

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

MARCH 21, 2011

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Councilmember(s) Garofalo, Schepiga, Siciliano, Evans

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 6, 2010.

REVIEW OF ALL REGULAR MEETING MATERIAL:

The following items were reviewed by the Governing Body and held for the Regular Meeting of March 21, 2011, unless otherwise noted (*):

CONSENT AGENDA:

PROCLAMATION: Alcohol Awareness Month
April 2011

CONSENT AGENDA:

MINUTES:

February 23, 2011 – Workshop, Public and Closed Meeting
March 7, 2011 – Workshop, Public and Closed Meeting

RESOLUTIONS:

11-050 Authorize various appointments to the Environmental Commission and to the Senior Citizen Housing Corporation

Andrew Brannen, Township Manager, stated that the appointment to the Environmental Commission was necessary due to the passing of Brian Finch. Ken Lutz, longtime Chair of the Commission, has agreed to serve again, which is great for the Township.

11-051 Authorize the Mayor to execute the Memorandum of Agreement between the Township and the Monmouth County Mosquito Extermination Commission to perform aerial surveillance and treatment in the Township from April 1 through November 30, 2011.

11-052 Accept Performance Guarantee for the following:

a. Block 33, Lot 51.02 – 1604 Holbrook Street – Palatial Homes

11-053 Authorize the submission of the Smart Growth Planning Program Grant Application

Mr. Brannen stated that this grant will be used strictly for the planning aspect of the Safe Route to Schools program.

INDIVIDUAL ACTION:

VOUCHERS: \$ 6,086,093.36

RESOLUTIONS:

11-054 Authorize a contract with American Traffic Solutions for the Automated Photo Enforcement System

Mr. Brannen stated that Monmouth County will need to approve the locations where the red light camera's will be installed.

11-055 Authorize the Mayor and Municipal Clerk to execute the renewal agreement with Delta Dental Plan of New Jersey, Inc.

Mr. Brannen stated that the Township currently offers three different dental plans and the renewal that was done last year for the Delta Care Plan is set to expire in May 1, 2011.

11-056 Authorize the Tax Collector to issue a refund to property owners who have received a favorable State Tax Appeal judgments

11-057 Authorize the Township of Ocean to conduct the Annual Budget Review in accordance with the provisions of N.J.S.A. 40A:4-78b

Mr. Brannen informed the Governing Body that the Township is permitted to do a self-review of the municipal budget this year and next, with the State performing the review every third year.

ORDINANCES:

Adoption(s):

Ordinance #2162 – An Ordinance amending Chapter II, Section 5.5 of the “Revised (Coaster) General Ordinance of the Township of Ocean, 1965” entitled: Department of Law

Martin Arbus, Township Attorney, stated that the regulation governing the position of Township Attorney and Assistant Township Attorney needed to be revised as much of it was outdated.

Ordinance #2167 - An Ordinance amending and supplementing Chapter 21 of the (Coaster) Comprehensive Land Development Ordinance of the Township of Ocean establishing regulations for the Affordable Housing Development Fees

Mr. Brannen stated that this ordinance establishes the fees that are allowed to be collected, which in turn, would be used by the Township towards their affordable housing obligation. The fees are 1.5% of equalized assessed value for residential developments and 2.5% for non-residential. Prior to the adoption of this ordinance, the Township would send any fees collected to the State.

Introduction(s):

Ordinance #2169 – An Ordinance amending and supplementing Chapter 21 of the Comprehensive Land Development Ordinance of the Township of Ocean establishing regulations for Outdoor Lighting
(P.H. 4/11 Coaster)

Mr. Brannen stated that this ordinance was developed in corroboration with the Township Planner and the Planning Board.

PUBLIC COMMENTS:

Councilmember Schepiga reported that approximately 125 people attended the St. Patrick's Day dinner, which was a great success. Councilmember Schepiga is currently working on plans for the annual Memorial Day festivities.

The following individuals did not issue a report at this meeting:
Councilmember(s) Evans, Garofalo, Siciliano
Andrew Brannen, Township Manager
Martin Arbus, Esq., Township Attorney

ITEM FOR DISCUSSION:

SUBJECT: Update on Deal Lake Commission

ACTION: Mr. Brannen introduced John Everson, the Township's member, to give an update on the activities of the Commission. Mr. Everson spoke about the following:

1. The Deal Lake Watershed Protection Plan has been completed and they are waiting for the final sign-off from DEP.
2. Deal Lake Master Plan – the Lake has been divided into 11 sections with each having its own eco-system.
3. Received a Grant of approximately \$400,000.00 (Section 319h) for a large storm water structure to be placed along Comstock Avenue in Asbury Park and a Storm Water BMP Project (rain gardens) for Colonial Terrace Golf Course to minimize nutrient run-off.

Mr. Everson explained that the first step would be to do a walk-thru to create a sketch of the project.

4. The Commission would like to do an experimental "hydro-raking" of upper Lollipop Retention Basin, which required no DEP permit. Assistance from Public Works will be critical.
5. The Commission will be forwarding the Township some model ordinances for their consideration.

Mayor Larkin stated that Deal Lake had been dredged approximately five years ago and another dredging should be considered.

Mr. Everson also informed the Governing Body that he will be moving out of Ocean Township within the next 6-12 months, so a replacement needs to be found for him on this Commission.

SUBJECT: 2011 Budget Update

ACTION: Mr. Brannen and Stephen Gallagher, Director of Finance, are finalizing the Budget Presentation for April 11, 2011.

SUBJECT: Website Update

ACTION: Mr. Brannen stated that the Township utilized Google Analytics to gain insight with regard to the utilization of the Township’s website. Mr. Brannen stated that there has been significant increase in traffic, mainly due to the on-line registrations for the Recreation Department and the new tax inquiry program.

Mr. Brannen stated that late spring or early Fall 2011, the Township will be looking to revamp the home page of the website.

PUBLIC COMMENTS:

None at this juncture.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Personnel – Employee Benefits
 - C3. Contract – Shared Services
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

| Record of Vote | Councilman Garofalo | Councilwoman Schepiga | Councilman Siciliano | Councilman Evans | Mayor Larkin |
|-------------------|---------------------|-----------------------|----------------------|------------------|--------------|
| Motion To Approve | X | | | | |
| Motion to Second | | | X | | |
| Approved | X | X | X | X | X |
| Opposed | | | | | |
| Not Voting/Recuse | | | | | |
| Absent/Excused | | | | | |

Seeing that there were no additional comments, the meeting was adjourned.

| Record of Vote | Councilman Garofalo | Councilwoman Schepiga | Councilman Siciliano | Councilman Evans | Mayor Larkin |
|-------------------|------------------------|--------------------------|-------------------------|---------------------|-----------------|
| Motion To Approve | | | X | | |
| Motion to Second | | X | | | |
| Approved | X | X | X | X | X |
| Opposed | | | | | |
| Not Voting/Recuse | | | | | |
| Absent/Excused | | | | | |

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC
Township Clerk