

ORDINANCE 2143

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XVI OF THE “REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF OCEAN, 1965”

Be it ordained by the Township of Ocean in the County of Monmouth, State of New Jersey that **Chapter XVI, “Parks and Playgrounds”** of the “Revised General Ordinances of the Township of Ocean, 1965” hereby amended and supplemented as follows:

SECTION I

Chapter XVI, Parks and Playgrounds, Sections 16-4.3, 16-5.2 and 16-5.3 are hereby amended and supplemented to read as follows with all other section not listed remaining the same:

16-4.3 Reserved Use of Softball and Baseball Fields located at the Wanamassa Firemen’s Memorial Park,

- a. The proposed field reservation fee schedule as found in Chapter 16-5.3. includes per use rates for residents, non-residents, non-profit entities and private entities for softball, baseball and multipurpose fields. It is acknowledge that there are youth based organizations within the Township which provide a significant service to our residents through the provision of youth athletic programs. Accommodations within the reservation fee schedule have been addressed to acknowledge such services.
- b. It is the intent of the Department of Human Services to continue to have facilities open to residents of our community and their families for informal use of our athletic fields. Although if a reservation is requested, it is proposed to have fees applied. It is expected that organized groups and/or leagues obtain facility reservations prior to use of Township facilities.
- c. **Requests for on-going use of outdoor facilities will be accepted as follows:**
 - i. For outdoor facility use beginning April 15 or any time thereafter, requests will be accepted as of February 1st of the scheduling year
 - ii. When it is necessary to prioritize facility requests due to potential conflicts, the following priority order will be applied
 1. Township of Ocean sponsored programs
 2. Township of Ocean School District sponsored activities
 3. Township of Ocean based non-profit organizations
 4. Requests by others

d. **Scheduling Procedure Associated with Outdoor Facilities:**

- a. **Reservations:** Groups/individuals who wish to secure a field reservation shall comply with the following:
 - i. Complete a request form as provided by the Department of Human Services. Applicant must be at least 22 years of age.
 - ii. Provide a **Certificate of Insurance** naming the Township of Ocean as certificate holder and additional insured
 1. If the field reservation is secured by an individual who is not associated with any said organization/league and therefore is unable to forward a certificate of insurance from an organization/league, the individual shall sign and submit a Hold Harmless as provided by the Township.
 - iii. Submit the established reservation fee, if applicable, as noted in Chapter 16-5.3. All checks are payable to the Township of Ocean.
 - iv. Established fees are assessed for single one time use and multiple/on-going use.
 - v. The Township of Ocean reserves the right to limit the number of reservations based on the good of the general public for facility availability and maintenance needs of the athletic facilities.

b. Reservation Fees:

- i. Specific Field Reservation Fees are indicated in Chapter 16-5.3
- ii. Individual reservation requests (one time use) shall be assessed the reservation fee based on the permanent residency of the individual submitting the request.
- iii. Reservation requests, submitted on behalf of a team for repeated use of a field, shall include a team roster to determine resident or non-resident fee schedule. If no roster is submitted, non-resident rates shall apply.
- iv. Reservation requests, submitted on behalf of an organization for repeated use of a field, shall be assessed the reservation fee based on the location of the organization submitting the request.

c. Waiver of fees:

- i. Reservation fees will be waived in the following instances:
 1. Activities hosted by the Township of Ocean.
 2. School activities recognized and organized by Township of Ocean School District personnel.
 3. Wanamassa Fire Company as it pertains to use of the fields at Wanamassa Firemen's Memorial Park.
- ii. Reservation fees may be waived if it is determined that the following criteria(s) have been satisfied based on the point system noted. At least 5 points are needed for a waiver of fees.
 1. Township of Ocean community based organizations (or a similarly constituted entity). (2 pts.)
 2. Any organization which actively publicizes program for which reservation is requested, to all residents with no priority given to members of a specific organization. (2 pts.)
 3. At least 75% of the participants involved in the activity for which the reservation request is made, permanently reside within the Township of Ocean. (2 pts.)
 4. A youth based organization which requires volunteers to participate in the Rutgers Youth Sports Council Training and also provide criminal background checks for the **volunteers**, involved in the program for which reservation is requested, who have direct unsupervised contact with youth. (1 pt.)
 5. Activity, for which the reservation request is made, is not already provided through the Township or an alternate non-profit entity. (1 pt.)
- iii. Reservation fees will not be waived for the following:
 1. Requests received by private entities.
 2. Field (with light) Reservation Fees as indicated in 16-5.3(I) are not eligible to be waived regardless if noted criteria are satisfied.
 3. Special Event Reservation Fees as indicated in 16-5.3(II) are not eligible to be waived regardless if noted criteria are satisfied.
- iv. **Refunds:** Reservation fees are non-refundable. In the event of inclement weather which restricts use of reserved facility, an alternate date may be scheduled based on availability.

v. Definitions

1. Resident (Individual): An individual who permanently resides within the Township of Ocean.
2. Resident (Team): Team contact and at least 75% of the team roster permanently reside within the Township of Ocean.
3. Resident (Organization): Organization based in, and whose primary service area is, the Township of Ocean.
4. Per Use: Not to exceed a 2 hour block of time
5. Commercial or Private: An entity which provides an activity, which is not sponsored by the Township or by a registered non-profit, in which a fee is charged and/or a service is offered.

16-5.3a Field Reservation Fees

I. Reservation Fees: The following fee schedule has been established to reserve the softball and baseball fields located at the Wanamassa Firemen’s Park. Per use shall be scheduled in 2-hour blocks of time.

| Fees: | Res./2 hr.use | Non-Res./2 hr.use | Commercial or Private/2 hr. use |
|------------------------------|----------------------|--------------------------|--|
| Softball Field | \$25.00 | \$50.00 | \$75.00 |
| Softball Field (with lights) | \$65.00 | \$100.00 | \$125.00 |
| Baseball Field | \$25.00 | \$50.00 | \$75.00 |
| Baseball Field (with lights) | \$105.00 | \$140.00 | \$165.00 |

- II. Special Event Reservation Fees:** A non-profit organization that requests and has reserved two or more fields at one location for the purpose of hosting a Special Event fundraiser (ie. Tournament) shall have its reservation fee reduced by 50% based on the overall per use fee as noted in 16-5.3a(I). Additional fees may apply from other municipal departments (Public Works, Police Department) as it pertains to traffic/crowd control, maintenance, repairs, etc.
- III. Clean Up Fee:** Reservation holders who fail to leave the facility in appropriate condition, will be assessed a \$100.00 clean up fee and will jeopardize future use of municipal facilities. It is expected that trash/recyclables will be placed in the appropriate containers on site or carried off site if said containers have been filled to capacity.

CERTIFICATION

*I hereby certify that this is a true copy of a Ordinance introduced by the Township of Ocean Governing Body at their meeting held on **April 19, 2010.***

 Vincent Buttiglieri, RMC/CMC
 Township Clerk

| Record of Vote | Deputy Mayor Hiers | Councilman Garofalo | Councilwoman Schepiga | Councilman Siciliano | Mayor Larkin |
|-----------------------|---------------------------|----------------------------|------------------------------|-----------------------------|---------------------|
| Motion To Approve | | | | | |
| Motion to Second | | | | | |
| Approved | | | | | |
| Opposed | | | | | |
| Not Voting/Recuse | | | | | |
| Absent/Excused | | | | | |