

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

January 14, 2016

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:00 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Acerra, Long and Schepiga

Others: Martin J. Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Jessie M. Joseph, Deputy Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 29, 2015.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of January 14, 2016, unless otherwise noted (*):

Public Questions:

Mr. Brannen announced that the draft Budget is due from the Department heads one week from tomorrow.

CONSENT AGENDA:

MINUTES:

December 29, 2015 – Workshop and Public Meeting(s)

RESOLUTIONS:

16-001 Accept the Developer's Agreement for the following:

- a. Block 34, Lot 19 – 1900 Highway 35 – Meridian Health Realty Corporation

16-002 Authorize the Release of the Maintenance Guarantee(s) for the following:

- a. Block 61.03, Lot 4 – 604 Woodland Road – Ryan & Wanessa Vaccaro

16-003 Authorize the Township Manager to execute any and all documents related to the Planning Board application submitted by the Township for Block 1.02, Lot 51.11

Councilmember Long questioned the affordable housing aspect of the project.

Mr. Brannen gave a brief explanation of the project and its location.

16-004 Accept the resignation of Charles Theodora, Jr. as the Alternate No. 2 member of the Environmental Commission

Mr. Brannen said we will need a recommendation for a replacement on the Board.

16-005 Approve the Release of the Closed Session Minutes from December 29, 2015

16-006 Authorize the Submission of the following Grant(s):

- a. State Police Emergency Management Grant

16-022 Approve the Municipal Shared Services Defense Agreement and ratify the execution of the same and the amendment on behalf of the Township with Econsult Sloutions, Inc.

Martin J. Arbus, the Township Attorney, explained that this is an Amendment to an Agreement we already have in place. The person that was appointed became ill and this is appointing a new expert.

16-023 Authorize the Mayor and Municipal Clerk to execute the Deed of Easement – Permanent Access for Block 140, Lot 69 with VB Ocean Ave., LLC

INDIVIDUAL ACTION:**VOUCHERS:**

\$1,100.00

RESOLUTIONS:

16-007 Approve the 2016 Temporary Budget

Mr. Brannen said these numbers are based on last year's budget.

16-008 Authorize the 2016 Tax Sale and request approval from the Director of the Division of Local Government Services to conduct the sale electronically

16-009 Approve the 2016 Cash Management Plan

16-010 Approve the 2016 Interest Rates and Penalties for delinquent taxes, assessments and other municipal charges

16-011 Authorize the Township Manager to execute an agreement with the United States Department of Agriculture for wildlife management services for 2016 at a cost not to exceed \$2,833.00

16-012 Authorize the following contracts for Colonial Terrace Golf Course:

- a. Geese Chasers, LLC
- b. Vic Gerard Golf Cars, LLC

16-013 Authorize the Mayor and Municipal Clerk to execute the 2016 agreement with Monmouth County for the Special Citizens Area Transportation (SCAT)

16-014 Authorize a contract with the City of Long Branch for Animal Control Services for the period January 1 through December 31, 2016 at a cost not to exceed \$58,000.00

Mayor Siciliano asked how many calls they handle for us.

Mr. Brannen said he will find out. He went on to explain the types of calls that are and are not covered by their services.

16-015 Authorize a maintenance contract for the Police communications console equipment with Wireless Communications & Electronics, Inc. for the period January 1 through December 31, 2016 at a cost not to exceed \$18,000.00

16-016 Approve the one-year extension of the contract with Air Systems Maintenance for the heating and air conditioning system maintenance for all municipal buildings for the period January 1 through December 31, 2016 at a cost not to exceed \$24,000.00

16-017 Authorize a Professional Services contract for the period January 1 through December 31, 2016 with the following:

- a. Suplee Clooney & Company – Auditing Services
- b. Jeffrey R. Surenian, Esq. and the firm of Jeffrey R. Surenian & Associates, LLC – COAH Attorney
- c. James W. Higgins Associates – Planning Services

d. Clark Caton Hints – COAH Planning Services

Mr. Brannen said this firm will be updating our Affordable Housing Plan for 2017

e. Mark S. Ruderman and the firm of Ruderman, Horn & Esmerado, PC – Labor Attorney

16-018 Authorize a contract with Coded Systems for the codifications of the Township of Ocean Land Development Ordinance at a cost not to exceed \$15,155.00

16-019 Authorize the purchase of diesel, unleaded and winter blend gasoline from Allied Oil, LLC through the Monmouth County Cooperative Purchasing Program (F-33-2016)

16-020 Authorize a contract with Seacoast Chevrolet to perform vehicle repairs for the period January 1 through June 2016 at a cost not to exceed \$30,000.00

16-021 Authorize a contract with KNTM Architects to design a permanent band shell at Joe Palaia Park

Mayor Siciliano gave a brief explanation of the project and the different options that are available.

Councilmember Schepiga expressed her concern over the number of times a month the Park is used for different events.

Mr. Brannen said he would research and see if there is a Resolution or an Ordinance establishing the number of times the park can be used in a month for events.

Councilmember Long had a few more questions regarding the band shell and what the target date for completion will be.

Mayor Siciliano said they hope to have it up and functional in time for the Italian Festival in August.

ORDINANCES:**Introduction(s):**

Ord #2256 (Coaster)

An ordinance amending and supplementing Chapter XII of the “Revised General Ordinances of the Township of Ocean, 1965” temporarily prohibiting parking during snowfall on a portion of Beechwood Avenue

Ord #2257 (Coaster)

A Refunding Bond Ordinance authorizing the issuance of not to exceed \$9,000,000 General Obligation Refunding Bonds in order to provide for the refunding of certain bonds heretofore issued by the Township and appropriating the proceeds of such General Obligation Refunding Bonds to such purpose

COUNCIL REPORTS:

Councilmember Acerra said that he has received a request from a resident asking for speed bumps on Allaire Avenue.

Mr. Brannen said he will speak to the Chief of Police.

Councilmember Acerra reported on the meeting he had recently with a gentleman that would like to put donation bins for clothing at the recycling center.

Councilmember Long said he recently attended the executive board meeting of the Ocean Township Chamber of Commerce and he is happy to report all of the positive feedback he received from the members regarding some of the new programs that have been implemented.

Councilmember Schepiga reported on the progress of the St. Patricks Day and Memorial Day Celebrations.

The following individuals did not issue a report at this meeting:

Deputy Mayor Garofalo
Martin J. Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager

ITEM FOR DISCUSSION:

SUBJECT: Capital Project Update

ACTION: Mr. Brannen reported on the following:

1. Blue Acres Acquisition – the project is moving forward
2. Poplar Village – the closing on the property is set for January 28th
3. 2016 Road Program – we are going to look to apply for a grant to do the crosswalks.

SUBJECT: Council Meeting Update

ACTION: Mr. Brannen said the following people will be at the next Workshop Meeting:

1. Chief Peters – update on the accreditation process and monthly report
2. Jeffrey Surenian – COAH update
3. Kathy Reiser – update on smoke free zones at the parks

SUBJECT: Assessment Demonstration Project Update

ACTION: Mr. Brannen said that as of right now, the revaluation is going on but nothing is new to report on the assessment program.

There were no Public Comments at this time.

Seeing that there were no Public Comments, Mayor Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
 2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 3. It is anticipated at this time that the Municipal Clerk shall review the minutes of closed session of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
 4. This resolution shall take effect immediately.
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Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Jessie M. Joseph, RMC/CMR
Deputy Township Clerk