

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

JULY 14, 2016

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:00 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Acerra and Schepiga

Absent: Councilmember Long

Others: Martin J. Arbus, Esq., Township Attorney
Andrew G. Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 29, 2015.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of July 14, 2016, unless otherwise noted (*):

CEREMONY:

State of the Township Address

CONSENT AGENDA:

MINUTES:

June 23, 2016 - Workshop and Public Meetings

RESOLUTIONS:

16-132 Approve the Closed Session Minutes from June 23, 2016

16-133 Approve the replacement of the Township's Group Life Insurance Policy from Dearborn National to The Standard Life Insurance Company effective August 1, 2016

Andrew Brannen, Township Manager, stated that Dearborn wished to increase our premium by 10%. This change will enable the Township to keep the costs the same. This change will also allow the Township to gather up-to-date information on all employees.

16-134 Authorize the appointments to the following Boards: Zoning Board of Adjustment, Environmental Commission, Planning Board, Multiple Dwelling Emergency Board, Monmouth County Office on Aging, Municipal Alliance to Prevent Drug and Alcohol Abuse, and Clean Communities Advisory Committee

Mr. Brannen said there will be one vacancy remaining on the Zoning Board of Adjustment.

16-142 Accept the Performance Guarantee(s) for the following:

a. Block 182, Lot 2 - 1414 Roller Road - Roller Road, LLC

Mr. Brannen said the proposed work will include an addition to the existing structure.

16-143 Authorize the Release of Maintenance Guarantee(s) for the following:

a. Block 207, Lots 1 & 8 - 1200 Roseld Avenue - Ilan High School

INDIVIDUAL ACTION:**VOUCHERS:** \$1,653,158.46**RESOLUTIONS:****16-135 Accept the following Grant(s)****a. COPS in SHOPS Summer Shore Initiative 2016****16-136 Authorize a contract with Integrated Aquatics Engineering, Inc., Doylestown, PA to perform design and bid drawings for the demolition of the existing wading pool and the construction of a new Activity Pool**

Mr. Brannen stated the Township will be replacing the existing kiddie pool with a new activity pool. The Township will be submitting an application to Monmouth County to secure funds from the County Open Space Fund. A Public Hearing will be held at the August 4 Council Meeting.

16-137 Approve Change Order No. 2 of the 2015 Roadway Improvement Program awarded to Fernandes Construction, Inc. changing the installation of traffic loop detectors with traffic cameras

Mr Brannen noted this change order merely changes materials used and does not increase the cost of said project.

16-138 Authorize a Professional Services Contract for the period July 1, 2016 through June 30, 2017 with the following:**a. Dilworth Paxson, LLP - Bond Counsel**

Mr. Brannen said there is no change in the rate(s) from the previous year.

b. Leon S. Avakian, Inc., Township Engineer

Mr. Brannen reported that the Township received three (3) proposals: Leon S. Avakian, CME Associates and Hatch McDonald. All three (3) submitted proposals in 2013. The Township may decide to utilize the services of CME Associates during the next year.

16-139 Request approval from the Director of the Division of Local Government Services to establish a Dedicated Trust by Rider for the Township Celebration donations pursuant to N.J.S.A. 40A:5-29**16-140 Authorize a contract with Groundwater & Environmental Services, Inc. for collection and sampling at Ocean Glades Condominium Complex at a cost not to exceed \$2,990.00**

Mr. Brannen said the Township will be submitting a letter to NJDEP explaining that ownership in this property has changed.

16-141 Authorize the award of a contract with MTB, LLC for the construction of a raised walk platform at the Recycling Center on Sunset Avenue at a cost not to exceed \$23,700.00

Mr. Brannen said the project will be paid for by funds from various grants, including the Recycling Tonnage Grant.

16-144 Authorize a contract with Report It to provide third party anonymous and confidential reporting services at a cost not to exceed \$3,000.00 per year**16-145 Authorize the Tax Collector to cancel real estate taxes for the period May 23 to December 31, 2016 and refund the portion of the 2016 taxes already paid by the property owner who has been declared a 100% totally disabled veteran**

ORDINANCES:**Adoption(s):****Ord #2274 – (Coaster)**

A Bond Ordinance providing for various capital improvements, appropriating \$450,000 and authorizing the issuance of \$427,500 bonds or notes to finance a portion of the costs and directing a Special Assessment of the costs

Ord #2274A – (Coaster)

An Ordinance authorizing the private sale of non-conforming real property known as Block 9, Lot 53, Howard Avenue, to a contiguous property owner

Ord #2276 – (Coaster)

An Ordinance amending and supplementing Chapter 21 of the Land Development Ordinance of the Township

Mr. Brannen stated that this revision was necessary due to the proposed tennis facility on West Park Avenue.

Introduction(s):**Ord #2277 – (P.H. 8/4 Coaster)**

An Ordinance amending and supplementing Chapter 21 of the Comprehensive Land Development Ordinance of the Township of Ocean amending fees for Special Meetings of the Planning Board and Zoning Board of Adjustment

Mr. Brannen said this amendment deals with fees associated with offsite special meetings of the Planning Board and Zoning Board of Adjustment.

COUNCIL REPORTS:

Councilmember Schepiga inquired about the reason for Resolution No. 16-139.

Mr. Brannen said that the resolution authorizes the Township to expend the funds collected through various donations.

Deputy Mayor Garofalo discussed the potential issues with air b & b's and wondered if the New Jersey State League of Municipalities is addressing the potential issues with same including whether they are required to get a certificate of occupancy.

The following individuals did not issue a report at this meeting:

Councilmember Acerra
Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager.

ITEM FOR DISCUSSION:

Peter Falvo, Esq., discussed his clients position with regard to the purchase of the property referenced in Ordinance 2274A. His clients would prefer to purchase only a portion of said property. It has always been the desire of the Township to sell the entire parcel.

It was decided to proceed with the adoption of Ordinance No. 2274A as Mr. Falvo will discuss this with his clients and believes they will indeed purchase the entire parcel.

SUBJECT: Capital Projects Update

ACTION: Mr. Brannen discussed the following projects:

1. Monmouth County will be repaving Monmouth Road from Roseld Avenue to the Interlaken border. There currently does not exist curbing. Discussion occurred as to whether the Township wishes to construct sidewalks and put in curbs. It was determined that the Township will do curbing but not sidewalks.

Councilmember Acerra discussed the “Share the Road” concept.

2. Poplar Village Demolition – it is about 80% completed.
3. Road Program – Fernandes Construction will be back in July to continue to work on the open items from the 2015 contract.

SUBJECT: Courtesy Parking for Veterans

ACTION: It was decided that the Township will install plaques at Town Hall designating parking spaces be reserved for Veteran parking.

Mayor Siciliano hoped other businesses in the Township might be willing to follow the Township by installing these at their place of business.

SUBJECT: Heritage Village / Poplar Village Update

ACTION: See above under Capital project update.

SUBJECT: July 21 Workshop Agenda Update

ACTION: It was decided that the following items would be discussed at the July 21 Workshop Council Meeting: Flood Mitigation Grants Update and Animal Control Update.

PUBLIC COMMENTS:

As there were no Public Comments, Mayor Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Litigation – Zoning Board of Adjustment
 - C3. Litigation – In-Rem Foreclosure – Block 1.02, Lot 33.01
3. It is anticipated at this time that the Municipal Clerk shall review the minutes of closed session of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved		X		X	X
Opposed					
Not Voting/Recuse					
Absent/Excused			X		

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve	X				
Motion to Second				X	
Approved		X		X	X
Opposed					
Not Voting/Recuse					
Absent/Excused			X		

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk