

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

February 9, 2016

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:00 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Acerra, Long and Schepiga

Others: Martin J. Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 29, 2015 and revised on January 28, 2016.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of February 9, 2016, unless otherwise noted (*):

CONSENT AGENDA:

MINUTES:

January 14, 2016 - Workshop and Public Meeting(s)
January 21, 2016 - Workshop Meeting
January 28, 2016 - Workshop and Public Meeting(s)
January 30, 2016 - Budget Workshop Meeting

RESOLUTIONS:

16-039 Authorize the appointment of Melissa Laing to the Clean Communities Advisory Committee to replace Jennifer Stewart

Andrew Brannen, Township Manager, said that Ms. Laing has replaced Ms. Stewart as a Township employee.

16-040 Authorize the Township of Ocean to join the National Cooperative Contract Solutions

Mr. Brannen said that there is no cost to the Township to join.

16-041 Authorize the Receipt of Bids for the following:

- a. Maintenance Services at Colonial Terrace Golf Course**
- b. Two (2) 150kw Generators**

Mr. Brannen said the generators are for emergency use, with one slated for the High School and the other for the West Park Recreation Center.

16-042 Approve the release of Closed Session Minutes from the following meeting(s):

January 14, 2016, January 21, 2016, January 28, 2016 and January 30, 2016

16-047 Authorize the Release of the Performance Guarantee for the following:

- a. Block 34, Lot 14 - 1710 Highway 35, Selma, LLC

INDIVIDUAL ACTION:

VOUCHERS: \$ \$10,422,627.50

RESOLUTIONS:

16-043 Approve the continuance on the assessment installment payment plan for the property owner of Block 34, Lot 58 who has become delinquent for their assessment confirmed on November 14, 2013

16-044 Authorize the cancellation of the contract awarded to Frank Lurch Demolition Co., Inc. for the demolition and removal of residential structures at Poplar Village

Mr. Brannen explained this item was awarded in 2014 but due to the delays in the project, the contractor was unwilling to honor their prices so the Township will re-bid this item.

16-045 Authorize a contract from Sealed Bids received for the following:

a. Uniforms for Public Works and the Board of Education

Mr. Brannen said this is a three-year contract, however, the award is for one-year with the option for two one-year renewals.

b. Lifeguard Services at the Community Pool and Tennis Facility

Mr. Brannen stated the company being awarded the contract was not the low bidder. The low bidder failed to submit the required documents and therefore was disqualified.

16-046 Authorize a Professional Services contract for groundwater remediation with Groundwater & Environmental Services, Inc at a cost not to exceed \$14,760.75

Mr. Brannen said this agreement is for the first two quarters of 2016.

ORDINANCES:**Adoption(s):****Ord #2256 – (Coaster)**

An ordinance amending and supplementing Chapter XII of the "Revised General Ordinances of the Township of Ocean, 1965" temporarily prohibiting parking on a portion of Beechwood Avenue

Mr. Brannen explained there was a conflict with "no parking" when there was snow and when there was not any snow so this ordinance rectified the conflict.

Ord #2257 – (Coaster)

A Refunding Bond Ordinance authorizing the issuance of not to exceed \$9,000,000 General Obligation Refunding Bonds in order to provide for the funding of certain bonds heretofore issued by the Township of Ocean and appropriating the proceeds of such General Obligation Refunding Bonds to such purpose

Mr. Brannen said the total savings realized by the Township will not be known until the bonds are issued but it is anticipated that it will be around \$600,000.00.

Ord #2258 – (Coaster)

An ordinance amending and supplementing Chapter V of the "Revised General Ordinances of the Township of Ocean, 1965" entitled: Peddlers, Solicitors, Canvassers, Vending Machines and Mercantile Licenses as well as creating a No Knock Policy

Ord #2259 – (Coaster)

An ordinance amending and supplementing Chapter XIV of the "Revised General Ordinances of the Township of Ocean, 1965" entitled Swimming Pools

Mr. Brannen said this ordinance amends the fees for the use of the Community Pool.

Ord #2260 – (Coaster)**An ordinance amending and supplementing Chapter XVI of the "Revised General Ordinances of the Township of Ocean, 1965" entitled: Parks and Playgrounds**

Mr. Brannen said this ordinance amends the fees for parks and playgrounds.

COUNCIL REPORTS:

Councilmember Long said he received a call from a resident who expressed concerns with regard to the pesticide application that is done at various parks.

Councilmember Long also said that a barrier is needed at the intersection of Logan Road and Roseld Avenue due to a sinking storm drain.

Mr. Brannen will have Public Works take care of this item.

Councilmember Schepiga reported that she has been working on finalizing the St. Patrick's Day celebration, which will be held on March 11 at The Renaissance.

Councilmember Schepiga reported that John Huss, the 2016 Grand Marshal of the Memorial Day Parade, has informed her that he has a vehicle and would like to have the police or the military march alongside him.

Councilmember Acerra reported that two street signs need to be replaced: Monmouth Road and West Lincoln Avenue and at Corey Drive.

The following individuals did not issue a report at this meeting:

Deputy Mayor Garofalo
Martin J. Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager

ITEM FOR DISCUSSION:

SUBJECT: Town Wide Garage Sale

ACTION: Mr. Brannen said that a request has been made for the Township to hold a town-wide garage sale. This will allow ever home to hold their sale on the weekday or weekend.

Mayor Siciliano suggested tying the sale into the bulk pickup schedule.

SUBJECT: Capital Project Update

ACTION: Mr. Brannen reported on the following:

1. Indoor Tennis Facility – the Planning Board application is complete and are just waiting for a meeting date.
2. Logo sign for Town Hall – the location has been mapped out with one going on the wall behind the dais and a smaller on the front of the dais
3. Oakhurst Park Meeting Room – the renovations are on-going and should be completed by mid-April with the new landscaping done by Memorial Day.
4. West Wing and Senior Center Renovations – a meeting will be held with the architect, bonding company and the contractor will be held next week.
5. 2016/2017 Road Improvements – a list will be provided to the Governing Body at the February 25, 2016 meeting.
6. A Confirmation Meeting for the 2012 Assessment Project will be held on March 2, 2016
7. Poplar Village Demolition – bids will be opened shortly.
8. Sidewalks from Heritage Village at Oakhurst to the West Park Avenue Senior Center – Monmouth County is amenable to have the sidewalks run through Weltz Park as opposed to using the Post Office property.

- 9. Cedar Village Association and the developer are close to reaching an agreement on their dispute. Once they have finalized said agreement, the Township will pass a resolution blessing it.
- 10. Band Shell – a meeting will be held on February 18, 2016
- 11. Blue Acres Program – information was collected from the 14 homeowners that signed up to participate. This list will be amended to take into account those homes that may not be eligible.
- 12. Flood Map Adjustment fro Redmond Avenue – it is in the hands of FEMA and we are waiting for their response.

There were no Public Comments at this time.

Seeing that there were no Public Comments, Mayor Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

- 1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
- 2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Litigation - Yeshiva Gedola Na’os Yaakov, Inc.
- 3. It is anticipated at this time that the Municipal Clerk shall review the minutes of closed session of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
- 4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk