

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

FEBRUARY 22, 2012

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Garofalo, Schepiga, Evans

Others: Martin Arbus, Esq., Township Attorney
Stephen O. Gallagher, CMFO, Asst. Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 5, 2011.

Due to the absence of Andrew Brannen, Assistant Township Manager, Stephen O. Gallagher led the meeting.

REVIEW OF ALL REGULAR MEETING MATERIAL:

The following items were reviewed by the Governing Body and held for the Regular Meeting of February 22, 2012, unless otherwise noted (*):

PROCLAMATION: Developmental Disabilities Awareness Month
March 2012

Youth Art Month
March 2012

CONSENT AGENDA:

MINUTES:

January 25, 2012 – Workshop, Public and Closed Meeting
February 8, 2012 – Workshop and Closed Meeting

RESOLUTIONS:

12-024 Accept the Performance Guarantees for the following:

- a. Block 33, Lots 50-55 – Holbrook Street Extension – Bevin Irvin Builders

12-025 Authorize the Release of Performance Guarantees for the following:

- a. Block 141, Lot 17 – 1 North Mall Drive – Daniel Betesh

12-026 Authorize the Release of Maintenance Guarantees for the following:

- a. Block 7, Lot 12 – 13 Woodrow Street – Jason & Jauna Penta

12-027 Authorize the Mayor and/or Manager and Municipal Clerk to execute a service agreement with WM Recycle America, LLC for single stream recycling

INDIVIDUAL ACTION:**VOUCHERS: \$9,200,615.44****RESOLUTIONS:**

12-028 Authorize the Tax Collector to issue the following refunds to property owner(s) who have overpaid their taxes:

a. Block 35.04, Lot 9	\$3,978.58
b. Block 25, Lot 48	\$5,112.27
c. Block 33.10, Lot 1	\$1,746.19
d. Block 26, Lot 29	\$2,192.27

12-029 Authorize the award of a maintenance contract for the Police Communications console equipment for the period January 1–December 31, 2012 to WPCS International, Inc. (State Contract #A53824) in the amount of \$20,400.00

12-030 Authorize the sale of a vehicle, no longer needed for public use, from the Township of Ocean to the Township of Ocean Board of Education

Mr. Gallagher stated that said truck was sold for \$1.00.

12-031 Authorize a Developer's Agreement for the following:

- a. Block 189, Lots 6 & 9 – 1110 Highway 35 – Italian American Association of the Township of Ocean

12-032 Authorize a Professional Services contract for site remediation with Groundwater & Environmental Services, Inc at a cost not to exceed \$5,000.00

12-033 Authorize a contract with McDonough & Rea Associates, Inc. to provide a speed study along Sunset Avenue at a cost not to exceed \$1,800.00

12-034 Authorize the Inter-local Agreement with West Long Branch for their use of the Municipal Court Facilities of the Township of Ocean for a two (2) year period.

12-035 Authorize the change in Petty Cash Custodian for the Police Department

12-036 Authorize the change in the monetary amount of the Police Department Petty Cash

Mr. Gallagher stated that at the request of the Police Department, the petty cash fund has been decreased from \$1,000.00 to \$500.00.

12-037 Approve a road opening permit for Block 9, Lot 72, commonly known as 2 Helen Court, as requested by Jack and Penny Cohen

ORDINANCES:**Adoption(s):**

Ordinance #2180 – An Ordinance amending and supplementing Chapter XII of the (Coaster) “Revised General Ordinances of the Township of Ocean, 1965” regulating the movement of traffic on municipal property

Introduction(s):

Ordinance #2181 – An Ordinance amending and supplementing Chapter VII of the (P.H. 3/21/12 Coaster) “Revised General Ordinances of the Township of Ocean, 1965” entitled: Property Maintenance and Housing

ITEM FOR DISCUSSION:

SUBJECT: Dual Sign Requests

ACTION: The Council agreed to honor the dual signage requests for five (5) locations between February 25, 2012 – March 27, 2012.

SUBJECT: Council Meeting Schedule

ACTION: Councilmember Schepiga mentioned that there is a conflict for the June 13, 2012 Council meeting and she was hoping that the Township would change it. The Italian American Association of the Township of Ocean is having their Scholarship Dinner on that night. After discussion, it was determined that the meeting will be held on either June 12 or June 14. A final determination will be made at the March 7, 2012 meeting.

SUBJECT: Municipal Court Collection Procedures

ACTION: Mr. Gallagher stated that the Municipal Court currently has \$832,290.13 of which, only \$389,492.79 would remain with the Township. Of that \$389,492.79, the Township would anticipate collecting only 10% or \$38,949.28

SUBJECT: County Solid Waste Collection Changes

ACTION: Mr. Gallagher informed the Governing Body that the County will cease the collection of household latex paints in an effort to cut costs from the County Budget. Therefore, the Township will need to find an alternative way to have residents dispose of the paint. Further discussion will occur once the Director of Public Works has an opportunity to review all the alternatives.

SUBJECT: 2012 Municipal Budget Update

ACTION: Mr. Gallagher reminded the Governing Body about the following dates for the Budget:

March 7	Budget Workshop Meeting
March 21	Budget Introduction
April 18	Budget Presentation
May 16	Public Hearing and Budget Adoption.

COUNCIL REPORTS:

Councilmember Evans reported that the Wanamassa Fire Company will be issuing a Press Release informing the residents that there is a Township regulation requiring house numbers be visible on each house. Councilmember Evans suggested that the Township put the same on the website.

Councilmember Schepiga stated that she is still looking for donations for the St. Patrick's Day festivities.

Councilmember Garofalo reported that the Whalepond Brook Watershed Association will be distributing literature telling the residents what they are trying to accomplish to improve the flooding issues.

Councilmember Garofalo also stated that Ken Lutz had mentioned that the Stormwater Ordinance is outdated and needs to be updated and that he will be forwarding a request to Marianne Wilensky to the same.

The following individuals did not issue a report at this meeting:

Deputy Mayor Siciliano
Andrew Brannen, Township Manager
Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

None at this juncture.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – PBA/SOA
 - C3. Contract - TOSA
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve	X				
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve				X	
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC

Township Clerk