

**WORKSHOP MEETING MINUTES  
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

**FEBRUARY 23, 2011**

**OAKHURST, NEW JERSEY**

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The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

**Present:** Mayor Larkin  
Councilmember(s) Garofalo, Schepiga, Siciliano, Evans

**Others:** Martin Arbus, Esq., Township Attorney  
Andrew Brannen, Township Manager  
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 6, 2010.

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**REVIEW OF ALL REGULAR MEETING MATERIAL:**

The following items were reviewed by the Governing Body and held for the Regular Meeting of February 23, 2011, unless otherwise noted (\*):

**PROCLAMATION** – Youth Art Month  
Developmental Disabilities Awareness Month

**CONSENT AGENDA:**

**MINUTES:**

February 5, 2011 – Public and Closed Meeting  
February 7, 2011 – Workshop and Public Meeting

**RESOLUTIONS:**

11-036 Authorize the submission of the Cops in Shops – College Fall Initiative  
2010/2011 Grant

Andrew Brannen, Township Manager, stated that this Grant is received by the Township each year.

11-037 Authorize the receipt of bids for an abandoned vehicle

11-038 Appoint Vincent Buttiglieri as Municipal Clerk, Registrar of Vital Statistics and Assessment Search Officer for a three year term commencing on March 9, 2011

11-039 Authorize acceptance of bids for the Sale of the Boise Building

This matter will be pulled from the Agenda and not acted on at this time.

11-040 Authorize the auction of various Township equipment that is no longer needed for public use

Mr. Brannen stated that the purpose of this resolution is to add additional equipment to the auction list, specifically old telephones that the Township no longer needs.

**INDIVIDUAL ACTION:**

**VOUCHERS: \$ 5,187,927.92**

**RESOLUTIONS:**

11-041 Amend Resolution #11-031 authorizing the purchase of a license plate reader by the Police Department

11-042 Approve a credit/refund to the owner of Block 1.10, Lot 33 whose Veteran Deduction was inadvertently omitted for the years 2008 and 2009

Mr. Brannen stated that this refund will be credited to the property owner.

11-043 Authorize the cancellation of old outstanding checks issued by the Township of Ocean

Mr. Brannen stated that this is for three (3) very nominal checks that had never been cashed so the Township is canceling them, as requested by the Auditor.

11-044 Authorize the Mayor and Municipal Clerk to execute the Inter-local Services Agreement between the Township and the Board of Education for the rental of school buses for the 2011 Summer Recreation Program.

**ORDINANCES:**

**Adoption(s):**

Ordinance #2166 – An Ordinance providing for the vacation of a certain part of (Coaster) Lawrence Avenue in the Township of Ocean, County of Monmouth

Mr. Brannen reported that this vacation is for a small portion of Lawrence Avenue.

**Introduction(s):**

Ordinance #2167 - An Ordinance amending and supplementing Chapter 21 of the (P.H. 3/21/11 Coaster) Comprehensive Land Development Ordinance of the Township of Ocean establishing regulations for the Affordable Housing Development Fees

Mr. Brannen stated that this ordinance established fees for both residential and commercial developments, although it does exempt single family homes. This ordinance, once adopted, needs to be approved by the Courts and then the Township will be able to keep any fees collected to be utilized towards its affordable housing obligation.

**PUBLIC COMMENTS:**

**Councilmember Schepiga** reminded everyone that St. Patrick's Day dinner is being held at the Renaissance on March 17, 2011.

The following individuals did not issue a report at this meeting:  
Councilmember(s) Garofalo, Siciliano, Evans  
Andrew Brannen, Township Manager  
Martin Arbus, Esq., Township Attorney

**ITEM FOR DISCUSSION:**

**SUBJECT:** Storage Container Request

**ACTION:** The Governing Body approved the request to locate a storage container at the 7-11 store located on West Park Avenue.

**SUBJECT:** Request for Fee Waiver – Block 140, Lots 105, 106 & 107

**ACTION:** The Governing Body decided to deny the request for the waiver of fees.

**SUBJECT:** Animal Control

**ACTION:** The Governing Body agreed to allow the USDA Wildlife Services to perform animal control services at certain locations in the Township.

**SUBJECT:** Pending Legislation

**ACTION:** The Governing Body agreed to support the pending legislation sponsored by Senator Kean with regard to creating a federally funded program that provides post-deployment assistance for veterans at the US Military Academy Preparatory School facility at Fort Monmouth.

**SUBJECT:** 2011 Budget Update

**ACTION:** Due to the new budget timeline, the Governing Body agreed to change the March 7, 2011 Council Meeting schedule to add a Public Meeting to that night for the purpose of introducing the 2011 Municipal Budget.

**PUBLIC COMMENTS:**

None at this juncture.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION  
DECLARING CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:
  - C1. Litigation – COAH
  - C2. Litigation – Loch Arbour
  
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
  
4. This resolution shall take effect immediately.

Record of Vote	Councilman Garofalo	Councilwoman Schepiga	Councilman Siciliano	Councilman Evans	Mayor Larkin
Motion To Approve			X		
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Councilman Garofalo	Councilwoman Schepiga	Councilman Siciliano	Councilman Evans	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC  
Township Clerk