

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

JUNE 13, 2011

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Councilmember(s) Garofalo, Schepiga, Evans

Absent: Mayor Larkin
Councilmember Siciliano

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

In the absence of Mayor Larkin, Councilmember Schepiga presided over the meeting.

Councilmember Schepiga announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 6, 2010.

REVIEW OF ALL REGULAR MEETING MATERIAL:

The following items were reviewed by the Governing Body and held for the Regular Meeting of June 13, 2011, unless otherwise noted (*):

CONSENT AGENDA:

MINUTES:

May 16, 2011 – Workshop, Public and Closed Meeting

RESOLUTIONS:

11-094 Authorize a Performance Guarantee for the following:

- a. Block 1.02, Lot 36 – 2200 Highway 35 – Haley Contruction/Red Lobster
- b. Block 22, Lot 75 – 224 Roosevelt Avenue – Ocean Township Swerage Authority

11-095 Authorize the Release of Performance Guarantees for the following:

- a. Block 1, Lots Various – Rolling Meadows at Wayside, LLC – Section I
- b. Block 1, Lots Various – Rolling Meadows at Wayside, LLC – Section II
- c. Block 1, Lots Various – Rolling Meadows at Wayside, LLC – Section III

Andrew Brannen, Township Manager, discussed that these releases had been in the works for quite some time but the outstanding items had just been completed.

11-096 Authorize the renewal of the 2011-2012 liquor licenses for those licensees who have met all Township and State requirements and paid all applicable fees

Mr. Brannen stated that there is still one renewal outstanding.

11-097 Authorize the 2011 Taxicab Owner's License Renewals for those licensees who have met all Township and State requirements and paid all applicable fees

Mr. Brannen stated that the Township Clerk will be reviewing the existing ordinance to determine if any revisions are needed.

10-098 Authorize the execution of the COPS IN SHOPS Summer Shore Initiative 2011 Grant

10-099 Authorize fireworks display for July 2, 2011 at Joe Palaia Park

INDIVIDUAL ACTION:**VOUCHERS: \$ 6,409,419.08****RESOLUTIONS:**

11-100 Authorize the Consideration of Bids for the following:

- a. Abandoned Vehicles

Mr. Brannen stated that there we no bidders so the vehicle will be turned over to the towing company to offset the costs of storage.

11-101 Authorize the extension of the deadline for payment for delinquent assessments until June 30, 2011

Mr. Brannen stated that once the property owner brings the account up to date, they will return to the 5-year payment cycle.

11-102 Authorize the continuance of the shared services agreement with the Monmouth County Sheriffs Office to provide computer related services related to dispatching functions at a cost not to exceed \$43,198.48

Mr. Brannen informed the Council that this agreement allows the Township's CAD System to interface with the County's CAD System, enabling the Police Department to gather more data on offenders.

11-103 Authorize a Professional Service contract for the following:

- a. Clarke Caton Hintz – Planning related services including the drafting of a housing element and fair share plan at a cost not to exceed \$25,000.00

11-104 Authorize the submission of the following Grants:

- a. 2012 Municipal Alliance Grant

Mr. Brannen informed the Council that this Grant is received by the Township annually.

11-105 Request that the Director of the Division of Local Government Services approve a change in the 2011 Budget to amend a Grant received from the Monmouth County Historical Commission in the amount of \$7,500.00

Mr. Brannen stated that this item is necessary because the Township needs to amend the amount of the matching portion of this grant from \$5,000.00 to \$7,500.00.

10-106 Approve a Chapter 159 for the following Grants:

- a. Monmouth County Alliance to Prevent Alcohol and Drug Abuse Grant
- b. Monmouth County Outpatient Services ASAM Level I
- c. Monmouth County Outpatient Services ASAM Level II
- d. Monmouth County Alcohol and Drug Abuse Grant

11-107 Authorize the Tax Collector to issue a refund to property owner(s) who have received a favorable State Tax Appeal judgments

Mr. Brannen noted that this appeal pertains to taxes paid by a commercial property-owner dating back to 2008.

11-108 Authorize the rejection of all bids for Class B Recycling Material Recovery

11-109 Authorize the acceptance of bids for the following:

a. Recycling Center Improvements

PUBLIC COMMENTS:

The following individuals did not issue a report at this meeting:

Councilmember(s) Evans, Garofalo
Andrew Brannen, Township Manager
Martin Arbus, Esq., Township Attorney

ITEM FOR DISCUSSION:

SUBJECT: Sunset Avenue Bridge Replacement

ACTION: Mr. Brannen reported the following:

1. The project is not slated to begin for approximately two years.
2. Monmouth County is utilizing the services of a Consultant to coordinate all the appropriate notifications and hearings.
3. A request has been made to decrease the speed limit from 35 miles per hour to 25 miles per hour.
4. Whether the Township wished to construct bicycle lanes, therefore, eliminating parking.
5. Permanently restricting left turns into Colonial Terrace

SUBJECT: Flood Mitigation Assistance Grant

ACTION: Mr. Brannen informed the Council that he will be meeting with the Township Engineer to discuss remediation options for the Whalepond Brook area of the Township. A further report will be forthcoming.

SUBJECT: Active Transit Network

ACTION: Mr. Brannen stated that the Township would need to coordinate the various provisions of the Active Transit Network into the Master Plan so that both the Planning Board and Zoning Board of Adjustment can assure compliance with any applicants.

In line with the Network, the Human Services Department was able to secure a small Grant that was utilized to construct sidewalks from Grasmere Avenue to Wanamassa School.

SUBJECT: Energy Audit Updates

ACTION: Mr. Brannen informed the Council that the Township is currently pursuing the Sustainable Energy Certification, with the assistance of Emily Martin, a Masters student from Duke University.

SUBJECT: Animal Control Updates

ACTION: Mr. Brannen informed the Council that the Township's vicious dog ordinance needs to be repealed. Mr. Arbus will email the repealing ordinance to the Township Clerk.

SUBJECT: Green Acres / Open Space Grants

ACTION: Mr. Brannen gave an update on the FEMA Grant received for Poplar Village, citing that 75% of the cost will come from FEMA and the other 25% will come from the Township. Mr. Brannen further stated that it has come to his attention that the Township can apply for Open Space Funds that may be utilized to offset one-half of the 25%.

SUBJECT: Mobile Business Contractors Licenses

ACTION: Discussion occurred regarding the operation of certain businesses in residential areas throughout the Township.

PUBLIC COMMENTS:

None at this juncture

Seeing that there were no Public Comments, Councilmember Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Local 177
 - C3. Personnel – Employee Benefits
 - C4. Contract – Sale of Real Estate
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Councilman Garofalo	Councilwoman Schepiga	Councilman Siciliano	Councilman Evans	Mayor Larkin
Motion To Approve	X				
Motion to Second				X	
Approved	X	X		X	
Opposed					
Not Voting/Recuse					
Absent/Excused			X		X

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Councilman Garofalo	Councilwoman Schepiga	Councilman Siciliano	Councilman Evans	Mayor Larkin
Motion To Approve	X				
Motion to Second				X	
Approved	X	X		X	
Opposed					
Not Voting/Recuse					
Absent/Excused			X		X

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC
Township Clerk