

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
November 7, 2013

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Kelly, Stubbs, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities and the Asbury Park Press and The Coaster on February 7, 2013. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
 - a. 2014 Budget questions
 - b. Pump Station Communication presentation by Dave Stanton
6. Attorney's Report
7. Engineer's Report
 - a. 2011 Assessment Report review
8. Plant Superintendent's Report
9. Review of resolutions on agenda

BUSINESS SESSION

10. Approval of minutes of October 1, 2013 regular meeting
11. Motion to receive and file Plant Superintendent's Report
12. Communications
13. Review of Bill List
 - a. Member comments
 - b. Public comment
14. [Resolution 13-86](#): Payment of bills
15. [Resolution 13-87](#): Authorizing the hiring of Jennifer Crumley as a technician, effective November 18 2013, at a starting salary of \$33,000
16. [Resolution 13-88](#): Authorizing the award of a contract for furnishing and delivery of aqueous calcium nitrate and twice yearly system maintenance to Siemens Water Technologies LLC
17. [Resolution 13-89](#): Authorizing the award of a contract for design and construction services for the 2015 EIT Interlaken Pump Station project to **MASER CONSULTING** in the amount of \$ **188,322.00**.
18. Member Comments
19. Public Comment
20. Closed Session
21. Adjournment

RESOLUTION 13 - 86

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 209,059.66
REVIEW and INSPECTION	2,690.00
EIT and CONSTRUCTION	25,178.00
RENEW and REPLACEMENT	0.00
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TOTAL BILLS PAYABLE	\$ 236,927.66

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 7, 2013.

CHRISTOPHER KELLY, Secretary

BILL LIST SUMMARY

Meeting Date November 7, 2013

2012 General Fund Vouchers	\$209,059.66	
Bill List Total		\$231,688.20
Add: PO 13-00612 (NJ American Water)		\$1,574.81
Add: PO 13-00623 (Cintas)		\$601.85
Add: PO 13-00648 (Pilot Electric)		\$3,010.00
Add: PO 13-00664 (Olsen)		\$52.80
Construction	\$0.00	
South Edgemere Siphon Line	\$0.00	
T & M Associates		\$0.00
Kmetz Inc.		
Monmouth County Bridge Project	\$0.00	
Gravity Thickener Reconstruction		
EIT Traditional	\$25,178.00	
2013 Project	\$24,615.50	
CME Associates		\$20,815.50
American Pipe Cleaning, LLC		\$3,800.00
2015 Project	\$562.50	
T&M Associates		\$562.50
Renewal & Replacement	\$0.00	
Review & Inspection	\$2,690.00	
CME Associates		
Congregation Sons of Israel		\$1,104.00
Deal Manor Estates		\$241.50
Finderne Street Extension		\$236.00
Grant Estates		\$901.50
Green Grove - KB, LLC		\$207.00
TOTAL BILL LIST AMOUNT		<u><u>\$236,927.66</u></u>

**AUTHORIZING THE HIRING OF JENNIFER CRUMLEY
AS A LAB TECHNICIAN, EFFECTIVE NOVEMBER 18,
2013 AT A STARTING SALARY OF \$33,000**

WHEREAS, Kaitlyn Fare was hired to work in the Authority’s lab effective June 3, 2013; and

WHEREAS, Kaitlyn Fare resigned from the Authority on October 18th; and

WHEREAS, the Authority has a need for lab personnel; and

WHEREAS, the Authority advertised for a lab technician in the Asbury Park Press on October 6th and October 9th; and

WHEREAS, the Authority interviewed five (5) candidates; and

WHEREAS, the Authority is desirous of employing Jennifer Crumley in its lab and Jennifer Crumley is desirous of working for the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby hires Jennifer Crumley at a starting salary of \$33,000 with her employment beginning November 18, 2013.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 7, 2013.

CHRISTOPHER KELLY, Secretary

**AUTHORIZING AWARD OF A CONTRACT FOR
FURNISHING AND DELIVERY OF AQUEOUS CALCIUM NITRATE
AND TWICE YEARLY SYSTEM MAINTENANCE
TO SIEMENS WATER TECHNOLOGIES LLC**

WHEREAS, the Township of Ocean Sewerage Authority advertised for the receipt of bids for Aqueous Calcium Nitrate and twice yearly system maintenance in the Asbury Park Press on September 28, 2013 and posted the bid opportunity and bid documents on its website the same day; and

WHEREAS, the Authority received one bid from Siemens Water Technologies LLC on the return date of October 29, 2013; and

WHEREAS, in accordance with law, the Authority intends to award a contract to the lowest responsible bidder meeting the bids specifications for the term that is most advantageous to the Authority; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract for furnishing and delivery of aqueous calcium nitrate and twice yearly system maintenance to Siemens Water Technologies LLC for two (2) years beginning November 1, 2013 at the prices indicated in the proposal signed October 14, 2013; the total maximum bid price does not bind the Authority to the payment of any specific total, the amount to be paid under the contract shall be in accordance with the quantity of materials provided at prevailing per gallon charge;

AND BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 7, 2013.

CHRISTOPHER KELLY, Secretary

AUTHORIZING THE AWARD OF A CONTRACT FOR DESIGN AND CONSTRUCTION SERVICES FOR THE 2015 NJEIT INTERLAKEN PUMP STATION PROJECT TO MASER CONSULTING IN THE AMOUNT OF \$ 188,322.00

WHEREAS, the Township of Ocean Sewerage Authority intends to seek funding for the reconstruction of the Interlaken Pump Station in the 2015 Environmental Infrastructure Trust round of funding; and

WHEREAS, the planning document has been prepared and submitted to the Environmental Infrastructure Trust Fund; and

WHEREAS, the Authority requested proposals from its qualified engineers for design and construction services for the 2015 NJEIT Interlaken Pump Station project; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to Maser Consulting in the amount of \$ 188,322.00 pursuant to their proposal dated November 5, 2013.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on November 7, 2013.

CHRISTOPHER KELLY, Secretary