

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

JANUARY 25, 2012

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Councilmember(s) Evans, Garofalo, Schepiga

Absent: Deputy Mayor Siciliano

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 6, 2011.

REVIEW OF ALL REGULAR MEETING MATERIAL:

The following items were reviewed by the Governing Body and held for the Regular Meeting of January 25, 2012, unless otherwise noted (*):

OATH OF OFFICE: Honorable Timothy F. McGoughran
Municipal Court Judge

RECOGNITION: Ocean Township Police Department
Asbury Park Press “Best of the Best” in Monmouth County

PROCLAMATION: Wendy Williams
Girl Scouts of the Jersey Shore – 100th Anniversary Honoree

CONSENT AGENDA:

MINUTES:

December 5, 2011 – Workshop, Public and Closed Meeting
December 30, 2010 – Public Meeting
January 10, 2012 – Workshop and Closed Meeting

RESOLUTIONS:

12-002 Accept the Performance Guarantees for the following:

a. Block 2.03, Lot 16 – 1271 Allenhurst Avenue – Nancy Weldon

12-003 Authorize the Reduction of Performance Guarantees for the following:

a. Block 25, Lot 33 – 395 Deal Road – Congregation Magen David

Andrew Brannen, Township Manager, explained that this resolution takes in to account Resolution #12-005a.

12-004 Authorize the Developer’s Agreement for the following:

a. Block 1.05, Lot 9.01 – 18 Cindy Lane – R & S Realities, LLC

12-005 Authorize the Release of Performance Guarantees for the following:

- a. Block 25, Lot 33 – 395 Deal Road – Congregation Magen David
- b. Block 33.16, Lot 3 – 1915 Highway 35 – Manolakis Professional Plaza

12-006 Authorize the Release of Maintenance Guarantees for the following:

- a. Block 105, Lot 22 – 1304 Maple Avenue – Kolarsick Builders, Inc.
- b. Block 115, Lot 4 – 1404 Vina Avenue – Kolarsick Builders, Inc.
- c. Block 216, Lot 8 – 1015 Highway 35 – Azure Holdings, Inc./Dunkin Donuts
- d. Block 10, Lot 23.01 – 14 Saxony Drive – Richard A. Gindi
- e. Block 12.03, Lot 4 – 155 Larchwood Avenue – Monmouth Custom Builders
- f. Block 20, Lot 16 – 282 Park Avenue – Essential Homes, LLC

12-007 Authorization to accept bids for the following:

- a. Toro Groundmaster 7210 Mower

Mr. Brannen explained that this is a replacement of a piece of equipment that is approximately fifteen years old.

12-008 Authorize appointment to the Township of Ocean Sewerage Authority effective February 1, 2012

Mr. Brannen explained that Richard Bernhardt was filling the unexpired term of Andrew DeSarno and he is being appointed to his first full term.

12-009 Approve membership in the Whale Pond Brook Watershed Association

INDIVIDUAL ACTION:

VOUCHERS: 5,900,911.69

RESOLUTIONS:

12-010 Authorize the Mayor and Municipal Clerk to execute the Agreement with Monmouth County for the Special Citizens Area Transportation (SCAT) for 2012.

Mr. Brannen stated that this agreement is a renewal and the cost of the service has remained the same as it was in 2011.

12-011 Authorize a contract for the following:

- a. Geese Chasers, LLC to provide environmentally safe geese control
- b. Vic Gerard Golf Cars to provide 23 golf cars for Colonial Terrace Golf Course

12-012 Authorize a contract with Seacoast Chevrolet to perform various vehicles repairs for the period January 1 through June 30, 2012 (State Contract #A76415)

Mr. Brannen stated that this contract will be utilized only for handling any overflow and emergencies that our in-house mechanics can not handle.

12-013 Authorize the purchase of three (3) Chevrolet Caprice Police vehicles from Winner Ford (State Contract #A79008) at a cost not to exceed \$77,500.00

Mr. Brannen stated that, due to the amount of time it takes for these vehicles to be delivered, it is necessary to include this item in the Temporary Budget.

12-014 Authorize the 2012 Tax Sale

Mr. Brannen reported that the Tax Sale will be held on October 18, 2012.

12-015 Setting 2012 Interest Rates and Penalties for Delinquent Taxes and Assessments

12-016 Approve the 2012 Cash Management Plan

12-017 Authorize the Township Manager to execute an agreement with the United States Department of Agriculture for wildlife management services for 2012 at a cost not to exceed \$2,714.00

Mr. Brannen stated that this agreement is a renewal and the cost of the service has remained the same as it was in 2011.

12-018 Consideration of the following bids:

a. Ocean Community Pool Re-plastering

Mr. Brannen informed the Governing Body that the re-plastering of the pool is necessary every 12-13 years.

b. HVAC Improvements

Mr. Brannen reported that the Township had completed as much of the improvements that could be done under the State Contract and now the Township was undertaking the replacement of the main boiler, which is not covered under the State Contract. This improvement, although costly, will save the Township significant money in the long haul.

12-019 Approve the following Labor Agreements:

- a. Teamsters Local 177
- b. Teamsters Local 701

Mr. Brannen stated that these agreements are for four and five years, respectively and contain provision for new hires and changes in health coverage.

12-020 Accept the following Grants:

- a. Cops in Shops – 2011/2012 College/Fall Initiative

12-021 Authorize the Tax Collector to issue a refund to property owner(s) who have received a favorable State Tax Appeal judgments

12-022 Authorize a contract with MTB, LLC to construct a canopy at the West Park Avenue Recreation Center at a cost not to exceed \$16,500.00

Mr. Brannen stated that this will be the third time this canopy is being replaced due to storm damage therefore, the Township will be utilizing a more secure material in hopes of it lasting longer.

12-023 Authorize a Professional Services contract for site remediation with Groundwater & Environmental Services, Inc at a cost not to exceed \$5,000.00

Mr. Brannen reported that this contract is necessary because the NJDEP no longer oversees this type of work and the Township is required to contract with a firm that is licensed to do so.

ORDINANCES:

Introduction(s):

Ordinance #2180 – An Ordinance amending and supplementing Chapter XII of the (P.H. 2/22/12 Coaster) “Revised General Ordinances of the Township of Ocean, 1965” regulating the movement of traffic on municipal property

PUBLIC COMMENTS:

Councilmember Evans inquired about the status of the Budget Inn renovations and if it would be possible to remove the construction debris from the property.

Mr. Brannen stated that the work is progressing, although not as quickly as had been anticipated, however, the completion date is still May 2012. Mr. Brannen will have the debris removed.

Councilmember Schepiga inquired about the possibility of planting a tree in front of the Municipal Building, to replace the one that was removed during the intersection improvements.

Mr. Brannen will look in to having that tree replaced.

Councilmember Schepiga reminded everyone that the annual St. Patrick's Day dinner will be held at the Renaissance on March 16, 2012.

The following individuals did not issue a report at this meeting:

Councilmember(s) Garofalo

Andrew Brannen, Township Manager

Martin Arbus, Esq., Township Attorney

ITEM FOR DISCUSSION:

SUBJECT: 2012 Municipal Budget Update

ACTION: Mr. Brannen and Stephen Gallagher, Director of Finance, discussed the proposed budget calendar. It was determined that the Budget will be delivered to the Governing Body by February 3, 2012. Introduction will occur on March 21, 2012, the Budget Presentation will take place on April 18, 2012 and the Public Hearing and Adoption will occur on May 16, 2012.

Discussion occurred concerning surplus, franchise agreements, and tax appeals. Additionally, Mr. Gallagher explained that the goal moving forward is for the Township to reduce the amount of surplus utilized so that it is in line with the amount of surplus regenerated.

SUBJECT: Animal Control Update

ACTION: Mr. Brannen informed the Governing Body that he met with representatives from the City of Long Branch to discuss the proposed increase to the Animal Control contract. The Township is being charged for the storage/housing of any animal that is kept in their shelter. When the owner reclaims their pet, they are charged \$20.00, while the Township gets charged \$180.00 for the storage of these animals.

It was determined that the Township would adopt an ordinance to charge the owner a fee to recoup the costs to the Township.

Item D1 was removed from the Agenda, as the request was rescinded.

PUBLIC COMMENTS:

None at this juncture

Seeing that there were no Public Comments, Councilmember Siciliano read the following:

RESOLUTION
DECLARING CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – PBA/SOA
 - C3. Personnel – Police Department
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve		X			
Motion to Second				X	
Approved		X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused	X				

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved		X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused	X				

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk