

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
May 7, 2013

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Kelly, Stubbs, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities and the Asbury Park Press and The Coaster on February 7, 2013. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineer's Report
 - a. Holding Tank Conversion Study
 - b. General comments
8. Plant Superintendent's Report
9. Review of resolutions on agenda

BUSINESS SESSION

10. Approval of minutes of April 2, 2013 regular meeting and closed session
11. Motion to receive and file Plant Superintendent's Report
12. Communications
13. Review of Bill List
 - a. Member comments
 - b. Public comment
14. [Resolution 13-47](#): Payment of bills
15. [Resolution 13-48](#): Authorizing award of professional services contract for design and construction inspection services for directional drill of force main at Interlaken Pump Station
16. [Resolution 13-49](#): Authorizing award of professional services contract for engineering services for gravity thickener reconstruction
17. [Resolution 13-50](#): Authorizing payment in the amount of \$469.00 to Eileen Livesay for expenses incurred at 1706 Bryan Avenue
18. [Resolution 13-51](#): Rescinding award of a professional services contract to Drew Stauffer, Esq. and authorizing award of a professional services contract to Kerry Morgan, Esq. for legal services as bond counsel
19. [Resolution 13-52](#): Approving change order number 2 in the amount of \$3,395.00 and authorizing payment in the amount of \$49,328.61 to Electro Maintenance Inc. for pump station generator project
20. Member Comments
21. Public Comment
22. Closed Session
23. Adjournment

RESOLUTION 13 - 47

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 246,713.50
REVIEW and INSPECTION	0.00
EIT & CONSTRUCTION	79,236.51
RENEW and REPLACEMENT	0.00
TOTAL BILLS PAYABLE	\$ 325,950.01

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on May 7, 2013.

CHRISTOPHER KELLY, Secretary

AUTHORIZING AWARD OF PROFESSIONAL SERVICES CONTRACT FOR DESIGN AND CONSTRUCTION INSPECTION SERVICES FOR DIRECTIONAL DRILL OF FORCE MAIN AT INTERLAKEN PUMP STATION

WHEREAS, the County of Monmouth proposes to relocate the Authority’s existing force main on Bridge O-11 as a result of the reconstruction of the Bridge; and

WHEREAS, the County has agreed to pay for the relocation subject to the Authority paying for the cost of designing and inspecting the directional drill; and

WHEREAS, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a(i); and

WHEREAS, the Executive Director requested proposals from CME Associates, Greely and Hansen, Maser Consulting and T & M Associates; and

WHEREAS, the Executive Director of the Authority has certified that there are funds available for this work from the Authority’s 2011 revenue bond sale.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to _____ in the amount of \$_____ in accordance with its proposal dated _____ to provide design and construction inspection services for the directional drill of the force main at the Interlaken Pump Station.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

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CHRISTOPHER KELLY, Secretary

AUTHORIZING AWARD OF PROFESSIONAL SERVICES CONTRACT FOR ENGINEERING SERVICES FOR GRAVITY THICKENER RECONSTRUCTION

WHEREAS, the Authority’s gravity thickener has been in continuous use for approximately twenty-five (25) years; and

WHEREAS, the Authority staff has started to encounter problems with the continued operation of the gravity thickener’s mechanisms; and

WHEREAS, the Authority requires engineering assistance in preparing specifications for the replacement of the gravity thickener’s mechanism and other repairs to it; and

WHEREAS, the Executive Director requested proposals from CME Associates, Greeley and Hansen, Maser Consulting and T & M Associates; and

WHEREAS, the Executive Director of the Authority has certified that there are funds available for this work from the Authority’s 2013 asset management program and engineering line item.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to _____ in the amount of \$_____ in accordance with its proposal dated _____ to engineering services for gravity thickener reconstruction.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

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CHRISTOPHER KELLY, Secretary

AUTHORIZING PAYMENT IN THE AMOUNT OF \$469.00 TO EILEEN LIVESAY FOR EXPENSES INCURRED AT 1706 BRYAN AVENUE

WHEREAS, in December 2012 and in February 2013, the owner of 1706 Bryan Avenue (the “Property”) had a plumber clear a blockage preventing sewage from leaving the property; and

WHEREAS, on February 25, 2013 Authority staff was called to the Property regarding a backup; and

WHEREAS, the Authority staff determined that the lateral from the curb to the main had a problem in the line causing the backups; and

WHEREAS, the homeowner paid \$936.25 to Mr. Rooter for work on the blockages.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes payment in the amount of \$469.00 to Eileen Livesay in full satisfaction of any responsibility the Authority might have for the blockage affecting the Property.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

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CHRISTOPHER KELLY, Secretary

RESCINDING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO DREW STAUFFER, ESQ. AND AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO KERRY MORGAN, ESQ. FOR LEGAL SERVICES AS BOND COUNSEL

WHEREAS, the Township of Ocean Sewerage Authority has a need to acquire bond counsel services to assist the Authority with its application in the amount of \$4,550,000 with the New Jersey Environmental Infrastructure Trust Fund; and

WHEREAS, the Authority requested proposals from McManimon, Scotland & Baumann, LLC; Dilworth Paxson LLP; Hawkins, Delafield & Wood LLP; John L. Kraft, Esq.; GluckWalrath LLP; and McLaughlin, Stauffer & Shaklee, PC; and

WHEREAS, the Authority also advertised the position in The New Coaster on January 3, 2013; and

WHEREAS, the Authority awarded a contract to Drew Stauffer, Esq. by Resolution 13 - 25 on February 5, 2013 pursuant to the Request for Proposals; and

WHEREAS, prior to the execution of a contract with Drew Stauffer, Mr. Stauffer brought a potential conflict to the Authority’s attention; and

WHEREAS, the Authority and its Counsel have determined that a conflict exists; and

WHEREAS, Kerry Morgan, Esq. was the second choice of the Board for the position; and

WHEREAS, the Authority’s Executive Director has determined and certified in writing that the value of the legal services may exceed \$17,500; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby rescinds the appointment of Drew Stauffer, Esq. of the firm of McLaughlin, Stauffer & Shaklee, PC as the Authority’s Bond Counsel pursuant to Resolution 13 - 25 adopted February 5, 2013; and

BE IT FURTHER RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to Kerry Morgan, Esq. of the firm GluckWalrath in accordance for the period May 1, 2013 to April 30, 2014 in an amount not to exceed \$19,550.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

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CHRISTOPHER KELLY, Secretary

APPROVING CHANGE ORDER NUMBER 2 IN THE AMOUNT OF \$3,395.00 AND AUTHORIZING PAYMENT IN THE AMOUNT OF \$49,328.61 TO ELECTRO MAINTENANCE INC. FOR PUMP STATION GENERATOR PROJECT

WHEREAS, the Township of Ocean Sewerage Authority awarded a contract to Electro Maintenance Inc (“EMI”) in the amount of \$293,786.00 for the Pump Station Generator Project (the “Contract”) on October 2, 2012; and

WHEREAS, the Authority authorized an amendment to the Contract in the amount of \$39,201.00 on December 4, 2012; and

WHEREAS, the Contract provided the rewiring of the main service at the Green Grove Pump Station using existing conduit; and

WHEREAS, upon the start of the work at Green Grove Pump Station it was determined that there was no existing conduit necessitating additional work; and

WHEREAS, EMI has completed work and provided material required under the Contract for the work; and

WHEREAS, the Authority staff have reviewed the work completed and the material supplied and recommend payment in the amount of \$67,147.57 to Electro Maintenance Inc.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority approves Change Order Number 2 in the amount of \$43,359.00 for additional work at Green Grove Pump Station; and

BE IT FURTHER RESOLVED that the Township of Ocean Sewerage Authority authorizes payment in the amount of \$67,147.57 to Electro Maintenance Inc. for the Pump Station Generator Project.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

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CHRISTOPHER KELLY, Secretary