

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
August 6, 2013

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Kelly, Stubbs, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities and the Asbury Park Press and The Coaster on February 7, 2013. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineer's Report
8. Plant Superintendent's Report
9. Review of resolutions on agenda

BUSINESS SESSION

10. Approval of minutes of July 2, 2013 regular meeting
11. Motion to receive and file Plant Superintendent's Report
12. Communications
13. Review of Bill List
 - a. Member comments
 - b. Public comment
14. [Resolution 13-62: Payment of bills](#)
15. [Resolution 13-63: Authorizing amendment to Employee Handbook](#)
16. [Resolution 13-64: Authorizing award of a contract for the gravity sludge thickener reconstruction project to Cothery Construction Company in the amount of \\$249,675.00](#)
17. Member Comments
18. Public Comment
19. Closed Session
20. Adjournment

RESOLUTION 13 - 62

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 218,371.36
REVIEW and INSPECTION	0.00
EIT & CONSTRUCTION	6,670.75
RENEW and REPLACEMENT	0.00
TOTAL BILLS PAYABLE	\$ 225,132.11

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on August 6, 2013.

CHRISTOPHER KELLY, Secretary

AUTHORIZING AMENDMENT TO EMPLOYEE HANDBOOK

WHEREAS, the Authority’s Employee Handbook is outdated with regard to certain policies.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority Employee Handbook is amended to delete the existing Dental Benefits Policy, Health Insurance Policy, the Annual Stipends paragraph of the Compensation Limits Policy and Job Titles Policy and replace it with the attached Dental Benefits Policy, Health Insurance Policy, the Annual Stipends paragraph of the Compensation Limits Policy and Job Titles Policy; and

BE IT FURTHER RESOLVED that such changes shall take effect immediately.

	Motion	Second	Aye	Nay	Abstain	Absent
DeSarno						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on August 6, 2013.

CHRISTOPHER KELLY, Secretary

AUTHORIZING AWARD OF A CONTRACT FOR THE GRAVITY SLUDGE THICKENER RECONSTRUCTION PROJECT TO COTHERY CONSTRUCTION COMPANY IN THE AMOUNT OF \$249,675.00

WHEREAS, the Township of Ocean Sewerage Authority advertised for the receipt of bids for the Gravity Sludge Thickener Reconstruction project; and

WHEREAS, seven (7) bids were received, opened and announced by the Authority at its offices on July 30, 2013; and

WHEREAS, in accordance with law, the Authority intends to award a contract to the lowest responsible bidder meeting the bids specifications for the term that is more advantageous to the Authority; and

WHEREAS, the Authority’s engineer Maser Consulting, by letter dated July 31, 2013, recommends award to Cothery Construction Company for the lowest responsive responsible bid in the amount of \$249,675.00; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract for the Gravity Sludge Thickener Reconstruction project to Cothery Construction Company in the amount of \$249,675.00 in accordance with its bid package; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on August 6, 2013.

CHRISTOPHER KELLY, Secretary