

**WORKSHOP MEETING MINUTES  
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

**APRIL 28, 2016**

**OAKHURST, NEW JERSEY**

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The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:00 p.m.

**Present:** Mayor Siciliano  
Deputy Mayor Garofalo  
Councilmember(s) Acerra, Long and Schepiga

**Others:** Martin J. Arbus, Esq., Township Attorney  
Andrew G. Brannen, Township Manager  
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 29, 2015.

**REVIEW OF ALL REGULAR MEETING MATERIAL:**

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of April 28, 2016, unless otherwise noted (\*):

**PROCLAMATION:**

Municipal Clerk Week  
May 1-7, 2016

**CONSENT AGENDA:**

**MINUTES:**

April 14, 2016 - Workshop and Public Meeting

**RESOLUTIONS:**

**16-091 Authorize the Release of the Maintenance Guarantees for the following:**

**a. Block 9, Lot 72 - 2 Helen Court - Jack and Penina Cohen**

Andrew Brannen, Township Manager, said the issues that previously precluded this release have been addressed.

**b. Block 25.34, Lot 31 - Redmond Avenue - E-3 Developers, LLC**

Mr. Brannen stated the house that was previously on this property was destroyed by a fire and two homes were constructed on said lot

**16-092 Authorize the Release of Closed Session Minutes from April 14, 2016**

**16-093 Acknowledge the name change of ValleyCrest Golf Course Maintenance to BrightView Golf Course Maintenance, Inc.**

**16-098 Authorize the Mayor and Municipal Clerk to execute the Deed of Easement and Right-of-Way for Block 25.30, Lot 11, 243 Pinecrest Road**

Mr. Brannen explained the drainage issues involving the homeowners sump pump and how this will help to resolve the flooding issues.

**INDIVIDUAL ACTION:**

**RESOLUTIONS:**

**16-094 Approve a Ch. 159 Budget Amendment for the following:**

**a. Mid Jersey Municipal Joint Insurance Fund Safety Awareness Program - 2016 Grant**

Mr. Brannen said the grant is a standard grant received each year in the amount of \$3,600.00

**b. Federal Department of Justice Bulletproof Vest Partnership Grant****16-095 Authorize the continuance of the Shared Services Agreement with the Monmouth County Sheriff's Department for computer-related services to support dispatching functions at a cost not to exceed \$39,293.23**

Mr. Brannen said this shared services agreement has been in place for a number of years and pertains to the Police Department Computer-Aided Dispatch System (CAD), which not only services the Township but also some of our surrounding communities

**16-096 Authorize the execution of the rental agreement between the Township and the Board of Education for the use of seven (7) 54-passenger school buses for the 2016 Summer Recreation Program at a cost not to exceed \$8,000.00**

Mr. Brannen stated these buses service our children that take advantage of our summer recreation program and summer Project Extend youngsters

**16-097 Authorize the Tax Collector to issue a refund to the previous owner of Block 74 Lot 5 due to a duplicate Special Assessment payment****16-099 Authorize the Tax Collector to cancel property taxes on Block 31, Lot 66 who has been declared a 100% Totally Disabled Veteran****ORDINANCES:****Adoption(s):**

**Ord #2269 An Ordinance authorizing the Private Sale of a portion of Non-Conforming Real Property known as Block 8, Lot 27 to the contiguous property owner of Block 8, Lot 24**

**Introduction(s):**

**Ord #2270 An ordinance amending and supplementing Chapter VII of the "Revised General Ordinances of the Township of Ocean, 1965" entitled: Property Maintenance and Housing changing the inspection fee for applications completed on-line or electronically**

**Ord #2271 An ordinance amending Ordinance No. 2255 entitled: "An ordinance fixing salaries and compensation of certain offices, positions and employees of the Township of Ocean" amending certain Police Officer salaries**

**COUNCIL REPORTS:**

**Councilmember Acerra** discussed a tree issue on Roosevelt Avenue

Mr. Brannen explained the potential flooding issues should the trees, and corresponding stumps, be removed. It was determined the best course of action be to remove the trees, as they are hazardous, but leave the stumps.

**Councilmember Long** discussed his visit and the tour he took of the Jersey Sentral Power and Light Command Center. This center monitors all power outages in this region and is quite impressive. Councilmember Long encouraged all other Township officials to take advantage of this tour.

**Councilmember Schepiga** stated that Clean Sweep is being held on May 1 at 11:00 a.m.

Councilmember Schepiga reported a resident on Cold Indian Springs Road who has a large amount of trash in front of their house.

Councilmember Schepiga also mentioned that a Bowne Road resident inquired about the number of aprons they were being required to construct at their home.

Mr. Brannen spoke to the resident and informed them that they are not required any aprons.

**Deputy Mayor Garofalo** announced that he attended the Natural Gas auction and the results was better than expected. Currently, the price for natural gas is .48 cents per therm and this years price is .41 center per therm resulting in a 15% savings.

Deputy Mayor Garofalo also commended Blue Acres for the professionalism in which they conducted the recent homeowner meeting. He thought it went very well. The homeowners will receive 100% of the appraised value prior to Superstorm Sandy.

**Mayor Siciliano** distributed the most recent rendering of the new band shell that will be constructed at Joe Palaia Park.

CIS informed the Township that they have received 13 applications for the new Heritage Village at Oakhurst complex. There have been a total of 50 applications downloaded to date.

The following individuals did not issue a report at this meeting:

Martin Arbus, Esq., Township Attorney

#### **ITEM FOR DISCUSSION:**

**SUBJECT:** Ordinance Revisions

**ACTION:** Mr. Brannen inquired if the Township wishes to pass an ordinance regulation the keeping of bees on ones property. This has surfaced because bees, which were being kept by a local resident, had escaped and the neighbors were not happy. After much discussion, it was determined at this time no action to regulate bees is being pursued.

Discussion also occurred concerning prohibiting/regulating sexually-oriented businesses in the Township. Discussion circled around the type of business that would be permitted and the possible location of said businesses.

Martine Arbus, Esq., Township Attorney, stated that anything that is permitted under the State Statute would also be permitted should the Township decide to regulate this type of business. It was determined that no ordinance will be introduced at this time and the Township would regulate these businesses as they come before the Township.

**SUBJECT:** Capital Projects Update

**ACTION:** Mr. Brannen discussed the following items:

- Indoor Tennis Facility – the developer is looking to appear before the Planning Board, which will probably not happen until July.
- Whale Pond Brook Watershed – a grant was received for the rain garden. The location is being finalized but perhaps it could be located on the Township-owned property by the Community Pool.
- Bike Lanes – some preliminary markings were done.

Councilmember Acerra asked if there was any additional liability to the Township should someone be injured while on the bike lanes?

Mr. Arbus responded that the Township will always be included in any litigation that happens on a Township roadway.

- Town Hall Parking Lot Expansion – a charging station will be included in the design as that will probably come in to play over the next few years as vehicles become more environmentally safe.

**SUBJECT: E-Waste Requirements**

**ACTION:** Mr. Brannen felt the Township is precluded from prohibiting the collection of e-waste but could possibly utilize funds received from the Tonnage Grant to offset the cost of disposal of such.

**SUBJECT: Shared Services Update**

**ACTION:** Mr. Brannen discussed the request made that the Township perform street sweeping operations in the various planned communities. It was decided the Township would provide reimbursement similar to those provided for snow plowing or street lighting

**SUBJECT: Assessment Demonstration Project Update**

**ACTION:** After discussion to the pros and cons of the program, it was determined that the Township would not opt out of this program at this time.

**PUBLIC COMMENTS:**

As there were no Public Comments, Mayor Siciliano read the following:

**RESOLUTION  
DECLARING CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - C1. Litigation – COAH  
Contract – Sale of Real property – Block 9.01, Lot 53
  - C2. Litigation – Zoning Board of Adjustment
3. It is anticipated at this time that the Municipal Clerk shall review the minutes of closed session of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC  
Township Clerk