

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

JUNE 9, 2016

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:00 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Acerra, Long and Schepiga

Others: Martin J. Arbus, Esq., Township Attorney
Andrew G. Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 29, 2015.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of June 9, 2016, unless otherwise noted (*):

CEREMONY:

Oath of Office - Police Captain Michael Sorrentino

CONSENT AGENDA:

MINUTES:

May 12, 2016 - Workshop and Public Meeting

RESOLUTIONS:

16-106 Authorize the release of Closed Session Minutes from May 12, 2016

16-107 Authorize the submission of the following Grant(s):

- a. COPS in SHOPS - Summer Shore Initiative 2016**
- b. FY2016 Safe Route to Schools Program**

Andrew Brannen, Township Manager, said the project has been changed from what was originally proposed.

c. Safe and Secure Communities Program

16-108 Support the use of a "No Passing Zone" on Fairmont Avenue as recommended by NJDOT

Mr. Brannen said this resolution was requested by the New Jersey Department of Transportation as they were reviewing their files and want to finalize this ordinance which had already been adopted by the Township.

16-109 Authorize the Receipt of Bids for the following:

a. Property Maintenance on Bank-owned and/or abandoned properties

Mr. Brannen said the contractor will be requested to submit prices for various property maintenance items such as tree removal, grass cutting and the like.

b. Demolition of five (5) structures determined to be unsafe and/or unfit for human occupancy

Mr. Brannen said that there are currently five (5) properties on the list.

c. Construction of Band Shell at Joe Palaia Park

Mr. Brannen reported the plans are approximately 95% complete.

16-111 Approve the fourteen (14) month extension of the Intensive Outpatient Services (15S-13) agreement with the Monmouth County Office of Addiction Services

Mr. Brannen explained this resolution extends the existing agreement and added additional money.

16-112 Authorize Fireworks Display on July 3, 2016 (raindate July 5, 2016) at Joe Palaia Park**INDIVIDUAL ACTION:**

VOUCHERS: \$10,110,268.08

RESOLUTIONS:**16-110 Stating Compliance with Promulgation of Local Finance Board of the State of New Jersey accepting the 2015 Annual Audit for the Township of Ocean**

Mr. Brannen said the audit determined that there were no material deficiencies and, therefore, no Corrective Action Plan was needed.

16-113 Authorize the Tax Collector to issue a refund due to an overpayment of taxes to the following property owners:

- a. Block 128 Lot 12 \$1,856.70**
- b. Block 25.05 Lot 10 \$1,697.11**

16-114 Confirm the sale of a portion of Block 8, Lot 27 at a cost of \$54,600.00 in accordance with N.J.S.A. 40A:12-13(b)(5)

Mr. Brannen noted the property being purchased is located on Monmouth Road and is being purchased by a resident living on Old Farm Road.

16-115 Approve a Ch. 159 Budget Amendment for the Clean Communities Grant 2016**16-116 Authorize the Tax Collector to issue refund(s) to those taxpayers who received a favorable State Tax Appeal judgment**

Mr. Brannen said this refund was for the Shell Gas Station on Sunset Avenue.

16-117 Approve the continuance on the assessment installment payment plan for the property owner of Block 40.12, Lot 3 who has become delinquent for their assessment confirmed on March 10, 2016**16-118 Authorize the Township of Ocean to waive of certain Township fees in order to incentivize the renovation of vacant commercial structures****Introduction(s):****Ord #2272 – (Coaster)****An ordinance amending and supplementing Chapter VII of the "Revised General Ordinances of the Township of Ocean, 1965" entitled: Property Maintenance and Housing**

Mr. Brannen said this ordinance was modifying/clarifying the bedroom requirements.

Introduction(s):**Ord #2273 – (P.H. 6/23 Coaster)**

An ordinance providing for various capital improvements and the acquisition of various capital equipment, appropriating \$2,499,375 therefor and authorizing the issuance of \$2,092,375 bonds or notes to finance a portion of the cost thereof

Ord #2275 - (P.H. 6/23 Coaster)

An ordinance amending and supplementing Chapter 21 - the Land Development Ordinance of the Township

Mr. Brannen explained that this ordinance corrects the numbering of certain sections in the ordinance.

COUNCIL REPORTS:

Councilmember Acerra mentioned the items:

- He believes there is a need for changes to the way presentations are made by the various professionals at all Township meetings. It is evident that either the Council or Board members may not see the evidence boards since they are usually on an easel. Perhaps utilization of the video projector would be a better way to go.

Mr. Brannen will meet with the appropriate Township employees to improve the current process.

- Asked if there are any plans to construct sidewalks along Roseld Avenue?
- Stated that there are large potholes on West Lincoln Avenue closest to Monmouth Road in need of repair.

Councilmember Long mentioned that he attended the Forum on opiate addiction at Jersey Shore Medical Center and found it to be very informative and worthwhile.

Councilmember Schepiga reported that she is still working with the Township to determine an appropriate time to start the parade. She will advise everyone once the time has been finalized.

Deputy Mayor Garofalo discussed an article appearing in the June issue of the League of Municipalities magazine discussing the lack of licensing that can be bestowed upon Uber drivers and the problems this may be causing for those taxi and limousine companies who are mandated to be licensed. Deputy Mayor Garofalo did note that there was pending legislation that would require the licensing of Uber.

Mayor Siciliano presented Denise Parlamas with a check for the Community Hope Fund from the proceeds raised at the Mayor's Ball., which amounted to over \$10,000.00.

The following individuals did not issue a report at this meeting:

Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager.

ITEM FOR DISCUSSION:

SUBJECT: Exchange Zones

ACTION: Mr. Brannen discussed allocating space at the Municipal Building, perhaps outside the Police Department, for the sale of property (ie: Craig's List).

Discussion occurred with regard to the Township's potential liability, however, Martin Arbus, Township Attorney, believed it to be marginal.

SUBJECT: Website Enhancements

ACTION: Mr. Brannen and Mayor Siciliano discussed a proposal received to implement a Report It program in the Township by where someone can report items anonymously. Mayor Siciliano will be the first Mayor to enroll in the program.

SUBJECT: Community Rating System Update

ACTION: Mr. Brannen reiterated the goal of this program is to assist residents in lowering their flood insurance premiums or totally eliminating the need to maintain flood insurance.

Mr. Brannen stated the Township's Construction Official has cleared up all the old claims and the Township will now be in a position to re-submit the application.

The residents on Redmond Avenue want a map adjustment of the flood zone. Congressman Smith has been sent all documentation and will try to get permission for the Township to submit the application a second time.

SUBJECT: Animal Control Update

ACTION: This matter will be discussed in closed session due to potential litigation.

SUBJECT: No Knock Registry Update

ACTION: This program will be ready to begin on July 5, 2016. Final approval was received on the sticker. A Press Release will be sent out by the Township once the program is ready to go live.

SUBJECT: Redevelopment Zones

ACTION: Mr. Brannen said there will be two areas in the Township that are being viewed as good candidates to make a redevelopment zone – Highway 35 and Norwood Avenue.

PUBLIC COMMENTS:

As there were no Public Comments, Mayor Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

- C1. Litigation – COAH
- C2. Litigation – Zoning Board of Adjustment
- C3. Litigation – Animal Control

3. It is anticipated at this time that the Municipal Clerk shall review the minutes of closed session of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve	X				
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve			X		
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk