TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING

Oakhurst, NJ January 3, 2012

A Work Meeting and Agenda Conference of the Township of Ocean Sewerage Authority for the month of January 2012, was held at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey on the above date at 6:30 p.m.

Present: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Others: Engineer Henry Johnson, Executive Director Bill Schmeling and Superintendent Tom Meholic.
Absent: Attorney John Bonello

Chairman Villapiano called the meeting to order.

All recited *The Pledge of Allegiance.*

Chairman Villapiano announced that the meeting was being held in conformance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice had been duly posted where required and mailed to the *Asbury Park Press* in accordance with Law.

WORK SESSION

Director's Report Mr. Schmeling reported that the subcommittee reviewed the proposals submitted and made a recommendation to award the contract to Greeley & Hansen Environmental Engineers of Philadelphia PA the Process Evaluation and Odor Control Study. He introduced Harvey Brodsky of that firm who was present at the meeting. Mr. Brodsky answered questions from the board relative to the projects noting that the company had worked on other plants the size of our TOSA plant.

The Director advised that he met with T & M Associates to review the design for the Edgemere siphon line and there are concerns about the lack of room for setting up operations. Once the project layout is determined, John Bonello will work with affected property owners to obtain permission to enter their properties.

A new Employee Handbook has been drafted is on the agenda for approval in accordance with the MEL recommendations.

Engineers Report Mr. Johnson advised that the Oxygen System Upgrade project is complete at a cost that is $129,000 less than the bid price.

There has been a problem with regard to voltage that is affecting the Treatment Plant Improvement Project. The vendor and CME are working to resolve the problem.

Mr. Johnson reported that NJDEP has some questions with regard to the Planning Document submitted for the Collection System Improvements 2012 Project. CME Advised NJDEP that the questions could not be answered until the design phase is authorized by TOSA.

Plant Superintendent's Report. Mr. Meholic provided the Operator's report for the month of December 2011.

There was discussion with regard to the installation of generators as opposed to dry prime pumps at the pump stations.

In addition, there was also discussion about the continuing problem with odor control.

BUSINESS SESSION

Mr. Schmeling provided a review of the Resolutions on the agenda.

Resolution

Mr. Stubbs offered a motion, seconded by Mr. Bernhardt and unanimously carried to approve the following minutes.

Regular Meeting December 6, 2011

A copy of the Plant Operator's Report for the month of December 2011 was received, a copy of which follows:

January 3, 2012 Work/Agenda Meeting
THE TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
December, 2011 Operator's Report

The December 2011 report shows the treatment plant and collection systems O.K. with some repairs to report.

The average daily flow to date was 4.150MGD. The highest daily flow was 5.427MGD on December 28th. The total precipitation to date was 4.190 inches to date for the month; the largest precipitation was 1.45 inches on December23rd. The month completes a new annual precipitation record at 64.89 inches for the year.

The monthly average effluent suspended solids concentrations, to date, 9.2 mg/l. For CBOD, the concentration was 13.0 mg/l. The average percentage removals for these same effluent parameters were 94 % and 90 % respectively.

Our present NJPDES Permit has a suspended solids monthly average limitation of 30 mg/l and 25 mg/l for CBOD. For percent removals, it requires 85% removals on a monthly average basis for suspended solids and for CBOD. For plant flow, we are permitted 7.5 MGD average daily flow on a 30-day average quantity basis.

PLANT OPERATIONS AND MAINTENANCE

The treatment plant is operating OK with some maintenance to report.

TOSA personnel worked on the following: Bruce Olsen worked on the older final clarifiers controls; one fuse was replaced and one wire connection was repaired.

Alternate Power Generator Service Company was in for quarterly service work on all emergency generators.
We responded to a complaint of an outbreak of midges (similar to mosquitoes) near our chlorine contact tank. I advised the Monmouth County Regional Health Commission No.1. We contacted the Monmouth County Mosquito Commission, who made a site inspection and they will respond with maintenance spraying in the future.

I am still researching our odor problem with Sludge Holding Tank No. 1. It is related to the chemical and biological activity in the sludge as it is stored for disposal. We are not storing an excessive amount of sludge. The level of sludge maintained in Sludge Holding Tank No. 1 is needed for the proper operation of the mixing and sludge disposal pumps. We have started up the second sludge holding tank and are separating the stored primary and waste activated sludges until disposal. This may reduce odors, since in prior years with less odors, we have even shut off waste sludge operation during the winter months, without causing harm to the overall suspended solids and BOD removal processes.

I am also meeting with Mr. Seth Hepner of Siemens Technologies Inc. to discuss the odor situation and to review operation case histories of other pure oxygen activated sludge plants that their company has had experience with.

Next week we also are taking one of the aeration tank trains offline. I am doing this to improve

plant operation and save on power costs. We will definitely be able to operate in this mode during the colder months of the year. We may have to resume both aeration tanks' operation during the summer.

UNOX UPGRADE PROJECT UPDATE

We had a final code inspection for the construction and electrical work of the completed Unox Project. Representatives were present from CME Consultants, Allied, and Mark 3 Construction, and a local code official.

FUTURE PROCESS EVALUATION PROJECT

I met with our review group to discuss selection of the consultant for the process evaluation and odor control. We selected Greeley and Hansen as the winning consultant for the project.

Bill Schmeling, Bruce Olsen and I attended a seminar at South Monmouth Regional Sewerage Authority. It covered cogeneration of power using anaerobic digester gas to generate electricity. They have saved up to approximately $280, 000 /year using such a system.

COLLECTION SYSTEM OPERATION AND MAINTENANCE

The collection system had the following work to report:
At Asbury Ave. Pump Station, we had Verizon in to fix a circuit problem on their system. At Colonial Terrace PS, Bruce Olsen replaced a wet well transducer.

On Tuesday, December 27th Olsen responded to an alarm at Norwood Ave. PS. JCP&L had to repair a power line and two poles that were damaged by a tree that fell during the rain and windstorm. Our emergency generator ran for eight hours with no problems.

At Whalepond PS we replaced a battery and Alternate Power Co. had repair a short in the starter wiring. At Rolling Meadows PS, Glen Henry had to unclog two pumps that had rag debris causing reduced pumping. We responded to service calls, which required repairs by Woszczak Construction Inc. at 1110 Raymere Ave., 803 Maple Ave., and 1215 Allaire Ave.

We performed line maintenance with the Jet/Vacuum Truck at Appleby and Walnut and Appleby and Spruce intersections. We also responded to a clogged lateral at 1712 Highway 35, a car wash.

Frank Vacchiano, Bruce Olsen, and Ken Williamson prepared a report comparing emergency diesel driven standby pump installation vs. emergency generator installation at four of our pump stations. The conclusion is that the installing of the standby pumps would be three times more expensive overall.

The installation would require weatherproof enclosure, heat tracing of piping, and heater blocks on the engine. We also would need external piping connections to the existing piping at these pump stations. An additional alarm system or modifications to our alarm system would have to be installed. These would have to be connected by outside contractor. The existing sites are not large enough for all of these additional requirements and still giving us working access to the stations.

Williamson, Olsen, and I toured the Township of Neptune Sewerage Authority's Laird Ave. PS that has such a relief standby pump used in addition to their existing pumps. Their site has all required pump and piping equipment located inside an existing building. Their overall pump station is almost three times as large as our Interlaken PS and they had the spare interior space to locate the equipment. I want to thank Chris Kelly, TOSA Authority Member and Superintendent for the TNSA for the opportunity to tour their station.

Our conclusion is that the emergency generators would be a better choice for the proposed four pump stations. It may be a good future consideration at the Interlaken PS. It would require an expansion of the existing building and connections to the wet well and discharge piping. This would provide additional spare interior room to house the emergency standby pump, fixed hard piping, valves, and all connections.

PUBLIC EDUCATION

I completed four tour and lectures for the Environmental Chemistry Class from Monmouth University.

Respectfully submitted,

Thomas G. Meholic
Superintendent
12/30/11

Mr. Stubbs made a motion to approve the Operator's Report. The motion was seconded by Mr. Bernhardt and unanimously carried for the Operator's Report to be received.

Communications Deal Yeshiva advised that their property has been vacant since last March and requested that the bill be adjusted. Mr. Schmeling advised them that the property must be vacant for one year before any adjustment could be considered.

Resolution

Mr. Kelly offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

12/30/11
13:34:25

Township of Ocean Sewerage Authority
Purchase Order Listing By Vendor Name

P.O. Type: All
Range: First to Last
Format: Condensed
Include Non-Budgeted: Y
First Enc Date Range: First to 11/30/12
Prior Year Only: N
Open: N Rcvd: Y Paid: N
Held: N Aprv: Y Void: N
Bid: Y State: Y Other: Y
* Means Prior Year Line

Vendor # Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ACCURATE ACCURATE WASTE REMOVAL							
11-00803	12/05/11	SLUDGE DISPOSAL	Open	28,483.00	0.00		
ADP001 ADP INC							
11-00792	11/28/11	PAYROLL SERVICES	Open	168.95	0.00		
AEA 001 AEA HEADQUARTERS							
11-00810	12/08/11	2012 REGULAR MEMBER DUES	Open	3,700.00	0.00		
AVA001 AVAYA INC							
11-00837	12/20/11	PHONE MAINTENANCE	Open	70.27	0.00		
BANK001 BANK OF NEW YORK NA							
11-00814	12/08/11	TRUSTEE FEES	Open	9,000.00	0.00		
BILLS001 BILLS WORK CLOTHING STORE INC.							
11-00832	12/15/11	WORK BOOTS & RAIN GEAR	Open	154.96	0.00		
CAM001 CAMPBELL							
11-00697	10/17/11	MANHOLES RIMS & COVERS	Open	2,145.00	0.00		
CERT001 CERTIFIED LABORATORIES							
11-00808	12/08/11	CHERRY MATT FOR COLLECTION SYS	Open	1,414.00	0.00		
CINTAS01 CINTAS CORPORATION #062							
11-00855	12/30/11	UNIFORMS & MATS	Open	368.56	0.00		
CME00001 CME ASSOCIATES							
11-00797	12/01/11	ENGINEERING SERVICES	Open	500.00	0.00		
11-00833	12/16/11	ENGINEERING - MEETING ATTEND	Open	500.00	0.00		
EIT00299	12/01/11	ENGINEERING SERVICES	Open	510.00	0.00		
EIT00300	12/16/11	ENGINEERING - 2007 PHASE II	Open	1,683.00	0.00		
RI000283	12/01/11	REVIEW & INSPECTION SERVICES	Open	291.00	0.00		
				3,484.00			
COOP001 COOPER ELECTRIC SUPPLY CO							

11-00839 12/21/11 TIMER, PHOTO CONTROL & COVER	Open	46.81	0.00
DELT001 DELTA DENTAL PLAN OF NJ			
11-00813 12/08/11 DECEMBER DENTAL INSURANCE	Open	2,382.35	0.00
11-00836 12/20/11 JANUARY DENTAL INSURANCE	Open	1,717.18	0.00
		4,099.53	
EDMUN001 EDMUNDS & ASSOCIATES INC			
11-00859 12/30/11 2012 SOFTWARE MAINTENANCE	Open	3,308.00	0.00
GARD001 GARDEN ST FIRE & SECURITY			
11-00822 12/09/11 2012 EXTINGUISHER MONITORING	Open	319.80	0.00
GRAI001 GRAINGER WW INC			
11-00825 12/13/11 REPAIRS & SUPPLIES	Open	48.35	0.00
HACH001 HACH CHEMICAL COMPANY			
11-00738 11/07/11 LAB SUPPLIES	Open	1,566.00	0.00
JCPL001 JERSEY CENTRAL POWER & LIGHT			
11-00853 12/29/11 ELECTRICAL USAGE	Open	3,308.21	0.00
LEE001 LEE BATTERY SERVICE INC			
11-00818 12/09/11 BATTERY FOR WHALEPOND PS	Open	187.88	0.00
LONG001 LONGO INDUSTRIES			
11-00675 10/12/11 WICKAPECKO PS MOTOR REPAIR	Open	4,238.41	0.00
11-00766 11/18/11 PUMP INSPECTION	Open	76.00	0.00
		4,314.41	
WOSZCZ01 MARK WOSZCZAK			
11-00834 12/16/11 LINE REPAIR - 1110 RAYMERE	Open	4,093.15	0.00
MBE MARK MBE MARK III ELECTRIC, INC			
EIT00285 08/31/11 2007 FACILITY IMPROVEMENTS	Open	85,623.99	0.00
MIRA001 MIRACLE CHEMICAL CO			
11-00849 12/27/11 SODIUM HYPO DELIVERY 12/23/11	Open	4,428.00	0.00
NAPA001 NAPA AUTO PARTS			
11-00783 11/22/11 TRUCK PARTS	Open	1.59	0.00
11-00845 12/22/11 COOLANT FOR AERATION MIXERS	Open	69.00	0.00
		70.59	
NJAM001 NEW JERSEY AMERICAN WATER CO			
11-00830 12/15/11 WATER SERVICE	Open	534.66	0.00
NJNAT001 NEW JERSEY NATURAL GAS CO			
11-00788 11/23/11 NATURAL GAS SERVICE	Open	1,286.87	0.00
NJUA NEW JERSEY UTILITIES AUTHORITY			
11-00805 12/08/11 INS COVERAGE - 1ST INSTALLMENT	Open	59,571.00	0.00
NJBU001 NJ BUSINESS & INDUS ASSOC.			
11-00807 12/08/11 ANNUAL MEMBER DUES	Open	185.00	0.00
NJST001 NJ STATE LEAGUE OF MUNIC			
11-00821 12/09/11 LEAGUE REGISTRATION	Open	100.00	0.00
NJTR001 NJ TRANSIT			
11-00811 12/08/11 ANNUAL OCCUPANCY PERMIT RENEW	Open	274.00	0.00
ONECALL ONE CALL CONCEPTS, INC			
11-00800 12/02/11 ONE CALL LOCATES	Open	232.96	0.00
PUMP001 PUMPING SERVICES INC			
11-00851 12/27/11 SUBMERSIBLE LEVEL TRANSMITTER	Open	950.00	0.00
QC001 QC LABORATORIES			
11-00816 12/08/11 LABORATORY TESTING	Open	386.70	0.00

KESS001 RANDY KESSLER			
11-00854 12/29/11 WORK BOOTS	Open	110.00	0.00
SEAB001 SEABOARD WELDING SUPPLY INC			
11-00804 12/06/11 PROPANE & WELDING CYLINDERS	Open	47.25	0.00
SNAP001 SNAP ON INCORPORATED			
11-00610 09/09/11 REPAIRS & SUPPLIES	Open	209.99	0.00
STATE001 STATE OF NJ DEPT OF THE TREAS			
11-00815 12/08/11 AIR QUALITY PERMIT	Open	410.00	0.00
STAT002 STATE OF NJ DEPT.OF TREAS.DIV.			
11-00806 12/08/11 HEALTH INSURANCE	Open	25,378.24	0.00
11-00852 12/27/11 HEALTH INSURANCE PREMIUMS	Open	26,400.88	0.00
		51,779.12	
COAST002 THE NEW COASTER			
11-00824 12/13/11 LEGAL ADVERTISEMENT	Open	7.75	0.00
MEHO001 THOMAS MEHOLIC			
11-00846 12/23/11 MILEAGE TO ATTEND RUTGERS CLAS	Open	95.04	0.00
TOWN002 TOWNE HARDWARE			
11-00826 12/14/11 REPAIRS & SUPPLIES-LIGHT BULBS	Open	7.98	0.00
TOWN001 TOWNSHIP OF OCEAN			
11-00829 12/14/11 GASOLINE, DIESEL, GROUP LIFE	Open	1,240.55	0.00
UNDERGR1 UNDERGROUND UTILITIES CORP			
EIT00301 12/28/11 COLLECTION PROJECT - CERT #9	Open	116,625.76	0.00
VAULTL01 VaultLogix			
11-00817 12/08/11 NOVEMBER COMPUTER BACKUP	Open	21.00	0.00
VERI001 VERIZON			
11-00827 12/14/11 TELEPHONE SERVICE	Open	150.36	0.00
VERIZON2 VERIZON ONLINE			
11-00828 12/14/11 INTERNET SERVICE	Open	108.98	0.00
WAST001 WASTE MANAGEMENT OF NJ			
11-00812 12/08/11 RECYCLING CHARGES FOR DEC 2011	Open	63.56	0.00
WEF001 WEF MEMBERSHIP RENEWALS			
11-00799 12/01/11 MEMBERSHIP RENEWAL	Open	79.00	0.00

Total Purchase Orders: 55 Total P.O. Line Items: 128 Total List Amount: 394,880.99 Total Void Amount: 0.00

BILL LIST SUMMARY

Meeting Date January 3, 2012

2011 General Fund Vouchers	**$190,147.24**
Bill List Total	$394,880.99
Less: EIT Vouchers	-$204,442.75
Less: R&R Vouchers	$0.00
Less: R&I Vouchers	-$291.00

EIT Traditional	**$204,442.75**		
2007 Facilities Improvements		**$87,816.99**	
MBE Mark III Electric, Inc.			$85,623.99
CME Associates			$2,193.00
2008 Collection System Improvements		**$116,625.76**	
Underground Utilities Corp.			$116,625.76
T & M Associates			
EIT ARRA	**$0.00**		
CME Associates			$0.00
Quad Construction Company			$0.00
Renewal & Replacement	**$0.00**		
Alternate Power			
Review & Inspection	**$291.00**		
CME Associates			
Green Grove-KB, LLC			$291.00
TOTAL BILL LIST AMOUNT		**$394,880.99**	

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

11 - 99

AUTHORIZING AMENDMENT TO EMPLOYEE HANDBOOK

WHEREAS, the Authority's Employee Handbook is modeled on the Municipal Excess Liability (the "MEL") Joint Insurance Fund Model Personnel Policies and Procedures Manual (the "Manual"); and

WHEREAS, the MEL has recommended changes to the language regarding Access to Personnel Records; Americans with Disabilities Act Policy; E-Mail, Voicemail, Computer and Internet Usage Policy; and Flexible Spending Account in the Manual.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority Employee Handbook is amended to delete the existing Access to Personnel Records; Americans with Disabilities Act Policy; E-Mail, Voicemail, Computer and Internet Usage Policy and replace with the attached Access to Personnel Records; Americans with Disabilities Act Policy; E-Mail, Voicemail, Computer and Internet Usage Policy; and

BE IT FURTHER RESOLVED that the attached Flexible Spending Account Policy be added to the Township of Ocean Sewerage Authority Employee Handbook.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Galvin offered the following Resolution and moved its adoption. Mr. Kelly seconded the motion.

RESOLUTION 11 - 100
AUTHORIZING ADJUSTMENT TO ACCOUNT NUMBER 18014-0

WHEREAS, Ocean Senior Citizen Housing Corp. operates senior housing located at 234 Overbrook Avenue ("Poplar Village") in the Township of Ocean; and

WHEREAS, fifty-four (54) apartments, two offices and the community room at Poplar Village suffered extensive flood dame on August 21, 2011; and

WHEREAS, the same 54 apartments, two offices and the community room were severely damaged during Hurricane Irene on August 28, 2011 and are no longer habitable; and

WHEREAS, only thirty-eight (38) rental units remain, one of which is being used for the offices; and

WHEREAS, Ocean Senior Citizen Housing Corp. and the Township of Ocean are in discussions to find a new location for Poplar Village.

NOW, THEREFORE BE IT RESOLVED by the Members of the Township of Ocean Sewerage Authority that Account Number 18014-0 be credited $6,325.00 on the 2011 fourth quarter bill for the fifty-five (55) units that are no longer habitable, subject to the laterals to the uninhabitable buildings being capped as close to the main as practical; and

BE IT FURTHER RESOLVED that interest charges for the 2011 fourth quarter bill be waived provided payment in full is made on or before January 15, 2012; and

BE IT FURTHER RESOLVED that the annual service charge for 2011 be adjusted to $17,480 for the thirty-eight (38) habitable units.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Stubbs offered the following Resolution and moved its adoption. Mr. Bernhardt seconded the motion.

RESOLUTION 11 - 101

AUTHORIZING AWARD OF A CONTRACT FOR PROCESS EVALUATION AND ODOR CONTROL STUDY PURSUANT TO RFP RETURNABLE ON NOVEMBER 3, 2011

WHEREAS, the Township of Ocean Sewerage Authority qualified six (6) engineering firms pursuant to a Request for Expressions of Interest on May 3, 2011; and

WHEREAS, the Authority issued a Request for Proposals to the six firms on September 13, 2011, returnable on November 3, 2011, for process evaluation and odor control study; and

WHEREAS, the Authority received four responses to the RFP; and

WHEREAS, the Authority created a committee to review the submitted proposals with the following criteria:

A. Experience with a pure oxygen-activated sludge wastewater treatment plant; and

B. Experience with process evaluations of wastewater treatment plants; and

C. The problem solving approach to be used in addressing the evaluation of the Authority's process; and

D. Experience with odor control in all phases of sludge process operation; and

E. Overall responsiveness to the terms and conditions of submitting an Expression of Interest to this RFP; and

F. The respondent's cost structure.

WHEREAS, the RFP provided that the Odor Control Study might not be awarded but, if awarded, would be awarded to the firm chosen for the Process Evaluation Study; and

WHEREAS, the committee has provided a written review of the proposals to the Board and recommends awarding of a contract for the Process Evaluation and Odor Control Study; and

WHEREAS, the Authority's Executive Director has certified that funds are available for this contract.

NOW, THEREFORE BE IT RESOLVED by the Members of the Township of Ocean Sewerage Authority that an award of a contract to Greeley and Hansen be made in the amount of $ 87,340.00 for a Process Evaluation and Odor Control Study in accordance with their RFP; and

BE IT FURTHER RESOLVED that public notice of this recognition of pre-qualification be published in the Authority's official newspaper.

Roll Call:	Bernhardt,	Galvin,	Kelly,	Stubbs,	Villapiano
	Yes	Yes	Yes	Yes	Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

11 – 102

AUTHORIZING APPROVAL OF PAYMENT IN THE AMOUNT OF $116,625.76 TO UNDERGROUND UTILITIES CORP. FOR COLLECTION SYSTEM UPGRADE 2008 PROJECT

WHEREAS, the Township of Ocean Sewerage Authority awarded a contract to Underground Utilities Corp in the amount of $1,840,710.15 for the Collection System Upgrades 2008 Project (the "Contract"); and

WHEREAS, certain work has been performed and equipment delivered and stored on site in accordance with the Contract; and

WHEREAS, T & M Associates by letter dated December 20, 2011 has recommended payment to Underground Utilities Corp. for work performed and equipment delivered and stored on the site; and

WHEREAS, the T & M Associates has prepared Application #9 showing payment due in the amount of $116,625.76.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes payment in the amount of $116,625.76 to Underground Utilities Corp. in accordance

with Application #9 attached to this Resolution.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Abstain Yes Yes Yes

Resolution

Mr. Kelly offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

RESOLUTION 11 - 103
AMENDING FY2012 BUDGET SUBSEQUENT TO ADOPTION PURSUANT TO N.J.A.C. 5:31-2.8

WHEREAS, the Township of Ocean Sewerage Authority's Budget for the fiscal year ending December 31, 2012 was adopted on November 1, 2011; and

WHEREAS, the Authority previously amended its budget subsequent to adoption on December 6, 2011; and

WHEREAS, the governing body of the Township of Ocean Sewerage Authority is desirous of amending the 2012 budget to account for changes in debt service and anticipated revenue; and

WHEREAS, N.J.A.C. 5:31-2.3 provides that all amendments to the budget shall be approved and adopted by resolution of the Township of Ocean Sewerage Authority, passed by not less than a majority of the full membership.

NOW, THEREFORE BE IT RESOLVED that the following amendments to the Township of Ocean Sewerage Authority's 2012 budget are hereby approved.

	From	To
ANTICIPATED REVENUES		
OPERATING REVENUES		
SERVICE FEES	$ 7,823,290.00	$ 7,787,193.50
TOTAL OPERATING REVENUE	$ 7,989,290.00	$ 7,953,193.50
TOTAL ANTICIPATED REVENUES	$ 8,198,400.00	$ 8,162,303.50
APPROPRIATIONS		
OPERATING APPROPRIATIONS		
COST OF PROVIDING SERVICE		
TOTAL PRINCIPAL PAYMENTS ON DEBT IN LIEU OF DEPRECIATION	$ 3,358,373.63	$ 3, 278,373.63
TOTAL OPERATING APPROPRIATIONS	$ 7,562,162.63	$ 7,482,162.63
NON-OPERATING APPROPRIATIONS		
TOTAL INTEREST PAYMENTS ON DEBT	$ 568,334.79	$ 612,238.29
TOTAL NON-OPERATING APPROPRIATIONS	$ 1,089,769.90	$ 1,053,673.40
NET TOTAL APPROPRIATIONS	$ 8,198,400.00	$ 8,162,303.50

BE IT FURTHER RESOLVED that two certified copies of this amending resolution be filed with the Director of the Division of Local Government Services for certification of the Authority

Budget as amended.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

11 – 105
AUTHORIZING PURCHASE OF 2011 FORD F-350 4WD REGULAR CAB SRW 137" XL TRUCK

WHEREAS, the Authority is desirous of purchasing a truck to replace Truck #5; and

WHEREAS, the Authority has a Qualified Purchasing Agent; and

WHEREAS, Warnock Automotive, Inc. d/b/a Warnock Ford a State contract for a 2011 Ford F-350 4WD Regular Cab DRW 127" XL Truck (State contract number A78848); and

WHEREAS, Warnock will honor its State contract price of $19,630 for a 2011 Ford F-350 4WD Regular Cab SRW 127" XL Truck; and

WHEREAS, the Authority sought quotes for a 2011 Ford F-350 4WD Regular Cab SRW 127" XL Truck from Sansone Ford, Ocean, New Jersey; and Buhler Automotive, Eatontown, New Jersey; and

WHEREAS, neither Sansone Ford nor Buhler Automotive has provided the Authority with a quote for a 2011 Ford F-350 4WD Regular Cab SRW 127" XL Truck; and

WHEREAS, the Authority's Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes the purchase of a 2011 Ford F-350 4WD Regular Cab SRW 127" XL Truck with options as shown on the attached sheet for a price not to exceed $30,187.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano
Yes, Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Stubbs seconded the motion.

11 – 106
AUTHORIZING PAYMENT IN THE AMOUNT OF $175.00 TO JEFF YOUNG'S WATER & SEWER FOR EXPENSES INCURRED AT 803 MAPLE STREET IN THE TOWNSHIP OF OCEAN MONMOUTH COUNTY, NEW JERSEY

WHEREAS, on December 22, 2011 the Township of Ocean Sewerage Authority received a service call regarding slow drains at 803 Maple Street in the Township of Ocean, Monmouth County, New Jersey (the "Property"); and

WHEREAS, when Authority staff checked the property that day, they determined the problem was not the Authority's responsibility; and

WHEREAS, Authority staff recommended the homeowner contact a plumber to determine the problem; and

WHEREAS, the following day the homeowner of the Property contacted Jeff Young's Water & Sewer (the "Plumber") to determine the extent of the problem; and

WHEREAS, the Plumber determined the problem was in the street; and

WHEREAS, the Authority staff concurred with the Plumber's determination and requested its contractor to fix the problem; and

WHEREAS, the Plumber presented the homeowner with a bill for $175.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority authorizes payment in the amount of $175.00 to Jeff Young's Water & Sewer as a result of the Authority's staff recommending to the homeowner to obtain a plumber when the problem was the Authority's.

Roll Call: Bernhardt, Galvin, Kelly, Stubbs, Villapiano

Yes, Yes Yes Yes Yes

Public Comments

Jim Baye, A Township resident asked the members when the annual audit report would be available. He was advised that the report should be available at the March meeting. Mr. Baye commented on the amount of cash reserves maintained by the Authority and was advised by Mr. Schmeling that these most of those funds were for the payment of outstanding bonds. Mr. Baye also noted that employees receive benefits, which should added to employee salaries when considering staff costs. The Chairman explained that members are continuing in their efforts to control all costs and expenses.

There being no further business to come before the Authority, Mr. Stubbs moved that the meeting be adjourned. Mr. Bernhardt seconded the motion and all voted in favor of adjournment.

Respectfully Submitted,

CHRISTOPHER E. KELLY, Secretary