

**REGULAR MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

OCTOBER 13, 2016

OAKHURST, NEW JERSEY

The Regular Meeting of the Township Council was held in the Public Meeting Room, First Floor, 399 Monmouth Road, Oakhurst, NJ 07755 at 7:00 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Acerra, Long and Schepiga

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Jessie M. Joseph, Deputy Township Clerk

Statement of Compliance with the Open Public Meetings Act:

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Meeting Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 29, 2015.

NOTICE:

All cell telephones must be turned off. If you need to make a call, please make your call outside the meeting room.

COUNCIL COMMENTS:

Deputy Mayor Garofalo wanted to acknowledge and congratulate Rose Acerra on her appointment as PTA President for the State of New Jersey.

Deputy Mayor Garofalo also wanted to recognize the following:

- Dorothy Henry for receiving a Red Heart Award for Volunteer of the Year given by the Center in Asbury Park at their annual dinner on October 8th
- Peggy Dillinger for winning the 2016 Jane C. Clayton Award given out by Monmouth County for her long-term involvement with the Township of Ocean Historical Museum

Councilmember Schepiga announced the following:

- Clean Sweep will be held this Sunday, October 15th from 11:00 am to 1:00 pm
- Veteran's Day Ceremony, Town Hall on Friday, November 11th at 11:00 am

Councilmember Long reported on the workshop he attended along with Chief Peters and Sharon Moleski from Human Services, entitled "Narcans – Now What" that was presented by Monmouth County.

Andrew Brannen, Township Manager said the Fall Newsletter will be going out next week. He went on to say the revaluation cards with the preliminary numbers will be mailed out in early November and meeting dates will be set after that to discuss the assessment numbers with property owners.

Mayor Siciliano said next year we will be running tax appeal workshops to help our residents understand the process and what they need to do in order to file an appeal.

Mayor Siciliano also wanted to remind everyone about the "Super Senior Luncheon", which is for Township of Ocean residents 90 years old and older to be held on November 1st at The Renaissance.

The following did not offer any report:

Councilmember Acerra
Martin J. Arbus, Esq., Township Attorney

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Mayor's Statement: Public Portion of any Questions as to Resolutions and Vouchers

The purpose of this public portion is solely to ask questions to understand Resolutions that appear on this Agenda and is not an occasion for a public hearing on an Ordinance. All questions not related to an item on this Agenda should be asked during the Public Comments portion at the conclusion of the meeting.

PUBLIC COMMENTS:

Don Geiger, Grassmere Avenue, inquired about a number of payments included on the Voucher list, including but not limited to: Air Systems Maintenance Inc., Atlantic Plumbing Supply Corp., B J & M Auto, Inc., CDW Government, LLC, Central Towing & Recovery, Inc., Dr. Richard Saferstein, Dreyer's Lumber & Hardware, Inc., Eagle Truck Equipment, Inc., East Coast Emergency Lighting, Emergency Comm. Network, Epoch Eyewear, Fairleigh Dickinson University, Freehold Soil Conservation, Jennifer Fria, Earl H. Gifford, Govconnection, Inc., Handi-Lift Service Co., Inc., Handi-Lift Service Co., Inc., Hunter Technologies, Institute for Forensic Psych., Island Tech. Services, Kathy Ivey, Leon S. Avakian, Inc., Lynn Magner, NJ St. Assoc. Chiefs of Police, Ocean Township Auto Body, Red the Uniform Tailor, Rutgers the State University, Schaefer Systems Int'l, Inc., Sea Breeze Ford, Inc., Tony Sanchez, Ltd., Tupelo Tree Experts, LLC, Twp. of Ocean School District, Winter Equipment Co., Inc.

Mr. Geiger also inquired about the following:

- Resolution #16-195 – what was the projected cost?

Mayor Siciliano said it was the cost of putting the bathrooms in that made the project cost prohibitive. This Resolution allows us to re-bid the project without the restrooms.

- Resolution #16-197 – what was the violation?

Mr. Brannen said fuel pumps and fuel tanks. It wasn't cost effective to appeal the fine.

Barbara Hudson, Mahoras Drive, asked where the 3 properties are located for abatement.

Mr. Brannen said Norwood Avenue, Monmouth Road & West Park Avenue and the Route 35 Corridor.

There were no additional comments at this time.

CONSENT AGENDA:**MINUTES:**

September 8, 2016 – Workshop and Public Meeting
September 22, 2016 – Workshop and Public Meeting

RESOLUTIONS:

16-184 Authorize the acceptance of Performance Guarantee(s) for the following:

- a. **Block 8.02, Lot 24 – 46 Larchwood Avenue – Essential Homes, LLC**

WHEREAS, the Township of Ocean has approved a development project on Block 8.02, Lot 24 also know as 46 Larchwood Avenue; and

WHEREAS, the performance guarantees for this project total less than \$20,000.00; and

WHEREAS, Essential Homes, LLC has posted cash performance guarantees totaling \$16,560.00 along with engineering inspection fees totaling \$3,550.00 and the required certificate of insurance.

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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Ocean, County of Monmouth, that all requirements for entering into a developer's agreement are hereby waived; and

BE IT FURTHER RESOLVED that the performance guarantees are hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Township Engineer
2. Director of Community Development
3. Construction Official
4. Essential Homes, LLC

b. Block 138, Lot 40 – 904 Berkeley Avenue – Kudos Enterprises, Inc.

WHEREAS, the Township of Ocean has approved a development project on Block 138, Lot 40 also know as 904 Berkeley Avenue; and

WHEREAS, the performance guarantees for this project total less than \$20,000.00; and

WHEREAS, Kudos Enterprises, Inc. has posted cash performance guarantees totaling \$7,848.00 along with engineering inspection fees totaling \$2,090.00 and the required certificate of insurance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Ocean, County of Monmouth, that all requirements for entering into a developer's agreement are hereby waived; and

BE IT FURTHER RESOLVED that the performance guarantees are hereby accepted.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Township Engineer
2. Director of Community Development
3. Construction Official
4. Kudos Enterprises, Inc.

16-187 Authorize a Developer's Agreement with the following:

a. Block 137, Lots 30 & 31 – 909 Highway 35 North – Russmarc, LLC

WHEREAS, Russmarc, LLC d/b/a Acura of Ocean (herein after referred to as "Developer") is the owner of certain property known as Block 137, Lots 30 and 31 as shown on the official tax map of the Township of Ocean, which property is located at 909 Highway 35 North in the C-3 (General Commercial) Zone in the Township of Ocean, County of Monmouth and State of New Jersey; and

WHEREAS, the Developer was granted Preliminary and Final Site Plan, Conditional Use and Bulk Variance Approvals from the Zoning Board of Adjustment of the Township of Ocean by way of Resolutions dated July 21, 2016 to construct a new drive-thru service, a new car delivery area and associated site improvements in conjunction with the existing new/used car dealership; and

WHEREAS, this Agreement relates to a Site Plan Map entitled Preliminary and Final Major Site Plan for Acura of Ocean, Block 137, Lots 30 & 31, Ocean Township, Monmouth County, New Jersey by Gregory J. Redington, P.E. of Redcom Design & Construction, LLC consisting of twelve (12) sheets dated February 19, 2016 and last updated August 23, 2016; and

WHEREAS, Russmarc, LLC d/b/a Acura of Ocean (herein after referred to as “Developer”) is the owner of certain property known as Block 137, Lots 30 and 31 as shown on the official tax map of the Township of Ocean, which property is located at 909 Highway 35 North in the C-3 (General Commercial) Zone in the Township of Ocean, County of Monmouth and State of New Jersey; and

WHEREAS, the Developer was granted Preliminary and Final Site Plan, Conditional Use and Bulk Variance Approvals from the Zoning Board of Adjustment of the Township of Ocean by way of Resolutions dated July 21, 2016 to construct a new drive-thru service, a new car delivery area and associated site improvements in conjunction with the existing new/used car dealership; and

WHEREAS, this Agreement relates to a Site Plan Map entitled Preliminary and Final Major Site Plan for Acura of Ocean, Block 137, Lots 30 & 31, Ocean Township, Monmouth County, New Jersey by Gregory J. Redington, P.E. of Redcom Design & Construction, LLC consisting of twelve (12) sheets dated February 19, 2016 and last updated August 23, 2016; and

WHEREAS, the Agreement requires the Developer to install certain improvements in accordance with the Performance Guarantee Estimate dated September 13, 2016 prepared by the Township of Ocean Engineer Louis J. Lobosco, P.E., P.P. of Leon S. Avakian, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth, State of New Jersey as follows:

1. It hereby authorizes the Mayor to execute and the Township Clerk to attest to a Developer’s Agreement between the Township of Ocean and Russmarc, LLC, subject to the following conditions first being met:
 - a. All required certificates of insurance be properly filed with the Office of the Township Clerk
 - b. Posting of Performance Guarantees in the total amount of \$168,480.00 and Inspection Fees in the amount of \$8,150.00

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to each of the following:

1. Township Engineer
2. Director of Community Development
3. Construction Official
4. Peter S. Falvo, Jr., Esq.

c. Block 38, Lot 19 – 405 Bowne Road – Antimo Russo

WHEREAS, Antimo and Rosa Russo (hereinafter referred to as “Developer”) is the owner of certain property known as Block 38, Lot 19, as shown on the official tax map of the Township of Ocean, which property is located at 405 Bowne Road in the R-2 (Low Density Single Family Residential) Zone in the Township of Ocean, County of Monmouth, State of New Jersey; and

WHEREAS, the Developer has received Minor Subdivision Approval with Variances from the Township of Ocean Planning Board by way of Resolution dated April 23, 2001 to subdivide the existing property into three (3) fully conforming building lots with variances; and

WHEREAS, this Agreement relates to the Site Plan Map entitled Minor Subdivision, Lot 19, Block 38, Township of Ocean, Monmouth County, New Jersey which consists of one (1) sheet by Charles Surmonte, P.E. & L.S. dated January 27, 2001 and last updated September 13, 2001; and

WHEREAS, the Agreement requires the Developer to install certain improvements in accordance with the Performance Guarantee Estimate dated June 21, 2016 prepared by the Township of Ocean Engineer Louis J. Lobosco, P.E., P.P. of Leon S. Avakian, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth, State of New Jersey as follows:

MEETING MINUTES

October 13, 2016

1. It hereby authorize the Mayor to execute and the Township Clerk to attest to a Developer's Agreement between the Township of Ocean and Antimo and Rosa Russo, subject to the following conditions first being met:
 - a. All required certificates of insurance be properly filed with the Office of the Township Clerk
 - b. Posting of Performance Guarantees in the total amount of \$69,600.00 and Inspection Fees in the amount of \$4,400.00

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided by the Township Clerk to each of the following:

1. Township Engineer
2. Director of Community Development
3. Construction Official
4. Antimo and Rosa Russo

16-188 Authorize the acceptance of a Maintenance Guarantee for the following:

- a. **Block 137, Lots 28 & 29 – 911-919 Highway 35 – Ocean Sunset 35, LLC**

WHEREAS, the Municipal Land Use Law (N.J.S.A. 40:55D-53) permits the Township of Ocean to accept certain improvements and to release performance guarantees posted by Developer's when said improvements have been certified as complete by the Township Engineer; and

WHEREAS, the Township Council did authorize and enter into a Developer's Agreement dated October 17, 2013 with Ocean Sunset 35, LLC for Site Plan Approval with Variances to remove four (4) existing buildings and completely redevelop the site with a 14,568 square foot CVS Pharmacy with sixty-one (61) parking spaces for property located on Block 137, Lots 28 and 29, 911-919 Highway 35; and

WHEREAS, Ocean Sunset 35, LLC posted performance guarantees totaling \$502,680.00 by way of Performance Surety Bond Number B98809023187 from American Southern Insurance Company in the amount of \$452,412.00 along with cash in the amount of \$50,268.00 to guarantee the completion of all improvements on premises known as Block 137, Lots 28 and 29 located at 911-919 Highway 35; and

WHEREAS, the Township Council granted a reduction of the performance guarantees to \$150,804.00 by resolution dated October 2, 2014; and

WHEREAS, the Township Clerk is in receipt of a letter from Brad Midgette, on behalf of Ocean Sunset 35, LLC, requesting the release of the performance guarantees; and

WHEREAS, Gregory S. Blash, P.E., representing the Township Engineer, has advised the Township Manager by letter dated September 21, 2016 and made a part hereof, that the improvements have been substantially completed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean in the County of Monmouth that the improvements hereinbefore referred to be and the same are hereby accepted as per the aforesaid memorandum of Gregory S. Blash and the performance guarantees in the amount of \$150,804.00 are hereby released, canceled and discharged subject to the following:

1. Receipt of a maintenance bond in the sum of \$62,835.00, said maintenance bond is to run for a period of two (2) years to cover the maintenance of all improvements constructed under the original performance guarantee
2. Payment of pending and future engineering inspection and administrative fees in an amount to be determined by the Township Engineer to cover the estimated inspection fees
3. All required certificates of insurance be properly filed with the Office of the Township Clerk

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy be forwarded to the following:

1. Township Engineer
2. Director of Finance
3. Director of Community Development
4. Construction Official
5. Ocean Sunset 35, LLC
6. American Southern Insurance Company

16-189 Certify the Review of the CY2016/SFY2017 Best Practices Checklist

WHEREAS, the Township of Ocean is required by statute to complete the Best Practices Check List as instituted by the Division of Local Government Services; and

WHEREAS, the Best Practices Check List is a constructive way to encourage municipalities to consider and embrace a range of best practices that will help improve financial accountability and transparency; and

WHEREAS, the Check List has been certified by the Chief Financial Officer and a copy thereof has been received by each member of the Governing Body; and

WHEREAS, the members of the Governing Body have personally reviewed the Local Government Best Practices Check List.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Township of Ocean, hereby certifies that they have reviewed and discussed the checklist at a public workshop meeting held on October 13, 2016; and

BE IT FURTHER RESOLVED that certified copies of this resolution are to be provided to the following:

1. Division of Local Government Services
2. Director of Finance
3. Township Auditor

16-190 Approve the cancellation of the October 20, 2016 Workshop Only Council Meeting

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-18 requires a public body post and maintain posted throughout the year a schedule of regular meetings of the public body to be held during the succeeding year; and

WHEREAS, the Township Council of the Township of Ocean wishes to amend the meeting schedule that was approved on December 29, 2015 as follows:

OLD MEETING DATE

NEW MEETING DATE

October 20, 2016 Workshop ONLY)

CANCELLED

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth, State of New Jersey that it does hereby amend the meeting schedule of the Township Council as noted above and the Township Clerk is authorized to post said change in accordance with N.J.S.A. 10:4-18

Vote on All Consent Items: (except 16-191)

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second			X		
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-191 Authorize the release of various 2016 Closed Session Minutes

WHEREAS, Section 8 of the Open Public Meetings Act, Ch. 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstance; and

WHEREAS, the public shall be excluded from discussions of and actions upon specified subject matters including:

1. Personnel
2. Pending litigation matters involving the Township, its employees and/or agents
3. Pending or future land acquisitions
4. Pending or future contract negotiations

WHEREAS, the Township of Ocean adopted procedures to make closed session minutes available for public inspection; and

WHEREAS, the Municipal Clerk, on a periodic basis shall review the minutes of the closed sessions of the Township of Ocean and make a recommendation to the Township Council which minutes should be made available for public inspection. The minutes which are made public shall not thereafter be treated as confidential but may be viewed by and copies issued to any person so requesting them; and

WHEREAS, the release of the below noted closed session minutes are subject to certain item(s) being redacted prior to the release due to the fact that the matter has not been concluded, and therefore, are not subject to release;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Ocean, County of Monmouth that authorization is hereby given to release the following closed session minutes, subject to any appropriate redaction:

September 8, 2016

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second			X		
Approved		X	X	X	X
Opposed					
Not Voting/Recuse	X				
Absent/Excused					

September 22, 2016

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second			X		
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

INDIVIDUAL ACTION:

VOUCHERS: \$10,966,312.42

See next page for complete list

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second			X		
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-192 Authorize the Tax Collector to place a lien on the following properties to abate a public health nuisance:

a. Block 22, Lot 93 - \$518.07

WHEREAS, property located within the Township of Ocean, commonly known as Block 22, Lot 93 (214 West Morgan Avenue), has been cited by the Township Code Enforcement Officer as a public health nuisance; and

WHEREAS, said public health nuisances were not abated in a reasonable time period and the Code Enforcement Officer instructed the Department of Public Works to clean said property; and

WHEREAS, the cost to abate said nuisance was \$518.07; and

WHEREAS, said cost may be assessed to the property owner through a lien against the affected property;

BE IT FURTHER RESOLVED, that the Tax Collector of the Township of Ocean be authorized to place a lien in the amount of \$518.07 on property known as Block 22 Lot 93 (214 West Morgan Avenue), for costs incurred by the Township to abate a public health nuisance.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Director of Finance
2. Code Enforcement Officer
3. Director of Public Works

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

b. Block 117, Lot 3 - \$389.13

WHEREAS, property located within the Township of Ocean, commonly known as Block 117, Lot 3 (1705 Sunset Avenue), has been cited by the Township Code Enforcement Officer as a public health nuisance; and

WHEREAS, said public health nuisances were not abated in a reasonable time period and the Code Enforcement Officer instructed the Department of Public Works to clean said property; and

WHEREAS, the cost to abate said nuisance was \$389.13; and

WHEREAS, said cost may be assessed to the property owner through a lien against the affected property;

BE IT FURTHER RESOLVED, that the Tax Collector of the Township of Ocean be authorized to place a lien in the amount of \$389.13 on property known as Block 117 Lot 3 (1705 Sunset Avenue), for costs incurred by the Township to abate a public health nuisance.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Director of Finance
2. Code Enforcement Officer
3. Director of Public Works

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

c. Block 142.01, Lot 1 - \$513.02

WHEREAS, property located within the Township of Ocean, commonly known as Block 142.01, Lot 1 (8 Delta Drive), has been cited by the Township Code Enforcement Officer as a public health nuisance; and

WHEREAS, said public health nuisances were not abated in a reasonable time period and the Code Enforcement Officer instructed the Department of Public Works to clean said property; and

WHEREAS, the cost to abate said nuisance was \$513.02; and

WHEREAS, said cost may be assessed to the property owner through a lien against the affected property;

BE IT FURTHER RESOLVED, that the Tax Collector of the Township of Ocean be authorized to place a lien in the amount of \$513.02 on property known as Block 142.01 Lot 1 (8 Delta Drive), for costs incurred by the Township to abate a public health nuisance.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Director of Finance
2. Code Enforcement Officer
3. Director of Public Works

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

d. Block 26.06, Lot 10 - \$212.31

WHEREAS, property located within the Township of Ocean, commonly known as Block 26.06, Lot 10 (20 Roslyn Drive), has been cited by the Township Code Enforcement Officer as a public health nuisance; and

WHEREAS, said public health nuisances were not abated in a reasonable time period and the Code Enforcement Officer instructed the Department of Public Works to clean said property; and

WHEREAS, the cost to abate said nuisance was \$212.31; and

WHEREAS, said cost may be assessed to the property owner through a lien against the affected property;

BE IT FURTHER RESOLVED, that the Tax Collector of the Township of Ocean be authorized to place a lien in the amount of \$212.31 on property known as Block 26.06 Lot 10 (20 Roslyn Drive), for costs incurred by the Township to abate a public health nuisance.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Director of Finance
2. Code Enforcement Officer
3. Director of Public Works

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-193 Authorize a contract with Finishing Touch Asbestos Abatement Corp., Inc. for the removal of material from various Township structures at a cost not to exceed \$25,220.00

WHEREAS, the Township of Ocean wishes to hire a qualified professional for the removal and disposal of asbestos found in three (3) structures located in the Township; and

WHEREAS, the Township has solicited proposals for said removal and disposal of asbestos and did receive the following responses:

Finishing Touch Asbestos Abatement Corp., Inc.	\$25,220.00
AbateTech	\$43,500.00
Envirotactics	No Response

WHEREAS, the Township Manager and Township Engineer have recommended that the proposal submitted by Finishing Touch Asbestos Abatement Corp., Inc., West Long Branch, NJ be accepted and a contract be awarded for the removal and disposal of asbestos from three (3) structures in the Township at a cost not to exceed \$25,220.00 ; and

WHEREAS, the Director of Finance has certified that funds are available in the Department of Public Works budget, Buildings and Grounds, account # 6-01-26-772-247;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Ocean, County of Monmouth that authorization is hereby given to enter in to a contract with Finishing Touch Asbestos Abatement Corp., Inc., West Long Branch, NJ for the removal and disposal of asbestos in three (3) structures in the Township at a cost not to exceed \$25,220.00; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the following:

1. Director of Public Works
2. Township Auditor
3. Finishing Touch Asbestos Abatement Corp., Inc.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-194 Authorize the Tax Collector to refund tax overpayment(s) for those Totally Disabled Veterans who received a Homestead Benefit Credit

WHEREAS, the State of New Jersey applied a Homestead Credit against second quarter 2016 property taxes on various properties owned by totally disabled veterans; and

WHEREAS, the tax overpayment should be refunded to the homeowners;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Ocean, County of Monmouth that it does hereby authorize the Tax Collector and the Director of Finance to refund the said tax overpayment to the payer listed below.

Block	Lot	Owner/Payer Name	Amount	Reason
34.03	8 -C3204	Liebeskind, Kalman & Arlyne 141 Old Orchard Lane Ocean, NJ 07712-2575	533.48	Refund Homestead Credit on TDV Exempt property for 2 nd Quarter 2016 taxes.
150.07	18	Koleda, Robert S. and Lorraine L. 87 Sequoia Parkway Ocean, NJ 07712	553.28	Refund Homestead Credit on TDV Exempt property for 2 nd Quarter 2016 taxes.
Total Taxes Overpaid			\$1,086.76	

BE IT FURTHER RESOLVED that a copy of the within resolution be forwarded to the following:

1. Tax Collector
2. Township Auditor

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-195 Authorize the rejection of Sealed Bids received for the construction of the Band Shell at Joe Palaia Park and authorize the re-bid of the same

WHEREAS, the Township of Ocean Council authorized the receipt of bids for the Construction of a Band Shell at Joe Palaia Park on June 9, 2016; and

WHEREAS, the Township Clerk did duly advertise said Receipt of Bids in the Asbury Park Press on July 18, 2016; and

WHEREAS, in connection therewith, bids were received by the following:

Helios Construction	\$443,000.00
Rocon Construction	\$589,150.00
Catard Construction	\$624,800.00
Kappa Construction	\$850,000.00
The Bennett Company	\$989,000.00

WHEREAS, after review of bids, it was determined that the lowest bid received substantially exceeds the cost estimates for said project; and

WHEREAS, it is the recommendation of the Township Manager and the Township's Architect, KNTM Architects, LLC, that all bids be rejected due to the excessive cost;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean in the County of Monmouth, State of New Jersey, that it does hereby reject all the bids received for the construction of a Band Shell at Joe Palaia Park and further authorizes the Township to re-bid said project; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized to return all bid bonds and/or certified checks received for this bid.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Township Manager
2. KNTM Architects, LLC
3. Township Auditor

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-196 Authorization is hereby given to purchase treated rock salt from Morton Salt through the Monmouth County Cooperative Purchasing Program (F-14-2016) at a cost of \$90.59 per ton

WHEREAS, the Township of Ocean wishes to purchase treated rock salt for use during snow and ice events; and

WHEREAS, the Director of Public Works has decided it would be beneficial to the Township of Ocean to purchase 2,000 tons of treated rock salt through the Monmouth County Cooperative Purchasing Program; and

WHEREAS, the Director of Public Works has confirmed that the price from Morton Salt (Contract F-41-2016) is \$90.59 per ton; and

WHEREAS, the Township Manager and Director of Public Works have recommended that the Township of Ocean purchase treated rock salt from Morton Salt at a cost of \$90.59 per ton, with a not to exceed cost of \$77,800.00; and

WHEREAS, the Director of Finance has certified that funds are available in the Department of Public Works budget, account # 6-01-26-765-272;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Ocean, County of Monmouth that authorization is hereby given purchase treated rock salt from Morton Salt (Contract F-41-201) at a cost of \$90.59 per ton, not to exceed \$77,800.00; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the following:

1. Director of Public Works
2. Township Auditor

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-197 Authorize the Township to execute an Agreement with the New Jersey Department of Environmental Protection

WHEREAS, the Township of Ocean operates an onsite fueling station, and related underground storage tank, located at Block 142, Lot 39, more commonly known as 3605 Sunset Avenue; and

WHEREAS, a compliance evaluation was conducted by the New Jersey Department of Environmental Protection on January 27, 2016; and

WHEREAS, the said evaluation had determined that there was a violation of N.J.A.C. 7:14B-4.1(a)2; and

WHEREAS, the Township of Ocean and the New Jersey Department of Environmental Protection have reviewed said violation and the Township has agreed to remit a fee of \$4,750.00 as a result of said violation;

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Ocean, County of Monmouth, State of New Jersey, that authorization is hereby given for the appropriate Township Officials to execute the Settlement Agreement with the New Jersey Department of Environmental Protection and to remit the fee of \$4,750.00 associated with the above referenced violation; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the following:

1. Director of Finance
2. New Jersey Department of Environmental Protection

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoma n Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-198 Authorizing Cancellation of Real Estate Taxes for a property declared tax exempt by the Township Assessor

WHEREAS, Larchwood Minyan, Inc., owners of 48 Larchwood Avenue Block 8.02 Lot 3 filed an application with the Assessor for tax exempt status as a house of worship and was given approval effective January 1, 2017:

WHEREAS, the 1st and 2nd quarter estimated taxes assessed on block 8.02 lots 3 for 2017 are \$14,924.62 should be canceled

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Ocean, County of Monmouth, that the Tax Collector is hereby authorized to cancel the Real Estate Taxes for the 1st and 2nd quarter 2017 estimated taxes.

BE IT FURTHER RESLOVED that a copy of the within resolution be forwarded to the following:

1. Director of Finance/Tax Collector
2. Township Auditor

Record of Vote	Deputy Mayor Garofalo.	Councilman Acerra, Sr.	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recues					
Absent/Excused					

16-199 Authorizing Cancellation and Refund of Real Estate Taxes paid for totally disabled veterans

WHEREAS, The following individual filed an application with the Assessor for a Total Disabled Veteran and was given approval effective January 1, 2016:

Owner Name	Block	Lot	Qual.	Address
Cattelona, James J. Sr. & Sandra D.	26	37		25 Barbara Lane

WHEREAS, the 2016 of \$8,821.44 should be canceled and payments made on canceled taxes be refunded:

Owner Name	1 st Quarter 2016	2 nd Quarter 2016	3 rd Quarter 2016	4 th Quarter 2016	Total Refund
Catelona, James J. Sr. & Sandra D.	2,209.56	2,209.55	2,201.17	0	6,620.28

WHEREAS, Total taxes for 2016 levied on this property for 2016 are \$8,821.44 of which \$6,620.28 had been paid and is considered exempt and the owner is now entitled to a refund of the 2016 taxes paid in excess and taxes assessed from January 1, 2016 to December 31, 2016 and the 1st and 2nd quarter 2017 estimated taxes should be canceled.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Ocean, County of Monmouth, that the Tax Collector is hereby authorized to cancel the Real Estate Taxes from January 1, 2016 to December 31, 2016 and the 1st and 2nd quarter 2017 estimated taxes and refund the portion of 2016 taxes already paid that are now exempt by the individual listed above.

BE IT FURTHER RESLOVED that a copy of the within resolution be forwarded to the following:

1. Director of Finance/Tax Collector
2. Township Auditor

Record of Vote	Deputy Mayor Garofalo.	Councilman Acerra, Sr.	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recues					
Absent/Excused					

16-200 Confirming the Private Sale of Real Property to Robert C. Chambers and Sara Griesbach for property located on Hoard Avenue, Block 9, Lot 53

WHEREAS, the Township Council of the Township of Ocean adopted Ordinance #2274A, authorizing the private sale of certain municipally owned, non-conforming real property known as Block 9, Lot 53, Howard Avenue, pursuant to and in accordance with N.J.S.A. 40A:12-13(b)(5) for a minimum bid price of \$22,176.00; and

WHEREAS, the Township Clerk received one (1) bid from Robert C. Chambers and Sara Griesbach, 247 Howard Avenue, Ocean, New Jersey (owners of Block 9, Lot 56) for the purchase of said real property at the bid price of \$22,176.00, accompanied by a cashier's check in the amount of \$2,217.60 and has otherwise met the terms and conditions of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth, State of New Jersey as follows:

1. That the sale of Block 9, Lot 53, Howard Avenue, to Robert C. Chambers and Sara Griesbach be and is hereby confirmed.
2. That the Township Clerk shall provide a certified copy of this Resolution to the following:
 1. Robert C. Chambers and Sara Griesbach
 2. Tax Assessor
 3. Tax Collector
 4. Township Attorney
 5. Peter S. Falvo, Jr., Esq.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-201 Authorizing the cancellation of Year 2016 Taxes and Refunding or Crediting the Tax Overpayments resulting from New Jersey State Tax Court Judgment

WHEREAS, the State of New Jersey Tax Court has rendered judgments on appeals made by a tax payer regarding the assessment of their property, and,

WHEREAS, the property had the assessment reduced by the State of New Jersey Tax Court resulting in a reduction in the total taxes to be paid to the Township of Ocean for the year 2016 and,

WHEREAS, proper procedures require that the tax assessments for the year 2016 be adjusted and refunds or credits to unpaid taxes be made for taxes overpaid in those years that resulted from New Jersey Tax Court judgments reducing the property assessment reflected in the Tax Assessor's Field Book.

NOW, THEREFORE, BE IT RESOLVED, by the Township council of the Township of Ocean, County of Monmouth and State of New Jersey that it does hereby authorize the Tax Collector to adjust the year 2016 tax assessments based on the State Tax Board Judgment and refund the tax overpayments or credit 4th quarter taxes for those years' taxes on the attached listing

BE IT FURTHER RESOLVED That a copy of the within resolution be forwarded to the following:

1. Tax Collector
2. Township Auditor

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

16-202 Authorizing the Omnia Tier Health Insurance Incentive Program

A RESOLUTION for Local Employers to offer an incentive under the State Health Benefits Program.

BE IT RESOLVED:

Township of Ocean

033900

The _____

CORPORATE NAME OF EMPLOYER

SHBP EMPLOYER LOCATION NUMBER

We agree to voluntarily participate in the Financial Incentive Pilot Program granting financial incentives to subscribers who select enrollment into tiered-network medical plans otherwise known as Horizon Blue Cross Blue Shield of New Jersey's OMNIA Plan or Aetna's Liberty plan. We agree that the management and administration of this incentive program shall be solely our responsibility.

The terms of the pilot incentive program described above shall include:

- The Pilot Program shall be available to subscribers who are first time enrollees in a tiered network medical plan beginning Plan Year 2017 and continuing for two plan years through December 31, 2018;
- The Pilot Program does not extend to participants enrolled under Chapter 375, P.L. 2005 (certain over-age adult children) and COBRA;
- Participation is voluntary at the option of the employer;
- The financial incentive for eligible employees shall be:
 - \$1,000 for **Single member coverage** when changing to a tiered-network plan.
 - \$1,250 for **Member/Spouse coverage** when changing to a tiered-network plan.
 - \$1,250 for **Parent/Child coverage** when changing to a tiered-network plan.
 - \$2,000 for **Family coverage** when changing to a tiered-network plan.
- The incentive amount shall be paid within the first quarter of Plan Year 2017 and is reportable income.
- The incentive shall be forfeited and returned to the employer if the subscriber fails to remain enrolled for at least two plan years, except that if a subscriber is made ineligible for healthcare through layoff, involuntary separation, reduction to part-time status, or classification into an ineligible position. If a subscriber voluntarily retires or changes health plans due to a catastrophic or emergency health need as determined by the employer after a full year, then the incentive shall be forfeited on a pro-rata basis.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the: Township of Ocean on the 13th day of October, 2016.

399 Monmouth Road

Oakhurst

NJ

07755

STREET ADDRESS

CITY

STATE

ZIP CODE

732-531-5000

AREA CODE

TELEPHONE NUMBER

216000959/000

230

EMPLOYER'S STATE SOCIAL SECURITY IDENTIFICATION NUMBER

NUMBER OF EMPLOYEES

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		x			
Motion to Second			x		
Approved	x	x	x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused					

ORDINANCES:

Adoption(s):

Ordinance #2279 – (Coaster)

An ordinance amending and supplementing Chapter 21 of the Comprehensive Land Development Ordinance of the Township of Ocean

The following vote was taken to open the Public Hearing on Ordinance #2279

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Public Comments:

Barbara Hudson asked if there were any more schools proposed.

Mayor Siciliano said not at this time, but nothing is guaranteed.

There were no other comments.

The following vote was taken to close the Public Hearing on Ordinance #2279

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

The following vote was taken to adopt Ordinance #2279 and advertise according to law:

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Ordinance #2280 – (Coaster)

An ordinance amending Chapter XII of the “Revised General Ordinances of the Township of Ocean, 1965” prohibiting parking along portions of Dow Avenue

The following vote was taken to open the Public Hearing on Ordinance #2280

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Public Comments:

There were no comments at this time.

The following vote was taken to close the Public Hearing on Ordinance #2280

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

The following vote was taken to adopt Ordinance #2280 and advertise according to law.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Ordinance #2281 – (Coaster)

An ordinance amending and supplementing Chapter 21 of the Comprehensive Land Development Ordinance of the Township of Ocean

The following vote was taken to open the Public Hearing on Ordinance #2281

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

MEETING MINUTES

October 13, 2016

Public Comments:

There were no comments at this time.

The following vote was taken to close the Public Hearing on Ordinance #2281

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

The following vote was taken to adopt Ordinance #2281 and advertise according to law.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Ordinance #2282 – (Coaster)

An ordinance amending and supplementing Chapter 21 of the Comprehensive Land Development Ordinance of the Township of Ocean adding a Mixed Use Inclusionary Development to the C-1 Zone

The following vote was taken to open the Public Hearing on Ordinance #2282

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Barbara Hudson wanted to know where the added Mixed Use Zone would be.

Mr. Brannen said Norwood Avenue, Monmouth Road and West Park Avenue and Monmouth Road and Roosevelt Avenue.

There were no other comments.

The following vote was taken to close the Public Hearing on Ordinance #2282

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

MEETING MINUTES

October 13, 2016

The following vote was taken to adopt Ordinance #2282 and advertise according to law.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Ordinance #2283 – (Coaster)

An ordinance amending and supplementing the Township of Ocean's Personnel Policies, Practices and Procedures as it relates to Health Benefits

The following vote was taken to open the Public Hearing on Ordinance #2283

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Public Comments:

There were no comments at this time.

The following vote was taken to close the Public Hearing on Ordinance #2283

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

The following vote was taken to adopt Ordinance #2283 and advertise according to law.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

PUBLIC COMMENTS:

Marwin Meller updated the Council on the following events held recently at Cedar Village:

- "Stuff the Bus" - collected over 80 backpacks and supplies
- Held a Family Day in October and collected \$485.00 which was donated to the Wanamassa First Aid Squad
- They will be collecting toys for Inter-Faith Neighbors to distribute accordingly

MEETING MINUTES**October 13, 2016**

Susan Borea, reported that Cedar Village will also be holding a Cancer Walk on October 22nd and the monies raised will be going to the Jersey Shore Foundation.

Ms. Borea also wanted to voice her concern over the maintenance letters received from TOSA.

Mayor Siciliano explained that they are an independent authority and there is nothing the Council can do.

Mr. Arbus suggested Ms. Borea attend a TOSA meeting to let them know of her complaint.

John Addeo, representing the Italian American Association, reported on their recent events:

- Collected items and sent them to the troops overseas
- Very successful blood drive

Don Geiger wanted to voice his comments and concerns regarding the following:

- Yeshiva case
- BJ's jughandle
- Post Office parking problems

Barbara Hudson had comments, questions and concerns regarding the following:

- Yeshiva Case
- Stop & Shop property – concerned about what is going to be put there. Asked if the Council would consider sending an e-mail to the residents letting them know what is being proposed.

Mayor Siciliano once we receive conceptual plans they will be available to view. Whatever goes in there, the developer will be making major road improvements as part of the plan.

Fenton Hudson had questions about the following:

- From the August 8th meeting where are the properties located for analysis

Mr. Brannen explained all of Highway 35, Norwood Avenue to the Mikveh and the Industrial Park.

- From tonight's Workshop meeting Litigation and COAH

Mr. Arbus said there is nothing to report at this time.

- Also from tonight's Workshop meeting D6 the COAH Spending Plan

Mr. Brannen explained that we have until November to draft a plan for the monies generated from the fees collected.

Seeing there were no other questions, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Acerra	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve				X	
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Christopher P. Siciliano
Mayor

Jessie M. Joseph, RMC/CMR
Deputy Township Clerk