

**SPECIAL MEETING  
TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**

**Oakhurst, NJ**

**May 17, 2012**

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A Special Meeting of the Township of Ocean Sewerage Authority was held at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the above date at 7:00 pm.

Present: Bernhardt, Galvin, Kelly, Stubbs, Villapiano

Absent:

Others: Executive Director William Schmeling, Attorney John Bonello, Engineer Kathy Callow

Chairman Villapiano called the meeting to order.

All recited *The Pledge of Allegiance*.

Chairman Villapiano announced that the meeting was being held in conformance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice had been duly posted where required and sent to the *Asbury Park Press* and *The Coaster* on May 15, 2012.

The Chairman opened the meeting up to the public and there was no public comment.

A discussion then took place regarding the status of the installation of manufactured odor control units for the summer. It has been determined by the Greeley and Hansen that it would be impossible to have a chemical scrubber in place and functioning by July 1, 2012, the Board's objective. Furthermore, the type of chemical scrubber under consideration was a single-stage chemical scrubber which would be more costly from a maintenance and operational standpoint for the Authority than a two-stage chemical scrubber, which was preferred by Greeley and Hansen.

A discussion then ensued over the ability to build in-house, or with a local contractor, a biofilter. Commissioner Galvin related the history of Two Rivers Water Reclamation in building biofilters for use at their facility.

The Board determine that there was an emergency with regard to the Authority's ability to have a functioning odor control unit on site by July 1, 2012.

Mr. Stubbs moved Resolution 12-44, seconded by Mr. Bernhardt as follows:

**DECLARING EMERGENCY SITUATION WITH REGARD TO  
ODOR CONTROL PROCEDURES**

**WHEREAS**, the Authority has experienced odor issues in its holding tanks and processes;  
and

**WHEREAS**, on April 3, 2012 the Authority authorized Greeley and Hansen to prepare bid specifications for the installation of a chemical scrubber at the Authority's Treatment Plant; and

**WHEREAS**, the authorization was based on the anticipation that the chemical scrubber would be operation by June 15, 2012; and

**WHEREAS**, Greeley and Hansen has determined that no vendor is able to provide an operational chemical scrubber meeting the specifications and expectations of the Authority; and

**WHEREAS**, the Authority requires an odor control mechanism be installed on or about June 15, 2012 to address odor issues for the summer; and

**WHEREAS**, the Authority finds that the failure to install odor control measures on or about June 15, 2012 may lead to the generation of odors which could be detrimental to the health and welfare of residents and businesses located in the vicinity of the Authority's Treatment Plant.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that an emergency is declared with regard to the installation of odor control mechanisms at the Authority's Treatment Plant; and

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to make such emergency purchases of services and equipment as are necessary to have odor control mechanisms installed on or about June 15, 2012.

On a roll call vote, the motion was approved 5 - 0.

Mr. Bernhardt moved Resolution 12-45, seconded by Mr. Stubbs as follows:

**AUTHORIZING AMENDMENT TO GREELEY AND HANSEN  
CONTRACT FOR ODOR CONTROL DESIGN**

**WHEREAS**, the Township of Ocean Sewerage Authority entered into an agreement with Greeley and Hansen pursuant to a Scope of Work proposal dated March 19, 2012 on April 4, 2012; and

**WHEREAS**, TOSA and Greeley and Hansen have determined that the Scope of Work will not place an odor control unit in service within the timeframe required by the Authority; and

**WHEREAS**, Greeley and Hansen has presented an amendment to the Scope of Work proposal dated May 17, 2012; and

**WHEREAS**, the Executive Director has certified that funds are available for this work.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority authorizes an amendment to the Greeley and Hansen Scope of Work proposal dated March 19, 2012 pursuant to Greeley and Hansen's letter dated May 17, 2012 in an amount not to exceed \$27,000, bringing the total contract amount not to exceed \$69,700; and

**BE IT FURTHER RESOLVED** that the Chairman, Secretary, Assistant Secretary and Executive Director are authorized to execute any and all documents necessary to effectuate this Resolution.

On a roll call vote, the motion was approved 5 - 0.

Mr. Stubbs made a motion to adjourn the special meeting, seconded by Mr. Bernhard. All voted in favor of adjournment.

Respectfully submitted,

Christopher Kelly  
Secretary