

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

February 25, 2016

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:00 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Acerra, Long and Schepiga

Others: Martin J. Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 29, 2015.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of February 25, 2016, unless otherwise noted (*):

CEREMONY:

Youth Art Month March 2016

CONSENT AGENDA:

MINUTES:

February 9, 2016 - Workshop and Public Meeting(s)

RESOLUTIONS:

16-048 Authorize a Developer's Agreement with the following:

a. Block 34, Lots 3.03 & 5 - 1602 Highway 35 - Cardinale & Ocean Crossing Associates, LLC

Andrew Brannen, Township Manager, said this is the old Ocean Fitness property and they will be obtaining the permits shortly.

16-049 Authorize the release of Closed Session minutes from February 9, 2016

16-050 Approve the Settlement Agreement and Mutual Release between the Township of Ocean, Cedar Village at Ocean, LLC and Cedar Village at Ocean Homeowners Association, Inc.

Mr. Brannen stated that the Settlement Agreement pertains to Phases 1-4 and deals with mostly landscaping issues. The developer will still be responsible for a few additional items. This settlement removes both the Performance and Maintenance Bond requirements.

After discussion, it was determined that this resolution will be removed from this Agenda and not voted on until a few outstanding issues are resolved.

16-051 Authorize Verizon Wireless to jointly use poles erected within the public right-of-way in the Township of Ocean

Martin J. Arbus, Esq., said according to the regulations, Verizon was not required to approach the Township with this item.

Discussion occurred about Verizon providing additional upgrades to the system and the Franchise Fees received by both Verizon and Cablevision.

16-055 Authorize the submission of the following Grant:

a. US Environmental Protection Agency - Nonpoint Source Pollution Grant

Mr. Brannen mentioned Deal Lake Commission received a similar grant a few years back. and should the Township be successful we would look to possibly construct a detention basin.

INDIVIDUAL ACTION:

RESOLUTIONS:

16-052 Authorize the purchase of two (2) Dodge Charger police vehicles from Hertrick Fleet Services (State Contract A88729) in the amount of \$49,054.00

16-053 Authorize a Professional Services Contract with Michael R. DuPont, Esq., and the Firm of McKenna, DuPont, Higgins and Stone to defend the Township on Pre-2013 tax appeals at a cost not to exceed \$25,000.00

Mr. Brannen said this firm will continue to handle the tax appeals they had been representing the Township on prior to having Arbus, Maybruch & Goode take over.

16-054 Award a contract with D & J Mazza Demolition for the demolition and removal of residential structures at Poplar Village at a cost not to exceed \$236,742.00

Mr. Brannen stated this bid was actually \$14,000.00 less than the previous bid received for the said demolition.

ORDINANCES:

Adoption(s):

Introduction(s):

Ord #2253 An ordinance amending and supplementing Chapters II-B, VII and X of the "Revised General Ordinances of the Township of Ocean, 1965"

Ord #2261 An ordinance amending Chapter XIV and Chapter XVI of the "Revised General Ordinances of the Township of Ocean, 1965" creating a No Smoking Policy at Township Recreation Facilities

Ord #2262 An ordinance amending and supplementing Chapter 21 – The Comprehensive Land Development Ordinance of the Township of Ocean

COUNCIL REPORTS:

Councilmember Schepiga thanked the Township for their quick response boarding up the house that was severely damaged by a fire.

Councilmember Schepiga discussed the St. Patrick's Day Dinner, which will be held on March 11 at the Renaissance. Councilmember Schepiga asked that a Proclamation be done honoring John Huss as the 2016 Memorial Day Parade Grand Marshall.

Deputy Mayor Garofalo reported that FEMA has come out with another round of grants for flood control.

Mr. Brannen reported that he, Tom Crochet and Greg Blash are meeting to prioritize the various projects that might qualify for funding.

The following individuals did not issue a report at this meeting:

Councilmember(s) Acerra and Long
Martin J. Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager

ITEM FOR DISCUSSION:

SUBJECT: Historical Museum Lease Agreement

ACTION: Mr. Brannen said the Historical Society has requested that the Lease Agreement be modified to include the tower as they are wanting to perform some remediation on it.

SUBJECT: 2016 Road Program

ACTION: Mr. Brannen distributed a preliminary list of roads to be done in the upcoming year. Discussion was held regarding each with a final decision as to those to be included will be forthcoming.

SUBJECT: Military Personnel/Veterans Incentive Programs

ACTION: Mr. Brannen explained what currently exists for Active Duty Military – a free membership to the Community Pool. Discussion occurred about expanding that to include Veterans and other services. Further discussion will be held before any final decision is made.

SUBJECT: 2016 Municipal Budget

ACTION: Mr. Brannen discussed the following items related to the Budget:

- The Council submitted suggestions in the amount of \$332,487.50 to the Director of Finance on cuts that will allow the Township to maintain a stable tax rate in this budget.
- The Group Health Insurance costs have decreased even though the premiums have increased and that is mainly due to the employees being receptive to moving to plans that are less costly.
- The Budget calendar is as follows:

Introduction will be held on March 10
Budget Presentation will be on March 24
Budget Adoption will be held on April 14

- Discussed the projects that will be included in the Capital Budget, including those items that were requested and have not been included.

Deputy Mayor Garofalo was pleased that the Budget includes a stable tax rate even with the accelerated hiring of Police Officers. He was also pleased that there have been no cuts in personnel or services. Finally, Deputy Mayor Garofalo spoke about the Township's philosophy to have less reliance on surplus to fund the budget.

Mayor Siciliano wants to put some funding in the Capital Budget to initiate a study of Route 35 including possible removal of the barrier and replacing it with a grass medium.

SUBJECT: 2016 Municipal Budget

ACTION: Mr. Brannen discussed the memo and the proposed Kill the Drill Resolution. It was decided not to act at this time.

Miscellaneous Items for Discussion:

- Town Hall Parking Lot Expansion – it was determined the potential cost of the stormwater management required for this project may reach as high as \$200,000.00. The Township may decide to take a different approach which will cause the loss of approximately 10 parking spaces.

- No Knock registry – a meeting will be held on March 2, 2016 with jungle Laser to see if this form can be put on-line to make it easier for people to register.
- Cindy Lane Family Affordable Housing Project – they received their Preliminary approval last week. They will come before the Planning Board at a special meeting on March 1, 2016.

PUBLIC COMMENTS:

Jim Baye discussed the following items:

- Would it be feasible for the other Township Public Entities, specifically the Fire Departments and the Sewerage Authority join with the Township in their health insurance endeavors since it appears that the Township has a much more favorable experience than any of those entities.
- Discussion also took place concerning Federal Health initiatives and the impact on local government.

Seeing that there were no Public Comments, Mayor Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Litigation – In-rem Foreclosure – Block 1.02, lot 33.01
 - C3. Litigation – Zoning Board of Adjustment
 - C4. Contract – Sale of Real property – Block 8, Lot 24
3. It is anticipated at this time that the Municipal Clerk shall review the minutes of closed session of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve	X				
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk