

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

MARCH 7, 2011

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Councilmember(s) Garofalo, Schepiga, Siciliano, Evans

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 6, 2010 and revised on February 26, 2011.

REVIEW OF ALL REGULAR MEETING MATERIAL:

The following items were reviewed by the Governing Body and held for the Regular Meeting of March 7, 2011, unless otherwise noted (*):

CONSENT AGENDA:

RESOLUTIONS:

11-045 Authorize the submission of the FY2011 Emergency Management Performance Grant

Andrew Brannen, Township Manager, stated that there is an in-kind component to this Grant.

11-046 Authorize the submission of the FEMA Hazard Mitigation Grant

Mr. Brannen stated that, if successful, the funds secured from this Grant would be used for flood mitigation in the Branch Road and Peachtree Road sections of the Township.

11-047 Authorize the Mayor and Municipal Clerk to execute the Settlement Agreement and Mutual Releases in connection with Rolling Meadows at Wayside, LLC

Mr. Brannen reported that this resolution does not release the performance bond funds but rather, it authorizes the removal of the problematic areas from the items that were bonded for. Once the other less significant issues are resolved, a release can be granted. The Homeowner's Association will then be responsible for completing the problem areas.

ORDINANCE:

Ordinance #2168 – To exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank

Mr. Brannen stated that this CAP Bank can be utilized if the Township secures additional revenue, then funds from this bank can be utilized to offset those revenues.

INDIVIDUAL ACTION:**RESOLUTIONS:**

10-048 Authorize the award of a Professional Services Contract to Leon S. Avakian, Inc. to provide engineering services for the construction of a new Recycling Center at a cost not to exceed \$30,000.00

Mr. Brannen stated that this contract is for the engineering associated with the construction of the new Recycling Center located on Sunset Avenue. The Township also received a \$150,000.00 Grant for this project.

10-049 Introduce the 2011 Municipal Budget

PUBLIC COMMENTS:

Councilmember Siciliano stated that he believes the Township should revisit the regulations that govern the fences located on corner properties, as it has become apparent that these structures are impeding the site triangles at many locations in the Township.

Councilmember Schepiga reminded everyone that St. Patrick's Day dinner is being held at the Renaissance on March 17, 2011. Councilmember Schepiga also stated that she has been successful in securing donations from Gold Coast Cadillac.

Councilmember Garofalo reported that he had attended a meeting with representatives from the Board of Education to discuss the potential regionalization of the school district. It does not appear that the Board of Education is in favor of the plan as it currently is being proposed. Subsequent meetings are forthcoming.

Mayor Larkin inquired if the Township had received many telephone calls regarding potholes on Township roadways.

Mr. Brannen stated that the Township has received a few but it has not been a major area of complaint from residents.

Mayor Larkin also inquired about how the Township is handling issues of broken mailboxes.

Mr. Brannen stated that each complaint is investigated and a determination is made whether the mailboxes were damaged by Township vehicles or be large amounts of snow hitting them.

The following individuals did not issue a report at this meeting:

Councilmember(s) Evans
Andrew Brannen, Township Manager
Martin Arbus, Esq., Township Attorney

ITEM FOR DISCUSSION:

SUBJECT: 2011 Budget Overview

ACTION: Mr. Brannen gave a general overview of the components that went into the 2011 Municipal Budget, which is being introduced later that night. Mr. Brannen stated that the Township is currently \$200,000.00 under the CAP.

Subject: Sign Request

Action: The Council agreed to honor the dual signage requests for five (5) locations between March 26, 2011 – April 12, 2011.

SUBJECT: Single Stream Recycling

ACTION: Mr. Brannen distributed a Solid Waste/Recycling Analysis comparing the months of January and February 2010 to that same period in 2011. Mr. Brannen reported that solid waste has decreased by 7.5%, while recycling has increased by 10.6% for the same period.

PUBLIC COMMENTS:

None at this juncture.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Local 701 / Local 177
 - C3. Contract – Sale of Real Estate
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

| Record of Vote | Councilman Garofalo | Councilwoman Schepiga | Councilman Siciliano | Councilman Evans | Mayor Larkin |
|-------------------|---------------------|-----------------------|----------------------|------------------|--------------|
| Motion To Approve | | | X | | |
| Motion to Second | X | | | | |
| Approved | X | X | X | X | X |
| Opposed | | | | | |
| Not Voting/Recuse | | | | | |
| Absent/Excused | | | | | |

Seeing that there were no additional comments, the meeting was adjourned.

| Record of Vote | Councilman Garofalo | Councilwoman Schepiga | Councilman Siciliano | Councilman Evans | Mayor Larkin |
|-------------------|---------------------|-----------------------|----------------------|------------------|--------------|
| Motion To Approve | | | X | | |
| Motion to Second | | | | X | |
| Approved | X | X | X | X | X |
| Opposed | | | | | |
| Not Voting/Recuse | | | | | |
| Absent/Excused | | | | | |

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC
Township Clerk