

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

FEBRUARY 8, 2012

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Deputy Mayor Siciliano
Councilmember(s) Garofalo, Schepiga, Evans

Absent: Mayor Larkin

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

In Mayor Larkin's absence, Deputy Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 5, 2011.

ITEM FOR DISCUSSION:

SUBJECT: 2012 Municipal Budget

ACTION: It was determined that 2012 Budget Workshop meeting will be held on March 7, 2012 beginning at 5:30 p.m., as part of the Council Workshop meeting. The Budget will be introduced at the Public Meeting on March 21, 2012, with the Budget Presentation done on April 18, 2012 and final Adoption occurring on May 16, 2012.

All members concurred with the revised schedule.

SUBJECT: Property Maintenance Code Ordinance Review

ACTION: Mr. Brannen explained that Ordinance 2177a, adopted on December 5, 2011, will need to be revised to give the Township the authority to go after the property owner to collect the charges.

Mr. Brannen also informed the Governing Body that Ordinance 2177a includes a provision for there to be a charge for landlord registration of less than four unit structures. The fee is \$150.00 for the initial registration and \$75.00 for any renewal.

Mr. Brannen informed the Governing Body that work will begin to accelerate on the Budget Inn. The construction debris will also be cleared from the site, as requested.

Mr. Brannen also distributed possible revisions to the Township's current sign provisions.

SUBJECT: Update on Service Enhancements

ACTION: An update was given with regard to the merging of the Tax Department and the Municipal Clerks office. Vincent Buttiglieri, Township Clerk reported that there have been some challenges, especially when the Clerks office is preparing the Council Meeting materials and during the tax quarters, but the employees are doing an admirable job making it work. Some additional revisions may be needed as this merger moves ahead.

SUBJECT: Memorial Trees and Benches

ACTION: Mr. Brannen reported that the Shade Tree Commission would like to see this program re-instituted however, they do not feel that they have the resources to oversee the program but they would certainly like to be involved in some capacity. Mr. Brannen will meet with the various entities and report back to the Governing Body at a subsequent meeting.

SUBJECT: Dual Sign Requests

ACTION: This matter was removed from the Agenda.

COUNCIL REPORTS:

Councilmember Schepiga informed the Governing Body that the Annual St. Patrick's Dinner Dance will be held on Friday, March 16, 2012 at the Renaissance.

Councilmember Evans inquired about the status of the proposed "group home" on Logan Road.

Mr. Arbus reported that the issue at hand is whom should be listed as the tenant on the Certificate of Occupancy.

The following individuals did not issue a report at this meeting:

Deputy Mayor Siciliano
Councilmember(s) Garofalo
Andrew Brannen, Township Manager
Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

None at this juncture.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – PBA/SOA
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoma n Schepiga	Mayor Larkin
Motion To Approve				X	
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk