

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING**

A Work Meeting and Agenda Conference of the Township of Ocean Sewerage Authority for the month of October 2013, was held at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the above date at 6:30 p.m.

Present: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Absent: None
Others: Attorney John Bonello, Engineer Henry Johnson,
Executive Director Bill Schmeling, Superintendent Tom Meholic

Chairman Galvin called the meeting to order.

All recited *The Pledge of Allegiance*.

2014 BUDGET

Auditor's Report on Budget for FY 2014. The purpose of the Budget Meeting was to introduce the annual budget for 2014, the adoption of which is scheduled for the meeting to be held on December 3, 2013. Director Bill Schmeling presented the Audit Report prepared by Auditor David A. Kaplan. The report shows an increase in the budget of 1.50%.

Mr. Schmeling noted that he and the Auditor have discussed a possible decrease in the rate next year due to the fact that Unrestricted Assets are higher, though there will be an increase in debt service for the 2014 and 2015 NJEIT projects.

The Director presented a review of the Budget.

There was discussion on the Budget. Mr. Villapiano expressed concern relative to increased health benefit costs. Mr. Stubbs asked about the health benefits for retirees and this issue was discussed at length.

Mr. Schmeling noted that the Auditor would attend the next meeting if the Board wishes to ask him for additional information on the Budget.

Upon conclusion of the discussion, Mr. Kelly offered the following Resolution. Mr. Villapiano seconded the motion.

13 - 72

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
2014 AUTHORITY BUDGET RESOLUTION
FISCAL YEAR: JANUARY 1, 2014 TO DECEMBER 31, 2014**

WHEREAS, the Annual Budget and Capital Budget for the Township of Ocean Sewerage Authority for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented to the governing body of the Township of Ocean Sewerage Authority at its open public meeting of October 1, 2013; and

WHEREAS, the Annual Budget, as introduced, reflects Total Revenues of \$7,325,000, Total Appropriations, including any Accumulated Deficit, of \$7,325,000 and Total Unreserved Net Assets utilized of \$0.00; and

WHEREAS, the Capital Budget, as introduced, reflects Total Capital Appropriations of \$5,155,000 and Total Unreserved Net Assets planned to be utilized as funding thereof of \$0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenue, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the authority's planning and management objectives; specific authorization to expend funds for the purposes described in this Section of the budget must be granted by bond resolution, by a project financing

agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Ocean Sewerage Authority at an open public meeting held on October 1, 2013 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Township of Ocean Sewerage Authority for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Authority’s outstanding debt obligations, capital lease arrangements, service contracts and other pledged agreements; and

BE IT FURTHER RESOLVED that the Governing Body of the Township of Ocean Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 3, 2013.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

WORK SESSION

Director’s Report. Mr. Schmeling advised that TOSA received the twenty-five (25%) percent reimbursement for the digester study from the Clean Energy Council in the amount of \$1873.75.

Attorney’s Report. Mr. Bonello reported that he is continuing to work with the Executive Director on several matters including the contracts with Interlaken and Deal.

Engineers Report. Mr. Johnson reported that the collection system upgrade project is basically complete.

Plant Superintendent’s Report. Mr. Meholic provided the Operator’s report for the month of September 2013.

BUSINESS SESSION

Mr. Schmeling provided a review of the Resolutions on the agenda.

Resolution

Mr. Stubbs offered a motion, seconded by Mr. Bernhardt and unanimously carried to approve the following minutes.

Regular Meeting September 3, 2013

A copy of the Plant Operator’s Report for the month of September 2013 was received, a copy of which follows:

**October 1, 2013 Work/Agenda Meeting
THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
September, 2013 Operator’s Report**

The September 2013 report shows the treatment plant and collection systems O.K. with some repairs to report.

The average daily flow to date was 3.870 MGD. The highest daily flow was 4.840 MGD on September 1st .The total precipitation to date was 1.40 inches of rain to date for the month; the largest precipitation was 0.63 inches on September 22nd.

The monthly average effluent suspended solids concentrations, to date, 7 mg/l. For CBOD, the concentration was 5 mg/l. The average percentage removals for these same effluent parameters were 98 % and 93% respectively.

Our present NJPDES Permit has a suspended solids monthly average limitation of 30 mg/l and 25

mg/l for CBOD. For percent removals, it requires 85% removals on a monthly average basis for suspended solids and for CBOD. For plant flow, we are permitted 7.5 MGD average daily flow on a 30-day average quantity basis.

PLANT OPERATIONS AND MAINTENANCE

The treatment plant is operating OK with some maintenance to report.

Alternate Power Co. was onsite for routine quarterly maintenance and inspection work.

Bruce Olson continued with exterior lighting maintenance work and cut power to the gravity thickener operation. He also ensured all equipment was properly locked and tagged out. Bruce Olsen also met with potential alarm system contractors.

Cothery Construction Inc. began the Gravity Thickener Upgrade Project. The cover, bridge, internal mechanical tank drive assembly, baffles and weirs have all been removed. TOSA personnel completed all internal cleaning of the tank. Considerable rag material, grit and grease were removed using our jet/vacuum truck. All spoils (3 loads) were transferred to the offloading pad and then into the grit and screenings roll off container for landfill disposal our contractor, Waste Management Inc.

Sissco Material Handling Co. was onsite for inspection, calibration, and inspection of all cranes and hoists at the plant and collection system.

COLLECTION SYSTEM OPERATION AND MAINTENANCE

The collection system had the following work to report:

Williamson to alarms at the following pump stations: at Longview Pump Station (PS) There were phone line problems during storms. We also experienced power blips at Green Grove, Wayside and Rolling Meadows Pump Stations. At Whalepond PS, Glen Henry replaced a belt for the exhaust fan on the odor control unit.

Williamson responded to the following service or road calls this past month: at 2403 Appleby Dr., Woszczak Mechanical Contractors Inc. was in for repair of the lateral in the street .He also installed a cleanout at the curbside location. Also checked laterals at 806 Avon and 1120 Interlaken Ave. AJ Perri Contractors were onsite to replace the lateral which tied into the existing orange burg pipe.

Sewer line maintenance with our jet/vacuum truck was performed at Logan Rd. from Appleby Dr. to Highway 35. We found good amount of grease in the line. Williamson checked the main trunk line east of Highway 35, parallel to Whalepond Brook behind the Hess Station. Later we found roots rags which were manually removed with a rake.

DiOrio and D'Esposito cleaned the lines on Appleby to Sunset Aves, Evergreen, Franklin, Maple, Spruce, Birch, and Chestnut Aves. They also cleaned Walnut, Stewart, Opdyke we found some sand and grease in most of these locations.

We video inspected the lateral at 80 Whalepond Rd. The lateral has slight sag from the curb to the main. We will place this location on a periodic inspection and cleaning schedule. We assisted the Twp. of Ocean Public Works Dept. with the inspection of t5he storm sewer on Allenhurst Ave. We directed them to a piece of plastic garbage can lid approximately 150 ft. from the manhole. They will work further on cleaning it.

REGULATORY WORK

I attended an Ocean Dischargers Group (ODG) Meeting at OCUA-CSA. We discussed some of the meetings that Hall Associates and our group spokesmen had with the NJDEP. They have good news with revisions to General Permit settlement focused on Chlorine Residual, Dissolved Oxygen and Ammonia Testing. All limits that we were recommending received a favorable response.

We also discussed the outfall-mixing zone studies that we will all have to do prior to our next round of final permits are finalized and issued. Charlie Norkis, Executive Director, Cape May County MUA and Chairman will work on a proposal and RFP's and welcomes us all in joint study.

Kaitlyn Fare and I worked on our Annual and Semi Annual Waste Characterization Reports for

NJDEP Submittal. These are an extensive list of metals and chemicals that our effluent is checked for on this frequency basis. The list was previously known as the Priority pollutant scan. We also reported on our BioMonitoring or Annual Acute Toxicity Test that the plant passed successfully.

PERSONNEL MATTERS

At the end of August we said farewell to Randy Kessler, Senior Operator/ Lab Supervisor. He was instrumental in working in the lab after Mary Jo Gallo had passed away. He ordered and started up much of the equipment that was earmarked for replacement. He also provided further training for Kaitlyn Fare. This gave us a smooth transition in personnel and helped preserve our TOSA Laboratory Certification with the NJDEP.

After 25 years at TOSA he has retired to Arizona, still working in the wastewater field. We wish him thanks for his work and continued further success.

Respectfully submitted,

Thomas G. Meholic
Superintendent
9/27/13

Resolution

Mr. Kelly offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

**RESOLUTION 13 – 73
BILL LIST**

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent’s Office.

CURRENT FUND	\$ 137,613.10
REVIEW and INSPECTION	103.50
EIT and CONSTRUCTION	24,615.42
RENEW and REPLACEMENT	<u>0.00</u>
TOTAL BILLS PAYABLE	\$ 162,332.02

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

13 - 74

AUTHORIZING GRANT OF PRELIMINARY, TENTATIVE AND FINAL APPROVAL FOR CONGREGATION SONS OF ISRAEL - APPLICATION NUMBER 166

WHEREAS, Congregation Sons of Israel submitted applications for preliminary, tentative and final approval on or about December 23, 2010; and

WHEREAS, the Authority’s engineer has recommended the granting of preliminary, tentative and final approval for Congregation Sons of Israel in its Engineer’s Report dated

September 9, 2013, subject to certain conditions.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that Preliminary, Tentative and Final Approvals are granted to Congregation Sons of Israel in accordance with the Applications submitted, subject to the following conditions:

1. Filing of appropriate plan revisions and satisfaction of conditions set forth in engineer’s report dated September 9, 2013;
2. Payment of outstanding review fees;
3. Posting of inspection review fees in the amount of \$2,000;
4. Payment of the tentative application fee in the amount of \$520;
5. Payment of the final application fee in the amount of \$520;
6. Payment of a connection fee then in place equal to 2 EDUs; and
7. Compliance with the Authority’s Rules and Regulations and such other requirements set forth by the Authority’s engineer.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

13 – 75

RATIFYING EXECUTION OF SHARED SERVICES AGREEMENT WITH TOWNSHIP OF OCEAN FOR ADMINISTRATIVE SERVICES

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:65-1 et seq. authorizes local units as defined in the Act to enter into joint agreements for the provisions of governmental services; and

WHEREAS, the Township of Ocean has a need for administrative assistance with purchasing, grant writing, personnel and project management, and other Township-related activities; and

WHEREAS, the Authority’s Executive Director has experience in personnel, financial and project management, and purchasing; and

WHEREAS, the parties are desirous to enter into a Shared Services Agreement for the Township’s use of the Authority’s Executive Director’s services; and

WHEREAS, the Authority discussed the Shared Services Agreement at its May 7th meeting and approved a draft of the Agreement; and

WHEREAS, the Chairman and Secretary have executed the Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority approve the Shared Services Agreement and hereby ratifies the actions of the Chairman and Secretary in executing the attached Shared Services Agreement for administrative services.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Villapiano seconded the motion.

13 – 76

AUTHORIZING REFUND IN THE AMOUNT OF \$117.86

TO SCOTT AND MARIA YOSCO

WHEREAS, Scott and Maria Yosco sold 480 Staffa Street in the Township of Ocean, known as Block 9, Lot 75 on September 17, 2013; and

WHEREAS, the Yoscos paid the third quarter sewer charges in the amount of \$117.86 on or about September 17, 2013; and

WHEREAS, the Yoscos were charged \$117.86 for the third quarter charges on the closing statement.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes a refund of \$117.86 to Scott and Maria Yosco.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

13 - 77

AUTHORIZING RELEASE OF SANITARY SEWER PHASE I MAINTENANCE GUARANTEE FOR APPLICATION NUMBER 132 - ROLLING MEADOWS

WHEREAS, the Authority released performance bond #S05463 issued by First Indemnity of America Insurance Company for Phase I sanitary sewer in Rolling Meadows on June 9, 2011; and

Resolution

WHEREAS, Rolling Meadows at Wayside posted maintenance bond #S05463M issued by First Indemnity of America Insurance Company for Phase I sanitary sewer in Rolling Meadows; and

WHEREAS, the Authority staff advises there have been no issues with the performance of the Rolling Meadows collection system for Phase I.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby releases maintenance bond #S05463M.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

13 - 78

AUTHORIZING RELEASE OF SANITARY SEWER PHASE II MAINTENANCE GUARANTEE FOR APPLICATION NUMBER 132 - ROLLING MEADOWS

WHEREAS, the Authority released performance bond #S05900 issued by First Indemnity of America Insurance Company for Phase II sanitary sewer in Rolling Meadows on June 9, 2011; and

WHEREAS, Rolling Meadows at Wayside posted maintenance bond #S05900M issued by First Indemnity of America Insurance Company for Phase II sanitary sewer in Rolling Meadows; and

WHEREAS, the Authority staff has indicated there are no issues with the performance of the collection system for Phase II in Rolling Meadows.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby releases maintenance bond #S05900M.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

13 - 79

AUTHORIZING RELEASE OF SANITARY SEWER PHASE III MAINTENANCE GUARANTEE FOR APPLICATION NUMBER 132 - ROLLING MEADOWS

WHEREAS, the Authority released performance bond #0350938 issued by International Fidelity Insurance Company for Phase III sanitary sewer in Rolling Meadows on June 9, 2013; and

WHEREAS, Rolling Meadows at Wayside posted maintenance bond #0350910 issued by International Fidelity Insurance Company for Phase III sanitary sewer in Rolling Meadows; and

WHEREAS, the Authority staff has indicated there are no issues with regard to the performance of the Phase III collection system at Rolling Meadows.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby releases maintenance bond #0350910.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

13 - 80

AUTHORIZING RELEASE OF PINE LANE SANITARY SEWER MAINTENANNCE GUARANTEE FOR APPLICATION NUMBER 132 - ROLLING MEADOWS

WHEREAS, the Authority released performance bond #S05392 issued by First Indemnity of America Insurance Company for Pine Lane sanitary sewer on June 9, 2011; and

WHEREAS, Rolling Meadows at Wayside posted maintenance bond #0553917 issued by First Indemnity of America Insurance Company for Pine Lane sanitary sewer; and

WHEREAS, the Authority staff has indicated there have been no issues with the performance of the Pine Lane collection system.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority hereby releases maintenance bond #0553917; and

BE IT FURTHER RESOLVED that any excess escrow amounts held by the Authority be released to Rolling Meadows at Wayside.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

13 - 81

AUTHORIZING EXECUTION OF AGREEMENT WITH THE COUNTY OF MONMOUTH FOR BRIDGE O-11 RECONSTRUCTION

WHEREAS, the County of Monmouth intends to reconstruct Bridge O-11 connecting Asbury Park and Loch Arbour/Allenhurst; and

WHEREAS, the Township of Ocean Sewerage Authority maintains a force main on Bridge O-11 that would have to be relocated; and

WHEREAS, as the result of negotiations, the County has agreed to pay for the replacement of the existing force main hanging on Bridge O-11 with a directional drill of the force main; and

WHEREAS, the Authority has agreed to pay for the design costs of the directional drill, a second force main to be part of the directional drill and for construction inspection services with regard to the directional drill.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby approves an agreement with the County of Monmouth in substantially the same form as that attached hereto for the relocation of its force main on Bridge O-11; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are authorized to sign the agreement on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

13 - 82
AUTHORIZING REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES
IN A FAIR AND OPEN PROCESS

WHEREAS, the Authority feels that it is in the best interest of the Authority and its ratepayers to seek competitive proposals for its professionals; and

WHEREAS, the Authority also seeks to qualify a pool of engineers for upcoming capital projects; and

WHEREAS, N.J.S.A. 40A:11-4.3 requires the Governing Body to pass a resolution authorizing the use of competitive contracting.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that the Executive Director is authorized to seek competitive proposals for the Authority’s General Counsel, Consulting Engineer and Auditor; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to issue a Request for Expression of Interest in engineering services, which will include the Consulting Engineer request for proposal.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

13 - 83
AUTHORIZING AWARD OF A CONTRACT FOR SEWER LINE AND FACILITIES
REPAIRS TO MARK WOSZCZAK MECHANICAL CONTRACTORS, INC.

WHEREAS, the Township of Ocean Sewerage Authority advertised for the receipt of bids for Sewer Line and Facilities Repairs in the Asbury Park Press on September 11, 2013 and posted the bid opportunity and bid documents on its website the same day; and

WHEREAS, the newspaper advertisement stated the return date was Wednesday, September 26, 2013, and the bid documents stated the return date was September 26, 2013; and

WHEREAS, there is no Wednesday, September 26, 2013; and

WHEREAS, the Authority received no inquiries as to the return date of the bid; and

WHEREAS, no bidders appeared at the Authority’s office on Wednesday, September 25, 2013 to present a bid; and

WHEREAS, Mark Woszczak Mechanical Contractors, Inc. presented the only bid; and

WHEREAS, in accordance with law, the Authority intends to award a contract to the lowest responsible bidder meeting the bids specifications for the term that is most advantageous to the Authority; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby waives the identification of September 26, 2013 as a Wednesday as immaterial; and

BE IT FURTHER RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract for providing Sewer Line and Facilities Repairs to Mark Woszczak Mechanical Contractors, Inc. at the prices indicated in the proposal signed September 25, 2013; the total maximum bid price does not bind the Authority to the payment of any specific total, the amount to be paid under the contract shall be in accordance with the quantity of materials provided at prevailing per gallon charge; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

13 - 84

AUTHORIZING GRANT APPROVAL FOR MNC PROPERTIES, LLC (ACURA OF OCEAN) - APPLICATION NUMBER 169

WHEREAS, MNC Properties, LLC filed a preliminary application on or about November 21, 2011; and

WHEREAS, the applicant sought to disconnect the sewer service at 909 Route 35, known as Lots 30 and 31 in Block 137 on the Township of Ocean Tax Map for purposes of expanding parking area for Acura of Ocean; and

WHEREAS, the sewer line has been disconnected and all review and inspection fees have been paid to the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority hereby grants approval to MNC Properties, LLC for application number 169; and

BE IT FURTHER RESOLVED that the Township of Ocean Sewerage Authority hereby waives the filing of Tentative and Final application forms.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

13 – 85

ACKNOWLEDGING SCOPE OF SERVICES TO BE PROVIDED BY CME ASSOCIATES FOR 2013 NJEIT COLLECTION SYSTEM UPGRADES - S340750-11

WHEREAS, the Township of Ocean Sewerage Authority awarded a contract to CME Associates for the design and construction services for the Authority’s 2013 New Jersey Environmental Infrastructure Trust Fund application by resolution 12-85; and

WHEREAS, CME’s proposal dated November 20, 2012 was incorporated by reference; and

WHEREAS, the New Jersey Department of Environmental Protection has requested an acknowledgement from the Authority that CME’s proposal for professional services dated November 20, 2012 represents the scope of services to be provided by CME.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that CME’s proposal for professional services represents the scope of services provided by CME Associates; and

BE IT FURTHER RESOLVED that CME’s proposal attached hereto represents the sole cost to the Authority for the scope of services provided for the 2013 NJEIT Collection System Upgrades project for design and construction services.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

RESOLUTION DECLARING CLOSED SESSION

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

- 1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.
- 2. The general nature of the subject matter to be discussed is as follows:

 - Personnel
 - Contractual issues
- 3. It is anticipated at this time that the above stated subject matter will be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

There being no further business to come before the Board, Mr. Stubbs made a motion to adjourn the meeting. Mr. Kelly seconded the motion and all voted in favor of adjournment.

Respectfully Submitted,

CHRISTOPHER E. KELLY, Secretary