

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

MARCH 21, 2012

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 6:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Garofalo, Schepiga, Evans

Others: Martin Arbus, Esq., Township Attorney
Stephen O. Gallagher, CMFO, Asst. Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 5, 2011.

REVIEW OF ALL REGULAR MEETING MATERIAL:

The following items were reviewed by the Governing Body and held for the Regular Meeting of March 21, 2012, unless otherwise noted (*):

CONSENT AGENDA:

MINUTES:

February 22, 2012 – Workshop, Public and Closed Meeting
March 7, 2012 – Workshop and Closed Meeting

RESOLUTIONS:

- 12-038 Authorize the submission of the 2012 Safe and Secure Communities Grant application
- 12-039 Concur with the revision to the centerline pavement markings to a “No Passing Zone” on Route 71 and Park Avenue
- 12-040 Authorize the Township Manager to execute and submit an application to the New Jersey Department of Environmental Protection for execution of the Green Acres Grant application.

Andrew Brannen, Township Manager, reported that the Township is requesting \$900,000.00 and the Public Hearing is scheduled for March 22, 2012 at 6:00 p.m.

- 12-041 Authorize the Mayor, Municipal Clerk and Emergency Management Director to execute the FY2011 Exercise Support Sub-grant administered through the State of New Jersey, Department of Law and Public.

Mr. Brannen stated that this is related to the Township-wide radio frequency.

- 12-042 Authorize the Township to enter the Middlesex County Cooperative Pricing System and authorize the Mayor and Municipal Clerk to execute the Agreement associated with said cooperative arrangement.

Mr. Brannen stated that the Township had previously entered into other cooperative purchasing agreements including Somerset County COOP and this will give the Township another entity to garner the best pricing.

12-043 Authorize the Release of Performance Guarantees for the following:

- a. Block 22, Lot 79 – 260 Norwood Avenue – Norwood-Deal Realty, LLC

12-044 Approve the Developer’s Agreement for the following:

- a. Block 25, Lot 33 – 395 Deal Road – Congregation Magen David of West Deal

ORDINANCE:

Ordinance #2182 – An ordinance to exceed the Municipal Budget Appropriation Limits (P.H. 4/18/12 Coaster) and to Establish a CAP Bank

INDIVIDUAL ACTION:

VOUCHERS: \$ 6,288,627.54

RESOLUTIONS:

12-045 Authorize the Township of Ocean to conduct the Annual Budget Review in accordance with the provisions of N.J.S.A. 40A:4-78b

Mr. Brannen stated that the Township has the ability to do a self-review for the year’s 2012 and 2013.

12-046 Amend the contract with Clarke Caton Hintz for services related to its COAH litigation

12-047 Authorize the Tax Collector to issue refunds to various property owner(s) who have overpaid their taxes

12-048 Introduction of the 2012 Municipal Budget

Mr. Brannen reminded the Governing Body that the Budget Presentation will occur on April 18, 2012 and the Public Hearing and Adoption will be done on May 2, 2012.

12-049 Authorize the Tax Collector to issue refund check(s) in the amount of \$1,050.00 to the owner of Block 123, Lot 52, due to an overpayment of taxes.

ORDINANCES:

Adoption(s):

Ordinance #2181 – An Ordinance amending and supplementing Chapter VII of the (P.H. 3/21/12 Coaster) “Revised General Ordinances of the Township of Ocean, 1965” entitled: Property Maintenance and Housing

ITEM FOR DISCUSSION:

SUBJECT: 2012 Municipal Budget Update

ACTION: Mr. Brannen distributed the budget document to everyone and reminded them that the Presentation will be done at the April 18, 2012 meeting.

SUBJECT: Council Meeting Schedule

ACTION: Mr. Brannen discussed the May meeting schedule change – May 2, 2012 will now be a Workshop and Public meeting and May 16, 2012 will be a Workshop ONLY meeting.

SUBJECT: Residents Communications

ACTION: Mr. Brannen informed the Governing Body that Gillian Natanagara, the student who spoke at the February 22nd meeting about lack of recycling in the schools, met with the Principal of the Ocean Township Intermediate School to discuss her concerns.

Mr. Brannen also mentioned that a notice was sent to the property owner on Belmar Avenue whose tree is hanging over the street informing them that it must be trimmed. Mr. Brannen will keep on top of this ongoing matter.

SUBJECT: ANJEC Planning Grant Update

ACTION: Mr. Brannen reported that the Township has previously received a Grant to install sidewalks around three (3) elementary schools and the Public Hearing will be held on March 29, 2012.

Mr. Brannen also informed the Governing Body that notification has been received that the Township was awarded a Grant from the NJDOT for the continued renovations to Sunset Avenue.

COUNCIL REPORTS:

Deputy Mayor Siciliano stated that Ken Jannarone, Business Administrator for the Ocean Township Board of Education, spoke to him about discussing possible shared services with the Township so Deputy Mayor Siciliano would like Mr. Brannen to set up a meeting with Mr. Jannarone and representatives from the Board of Education.

Councilmember Evans thanked Councilmember Schepiga and the Community Celebrations Committee for the great job they did on the St. Patricks Day dinner. Councilmember Evans also stated that the Wanamassa Fire Company was extremely honored to receive the award commemorating their 90th Anniversary.

Councilmember Schepiga gave a brief update on the St. Patrick's Day festivities.

Councilmember Schepiga mentioned that she noticed that the Budget Inn property had been cleaned up and it looks better than it had, although she is looking forward to the renovations to be complete.

Councilmember Garofalo reported that he is concerned that the property located at the corner of Roseld Avenue and Wickapecko Drive does not have any trees being planted, as was required. Mr. Brannen will look into this matter and report back.

The following individuals did not issue a report at this meeting:

Andrew Brannen, Township Manager

Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

None at this juncture.

Seeing that there were no Public Comments, Mayor Larkin read the following:

RESOLUTION DECLARING CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

- C1. Litigation – COAH
- C2. Contract – PBA/SOA

3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.

4. This resolution shall take effect immediately.

| Record of Vote | Deputy Mayor Siciliano | Councilman Evans | Councilman Garofalo | Councilwoman Schepiga | Mayor Larkin |
|-------------------|---------------------------|---------------------|------------------------|--------------------------|-----------------|
| Motion To Approve | X | | | | |
| Motion to Second | | | | X | |
| Approved | X | X | X | X | X |
| Opposed | | | | | |
| Not Voting/Recuse | | | | | |
| Absent/Excused | | | | | |

Seeing that there were no additional comments, the meeting was adjourned.

| Record of Vote | Deputy Mayor Siciliano | Councilman Evans | Councilman Garofalo | Councilwoman Schepiga | Mayor Larkin |
|-------------------|------------------------------|---------------------|------------------------|--------------------------|-----------------|
| Motion To Approve | | | | X | |
| Motion to Second | | X | | | |
| Approved | X | X | X | X | X |
| Opposed | | | | | |
| Not Voting/Recuse | | | | | |
| Absent/Excused | | | | | |

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk