

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

APRIL 14, 2016

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:00 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Acerra, Long and Schepiga

Absent: Andrew Brannen, Township Manager

Others: Matthew Goode, Esq., Township Attorney (for Martin Arbus, Esq.)
Vincent Buttiglieri, Township Clerk
Stephen O. Gallagher, Director of Finance

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 29, 2015.

REVIEW OF ALL REGULAR MEETING MATERIAL:

In the absence of Andrew Brannen, Township Manager, Vincent Buttiglieri, Township Clerk, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of April 14, 2016, unless otherwise noted (*):

B1 Authorize the 2016 Municipal Budget to be read by Title Only

Public Hearing on the 2016 Municipal Budget

B2 Resolution to amend the previously approved 2016 Municipal Budget

Adopt the 2016 Municipal Budget as amended

Stephen Gallagher explained the budget amendment properly categorize the income and expenses realized from the inter-local services agreement with the West Long Branch court.

CONSENT AGENDA:

MINUTES:

March 10, 2016 - Workshop and Public Meeting
March 24, 2016 - Workshop and Public Meeting

RESOLUTIONS:

16-080 Authorize the Release of Closed Session Minutes from March 10, 2016 and March 24, 2016

16-081 Authorize the receipt of Request for Proposals for the following:

- a. Engineering Services**
- b. Banking Services**

Vincent Buttiglieri, Township Clerk, said 2013 was the last time the Township accepted Requests for Proposals for these services.

16-082 Authorize the submission of the following Grants:

- a. Community Hope Fund**

Mr. Buttiglieri said the funds are utilized to provide various services in the Department of Human Services.

b. Safe Route to Schools Program

Mr. Buttiglieri said the funds would be used for sidewalks on Carol Avenue by the Township of Ocean Intermediate School.

16-083 Authorize the Appointment of Mary Johnson to the Environmental Commission

Mr. Buttiglieri stated that Mary Johnson will be replacing Charles Theodora, who previously resigned as the Alternate 2 member.

16-089 Authorize the Mayor to sign a certification prohibiting the use of excessive force and prohibiting the use of federal funds for lobbying

16-090 Authorize the Township Manager to execute the Planning Board Application on behalf of the Township for Block 25, Lots 1 & 2

Mr. Buttiglieri said the application is part of the parking lot expansion project.

INDIVIDUAL ACTION:

VOUCHERS: \$ \$6,439,035.10

RESOLUTIONS:

16-084 Authorize the acceptance of the following Grants:

a. Community Development Block Grant

Mr. Buttiglieri said the Township intends to utilize these funds for the construction of a sidewalk between Heritage Village at Oakhurst and the Senior Center.

16-085 Authorize the consideration of the following Bids:

a. Class B Recycling Material Recovery Facility

b. Recap Tires, Accessories and Road Service

16-086 Authorize the receipt of a 1999 Ford Expedition from the Township of Ocean Board of Fire Commissioners No. 1

Mr. Buttiglieri state this truck will be utilized by the Department of Public Works.

16-087 Request Approval of the Director of the Division of Local Government Services to establish a dedicated Trust by Rider for outside employment of off-duty Police

Mr. Gallagher said the Township is setting up a separate trust to collect the payment for outside employment.

16-088 Authorize the Tax Collector to issue a refund to the owner of Block 60, Lot 6 due to an overpayment of the 1st Quarter 2016 Taxes

ORDINANCES:

Adoption(s):

Ord #2264 – (Coaster)

An ordinance amending Chapter XII of the Revised General Ordinances of the Township of Ocean, 1965 authorizing a Stop Intersection at various locations in the Township of Ocean

Ord #2265 – (Coaster)

An ordinance amending Chapter XII of the Revised General Ordinances of the Township of Ocean, 1965 designating certain streets as through streets

Ord #2266 - - (Coaster)

An ordinance amending Ordinance No. 2255 establishing salaries and compensation for certain offices, positions and employees in the Township of Ocean

Ord #2267 – (Coaster)

An ordinance amending Chapter XII of the "Revised General Ordinances of the Township of Ocean, 1965" prohibiting parking at various locations in the Township of Ocean

Ord #2268 – (Coaster)

An ordinance amending and supplementing Chapter II-B of the "Revised General Ordinances of the Township of Ocean, 1965" entitled: Miscellaneous Administrative Provisions and Personnel Policies

Introduction(s):

Ord #2269 An Ordinance authorizing the Private Sale of a portion of Non-Conforming Real Property known as Block 8, Lot 27 to the contiguous property owner of Block 8, Lot 24

Mr. Buttiglieri said the portion of property being sold is located next to The White House on Monmouth Road.

COUNCIL REPORTS:

Councilmember Acerra discussed installing crosswalks along Dow Avenue around the elementary school.

Councilmember Long discussed the application process for those individuals interested in residing at Heritage Village at Oakhurst. Applications will begin to be distributed on April 19, 2016. Councilmember Long also said there is a waiting list already so any new applicants received will be added.

Councilmember Long suggested the Township place a link on the Community Calendar that would take them directly to the area on the website where the resident can obtain their bulky trash zone information.

Councilmember Schepiga mentioned her concern that the Township-wide Garage Sale is being held on the same day (May 1) as Clean Sweep.

Deputy Mayor Garofalo discussed the various flood plains in the Township.

Deputy Mayor Garofalo also requested the Township bring Tom Caruso, Emergency Management Coordinator, to a Workshop Meeting to discuss the various grants received for flood control and how they are progressing.

Mayor Siciliano brought up the notion of also including disabled members of the community in the group that may receive waivers of for certain municipal fees. Discussion occurred about how a disability would be proven and if that was legal to divulge that information.

The following individuals did not issue a report at this meeting:

Matthew Goode, Esq., Township Attorney

ITEM FOR DISCUSSION:

SUBJECT: 2016 Municipal Budget

ACTION: Mr. Buttiglieri explained the adoption process that will occur at the Public Meeting. There were no additional questions from the Governing Body at this time.

SUBJECT: Township-Wide Garage Sale

ACTION: The registration website is up and running. Those residents who do not have access to register on line will have the ability to complete a paper registration. The Township Clerk’s office will then input the information on to the website.

PUBLIC COMMENTS:

Mrs. Madden from the League of Women Voters suggested the Township utilize the handicapped parking stickers/placards to determine if they meet the qualifications for a reduction of fees.

Mayor Siciliano said he was not sure that would work because there are many disabilities where someone may not have physical limitations that would qualify them to receive special parking.

Seeing that there were no Public Comments, Mayor Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Litigation – Zoning Board of Adjustment
3. It is anticipated at this time that the Municipal Clerk shall review the minutes of closed session of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk