

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

FEBRUARY 7, 2011

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Councilmember(s) Evans, Garofalo, Schepiga

Absent: Councilmember Siciliano

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 6, 2010.

REVIEW OF ALL REGULAR MEETING MATERIAL:

The following items were reviewed by the Governing Body and held for the Regular Meeting of January 18, 2011, unless otherwise noted (*):

PROCLAMATION – Read Across America Day

CONSENT AGENDA:

MINUTES:

January 10, 2011 – Workshop, Public and Closed Meeting
January 18, 2011 – Workshop and Public Meeting

RESOLUTIONS:

11-027 Authorize the Performance Guarantee Reduction for the following:

- a. Block 140, Lot 109 – 731 Highway 35 – Ocean 35 Developers, LLC

Andrew Brannen, Township Manager, stated that this project deals with the Ritz Diner property.

11-028 Authorization to accept bids for the following:

- a. Various Road Materials

Mr. Brannen informed the Governing Body that this authorization was necessitated by the fact that the lowest responsible bidder had failed to sign their bid prior to submission. The Township determined that re-bidding these items would be beneficial.

11-029 Authorize the auction of various Public Works Vehicles and equipment that is no longer needed for public use

Mr. Brannen stated that this auction will be done on-line.

INDIVIDUAL ACTION:**VOUCHERS: \$16,748,738.67****RESOLUTIONS:**

11-030 Authorize the Tax Collector to issue a refund in the amount of \$1,019.19 to the owner of Block 140, Lot 107 due to an overpayment of taxes

Mr. Brannen stated that this overpayment is being refunded as opposed to credited to future quarters due to the fact that the partnership that made the overpayment has dissolved.

11-031 Authorize the purchase of an Automatic License Plate Reader at a cost not to exceed \$24,674.00 paid for through the Law Enforcement Trust Fund

11-032 Award a contract to ATB Services for Alarm Administrative Services

11-033 Authorize the award of a maintenance contract for the Police Communications console equipment for the period January 1–December 31, 2011 to WPCS International, Inc. (State Contract #A53824) in the amount of \$20,400.00

Mr. Brannen stated that this maintenance is for the new police communications console and is necessary to protect the Township against substantial cost of repairs.

11-034 Authorize the cancellation of various contracts

11-035 Authorize the transfer of credit card services to First Data Merchant Services through Investors Savings Bank.

ORDINANCES:**Adoption(s):**

Ordinance #2163 – An Ordinance amending and supplementing Chapter 21 of the Comprehensive Land Development Ordinance of the Township of Ocean creating an “Alternative Single-Family Overlay Residential Option” in the R-3 Zone
(Coaster)

Mr. Brannen stated that this Ordinance pertains to the re-zoning of the Oakhurst Country Day property, which will now be developed for single-family homes.

Ordinance #2165 – An Ordinance amending Chapter II, Section 10.2 of the “Revised General Ordinance of the Township of Ocean, 1965” entitled: “Fees for Copies” adding a fee for Tax Redemption Calculation Fee
(Coaster)

Introduction(s):

Ordinance #2162 – An Ordinance amending Chapter II, Section 5.5 of the “Revised General Ordinance of the Township of Ocean, 1965” entitled: Department of Law
(P.H. 2/21/11 Coaster)

PUBLIC COMMENTS:

Councilmember Evans stated that he did have a conflict with one item on the Voucher List, so he will recuse himself from that one payment.

Councilmember Schepiga discussed her fundraising efforts with regard to soliciting sponsorships for the Community Celebrations Committee and how to distinguish the various levels of giving and how to assign credit for their level of giving.

Councilmember Garofalo stated that he will not be present for the February 23, 2011 Council Meeting.

The following individuals did not issue a report at this meeting:

Andrew Brannen, Township Manager

Martin Arbus, Esq., Township Attorney

ITEM FOR DISCUSSION:

SUBJECT: Sunset Avenue Recycling Center

ACTION: Mr. Brannen distributed a diagram of the proposed layout of the Recycling Center, depicting the traffic patterns and location of the various drop-off sites. Mr. Brannen stated that renovations are being paid for through a Grant secured by the Township.

PUBLIC COMMENTS:

None at this juncture.

Seeing that there were no Public Comments, Mayor Larkin read the following :

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Litigation – Loch Arbour
 - C3. Contract – Sale of Real Estate
 - C4. Contract – Local 701 and Local 177
 - C4. Personnel – Employee Benefits

3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Hiers	Councilman Garofalo	Councilwoman Schepiga	Councilman Siciliano	Mayor Larkin
Motion To Approve		X			
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Hiers	Councilman Garofalo	Council-woman Schepiga	Councilman Siciliano	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC
Township Clerk