DeHOPE, ESQ. FOR LEGAL SERVICES AS SPECIAL COUNSEL**

**WHEREAS**, the Township of Ocean Sewerage Authority has a need to acquire legal services to serve as conflict or substitute counsel; and

**WHEREAS**, the Township advertised for a General Counsel on October 4, 2013 in the Asbury Park Press; and

**WHEREAS**, the Authority received submissions from four legal firms: Eric M. Bernstein & Associates, LLC; Manna & Bonello; Riker Danzig Scherer Hyland & Perretti LLP; and Weiner Lesniak LLP; an

**WHEREAS**, after reviewing the proposals, the Authority finds that the firm of Riker Danzig best meets the needs and requirements of the Authority for a conflict or substitute counsel; and

**WHEREAS**, the term of this contract is for one (1) year from February 1, 2014 to January 31, 2015 and

**WHEREAS**, the Authority's Purchasing Agent has determined and certified in writing that the value of the auditing services will not exceed \$17,500; and

**WHEREAS**, the Authority's Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that Edward K. DeHope, Esq. of the firm Riker Danzig Scherer Hyland & Perretti LLP is hereby appointed as Authority conflict or substitute counsel in accordance with the attached proposed contract for the period February 1, 2014 to January 31, 2015.

	Motion	Second	Aye	Nay	Abstain	Absent
DeSarno						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on February 4, 2014.

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Secretary

**RESOLUTION 14 - 20**

**BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 140,280.36
REVIEW and INSPECTION	3,022.50
EIT and CONSTRUCTION	12,883.75
RENEW and REPLACEMENT	<u>0.00</u>
<b>TOTAL BILLS PAYABLE</b>	<b>\$ 156,186.61</b>

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**AUTHORIZING PAYMENT FOR WORK PERFORMED AT 2308 LOGAN ROAD**

**WHEREAS**, on June 28, 2013, the resident of 2308 Logan Road (the “Property”) called a plumber to clear a blockage preventing sewage from leaving the property; and

**WHEREAS**, on November 18, 2013 the plumber called the Township of Ocean because the plumber believed there was a problem in the street; and

**WHEREAS**, the Township of Ocean staff determined the problem was the Authority’s responsibility; and

**WHEREAS**, the homeowner was advised the bill would be paid by the Township of Ocean; and

**WHEREAS**, Authority staff determined the blockage was caused by a sheared drop stack in the street; and

**WHEREAS**, the Authority’s contractor repaired the drop stack.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority authorizes payment in the amount of \$420.00 to A-General Sewer in full satisfaction of any responsibility the Authority might have for the blockage affecting the Property.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**AUTHORIZING AMENDMENT TO AND RESTATEMENT OF  
EMPLOYEE HANDBOOK WITH POLICIES AND  
PROCEDURES**

**WHEREAS**, the Authority’s Employee Handbook is modeled on the Municipal Excess Liability (the “MEL”) Joint Insurance Fund Model Personnel Policies and Procedures Manual (the “Manual”); and

**WHEREAS**, the Authority is required to review its Employee Handbook every two years; and

**WHEREAS**, the MEL has recommended certain changes to its Manual.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority Employee Handbook is amended and restates in accordance with the attached draft, deletions shown in strikethroughs and additions shown as underlined.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**AUTHORIZING EXECUTION OF AMENDMENT TO INTERLOCAL SERVICES AGREEMENT WITH TOWNSHIP OF OCEAN FOR ADMINISTRATIVE SERVICES**

**WHEREAS**, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq. authorizes local units as defined in the Act to enter into joint agreements for the provisions of governmental services; and

**WHEREAS**, the Township of Ocean (the “Township”) and the Authority entered into an Interlocal Services Agreement on or about August 15, 2013 (the “Agreement”) wherein the Authority’s Executive Director would perform administrative services for the Township; and

**WHEREAS** the Agreement provided it would terminate if the parties were unable to agree on an hourly rate for 2014; and

**WHEREAS**, the parties are desirous to continue the Interlocal Agreement in 2014.

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman and Secretary are authorized to execute the attached Amendment to the Interlocal Services Agreement with the Township of Ocean for billing services.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Reorganization Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary

**AUTHORIZING AWARD OF CONTRACT FOR  
ONSITE PSA SYSTEM SERVICE AND  
TROUBLESHOOTING**

**WHEREAS**, the Authority presently contracts with M<sup>2</sup>T<sup>2</sup> for onsite plant PSA system service and troubleshooting; and

**WHEREAS**, M<sup>2</sup>T<sup>2</sup> is ceasing business operations and the Authority has a need for a new contractor to provide onsite plant PSA system service and troubleshooting; and

**WHEREAS**, the Authority received proposals from AirSep Process & Control LLC and RMP Oxygen Solutions, LLC for onsite plant PSA system service and troubleshooting; and

**WHEREAS**, the Executive Director of the Authority has certified that there are funds available for this work from the Authority’s 2014 budget under equipment contract maintenance.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby awards a contract to RMP Oxygen Solutions, LLC in the amount of \$20,480.00 to perform onsite plant PSA system service and troubleshooting in accordance with its proposal dated January 20, 2014.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on February 4, 2014.

\_\_\_\_\_  
Secretary