TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING

A Work Meeting and Agenda Conference of the Township of Ocean Sewerage Authority for the month of April 2012, was held at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the above date at 6:30 p.m.

Present: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Absent: None
Others: Attorney John Bonello, Engineer Keith Chiaravallo, Executive Director Bill Schmeling, Superintendent Tom Meholic, Representatives of Greeley and Hansen (Dimitri Katehis and Kathleen Callow), John McKelvey of T& M Associates

Chairman Villapiano called the meeting to order.

All recited *The Pledge of Allegiance.*

Chairman Villapiano announced that the meeting was being held in conformance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice had been duly posted where required and mailed to the *Asbury Park Press* in accordance with Law.

WORK SESSION

Director's Report Mr. Schmeling noted that there would be a Closed Session Meeting with regard to contract negotiations and personnel matters.

He advised that John McKelvey of T& M Associates was present to provide a status report on the collection system project and to discuss the Deal Lake (South Edgemere) siphon project.

In addition, he noted that representatives of Greeley and Hansen were in attendance to make a recommendation on the odor control system.

There was discussion relative to John Dafeldecker's request for an adjustment to the sewer bill for his vacant property. Members determined that in accordance with Board policy, the request should be denied.

There was also discussion about the date of the connection hearing. The Auditor has completed the 2012 calculation and the members agreed to a May hearing date.

Attorney's Report. Mr. Bonello reported that he has been reviewing searches and maps with regard to properties that will be affected by the work on the new siphon line project. He advised that on the Interlaken side it appears that there will have to be temporary easements where the pipe will be pulled through. Before the project is started, the engineers will be requested to show exactly where the line will go so that it can be determined which properties will be affected. He suggested that we make every effort to obtain the cooperation of the property owners. Director Schmeling noted that two properties on the Interlaken side would be needed to straighten the pipe and on the Ocean Township side there will be one property that will have the drill on it.

Plant Superintendent's Report. Mr. Meholic provided the Operator's report for the month of March 2012. There were some questions and discussion relative to plant operations.

Mr. Schmeling introduced Tom McKelvey from T& M Associates. Mr. McKelvey provided a report on the Collection System Project stating that all the construction work has been completed and he has sent a punch list to the contractor. The project costs came in at approximately $100,000 less than the estimated cost.

He reported that T&M Associates is working on the design for the Interlaken/Ocean Township siphon line project. They expect to receive the DEP permit in June and they should be

ready to go out to bid by early June. There was discussion relative to performing the work during the summer months and it was determined that work should not start until September.

Odor Control Report. Dimitri Katehis and Kathleen Callow, representatives of Greeley and Hansen, consulting engineers, provided a detailed report and slide presentation on their recommendation for upgrades to TOSA's odor control system. The report included descriptions of various methods of odor control and the approximate cost of each. Members decided to authorize Greeley and Hansen to proceed with the preparation of specifications and design of chemical scrubbers.

BUSINESS SESSION

Mr. Schmeling provided a review of the Resolutions on the agenda.

Resolution

Mr. Stubbs offered a motion, seconded by Mr. Bernhard and unanimously carried to approve the following minutes.

Regular Meetings March 6, 2012

A copy of the Plant Operator's Report for the month of March 2012 was received, a copy of which follows:

April 3, 2012 Work/Agenda Meeting

THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY

March, 2012 Operator's Report

The March, 2012 report shows the treatment plant and collection systems O.K. with some repairs to report.

The average daily flow to date was 3.239 MGD. The highest daily flow was 3.689 on March 2nd. The total precipitation to date was 1.98 inches to date for the month; the largest precipitation was 1.00 inches on March 1st.

The monthly average effluent suspended solids concentrations, to date, 13.6 mg/l. For CBOD, the concentration was 6.3 mg/l. The average percentage removals for these same effluent parameters were 91% and 93% respectively.

Our present NJPDES Permit has a suspended solids monthly average limitation of 30 mg/l and 25 mg/l for CBOD. For percent removals, it requires 85% removals on a monthly average basis for suspended solids and for CBOD. For plant flow, we are permitted 7.5 MGD average daily flow on a 30 day average quantity basis.

PLANT OPERATIONS AND MAINTENANCE

The treatment plant is operating OK with some maintenance to report.

TOSA personnel worked on the following: TOSA experienced a seven hour power outage due to JCP&L maintenance procedures on a system transformer. Aside from our staff resetting all manually set equipment and a SCADA problem, the plant was OK and nothing unusual to report. Instrumentation Technology Systems Inc. was in to troubleshoot and reset all SCADA Systems. They also worked on the VFD's for the return sludge pumps which had been scheduled for service.

We had Alternate Power Generator Service Inc. in for routine quarterly service and to replace a radiator on one of the plants emergency generators. The radiator had developed a leak due to normal age and wear, after 26 years of service.

We had a routine plant inspection by the Township of Ocean Fire Marshal. According to his inspection the EXIT signs and lamps had to be replaced in the lab. We completed all necessary sign and lamp replacement. We also replaced the entrance doors to the lab which were due for replacement.

In the UNOX Building, Bruce Olsen and our staff worked on the replacement of the lighting fixtures which were supplied through MBE, the general contractor of our UNOX Upgrade Project.

FUTURE PROCESS EVALUATION PROJECT

We met with Greeley and Hansen regarding the Odor Control Study. They discussed alternate systems for odor control and believe that wet scrubbers should be a better main method of odor control over our existing carbon units. Another tour was provided for their staff that was present for the conference call meeting.I again advised them of the successful plant operation with one aeration train.

I spoke with Tom Gilligan, consultant and retired M2T Partner and Director of Technical Services, regarding the overall plant operation. We also discussed the one train operation and the possibility of using the Anoxic Modifications for the summer months to reduce nitrification and overall oxygen demand. Tom has been with us since the original Unox Construction and his information is invaluable.

COLLECTION SYSTEM OPERATION AND MAINTENANCE

The collection system had the following work to report:

At Whalepond Pump Station (PS) we had Alternate power in to service the emergency generator and for fuse replacement. At Rolling Meadows PS, they also had troubleshot a timing light alarm and repair a block heater on the unit.

At Colonial Terrace PS, Pumping Services Inc. replaced the cutter blades on the pumps. They will perform the same maintenance at Norwood Ave.PS next week.

We responded to some service or road calls for the month. A lateral was checked by Ken Williamson at 14 Lynn Dr. It was broken in the street and was repaired by Woszczak Contractors Inc.

At 908 Deal Rd., the sewer main was jetted and we found roots in our main. There may be a cracked lateral in the area. We also cleaned lines at Birch Ave. and at the discharge point of the Edgemere Ave. siphon line at Bridlemere Ave. We will video inspect the lines downstream to Grassmere Ave. before the siphon line replacement project begins.

Other sewer lines that were cleaned, were our easement line from the Wegmans Store past Sunset Ave., as it approaches the Rte. 35 Highway crossing and Logan Rd. near the English Manor Restaurant. Williamson also inspected the 15 Fairway Dr. that had a small fuel oil tank removal/groundwater cleanup project.

Williamson met with Bill McMahon, Township of Ocean Director of DPW to discuss the upper drainage area of Whalepond Brook near our easement at Branch Ave. It seems that the stream has rerouted its flow, possibly after Hurricane Irene last year. It is running parallel and on top of our sewer main easement. McMahon is contacting the Monmouth County Mosquito Commission for their assistance and advice in this matter.

Respectfully submitted,

Thomas G. Meholic

Thomas G. Meholic
Superintendent
3/30/12

Mr. Stubbs made a motion to approve the Operator's Report. The motion was seconded by Mr. Bernhardt and unanimously carried for the Operator's Report to be received.

Communications

Mr. Schmeling advised that in addition to Mr. Dafeldecker's communication, he received another inquiry from an individual interested in an internship. The Director will work on a description for an internship position and members encouraged that we have an internship program.

Resolution

Mr. Kelly offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

RESOLUTION 12 – 32
BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	$ 303,859.10
REVIEW and INSPECTION	1,014.00
EIT CONSTRUCTION	6,417.10
RENEW and REPLACEMENT	0.00
TOTAL BILLS PAYABLE	**$311,299.31**

P.O. Id	Vendor Name	Item Description	Amount
11-00907	STATE OF NJ DEPT.OF TREAS.DIV.	2012 ANNUAL ASSESSMENT	$136,794.00
12-00127	DELTA DENTAL PLAN OF NJ	APRIL 2012 DENTAL PREMIUMS	$2,138.26
12-00149	STATE OF NJ DEPT.OF TREAS.DIV.	ACTIVE EMPLOYEES - MARCH 2012	$12,052.40
12-00149	STATE OF NJ DEPT.OF TREAS.DIV.	RETIRED EMPLOYEES - APRIL 2012	$15,149.79
12-00095	COOPERATIVE COMMUNICATIONS,INC	FEBRUARY 2012 PHONE CHARGES	$1,425.77
12-00095	COOPERATIVE COMMUNICATIONS,INC	CREDIT	-$38.39
12-00117	VERIZON	ANALOG CKT-LOC CHAN SM EXCH	$68.58
12-00117	VERIZON	ANALOG CKT-LOC CHAN-TYPES 1011	$81.78
12-00118	VERIZON ONLINE	HI SPEED INTERNET 732-517-0695	$68.99
12-00118	VERIZON ONLINE	HI SPEED INTERNET 732-531-7034	$39.99
12-00116	PITNEY BOWES INC	POSTAGE MACHINE RENTAL PERIOD	$90.00
12-00062	ADP INC	2011 YR END PROCESSING CHARGES	$162.50
12-00062	ADP INC	QUARTERLY DOCS/SHIP & HANDLE	$18.00
12-00062	ADP INC	PROCESSING CHARGES FOR 2/18/12	$195.70
12-00091	ADP INC	PAYROLL ENDING 03/03/12	$185.15
12-00104	TOWNSHIP OF OCEAN	FEBRUARY IT SUPPORT	$53.27
12-00105	ADP INC	PAYROLL PROCESSING FOR PERIOD	$177.05
12-00114	VaultLogix	FEBRUARY COMPUTER BACKUP	$21.00
12-00115	ADP INC	ANNUAL EARNING RECORDS	$219.45
12-00129	ADP INC	PAYROLL CHARGES FOR 3/17/12	$168.95
12-00132	NEW JERSEY AMERICAN WATER CO	2011 USAGE READINGS FOR	$200.00
12-00134	WASTE MANAGEMENT OF NJ	APRIL PAPER RECYCLING	$67.42
12-00135	HERITAGE BUSINESS SYSTEM, INC.	SERVICE SUPPLY AGREEMENT	$360.00
12-00141	VINCENT D'ESPOSITO	TRAVEL REIMBURSEMENT	$253.44
12-00128	AVAYA INC	PAGING MAINTENANCE-MONTHLY	$4.03

12-00128	AVAYA INC	MAINT WIRE COVER 8x5 IPO/PORT	$16.27
12-00128	AVAYA INC	MAINT PARNTER ACS-MONTHLY OT	$17.53
12-00128	AVAYA INC	MAINT PARTNER TELEPHONES	$32.44
12-00133	OCEANSIDE SERVICE INC.	A/C SERVICE - 4 UNITS, 2 SANYO	$520.00
12-00133	OCEANSIDE SERVICE INC.	FILTERS	$148.57
12-00133	OCEANSIDE SERVICE INC.	INSTALLED 5 TON HSK	$207.00
12-00133	OCEANSIDE SERVICE INC.	SALES TAX	$0.00
12-00074	HERITAGE BUSINESS SYSTEM, INC.	CANON IR 2535i	$2,600.00
12-00068	NJ WATER ENVIRONMENT ASSOC	DANIEL MILLER (LIC #288282)	$0.00
12-00068	NJ WATER ENVIRONMENT ASSOC	3/5/12 SESSION Ia	$62.00
12-00068	NJ WATER ENVIRONMENT ASSOC	3/6/12 SESSION Ia	$62.00
12-00068	NJ WATER ENVIRONMENT ASSOC	3/7/12 SESSION Ic	$62.00
12-00068	NJ WATER ENVIRONMENT ASSOC	MULTI-DAY DISCOUNT (3 DAYS)	-$2.00
12-00068	NJ WATER ENVIRONMENT ASSOC	THOMAS MEHOLIC (S-4185)	$0.00
12-00068	NJ WATER ENVIRONMENT ASSOC	3/6/12 SESSION IV	$62.00
12-00068	NJ WATER ENVIRONMENT ASSOC	3/7/12 SESSION III	$62.00
12-00068	NJ WATER ENVIRONMENT ASSOC	MULTI-DAY DISCOUNT (2 DAYS)	-$1.00
12-00073	WEF MEMBERSHIP RENEWALS	BRUCE OLSEN	$79.00
12-00073	WEF MEMBERSHIP RENEWALS	KEN WILLIAMSON	$79.00
12-00093	CME ASSOCIATES	PREP & ATTENDANCE AT 2/16 MTG	$405.00
12-00140	GREELEY AND HANSEN	PROCESS EVALUATION	$13,625.00
12-00140	GREELEY AND HANSEN	ODOR CONTROL REQUISTION NO. 1	$8,120.00
12-00096	MANNA & BONELLO, P.A.	FEBRUARY LEGAL SERVICES	$553.50
12-00150	DAVID A. KAPLAN, CPA,RMA,PSA	CONNECTION FEE COMPUTATION	$1,750.00
12-00150	DAVID A. KAPLAN, CPA,RMA,PSA	INTERLAKEN BILILNG REVIEW	$375.00
12-00148	CINTAS CORPORATION #062	3/07/12 INVOICE	$92.14
12-00148	CINTAS CORPORATION #062	3/14/12 INVOICE	$92.14
12-00148	CINTAS CORPORATION #062	3/21/12 INVOICE	$92.14
12-00148	CINTAS CORPORATION #062	3/28/12 INVOICE	$92.14
12-00086	ONE CALL CONCEPTS, INC	FEBRUARY REGULAR LOCATES	$167.56
12-00086	ONE CALL CONCEPTS, INC	FEBRUARY VOICE TICKET DELIVERY	$7.50
12-00142	PUMPING SERVICES INC	FIELD TECHNICIAN (LAB03)	$1,040.00
12-00142	PUMPING SERVICES INC	FIELD TECHNICIAN (LAB04)	$175.00
12-00075	ATLANTIC PLUMBING SUPPLY CORP.	JONEST R60150 1 1/2x6 S/S	$17.39
12-00092	GRAINGER WW INC	CLEANER DISINFECTANT, FRESH PI	$43.26
12-00092	GRAINGER WW INC	GREASE GUN	$50.09
12-00092	GRAINGER WW INC	GREASE,BEARING	$141.50
12-00094	TOWNE HARDWARE	5 PACK ENERGY BULBS	$18.99
12-00094	TOWNE HARDWARE	BATTERIES	$8.99
12-00094	TOWNE HARDWARE	DOOR BELL BUTTON	$8.99
12-00094	TOWNE HARDWARE	OUTDOOR BLEACH	$7.99
12-00094	TOWNE HARDWARE	1 GALLON PINE SOL	$17.99
12-00102	SEABOARD WELDING SUPPLY INC	FEBRUARY CYLINDER	$28.75
12-00102	SEABOARD WELDING SUPPLY INC	FEBRUARY PROPANE	$11.50
12-00102	SEABOARD WELDING SUPPLY INC	FEBRUARY RARE GAS CYLINDER	$7.00
12-00106	SEABOARD WELDING SUPPLY INC	FIRE EXTINGUISHER ARROW SIGN	$7.90
12-00108	SIPERSTEIN PAINT	LATEX P&D DARK B	$139.80
12-00108	SIPERSTEIN PAINT	ALKYD P&D WHITE (GRAY) A-1Y15E	$36.95
12-00108	SIPERSTEIN PAINT	LINZER #1500 SHITE CH	$4.19
12-00123	SIPERSTEIN PAINT	TCD ALKYD P&D BATTLE	$36.95
12-00123	SIPERSTEIN PAINT	RECOCHEM PAINT THINNER	$4.25
12-00123	SIPERSTEIN PAINT	TCD ALKYD P&D BATTLE	$110.85
12-00123	SIPERSTEIN PAINT	BRUSH	$6.95
12-00131	GRAINGER WW INC	METAL HALIDE LAMP, MVR400/U	$20.46
12-00136	ATLANTIC PLUMBING SUPPLY CORP.	JONEST R60150 1 1/2x6 S/S	$17.39
12-00088	GTS - WELCO	LIQUID OXYGEN DELIVERY 2/27/12	$1,509.12
12-00119	CERTIFIED LABORATORIES	CONTRACT WATER TREATMENT PROG	$1,644.52
12-00080	ELECTRO MAINTENANCE INC	1/18 & 1/19 SERVICE CALLS	$0.00
12-00080	ELECTRO MAINTENANCE INC	MATERIALS	$375.00
12-00080	ELECTRO MAINTENANCE INC	LABOR	$490.00
12-00152	JERSEY CENTRAL POWER & LIGHT	TREATMENT PLANT	$34,216.51
12-00104	TOWNSHIP OF OCEAN	FEBRUARY GASOLINE USAGE	$451.28
12-00126	NEW JERSEY NATURAL GAS CO	ROLLING MEADOWS	$25.88
12-00126	NEW JERSEY NATURAL GAS CO	CONTROL BUILDING	$269.22
12-00126	NEW JERSEY NATURAL GAS CO	ADMINISTRATION BUILDING	$319.66
12-00126	NEW JERSEY NATURAL GAS CO	SLUDGE BUILDING	$322.20
12-00126	NEW JERSEY NATURAL GAS CO	LAB & GARAGE	$563.50
12-00126	NEW JERSEY NATURAL GAS CO	MAIN PUMP BUILDING	$285.31
12-00125	NEW JERSEY AMERICAN WATER CO	PLANT	$659.95
12-00097	JERSEY TRUCK EQUIPMENT CO. INC	INSTALL ELECTIRC MOTOR	$480.00
12-00089	ACCURATE WASTE REMOVAL	FEBRUARY SLUDGE DISPOSAL	$26,890.50
12-00098	INGERSOLL-RAND COMPANY	COOLANT, ULTRA-20 LITERS	$480.00

12-00098	INGERSOLL-RAND COMPANY	ELEMENT OIL FILTER 4"	$136.00
12-00098	INGERSOLL-RAND COMPANY	ELEMENT, SEPARATOR 7OCFM UNIGY	$808.00
12-00098	INGERSOLL-RAND COMPANY	ELEMENT, AIR FILTER UNIGY	$81.00
12-00098	INGERSOLL-RAND COMPANY	PAD, PRE FILTER UNIGY EM	$97.80
12-00120	INSTRUMENTATION TECHNOLOGY	MARCH MONTHLY MAINTENANCE	$1,000.00
12-00103	SPECTRASERV	FEBRUARY GRIT REMOVAL	$1,600.00
11-00919	SIEMENS WATER TECHNOLOGIES COR	VX 456 DELIVERED 2/6/12	$7,261.00
12-00097	JERSEY TRUCK EQUIPMENT CO. INC	TRAILER PLUG INSTALL	$80.00
12-00097	JERSEY TRUCK EQUIPMENT CO. INC	FREE UP TAILGATE LINKAGE	$210.00
12-00090	QC LABORATORIES	WASTEWATER AMMONIA	$120.00
12-00090	QC LABORATORIES	WASTEWATER FECAL COLIFORM-MF	$31.50
12-00090	QC LABORATORIES	WW METHOD 1664, HEXANE EXTRACT	$50.00
12-00090	QC LABORATORIES	SLUDGE NJ SQAR TABLE 1 LIST	$104.40
12-00090	QC LABORATORIES	WASTEWATER CARBON BOD-5 DAY	$397.50
12-00109	PUMPING SERVICES INC	INSTALLATION OF NEW IMPELLERS	$3,960.00
12-00121	MARK WOSZCZAK		$782.70
12-00124	SHORE INDUSTRIAL SUPPLY CORP	1/2 PVC COUP SOC SCH80	$3.18
12-00121	MARK WOSZCZAK	1304 BIRCH AVE ON 2/23/12	$5,780.65
12-00121	MARK WOSZCZAK	14 LYNN DR ON 3/6/12	$4,000.00
12-00152	JERSEY CENTRAL POWER & LIGHT	WAYSIDE PUMP STATION	$78.16
12-00152	JERSEY CENTRAL POWER & LIGHT	LONGVIEW PUMP STATION	$146.83
12-00152	JERSEY CENTRAL POWER & LIGHT	ASBURY AVENUE PUMP STATION	$209.55
12-00152	JERSEY CENTRAL POWER & LIGHT	GREEN GROVE PUMP STATION	$449.14
12-00152	JERSEY CENTRAL POWER & LIGHT	NORWOOD PUMP STATION	$91.08
12-00152	JERSEY CENTRAL POWER & LIGHT	NORWOOD PUMP STATION	$43.39
12-00152	JERSEY CENTRAL POWER & LIGHT	NORWOOD PUMP STATION	$178.55
12-00152	JERSEY CENTRAL POWER & LIGHT	WHALEPOND PUMP STATION	$1,093.55
12-00152	JERSEY CENTRAL POWER & LIGHT	COLONIAL TERRACE PUMP STATION	$128.25
12-00152	JERSEY CENTRAL POWER & LIGHT	COLONIAL TERRACE PUMP STATION	$36.27
12-00152	JERSEY CENTRAL POWER & LIGHT	RELIEF STATION	$52.66
12-00152	JERSEY CENTRAL POWER & LIGHT	INTERLAKEN PUMP STATION	$1,426.62
12-00152	JERSEY CENTRAL POWER & LIGHT	ALLENHURST FLOW METER	$8.10
12-00152	JERSEY CENTRAL POWER & LIGHT	ALLENHURST FLOW METER	$8.21
12-00152	JERSEY CENTRAL POWER & LIGHT	ROLLING MEADOWS PUMP STATION	$290.42
12-00152	JERSEY CENTRAL POWER & LIGHT	COLONIAL TERRACE PUMP STATION	$218.15
12-00152	JERSEY CENTRAL POWER & LIGHT	SERVICE CHARGE	$14.00
12-00152	JERSEY CENTRAL POWER & LIGHT	CREDIT	-$280.93
12-00125	NEW JERSEY AMERICAN WATER CO	GREEN GROVE RD CORNER	$10.00
12-00125	NEW JERSEY AMERICAN WATER CO	N ROLLING MEADOWS BLVD PS	$86.10
12-00125	NEW JERSEY AMERICAN WATER CO	LINCOLN DRIVE	$10.00
12-00125	NEW JERSEY AMERICAN WATER CO	MAIN STREET	$25.00
12-00104	TOWNSHIP OF OCEAN	FEBRUARY GASOLINE USAGE	$536.94
12-00107	EAGLE EQUIPMENT INC	FUEL PUMP SOLENOID & SCREW	$370.00
12-00107	EAGLE EQUIPMENT INC	LABOR	$208.00
12-00107	EAGLE EQUIPMENT INC	SHOP SUPPLIES	$5.78
12-00104	TOWNSHIP OF OCEAN	FEBRUARY DIESEL	$277.18
12-00104	TOWNSHIP OF OCEAN	FEBRUARY GROUP LIFE INSURANCE	$59.28
12-00122	CERTIFIED LABORATORIES	CHERRY MATT	$1,293.25
RI000285	CME ASSOCIATES	HILLEL SCHOOL- APP 170	$780.00
RI000285	CME ASSOCIATES	ROUTE 35 REALTY LLC - APP 168	$234.00
EIT00308	T & M ASSOCIATES	SOUTH EDGEMERE SIPHON LINE	$6,417.21

BILL LIST SUMMARY

Meeting Date April 3, 2012

2011 General Fund Vouchers	**$303,859.10**	
Bill List Total	$311,290.31	
Less: Construction Vouchers		$6,417.21
Less: EIT Vouchers		$0.00
Less: R&R Vouchers		$0.00
Less: R&I Vouchers		$1,014.00
Construction	**$6,417.21**	
South Edgemere Siphon Line	**$6,417.21**	
T&M Associates		$6,417.21

EIT		
Traditional	**$0.00**	
2007 Facilities Improvements	**$0.00**	
MBE Mark III Electric, Inc.		$0.00
CME Associates		$0.00
2008 Collection System Improvements	**$0.00**	
Underground Utilities Corp.		$0.00
T & M Associates		
EIT ARRA	**$0.00**	
CME Associates		$0.00
Quad Construction Company		$0.00
Renewal & Replacement	**$0.00**	
Review & Inspection	**$1,014.00**	
CME Associates		
Hillel School		$780.00
Route 35 Realty LLC		$234.00
TOTAL BILL LIST AMOUNT	**$311,290.31**	

Roll Call: Bernhard, Galvin,* Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

* With the exception of T&M Associates

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Kelly seconded the motion.

12 – 33

AUTHORIZING PAYMENT IN THE AMOUNT OF $189.93 TO BRIAN AND PAULA GRANIT FOR EXPENSES INCURRED AT 908 DEAL ROAD IN THE TOWNSHIP OF OCEAN, MONMOUTH COUNTY, NEW JERSEY

WHEREAS, on March 20, 2012 the Township of Ocean Sewerage Authority received a service call regarding a backup in to the house at 908 Deal Road in the Township of Ocean, Monmouth County, New Jersey (the "Property"); and

WHEREAS, when Authority staff checked the property and jetted the main, they hit a possible break in the main at two hundred ninety feet (290'); and

WHEREAS, Authority staff later videoed the main and determined that the blockage was due to roots in the line; and

WHEREAS, the Authority staff is of the opinion that the blockage is the Authority's responsibility; and

WHEREAS, the homeowner paid $189.93 to Roto-Rooter for the blockage.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes payment in the amount of $189.93 to Brian and Paula Granit as a result of the Authority's staff determining the blockage at 908 Deal Road was the result of a blockage in the main line.

Roll Call: Bernhard, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Kelly seconded the motion.

12 – 34

AUTHORIZING PROVIDING OF LEGAL COUNSEL AND INDEMNIFICATION FOR TOSA COMMISSIONERS, OFFICERS AND EMPLOYEES

WHEREAS, the Township of Ocean Sewerage Authority ("TOSA") is a member of the New Jersey Utilities Joint Insurance Fund ("NJUA JIF"); and

WHEREAS, the NJUA JIF recommends the formal adoption of a legal indemnification document to provide legal counsel to member personnel in certain situations; and

WHEREAS, the Authority deems it advisable, necessary and in the public interest to formalize and provide a legal indemnification policy to its personnel.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority adopts the attached legal indemnification policy for the Township of Ocean Sewerage Authority.

Roll Call: Bernhard, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Galvin seconded the motion.

12 – 35

AUTHORIZING GREELEY AND HANSEN TO PROCEED WITH DESIGN OF ODOR CONTROL UNITS

WHEREAS, the Township of Ocean Sewerage Authority has determined that there are odor issues requiring improvements to the system to mitigate the problem; and

WHEREAS, the firm of Greeley and Hansen has caused a review of the plant operations to determine the options available to curtail the generation of odors; and

WHEREAS, the firm of Greeley and Hansen has presented the options available to resolve these odor issues and recommended that chemical scrubbers be installed; and

WHEREAS, the Executive Director has certified that funds are available for this work.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes Greeley and Hansen to proceed with the preparation of specifications and design of the chemical scrubbers pursuant to their Scope of Work proposal dated March 19, 2012 in the amount of $39,700; and

BE IT FURTHER RESOLVED that the Chairman, Secretary and Executive Director are authorized to execute any and all documents necessary to effectuate this Resolution.

AND BE IT FURTHER RESOLVED that two (2) certified copies of this Resolution be forwarded to the Director, Division of Local Government Services.

Roll Call: Bernhard, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

It was determined that it would be necessary for the members to go into Closed Session.

RESOLUTION DECLARING CLOSED SESSION

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

   Contract negotiations

   Personnel matters

3. It is anticipated at this time that the above stated subject matter will be made public when matters are resolved.

4. This resolution shall take effect immediately.

Roll Call: Bernhard, Galvin, Kelly, Stubbs, Villapiano

Yes Yes Yes Yes Yes

There being no further business to come before the Authority, Mr. Kelly moved that the meeting be adjourned. Mr. Galvin seconded the motion and all voted in favor of adjournment.

Respectfully Submitted,

CHRISTOPHER E. KELLY, Secretary