

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
REGULAR MEETING**

---

A Work Meeting and Agenda Conference of the Township of Ocean Sewerage Authority for the month of April 2013 were held at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the above date at 6:30 p.m.

Present: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Absent: None  
Others: Engineer Henry Johnson, Executive Director Bill Schmeling,  
Superintendent Tom Meholic

Chairman Galvin called the meeting to order.

All recited *The Pledge of Allegiance*.

**WORK SESSION**

Director's Report. Mr. Schmeling reported that he filed a 404 Application with FEMA for the Interlaken pump station and TOSA could receive \$97,000 toward replacement of the generator.

He advised that the diver went out to examine the outfall line and found some holes in the line. The diver will continue to watch for clear water so that he can take the video.

The Executive Director also reported that he has discussed shared services agreements with the Township relative to billing services and grass cutting on sewer line easements.

Mr. Schmeling and the Township Manager have agreed that the TV truck specifications are ready to be put out to bid.

This year TOSA has received a lot of water readings on commercial accounts. Mr. Dellomo, a representative of Summit Realty, was present at the meeting to discuss the usage of a tenant, a Laundromat, at 815 West Park Avenue. He advised that the company is concerned that for the last several years the meter may not have been working properly and the company is now faced with a large bill. It was decided that the billing history will be reviewed and Mr. Dellomo will attend the next meeting for further discussion.

Attorney's Report. Mr. Bonello advised that since the last meeting he has encountered some problems with TOSA's contracts. He will provide additional information at the next meeting.

Engineers Report. Mr. Johnson reported that CME is continuing to work on the holding tank conversion study and hopes to make a presentation to the board at the May meeting. There was discussion about the gravity thickener and Mr. Johnson provided an explanation as to how the thickener works. He noted that the thickener rehabilitation would require engineering design, bidding and construction services.

Plant Superintendent's Report. Mr. Meholic provided a review of the Operator's report for the month of Marc 2013.

Mr. Schmeling provided an overview of the resolutions on the agenda.

**BUSINESS SESSION**

**Resolution**

Mr. Stubbs offered a motion and seconded by Mr. Bernhardt and all voted in favor of approving the following minutes:

A copy of the Plant Operator's Report for the month of April 2013 was received, a copy of which follows:

**April 2, 2013 Work/Agenda Meeting  
THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
March 2013 Operator's Report**

The March 2013 report shows the treatment plant and collection systems O.K. with some repairs to report.

The average daily flow to date was 4.705MGD. The highest daily flow was 5.842 MGD on March 20th. The total precipitation to date was 3.61 inches to date for the month; the largest precipitation was 1.09 inches on March 19th.

The monthly average effluent suspended solids concentrations, to date, 3mg/l. For CBOD, the concentration was 8mg/l. The average percentage removals for these same effluent parameters were 92% and 90% respectively.

Our present NJPDES Permit has a suspended solids monthly average limitation of 30 mg/l and 25 mg/l for CBOD. For percent removals, it requires 85% removals on a monthly average basis for suspended solids and for CBOD. For plant flow, we are permitted 7.5 MGD average daily flow on a 30-day average quantity basis.

**PLANT OPERATIONS AND MAINTENANCE**

The treatment plant is operating OK with some maintenance to report.

We had Chris Pawlich of ITS in to work on SCADA adjustments in the Grit Building.

With input from Bruce Olsen and Scott Stedman, he also upgraded the sludge control building's SCADA System to include the new Double Disc Pump.

Mark Woszczak Mechanical Contractors Inc. was in to install an interconnection piping from the thickened primary sludge pump discharge to the sludge holding tank and the gravity thickener. This gives us the option of bypassing the flow to the gravity thickener if we ever need to remove the thickener from service.

Nolan Towers, CME Engineers and a representative of the gravity thickener manufacturer met with TOSA personnel to inspect the thickener. It has been in non-stop operation since 1986 and has considerable corrosion problems. The cover on the tank, the hydrogen sulfide, and moist atmosphere has all contributed to the corrosion factor.

We are reviewing the overall condition of the tank and how to make necessary repairs.

**COLLECTION SYSTEM OPERATION AND MAINTENANCE**

The collection system had the following work to report:

At Whalepond Pump Station, We had Alternate Power Emergency Generator Service in to install battery chargers units for each battery charging system. We had found one newer battery had lost charge.

On the Emergency Generator Project, we are awaiting delivery of the portable emergency generator. It should be delivered soon.

At the Interlaken PS, Bruce Olsen disconnected the motor for the Muffin Monster grinder Unit. Pilot Electric Co. had to remove a coupling on the existing grinder motor, which will be installed on the rebuilt replacement grinder.

At Colonial Terrace PS, Bruce Olsen assisted by Vincent D’ Esposito, responded to an alarm when a phase sequence sensor relay failed. He replaced it with a spare relay.

Road Service Calls included on 1803 Bryan Ave., 1706 Bryan, and 1608 Finderne St. resulted in repairs at all three locations By Mark Woszczak Contractors.

At 1404 Chestnut Ave. there was a blocked lateral that Mr. Rooter Sewer Service had performed maintenance. We recommend that they call the same service back to finish the job.

We used the jet truck at the Ocean Township Library. There is a problem with the original sewer line and we advised that this would continue to occur.

Williamson and D’Esposito responded to 17 Shadow Lawn Dr. We had to jet the sewer main at the location. There was considerable debris and grease build up, and we also found a buried manhole on the same property. This was our second call to this location in six months. We will return to raise the manhole and to Video inspect the line.

TOSA personnel assisted CME Engineers’ survey team on Highway 35 South near Logan Rd. We performed a lane closure with a signage truck from Woszczak Contractors. This is for current sewer rehab project work.

**REGULATORY AGENCY WORK**

We had our Annual Inspection and Audit by NJDEP–DWR, Bureau of Compliance and Enforcement. A treatment plant site inspection was also conducted.

Respectfully submitted,

Thomas G. Meholic, Superintendent

Mr. Villapiano made a motion to approve the Operator’s Reports. The motion was seconded by Mr. Stubbs and unanimously carried.

**Resolution**

Mr. Kelly offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**RESOLUTION 13 - 39**

**BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent’s Office.

CURRENT FUND	\$ 203,270.11
REVIEW and INSPECTION	324.50
EIT & CONSTRUCTION	18,321.36
RENEW and REPLACEMENT	29,960.00
	\$ 251,875.97
<b>TOTAL BILLS PAYABLE</b>	<b>\$ 251,875.97</b>

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
 Yes Yes Yes Yes Yes

Mr. Kelly offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**13 – 40**

**AUTHORIZING AMENDMENT TO 2013 CAPITAL BUDGET**

**WHEREAS**, the Township of Ocean Sewerage Authority adopted its Capital Budget for the year ending December 31, 2013 on December 4, 2012; and

**WHEREAS**, N.J.A.C. 5:31-2.8 provides that all amendments to the 2013 Capital Budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership.

**NOW, THEREFORE, BE IT RESOLVED** that the 2013 Capital Budget is amended as follow for Fiscal Year January 1, 2013 to December 31, 2013:

<u>PROJECTS</u>	<u>ESTIMATED TOTAL COST</u>	<u>FUNDING SOURCE</u>
G. Vehicle Acquisition	\$300,000.00	Other Sources
J. Gravity Thickener	\$700,000.00	Other Sources
K. Property Acquisition	\$500,000.00	Other Sources

**AND BE IT FUTHER RESOLVED** that two (2) copies of this Resolution be filed with the Director of the Division of Local Government Services.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

**13 - 41**

**AUTHORIZING AWARD OF A TWO-YEAR CONTRACT FOR SUPPLYING LIQUID OXYGEN TO AIR LIQUIDE INDUSTRIAL U.S. LP IN THE AMOUNT OF \$0.67 PER 100 CUBIC FEET FOR YEAR 1 AND \$0.69 PER 100 CUBIC FEET FOR YEAR 2**

**WHEREAS**, the Township of Ocean Sewerage Authority advertised for the receipt of bids for supplying Liquid Oxygen to the Authority; and

**WHEREAS**, bids were received, opened and announced by the Authority at its offices on March 26, 2013; and

**WHEREAS**, the Authority requested bids on both a one-year term and a two-year term of contract; and

**WHEREAS**, in accordance with law, the Authority intends to award a contract to the lowest responsible bidder meeting the bids specifications for the term that is most advantageous to the Authority; and

**WHEREAS**, Air Liquide Industrial U.S. LP was the lowest responsive responsible bidder for a two year contract with a price of \$0.67 per one hundred cubic feet for the first year and \$0.69 per one hundred cubic feet for the second year; and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby award a two-year contract, beginning June 1, 2013, for supplying Liquid Oxygen to Air Liquide Industrial U.S. LP at \$0.67 per 100 cubic feet for the first year and \$0.69 per 100 cubic feet for the second year for a total maximum contract price of \$27,200.00; the total maximum contract price does not bind the Authority to the payment of any specific total, the amount to be paid under the contract shall be in accordance with the quantity of materials provided at yearly charge per 100 cubic feet; and

**BE IT FURTHER RESOLVED** that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

**13 - 42**

**AUTHORIZING AWARD OF A TWO-YEAR CONTRACT FOR SUPPLYING SODIUM HYPOCHLORITE TO W.R. NEUMANN CO., INC. t/a MIRACLE CHEMICAL COMPANY IN THE AMOUNT OF \$0.968 PER GALLON FOR YEAR 1 AND \$1.027 PER GALLON FOR YEAR 2**

**WHEREAS**, the Township of Ocean Sewerage Authority advertised for the receipt of bids for supplying Sodium Hypochlorite to the Authority; and

**WHEREAS**, bids were received, opened and announced by the Authority at its offices on March 26, 2013; and

**WHEREAS**, the Authority requested bids on both a one-year term and a two-year term of contract; and

**WHEREAS**, the Technical Specifications required deliveries of between 1,000 and 4,000 gallons; and

**WHEREAS**, Univar USA Inc. was the lowest bidder with a price of \$0.899 per gallon for one year and \$0.899 for year 1 and \$0.954 for year 2 for a two year contract but indicated the pricing was based on a minimum delivery of 4,000 gallons; and

**WHEREAS**, the Authority's Qualified Purchasing Agent has determined that Univar's exception renders the bid non-responsive; and

**WHEREAS**, in accordance with law, the Authority intends to award a contract to the lowest responsible bidder meeting the bids specifications for the term that is most advantageous to the Authority; and

**WHEREAS**, W.R. Neumann Co., Inc. t/a Miracle Chemical Company was the lowest responsive responsible bidder for a two year contract with a price of \$0.968 per gallon for year 1 and \$1.027 per gallon for year 2; and

**WHEREAS**, the Authority's Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby rejects the bid of Univar USA Inc. as being non-responsive; and

**BE IT FURTHER RESOLVED** that the Township of Ocean Sewerage Authority awards a two-year contract, beginning June 1, 2013, for supplying Sodium Hypochlorite to W.R. Neumann Co., Inc. t/a Miracle Chemical Co. in the amount of \$0.968 per gallon for year 1 and \$1.027 per gallon for year 2 for a total maximum contract price of \$84,787.50; the total maximum contract price does not bind the Authority to the payment of any specific total, the amount to be paid under the contract shall be in accordance with the quantity of materials provided at prevailing per gallon charge; and

**BE IT FURTHER RESOLVED** that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**13 - 43**

**AUTHORIZING AWARD OF A TWO-YEAR CONTRACT FOR DISPOSAL OF SEWAGE SCREENINGS**

**AND DRIED GREASE TO WASTE MANAGEMENT OF NEW JERSEY, INC. IN THE AMOUNT OF \$1,500 PER LOAD**

**WHEREAS**, the Township of Ocean Sewerage Authority advertised for the receipt of bids for disposal of sewage screenings and dried grease; and

**WHEREAS**, bids were received, opened and announced by the Authority at its offices on March 27, 2013; and

**WHEREAS**, the Authority requested bids on both a one-year term and a two-year term of contract; and

**WHEREAS**, in accordance with law, the Authority intends to award a contract to the lowest responsible bidder meeting the bids specifications for the term that is most advantageous to the Authority; and

**WHEREAS**, Waste Management of New Jersey, Inc. was the lowest responsive responsible bidder for a two year contract with a price of \$1,500 per load; and

**WHEREAS**, the Authority’s Executive Director has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby awards a two-year contract for the disposal of sewage screenings and dried grease to Waste Management of New Jersey, Inc. at a price of \$1,500 per load, for a maximum contract price of \$25,500.00; the total maximum contract price does not bind the Authority to the payment of any specific total, the amount to be paid under the contract shall be in accordance with the load price of \$1,500; and

**BE IT FURTHER RESOLVED** that the Chairman and Secretary are hereby authorized and directed to execute the contract for the award on behalf of the Authority.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**13 – 44**

**AUTHORIZING ADJUSTMENT TO ACCOUNT NUMBER 18828-1**

**WHEREAS**, Kane Brewing Company operates at 1750 Bloomsbury Avenue, sewer account number 18828-1; and

**WHEREAS**, the water reading use for account number 18828-1 was 204,000 gallons; and

**WHEREAS**, Kane Brewing Company estimates that fifty percent (50%) of the water consumption results in finished product or is absorbed and retained in malted barley during the brewing process; and

**WHEREAS**, an article in the December 2012 WE&T magazine states that craft brews consume an average of 5 to 6 gallons of water for every gallon of beer produced; and

**WHEREAS**, Kane Brewing Company produced approximately 35,000 gallons of beer in 2012; and

**WHEREAS**, based on the available information, between 102,000 and 170,000 gallons of water going into the property did not enter the Authority’s collection system.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby authorizes that account number 18828-1 be adjusted to \$460.00 for 2013.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Kelly offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

**13 – 45**

**AUTHORIZING REFUND IN THE AMOUNT OF \$230.00 TO HEATHER AND GIL JOHNSON**

**WHEREAS**, Heather and Gil Johnson purchased 441 Windermere Avenue in the Borough of Interlaken, known as Block 7, Lot 15; and

**WHEREAS**, the deed for the property was forwarded to the Township of Ocean Tax Assessor’s office and the Johnsons were listed as the owners of 378 Lake Avenue, known as Block 7, Lot 15; and

**WHEREAS**, the Johnsons made two payments of \$115 for 378 Lake Avenue until the mistake was discovered.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby authorizes a refund of \$230 to Heather and Gil Johnson.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Villapiano seconded the motion.

**13 - 46**

**AUTHORIZING PREPARATION OF REQUEST FOR PROPOSAL FOR A PIPELINE VIDEO INSPECTION SYSTEM TO BE PURCHASED JOINTLY WITH THE TOWNSHIP OF OCEAN**

**WHEREAS**, the Township of Ocean Sewerage Authority and the Township of Ocean propose to enter into a Interlocal agreement for the purchase and maintenance of a pipeline video inspection system, where the Authority will take the lead in purchasing the equipment and will store the equipment; and

**WHEREAS**, the Authority and the Township received proposals and demonstrations from Golden Equipment Co., Inc.; Aries Industries, Inc.; Timmerman Equipment Company; Peirce-Eagle Equipment Co.; Cobra Technologies; and Jet-Vac Inc., a Jack Doheny Company.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby authorizes the Executive Director to prepare a Request for Proposal for a pipeline video inspection system; and

**BE IT FURTHER RESOLVED** that the Township of Ocean Sewerage Authority authorizes the Executive Director to prepare a Shared Services Agreement with the Township of Ocean for the purchase and maintenance of the pipeline video inspection system.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Yes Yes Yes Yes Yes

It was determined that it would be necessary for the members to go into Closed Session.

**RESOLUTION DECLARING CLOSED SESSION**

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Villapiano seconded the motion.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.

The general nature of the subject matter to be discussed is as follows:

Acquisition of property

3. It is anticipated at this time that the above stated subject matter would be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano

Yes      Yes      Yes      Yes      Yes

There being no further business to come before the Authority, Mr. Stubbs moved that the meeting be adjourned. Mr. Villapiano seconded the motion and all voted in favor of adjournment.

Respectfully Submitted,

CHRISTOPHER E. KELLY, Secretary