

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

FEBRUARY 7, 2013

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Deputy Mayor Siciliano
Councilmember(s) Evans, Garofalo and Schepiga

Absent: Mayor Larkin

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

In the absence of Mayor Larkin, Deputy Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 12, 2012.

RESOLUTIONS:

13-027 Amend the contract with Science Applications International Corporation for debris monitoring services

WHEREAS, the Township Council of the Township of Ocean approved the awarding of a contract to Science Applications International Corporation, State Contract #AG-065, to provide monitoring services for debris removal; and

WHEREAS, there is a need to amend said contract with Science Applications International Corporation with a not to exceed \$120,000.00 provision, bringing the total contract to \$150,000.00; and

WHEREAS, the Director of Finance has certified that funds are available in the Public Works Budget - Solid Waste, account #2-01-32-837-343;

NOW, THEREFORE, BE IT RESOLVED by the Township Council in the Township of Ocean, County of Monmouth that authorization is hereby to amend the contract with Science Applications International Corporation, under State Contract #AG-065, to provide debris monitoring services with a not to exceed provision of \$120,000.00, with a total amount of said contract of \$150,000.00; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Director of Finance
2. Township Auditor

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second		X			
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

13-028 Authorize the Mayor or Manager and Municipal Clerk to execute a Hold Harmless Agreement with the Monmouth County Mosquito Commission for Block 33.34, Lot 5

WHEREAS, the Township of Ocean is desirous of removing fallen trees, branches and various other debris/sediment currently obstructing flow in a ditch along Route 35; and

WHEREAS, the Township of Ocean and the Monmouth County Mosquito Extermination Commission have determined that the Mosquito Commission can undertake said project under their existing countywide permits at no cost to the Township; and

WHEREAS, the Monmouth County Mosquito Exterminating Commission is requiring the Township of Ocean to execute a Hold Harmless Agreement and Right of Entry Agreement with the County of Monmouth prior to commencing work on this project;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean that the Mayor and Municipal Clerk are hereby authorized to execute a Hold Harmless Agreement and Right of Entry Agreement, as well as any and all other documents, related to this project; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Township Engineer
2. Director of Public Works
3. Monmouth County Mosquito Extermination Commission

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second		X			
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

ITEM FOR DISCUSSION:

SUBJECT: Police Accreditation Update

ACTION: Police Chief Steven Peters gave a history of the accreditation process, which began in 2006. A significant amount of time had been spent on understanding what was going to be required so that when the process began, it could be completed within the timeframe allotted. Chief Peters went on to say that Ocean Township officially began the process in 2009 and after many man-hours the Inspectors visited the Department on February 3 and February 4, 2013. The inspectors performed a review of all aspects of the Department. During the exit interview, the inspectors informed Chief Peters that they would be recommending the Ocean Township Police Department for accreditation. The official presentation will be done sometime in May or June.

SUBJECT: Recreation Program Update

ACTION: Discussion occurred with regard to the location, size and rental options of the proposed tennis facility structure. Mr. Brannen will be meeting with the Recreation Director to discuss said proposal.

SUBJECT: 2013 Budget Update – Capital Requests and Adoption Schedule

ACTION: Mr. Brannen stated that the Budget Workshop is scheduled for February 21, 2013 beginning at 2:00 p.m. The Introduction and Presentation of the 2013 Budget will be held on March 21, 2013 and the Adoption is tentatively scheduled for April 18, 2013.

Mr. Brannen also distributed the Capital Budget requests for the various departments.

SUBJECT: Storm Update

ACTION: Mr. Brannen reported that a meeting was held with residents of Brookside Avenue to discuss the flooding issue. Approximately 10 residents came. Most of the discussion surrounded potential acquisition of their property. Discussion also occurred with regard to the new elevation requirements. Mr. Brannen went on to state that approximately 50% of those present appeared interested in selling their property.

Mr. Brannen also said that the Mosquito Commission did some dredging in West Deal.

SUBJECT: Ordinance Revisions

ACTION: Mr. Brannen reminded the Governing Body that the following ordinances will have their Public Hearing and Final Adoption at the February 21, 2013 meeting: Sign Ordinance, Pool Fee Ordinance, Alarm Ordinance and the Second Hand Dealer Ordinance.

Mr. Brannen said that he and Marianne Wilensky, Director of Community Development, will be meeting with the Shade Tree Commission to discuss the current tree ordinance for their input on possible revisions.

Discussion occurred about possibly changing certain zoning regulations throughout the Township.

SUBJECT: County Road Improvements

ACTION: Mr. Brannen discussed the following:

- Township received the final RFP for the West Park Avenue corridor. The Township will submit their comments regarding said project.
- Monmouth Road – the County is planning on paving Monmouth Road from Roseld Avenue to West Park Avenue. Discussion occurred about repairing the curbing along the same stretch of Monmouth Road.
- Sunset Avenue Bridge Repair – the speed limit will be reduced to 25 miles per hour
- Fanwood Avenue – discussion occurred with regard to widening the road to make for two-way traffic. This widening will require certain right-of-way acquisitions

Item D7 was not discussed at this meeting.

COUNCIL REPORTS:

Councilmember Evans thanked Mr. Brannen for having the debris removed from Wickapecko Drive.

Councilman Evans also informed everyone that the Fire Company Dinner will be held on February 23, 2013 at The English Manor.

Councilmember Schepiga said that she had sent out 194 e-invitations for the St. Patrick's Day dinner, as well as an additional 50 invitations by regular mail.

The following individuals did not issue a report at this meeting:

Councilmember(s) Garofalo
Deputy Mayor Siciliano
Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager

PUBLIC COMMENTS:

Seeing that there were no Public Comments, Deputy Mayor Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Sale of Real Property (3 items)
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk