

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

APRIL 18, 2012

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Garofalo, Schepiga, Evans

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 5, 2011.

REVIEW OF ALL REGULAR MEETING MATERIAL:

The following items were reviewed by the Governing Body and held for the Regular Meeting of April 18, 2012, unless otherwise noted (*):

PROCLAMATION: Ann Bonney
16 years of Service

PRESENTATION: 2012 Municipal Budget

Mayor's Statement: Public Portion of any Questions as to Resolutions

The purpose of this public portion is solely to ask questions to understand Resolutions and Vouchers that appear on this agenda and is not an occasion for a public hearing on an Ordinance. All questions not related to an item on this Agenda should be asked during the Public Comments portion at the conclusion of the meeting.

Public Questions on Resolutions:

CONSENT AGENDA:

MINUTES:

March 21, 2012 – Workshop, Public and Closed Meeting
March 22, 2012 – Public Meeting
April 4, 2012 – Workshop and Closed Meeting

RESOLUTIONS:

12-052 Approve the Developer's Agreement for the following:

- a. Block 33.34, Lots 5 & 6 – 1705-1709 Highway 35 – Smart Access, LLC

Andrew Brannen, Township Manager, stated that this property is located by the Boise Building on Route 35.

12-053 Authorize the Stormwater Management Agreement with the following:

- a. Block 33.34, Lots 5 & 6 – 1705-1709 Highway 35 – Smart Access, LLC

12-054 Approve the time extension for the placement of two storage containers at Hollywood Golf Club for a period not to extend beyond May 30, 2012

12-055 Authorize the receipt of bids for an abandoned vehicle

Mr. Brannen reported that the vehicle in question is a Mazda Miata convertible and the beginning price of \$2,002.00.

12-056 Authorize the submission of the following Grant applications:

a. Monmouth County Alcohol and Drug Abuse Prevention Services

Mr. Brannen informed the Council that the grant is one that is received by the Township each year.

12-057 Authorize the Mayor to execute the Memorandum of Agreement between the Township and the Monmouth County Mosquito Extermination Commission to perform aerial surveillance and treatment in the Township from April 15 through November 30, 2012

12-058 Authorize submission of the 2011 Municipal Recycling Tonnage Grant Application

Mr. Brannen informed the Council that the Township usually received approximately \$60,000.00 from the grant.

12-059 Authorize the Release of Performance Guarantees for:

- a. Block 7, Lots 5, 6, 44 & 45, West Park Avenue & Woodrow Street, Tsoubanos & Stefano
- b. Block 33.27, Lot 27, 1809 Fanwood Street, Palatial Homes, Inc.
- c. Block 53, Lot 5, 228 Crosby Avenue, Monmouth Custom Builders, Inc.
- d. Block 56, Lot 5, 200 Roseld Avenue, Simon & Renee Abadi
- e. Block 111, Lots 15.01 & 15.02, 2103 Appleby Drive, Scott Spallone
- f. Block 140, Lot 109, 731 Highway 35, Ocean 35 Developers, LLC

Mr. Brannen stated that all the above resolutions are for single-family homes except for Item F.

12-060 Authorizing Release of Maintenance Guarantees for:

- a. Block 1.05, Lot 2, 2108 Kings Highway, Omnipoint Communications, Inc./T-Mobile USA, Inc.
- b. Block 1.05, Lot 2, 2108 Kings Highway, Metro PCS New York, LLC
- c. Block 75, Lot 7, 606 Beechwood Avenue, T.B.C. Construction Group, Inc.

12-061 Authorize fireworks display by Deal Golf & Country Club for July 1, 2012

INDIVIDUAL ACTION:

VOUCHERS: \$ 7,546,522.95

RESOLUTIONS:

12-062 Authorize the Mayor and Municipal Clerk to execute the Inter-local Services Agreement between the Township and the Board of Education for the rental of school buses for the 2012 Summer Recreation Program.

12-063 Authorize the renewal of the Contract with Delta Dental of New Jersey, Inc.

Mr. Brannen reported that the rates for two of the three Plans have remained the same as the previous contract.

12-064 Authorize the appointment of Kevin P. Stroebel as Special Law Enforcement Officers – Class II for 2012

ORDINANCES:**Adoption(s):**

Ordinance #2182 – An ordinance to exceed the Municipal Budget Appropriation Limits (Coaster) and to establish a CAP Bank

Introduction(s):

Ordinance #2183 – A bond ordinance providing for various improvements and appropriating \$2,579,689 therefor and authorizing the issuance of \$1,861,585 bonds or notes to furnish a portion of the costs thereof

Ordinance #2184 – Amend Chapter II of the “Revised General Ordinances of the Township of Ocean, 1965” entitled “Personnel Policies, Practices and Procedures”.

ITEM FOR DISCUSSION:

SUBJECT: Council Meeting Schedule

ACTION: Mr. Brannen stated that the May 2nd Council meeting will be changed to be both a Workshop and Public. Also, the May 16th meeting will remain as both a Workshop and Public meeting. Mr. Brannen also reminded everyone of the change to the June 2012 meeting schedule – the Workshop and Public meeting will be held on June 12th instead of June 13th.

SUBJECT: Board Appointments

ACTION: Mayor Larkin stated that there is a vacancy on the Board of Adjustment and he received a resume from James Worrell and feels Mr. Worrell will be a great addition to the Board. All concurred and Mr. Worrell will be appointed at the May 2nd meeting.

SUBJECT: Property Maintenance

ACTION: Mr. Brannen informed the Governing Body that Public Works employees had undertaken the planting of trees around the Township and they did a great job. The Township had previously authorize the acceptance of bids to abate various property maintenance issues but seeing what a great job our DPW employees did, Mr. Brannen feels that they can be trained to undertake these responsibilities. All concurred.

SUBJECT: Sustainable Jersey Grant Update

ACTION: Mr. Brannen reported that the Township has previously received a Grant that was to be used to implement the Recycle Bank program. Since that never materialized, the Township was looking for another project to allocate these funds and the Shade Tree Commission would like to use these funds to perform a tree canopy study. This project would qualify under the provisions of the Sustainable Jersey Grant. All concurred to allow the Shade Tree Commission to proceed.

SUBJECT: 2012 Capital Project Update

ACTION: Mr. Brannen reported the following:

1. 2011 Road Program – Brower Avenue (Township project) and the intersections of Monmouth Road/Deal Road and Monmouth Road/West Park Avenue (County projects) being completed.
2. 2012 Road Program – will include Logan Road between Jeffrey Avenue and Deal Road, Sunset Avenue (Phase V) and North and South Edgemere Drives

- 3. Pool Re-plastering – which has commenced already and will be completed prior to the pool opening.

SUBJECT: Animal Control Update

ACTION: Mr. Brannen reported that the Township has received a report from Hot/Shot Infrared Inspections, Inc. for the deer census “fly-over” that was conducted. Based on this, a total census of 56 deer were identified during this inspection. The fly-over encompassed 5 specific areas throughout the Township. Based on these results, it does not appear that any further action by the Township will be necessary at this time.

Item D2 was not discussed at this meeting.

COUNCIL REPORTS:

Deputy Mayor Siciliano stated that there will be a Cancer Walk sometime in May. He will get further information.

Deputy Mayor Siciliano is also working with the Historical Commission on putting together a holiday lighting ceremony in the vacant area located by the Museum.

Councilmember Schepiga reported that the electrical boxes located at the intersection of Deal Road and Poplar Road has been painted with graffiti. Mr. Brannen will have Public Works look into this.

Councilmember Schepiga also reminded everyone that Clean Sweep will be held on April 22nd.

Councilmember Garofalo reported that he is concerned that the property located at the corner of Roseld Avenue and Wickapecko Drive does not have any trees being planted, as was required. Mr. Brannen will look into this matter and report back.

The following individuals did not issue a report at this meeting:

- Councilmember(s) Evans and Garofalo
- Andrew Brannen, Township Manager
- Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

None at this juncture.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

- 1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
- 2. The general nature of the subject matter to be discussed is as follows:

- C1. Litigation – COAH
- C2. Contract – PBA/SOA
- C3. Litigation - COMART

C4. Contract – Purchase of Real Estate

3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve	X				
Motion to Second			X		
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve				X	
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk