

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
REGULAR MEETING**

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A Work Meeting and Agenda Conference of the Township of Ocean Sewerage Authority for the month of June 2012, was held at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the above date at 6:30 p.m.

Present: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Absent: None  
Others: Attorney John Bonello, Engineer Henry Johnson, Executive Director Bill Schmeling, Superintendent Tom Meholic

Chairman Villapiano called the meeting to order.

All recited *The Pledge of Allegiance*.

**CONNECTION FEE HEARING**

Mr. Bonello gave an introduction to the Connection Fee Hearing. Auditor David A. Kaplan gave testimony as to the calculation of the connection fee.

**Resolution**

Mr. Stubbs made a motion to close the public hearing. Mr. Bernhardt seconded the motion.

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**ESTABLISHING CONNECTION FEE  
EFFECTIVE JULY 1, 2012**

**WHEREAS**, The Township of Ocean Sewerage Authority published Notice of proposed adjustments of its Rate Schedule and of the time and place of the public hearing thereon in two newspapers of general circulation in the area serviced by the Authority at least twenty (20) days preceding the aforesaid public hearing; and

**WHEREAS**, the Authority conducted a public hearing on the proposed adjustments of its Rate Schedule on Thursday, June 7, 2012 at 6:30 p.m. at the offices of the Authority as indicated in the publication of Notice; and

**WHEREAS**, the Authority provided evidence at the hearing showing that the proposed adjustments of its Rate Schedule are necessary and reasonable; and

**WHEREAS**, the Authority provided the opportunity for cross-examination of persons offering such evidence at the public hearing; and

**WHEREAS**, the Authority ordered that a transcript of the hearing be made and a copy thereof be available upon request to any interested party at a reasonable fee; and

**WHEREAS**, the Authority has considered the proposed adjustments to its Rate Schedule, as well as all evidence presented through direct and cross-examination, as well as all comments made by those members of the public in attendance at the aforesaid public hearing, as well as any written comments that may have been received; and

**WHEREAS**, the Authority having been satisfied from all of the evidence and comments presented that the proposed adjustments of the Rate Schedule are in accordance with the Statute and are reasonable and necessary.

**NOW, THEREFORE, BE IT RESOLVED** this 7th day of June 2012 that the proposed adjustments to the Rate Schedule attached to this Rate Resolution be and the same are hereby approved and adopted by the Authority; and

**BE IT FURTHER RESOLVED** that the revised Rate Schedule shall become effective on July 1, 2012; and

**BE IT FURTHER RESOLVED** that the provisions of The Township of Ocean Sewerage Authority Rules and Regulations pertaining to the payment of such charges and to the time or

times when and the place or places where such charges shall be due and payable, be and the same are hereby incorporated herein by reference; and

**BE IT FURTHER RESOLVED** that a copy of the Rate Schedule in effect shall at all times be kept on file at the office of the Authority and shall at all reasonable times be open to public inspection.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
Yes Yes Yes Yes Yes

WORK SESSION

Director’s Report. Mr. Schmeling said that he received an e-mail advising that CME received national award from the National Association of Clean Water Agencies.

Mr. Schmeling reported that T&M Associates has completed the plan for the second siphon line to go under Deal Lake and they expect to receive the TWA this week. TOSA would be in a position to award in August so that the work would be started soon after Labor Day.

Director Schmeling recommends conducting an auction that would include such items as the old safe and copy machine.

He suggested that discussion on personnel, salary negotiations and professional services with regard to the Interlaken Pump station and this should be done in closed session.

Attorney’s Report. Mr. Bonello reported that he has finished the searches for the siphon project at Deal Lake and is working on easements for properties where the work will be done. The work areas will have to be plotted on a map and estimates of disturbance to the properties will be needed. Letters will be sent to the owners of properties that will be affected.

Engineers Report. Mr. Johnson reported that the Treatment Plant Project was complete.

The engineers have completed their review on the annual report and the report will be completed soon and provided to the members.

Plant Superintendent’s Report. Mr. Meholic provided the Operator’s report for the month of May 2012.

Mr. Meholic included kind remarks about Mary Jo Gallo, the TOSA employee who recently passed away.

There was discussion about the Biofilter and odor control project.

BUSINESS SESSION

Mr. Schmeling provided a review of the Resolutions on the agenda.

Resolution

Mr. Galvin offered a motion, seconded by Mr. Bernhardt and unanimously carried to approve the following minutes.

Regular Meetings May 1 2012  
Special Meeting May 17 2012

A copy of the Plant Operator’s Report for the month of May 2012 was received, a copy of which follows:

**June 7, 2012 Work/Agenda Meeting  
THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY  
May, 2012 Operator’s Report**

The May, 2012 report shows the treatment plant and collection systems O.K. with some repairs to report.

The average daily flow to date was 4.196 MGD. The highest daily flow was 5.644 on MAY 22nd. The total precipitation to date was 6.39 inches to date for the month; the largest precipitation was 1.74 inches on May 22nd.

The monthly average effluent suspended solids concentrations, to date, 11.8 mg/l. For CBOD, the concentration was 7.7 mg/l. The average percentage removals for these same effluent parameters were 93% and 91% respectively.

Our present NJPDES Permit has a suspended solids monthly average limitation of 30 mg/l and 25 mg/l for CBOD. For percent removals, it requires 85% removals on a monthly average basis for suspended solids and for CBOD. For plant flow, we are permitted 7.5 MGD average daily flow on a 30-day average quantity basis.

### **PLANT OPERATIONS AND MAINTENANCE**

The treatment plant is operating OK with some maintenance to report.

TOSA Personnel cleaned all tanks and emptied, cleaned, and inspected Chlorine contact Tanks No's 1 and 2. Olsen and Henry replaced a hot water heater in Unox Building.

Glen Henry replaced oil and filters on the UNOX instrument air compressors. He also changed the mounting bolts on the dilution water pumps and one pump was sent to Pilot Electric for repairs. He also assisted Steve Pyrz contractor for the chlorine bleach pumps to make repairs on pipe leaks and rebuild of the bleach pumps. They also reprogrammed a PLC for the bleach injector unit. He also ordered spare parts for the bleach feed system.

Olsen worked with Chris Pawlich, Instrument Technology Systems Inc. They changed relays on the primary tank drives and the RAS VFD units. They also replace a UPS unit for the SCADA System in the Control Bldg.

### **ODOR CONTROL PROJECT UPGRADES**

We had a site meeting with Greeley and Hansen and several phone calls to discuss the upgrades proposed for this summer. We also inspected the site for a proposed 20x40 ft. Biofilter Unit.

In addition we had site meeting with Pumping Services Inc. who provided cost estimates for a proposed progressive cavity pump to replace a mixing pump in the Sludge Holding Tank Building. He also provided a rough estimate and a proposal for our temporary submersible pump for sludge from the bottom of the holding tanks.

We met with Dan Carey, Accurate Waste Systems, for a site inspection for emptying Sludge Holding Tank (SHT No.1), and pumping out SHT No.2 to a reduced volume of sludge and our goal to operate this tank continuously at a greatly reduced volume.

We also had Mark Woszczak Mechanical Contractors Inc. on site to for our proposed construction of the Biofilter unit to serve SHT No. 2 and the gravity thickener units.

At the NJWEA Annual Conference, I met with Greeley and Hansen, Siemens Water Technologies Inc., Pumping Services Inc., and Shane Keaney, Anua- Monashell Biofiltration Systems. The last vendor is the supplier of marine shells for odor control media for Biofilter units.

### **COLLECTION SYSTEM OPERATION AND MAINTENANCE**

The collection system had the following work to report:

At Whalepond Pump Station (PS) Olsen replaced motor starter heaters for the odor control fan. Henry replaced a drive belt on the same unit.

**June 7, 2012**

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At Rolling Meadows PS we vacuumed out rag and debris material from the wet well. Henry had to remove more material from the pumps and flush valves.

We also responded to alarms at the Asbury Ave., Longview Village, and Wayside PS's. All were related to Verizon Co.'s cable repair work.

We responded to the following service calls at these respective addresses: 55 Park Blvd., 1313 Stewart Ave., 8 Alvord St., 19 Springhouse Rd., and 4 Pal Dr. All reflected homeowners lateral problems and their responsibility.

We performed sewer line cleaning in the following locations: Holbrook Ave. from Carol to Klein Aves. and Holbrook Ave. to West Park Ave. We also jetted the sewer mains on Roosevelt and Norwood Aves. to the treatment plant. We also cleaned the Patterson Ave. easement.

### **REGULATORY AGENCY WORK**

We had the first NJDEP Coastal Monitoring Plant Inspection for the summer season. There were no plant problems to report and the effluent is in excellent condition.

### **PUBLIC EDUCATION**

I gave the last spring semester lectures and tours for Brookdale County College Environmental Science class.

At the NJWEA Annual Conference, I presented plaques and awards to all of the high school regional science fair winners for the competing for the Stockholm Junior Water Prize. Congratulations go to Lauren Kelly, High Technology High School and all of the other 2012 regional winners.

We had Kaitlyn Fare, our summer intern start laboratory work this week. Kaitlyn is a senior at Bryant University in Rhode Island, majoring in Environmental Science. She is assisting Susan Kreizman with routine testing and computer data entry work.

### **PERSONNEL WELFARE**

This week we are very saddened to report the loss of a TOSA employee and family member, Mary Jo Gallo passed away courageously on May 30, 2012 after a lengthy cancer illness.

Mary Jo served as the TOSA Laboratory Manager and Environmental Scientist for 27 years. She was a member of the Water Environment Federation, the New Jersey Water Environment Association, and the Association of Environmental Authorities of New Jersey. For the AEA, Mary Jo served on the Coastal Wastewater Authorities Permit Review Group.

Mary Jo was responsible for all routine process analysis and preparation of all NJPDES Permit discharge monitor reports. Her reports were filed with all Federal and State Regulatory Agencies. She also helped train at least 3 additional lab technicians.

She was a dedicated professional and excelled in all of her endeavors. She was well respected by all of her colleagues and was loved by all our employees. She was a true friend and will be greatly missed.

Respectfully submitted,  
Thomas G. Meholic, Superintendent  
6/01/12

Mr. Stubbs made a motion to approve the Operator's Report. The motion was seconded by Mr. Bernhardt and unanimously carried for the Operator's Report to be received.

### **Resolution**

Mr. Kelly offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 229,848.18
REVIEW and INSPECTION	1,341.00
EIT & CONSTRUCTION	291.10
RENEW and REPLACEMENT	<u>0.00</u>

**TOTAL BILLS PAYABLE** **\$ 231,480.28**

Vendor Name	Item Description	Amount
MYRIAM C CONDELLO	MEDICARE MEDICAL INSURANCE	\$699.30
DELTA DENTAL PLAN OF NJ	JUNE DENTAL INS PREMIUMS	\$2,087.21
STATE OF NJ DEPT.OF TREAS.DIV.	MAY 2012 PREMIUM - ACTIVE	\$12,052.40
STATE OF NJ DEPT.OF TREAS.DIV.	JUNE 2012 PREMIUM - RETIRED	\$14,469.14
TOWNSHIP OF OCEAN	LIFE INSURANCE FOR APRIL	\$59.28
COOPERATIVE COMMUNICATIONS	APRIL TELEPHONE CHARGES	\$1,418.60
VERIZON	ANALOG CKT-LOC CHAN SM EXCH	\$68.58
VERIZON	ANALOG CKT-LOC CHAN-TYPES 1011	\$81.78
VERIZON ONLINE	HIGH SPEED INTERNET (531-7304)	\$39.99
VERIZON ONLINE	HIGH SPEED INTERNET (517-0695)	\$68.99
UPS	SHIP JET-VAC CAMERA FOR REPAIR	\$27.36
WEST GROUP	NJSA 40:1-40:35 POCKET PARTS	\$28.00
WASTE MANAGEMENT OF NJ	APRIL 2012 PAPER RECYCLING	\$67.42
ADP INC	PROCESSING FOR 5/12 PAYROLL	\$173.45
ADP INC	PROCESSING FOR 5/26 PAYROLL	\$194.80
WILLIAM E SCHMELING	REPLENISH PETTY CASH	\$147.77
NEW JERSEY NATURAL GAS CO	ADMINISTRATION BUILDING	\$102.35
AVAYA INC	PAGING MAINTENANCE	\$4.03
AVAYA INC	MAINT WIRE COVER 8x5 IPO/PORT	\$16.27
AVAYA INC	MAINT PARTNER ACS	\$21.91
AVAYA INC	MAINT PARTNER TELEPHONES	\$40.55
NJWEA-CENTRAL SECTION	BRUCE OLSEN	\$89.00
NJWEA-CENTRAL SECTION	FULL REGISTRATION-TOM MEHOLIC	\$313.00
NJWEA-CENTRAL SECTION	SLUDGE SHOVELER'S BREAKFAST	\$20.00
NJWEA-CENTRAL SECTION	GOLDEN MANHOLE SOCIETY LUNCH	\$26.00
NJWEA-CENTRAL SECTION	SCOTT STEDMAN	\$135.00
NJ STATE LEAGUE OF MUNIC	6/8/12 REGISTRATION	\$85.00
ASBURY PARK PRESS	CONNECTION FEE HEARING	\$66.00
THE NEW COASTER	CONNECTION FEE HEARING 6/7/12	\$13.33
THE NEW COASTER	AFFIDAVIT FEE	\$5.00
ASBURY PARK PRESS	SPECIAL MEETING ON 5/17	\$53.00
THE NEW COASTER	SPECIAL MEETING	\$12.44
MANNA & BONELLO, P.A.	APRIL LEGAL SERVICES	\$1,093.50
MANNA & BONELLO, P.A.	MAY LEGAL SERVICES	\$769.50
TOWNSHIP OF OCEAN	BILLING INTERLOCAL (MAR - MAY)	\$20,750.00
TOWNSHIP OF OCEAN	FINANCE INTERLOCAL (MAR - MAY)	\$2,500.00
CINTAS CORPORATION #062	5/2/12 INVOICE	\$85.76
CINTAS CORPORATION #062	5/9/12 INVOICE	\$85.76
CINTAS CORPORATION #062	5/16/12 INVOICE	\$85.76
CINTAS CORPORATION #062	5/23/12 INVOICE	\$0.00
CINTAS CORPORATION #062	5/30/12 INVOICE	\$85.76
ONE CALL CONCEPTS, INC	APRIL REGULAR LOCATES	\$220.66
ONE CALL CONCEPTS, INC	APRIL VOICE TICKET DELIVERY	\$5.00
PILOT ELECTRIC CO INC	DILUTION WATER PUMP REPAIR	\$1,847.00
D. R. CORDELL	WHEELS-DFW-1045	\$1,513.28
D. R. CORDELL	AXLES AW-1045	\$377.12
D. R. CORDELL	DV-BEARING WHEEL	\$283.68
D. R. CORDELL	FREIGHT	\$276.00
THE HOME DEPOT	2x4 CEILING TILES	\$32.92
TED HALL	REMOVE AND INSTALL NEW FRAME	\$1,416.00
GRAINGER WW INC	LABEL CARTRIDGE, 7T IN, VINYL	\$30.43
GRAINGER WW INC	LAMP, 15T6, T6, 15 W	\$1.08
GRAINGER WW INC	LUBRICANT, 11 OZ	\$13.41

GRAINGER WW INC	HAND CLEANER TOWELS	\$43.68
GRAINGER WW INC	MAGNETIC LOCATOR, DIGITAL	\$722.63
TOWNE HARDWARE	GLUE, BATTERIES, TURPENTINE	\$18.47
TOWNE HARDWARE	CAULK, NAILS, HAMMER, HANDLE,	\$75.54
SEABOARD WELDING SUPPLY INC	APRIL CYLINDER RENTAL	\$28.75
SEABOARD WELDING SUPPLY INC	APRIL PROPANE	\$11.50
SEABOARD WELDING SUPPLY INC	RARE GAS CYLINDER	\$7.00
SIPERSTEIN PAINT	TCD ALKYD P&D DARK BROWN	\$36.95
GRAINGER WW INC	HARD CASE FOR 19-557	\$85.62
GRAINGER WW INC	RING TERMINAL, YELLOW, BUTTED	\$11.65
GRAINGER WW INC	MINITURE LAMP, LED, 120VAC, WH	\$91.44
UP TITE FASTENERS INC	1/2x3" SS TAPBOLTS	\$12.00
SIPERSTEIN PAINT	SAFETY BLUE VOC GALLON	\$48.35
SIPERSTEIN PAINT	RECOCHEM PAINT THINNER	\$12.91
ATLANTIC PLUMBING SUPPLY	1-1/4" HOSE CLAMP #6720	\$4.96
ATLANTIC PLUMBING SUPPLY	PMA100 1 POLY INSERT MALE ADAP	\$0.75
JOHN DEERE LANDSCAPES	PROSECUTOR PRO 2.5 GALLON	\$130.28
TOWNE HARDWARE	JERSEY GLOVES	\$5.98
TOWNE HARDWARE	RAKE	\$11.99
TOWNE HARDWARE	HOSE CLAMP	\$1.57
TOWNE HARDWARE	HOSE CLAMP	\$1.39
TOWNE HARDWARE	TOILET LEVER	\$4.99
GTS - WELCO	LIQUID OXYGEN DELIVERY 4/30/12	\$1,535.04
MIRACLE CHEMICAL CO	SODIUM HYPOCHLORITE	\$4,943.62
POLYDYNE INC	CLARIFLOC (R) NE-1859	\$4,922.00
ZEP MFG CO	ZEP DEO - 3	\$1,428.90
ZEP MFG CO	SHIPPING	\$67.51
NEW JERSEY NATURAL GAS CO	CONTROL BUILDING	\$221.23
NEW JERSEY NATURAL GAS CO	MAIN PUMP BUILDING	\$25.00
NEW JERSEY NATURAL GAS CO	LAB & GARAGE	\$121.09
NEW JERSEY NATURAL GAS CO	SLUDGE BUILDING	\$30.85
NEW JERSEY NATURAL GAS CO	ROLLING MEADOWS PUMP STATION	\$25.00
NEW JERSEY AMERICAN WATER	224 ROOSEVELT AVENUE	\$809.66
WARNOCK FLEET & LEASING	2011 FORD F-350 4WD REG CAB	\$19,630.00
WARNOCK FLEET & LEASING	OPTION LIST	\$10,207.00
WARNOCK FLEET & LEASING	STIRRUP STEP	\$0.00
MONMOUTH TRUCK EQUIPMENT	8'2" BOSS POWER-V INSTALLED	\$5,278.00
MONMOUTH TRUCK EQUIPMENT	ECCO 22" ROTATING MINI BAR	\$300.00
MONMOUTH TRUCK EQUIPMENT	FEDERAL SIGNAL LIGHTBAR WITH	\$750.00
MONMOUTH TRUCK EQUIPMENT	INVERTER INSTALLED W/	\$925.00
MONMOUTH TRUCK EQUIPMENT	SPRAYLINER UTILITY BODY -	\$750.00
MONMOUTH TRUCK EQUIPMENT	PR. RECTANGULAR STROBES	\$375.00
MONMOUTH TRUCK EQUIPMENT	75 GALLON FUEL TANK INSTALLED	\$1,300.00
PAT'S GARAGE INC.	OIL CHANGE & WASHER FLUID	\$38.95
PAT'S GARAGE INC.	OIL CHANGE, AIR FILTER, WASHER	\$80.65
PAT'S GARAGE INC.	REPLACE RADIATOR & THERMOSTAT	\$503.13
LEE BATTERY SERVICE INC	BATTERY	\$126.06
GRAINGER WW INC	BRAKE FLUID, 32 OZ	\$9.42
ACCURATE WASTE REMOVAL	APRIL SLUDGE REMOVAL	\$31,031.00
MIXING & MASS TRANSFER TECH	ASCO SOLENOID VALVE	\$546.00
MIXING & MASS TRANSFER TECH	FREIGHT	\$21.71
INSTRUMENTATION TECHNOLOGY	MAY 16 FIELD SERVICE VISIT	\$1,000.00
INSTRUMENTATION TECHNOLOGY	ETHERNET HYPEREXTENDER GT	\$509.00
SPECTRASERV	4/20/12 GRIT REMOVAL	\$1,600.00
SIEMENS WATER TECHNOLOGIES	VX - 456 ODOR CONTROL CHEMICAL	\$7,261.00
TOWNSHIP OF OCEAN	PLANT GASOLINE FOR APRIL	\$660.97
THERMO FISHER SCIENTIFIC INC	POWDERED LATEX EXAM GLOVES	\$1,396.28
QC LABORATORIES	WW-ENTEROCOCCUS-MF 1600	\$180.00
QC LABORATORIES	WW-AMMONIA	\$120.00
QC LABORATORIES	WATER-CONDUCTIVITY	\$6.00
QC LABORATORIES	WATER-STANDARD PLATE COUNT	\$6.30
QC LABORATORIES	WW-FECAL COLIFORM-MF	\$56.70
QC LABORATORIES	WW-METHOD 1664, HEXANE EXTRACT	\$50.00
QC LABORATORIES	WATER-CARBON BOD 5 DAY	\$53.00
QC LABORATORIES	SLUDGE-NJ SQAR TABLE 1 LIST	\$104.40
QC LABORATORIES	WW-CARBON BOD-5 DAY	\$662.50
POWER CRIMP INDUSTRIES	COUPLING 3/4" (12-12FPX)	\$27.50
POWER CRIMP INDUSTRIES	COUPLING 3/4" (12PC2FY)	\$17.31
GRAINGER WW INC	V BELT, 30 IN, A28	\$21.04
JERSEY CENTRAL POWER & LIGHT	NORWOOD PUMP STATION	\$76.07
JERSEY CENTRAL POWER & LIGHT	WHALEPOND PUMP STATION	\$842.89
JERSEY CENTRAL POWER & LIGHT	ROLLING MEADOWS PS	\$185.57
JERSEY CENTRAL POWER & LIGHT	WAYSIDE PUMP STATION	\$72.43

JERSEY CENTRAL POWER & LIGHT	LONGVIEW PUMP STATION	\$174.20
JERSEY CENTRAL POWER & LIGHT	ASBURY AVENUE PUMP STATION	\$209.08
JERSEY CENTRAL POWER & LIGHT	GREEN GROVE PUMP STATION	\$414.15
JERSEY CENTRAL POWER & LIGHT	COLONIAL TERRACE PUMP STATION	\$62.72
JERSEY CENTRAL POWER & LIGHT	RELIEF STATION	\$52.48
JERSEY CENTRAL POWER & LIGHT	INTERLAKEN PUMP STATION	\$1,756.41
JERSEY CENTRAL POWER & LIGHT	ALLENHURST FLOW METER	\$5.45
JERSEY CENTRAL POWER & LIGHT	ALLENHURST FLOW METER	\$5.45
JERSEY CENTRAL POWER & LIGHT	CEDAR VILLAGE PUMP STATION	\$233.38
JERSEY CENTRAL POWER & LIGHT	ALLENHURST FLOW METER	-\$11.32
NEW JERSEY AMERICAN WATER	MAIN STREET	\$81.19
NEW JERSEY AMERICAN WATER	N ROLLING MEADOWS BLVD PS	\$160.75
NEW JERSEY AMERICAN WATER	LINCOLN DRIVE	\$20.06
NEW JERSEY AMERICAN WATER	GREEN GROVE ROAD CORNER	\$10.06
TOWNSHIP OF OCEAN	COLLECTION GASOLINE FOR APRIL	\$667.93
PAT'S GARAGE INC.	OIL CHANGE & WASHER FLUID	\$41.95
PAT'S GARAGE INC.	OIL CHANGE & WASHER FLUID	\$41.95
CUSTOM TIRE ASSOCIATES	COOPER LIFELINER 205-70R15	\$220.00
CUSTOM TIRE ASSOCIATES	BALANCE	\$20.00
CUSTOM TIRE ASSOCIATES	DISPOSAL FEE	\$6.00
CUSTOM TIRE ASSOCIATES	HEAVY STEER TIRES	\$1,500.00
CUSTOM TIRE ASSOCIATES	BALANCE TIRES	\$40.00
CUSTOM TIRE ASSOCIATES	TIRE DISPOSAL FEE	\$50.00
GRAINGER WW INC	RECHARGEABLE LANTERN, 6V, ORAN	\$299.92
POWER CRIMP INDUSTRIES	SEWER JET HOSE 3/4"x600FT CPLD	\$2,192.00
POWER CRIMP INDUSTRIES	COUPLING 3/4" (12G-12FPX)	\$25.29
GOLDEN EQUIPMENT CO. INC.	REPAIR CAMERA HEAD	\$686.60
GOLDEN EQUIPMENT CO. INC.	UPS CHARGES	\$11.09
TOWNSHIP OF OCEAN	DIESEL FOR APRIL	\$325.31
SIEMENS WATER TECHNOLOGIES	INTERLAKEN PUMP STATION	\$3,351.20
SIEMENS WATER TECHNOLOGIES	ROLLING MEADOW PUMP STATION	\$2,218.40
CME ASSOCIATES	DEAL MANOR ESTATES - APP 163	\$624.00
CME ASSOCIATES	DEAL MANOR ESTATES	\$717.00
T & M ASSOCIATES	SOUTH EDGEMERE SIPHON LINE	\$182.35
T & M ASSOCIATES	SOUTH EDGEMERE SIPHON LINE	\$108.75

Roll Call:       Bernhardt, Galvin,\* Kelly,   Stubbs, Villapiano  
                   Yes        Yes        Yes        Yes        Yes

\* with the exception of T&M Associates

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

**12 – 48**

**AUTHORIZING GRANT OF FINAL APPROVAL FOR DEAL MANOR ESTATES  
 APPLICATION NUMBER 163**

**WHEREAS**, Deal Manor Estates was granted preliminary approval on August 5, 2008 and tentative approval on October 7, 2008 for a major subdivision consisting of twelve (12) single-family residential dwellings; and

**WHEREAS**, Deal Manor Estates amended its application to add an additional eighteen (18) single-family residential dwellings; and

**WHEREAS**, Deal Manor Estates was granted amended tentative approval on April 5, 2011; and

**WHEREAS**, Deal Manor Estates submitted an application for final approval; and

**WHEREAS**, the Authority’s engineer has recommended approval of Deal Manor Estates’ final application by letter dated May 2, 2012.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that Final Approval is granted to Deal Manor Estates in accordance with the Final Application submitted, subject to the following conditions:

1. Filing of appropriate plan revisions and satisfaction of conditions set forth in engineer’s report dated May 2, 2012;

- 2. Payment of \$4,570.14 representing the balance of the Final Application fee; and
- 3. Payment of inspection review fees in the amount of \$15,233.80; and
- 4. Posting of a performance guarantee in the amount of \$391,203.98 of which \$39,120.40 shall be in cash and \$352,083.59 shall be in the form of a performance bond.

Roll Call: Bernhard, Galvin, Kelly, Stubbs, Villapiano  
 Yes Abstain Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Kelly seconded  
 12 - 50

**AUTHORIZING PAYMENT IN THE AMOUNT OF  
 \$15,503.62 TO ESTATE OF MARY JO GALLO  
 FOR UNUSED VACATION AND SICK DAYS**

WHEREAS, Authority employee Mary Jo Gallo was hired on January 20, 1985; and

WHEREAS, Mary Jo Gallo passed away on May 30, 2012; and

WHEREAS, at the time of her passing, Mary Jo Gallo had accrued 30 vacation days and 44.5 sick days; and

WHEREAS, the value of Mary Jo Gallo’s accumulated vacation days at her death was \$8,901.60; and

WHEREAS, the Authority’s Employee Handbook provides that employees with twenty-five (25) years of service with the Authority shall be paid for one-half (1/2) of their accumulated sick days at their current rate of pay to a maximum of \$15,000 at retirement; and

WHEREAS, the value of one-half of Mary Jo Gallo’s accumulated sick days at her death is \$6,602.02; and

WHEREAS, the Authority’s Auditor has confirmed the computation of Mary Jo Gallo’s payment for vacation and sick days.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that the Estate of Mary Jo Gallo be paid \$15,503.62 for vacation and sick days as of May 30, 2012.  
 the motion.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
 Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

12 - 51

**AUTHORIZING THE HIRING OF KAITLYN FARE  
 AS A SUMMER INTERN AT THE RATE OF \$10.00 PER HOUR,  
 EFFECTIVE MAY 29, 2012**

WHEREAS, Authority is desirous of fostering interest in the wastewater industry for future employees; and

WHEREAS, Kaitlyn Fare provided the Authority with a resume seeking a position as a summer intern; and

WHEREAS, Kaitlyn Fare previously worked in the lab at the Linden Roselle Sewerage Authority; and

**WHEREAS**, Kaitlyn Fare is majoring in Environmental Science at Bryant University; and

**WHEREAS**, the Authority has a need for an intern to help in the lab and with the Authority’s asset management plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that Kaitlyn Fare is hired as a summer intern at the rate of \$10.00 per hour, effective May 29, 2012.

Roll Call:       Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
                  Yes        Yes     Yes    Yes     Yes

**RESOLUTION DECLARING CLOSED SESSION**

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:  
    Personnel matters  
    Professional services
3. It is anticipated at this time that the above stated subject matter will be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call:       Bernhardt, Galvin, Kelly, Stubbs, Villapiano  
                  Yes        Yes     Yes    Yes     Yes

Following the Closed Session, Mr. Galvin offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

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**AUTHORIZING AWARD OF PROFESSIONAL SERVICES CONTRACT FOR INTERLAKEN PUMP STATION EVALUATION**

**WHEREAS**, the Township of Ocean Sewerage Authority has determined that a complete evaluation of the Interlaken Pump Station is required in order to determine whether reconstruction, replacement or minor modifications are required to upgrade the Pump Station; and

**WHEREAS**, the Authority requires engineering services to make this evaluation; and

**WHEREAS**, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are exempted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a(i); and

**WHEREAS**, the term of this contract will be for one year, commencing upon the Authority’s notice to the successful firm to undertake construction services; and

**WHEREAS**, the Authority requested proposals from CME Associates, T & M Associates and Maser Consulting; and

**WHEREAS**, the Executive Director of the Authority has certified that there are funds

available for this work from the Authority's 2011 bond sale program.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby

1. Authorizes Maser Consulting to perform all engineering services required for the evaluation of the Interlaken Pump Station in an amount of \$ 6,500.00 as set forth in their proposal dated April 24, 2012 which is incorporated herein by reference.

2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate legal services required.

3. A notice of this action shall be published according to law.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano

Yes Yes Yes Yes Yes

There being no further business to come before the Authority, Mr. Galvin moved that the meeting be adjourned. Mr. Kelly seconded the motion and all voted in favor of adjournment.

Respectfully Submitted,

CHRISTOPHER E. KELLY, Secretary