

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

MAY 2, 2013

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Councilmember(s) Evans, Garofalo and Schepiga

Absent: Deputy Mayor Siciliano

Others: Martin Arbus, Esq., Township Attorney
Stephen O. Gallagher, Director of Finance
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 12, 2012.

REVIEW OF ALL REGULAR MEETING MATERIAL:

In the absence of Andrew Brannen, Township Manager, Vincent Buttiglieri, Township Clerk went through the meeting items, which were reviewed by the Governing Body and held for the Regular Meeting of May 2, 2013, unless otherwise noted (*):

PUBLIC HEARING and ADOPTION – 2013 Municipal Budget

B1 Resolution – Authorizing the Budget to be read by title

Public Hearing

B2 Resolution – Amend previously approved 2013 Municipal Budget

Resolution to Adopt the 2013 Municipal Budget

Stephen Gallagher, Director of Finance, explained that there were amendments (Resolution B2) that the State of New Jersey is requiring the Township to make prior to the adoption of the 2013 Budget.

CONSENT AGENDA:

MINUTES:

April 18, 2013 – Workshop, Public and Closed Meeting

RESOLUTIONS:

13-081 Approve the release of 2013 Closed Session Minutes

13-082 Authorize receipt of bids for the Sale of the Boise Building

Vincent Buttiglieri, Township Clerk, reminded the Governing Body that at the April 18, 2013 meeting, they had approved a contract with Max Spann R.E. & Auction Company to facilitate the sale of said building.

13-083 Authorize fireworks display for July 3, 2013 (raindate July 5, 2013) at Joe Palaia Park

13-084 Authorize the Performance Guarantee Reduction for the following:

a. Block 33.34, Lots 5 & 6 – 1705-1709 Highway 35 – Smart Access, LLC

Mr. Buttiglieri explained that this is an expansion of the building with a large portion of said work completed.

INDIVIDUAL ACTION:

RESOLUTIONS:

13-085 Approve a road opening permit for Block 9, Lot 72, commonly known as 2 Helen Court, as requested by Jack Cohen

Mr. Buttiglieri said that this house was damaged by a fire last year and they are in the process of re-building it. Since the roadway was improved in 2009, it is still under a moratorium and requires a road opening permit.

13-086 Authorize the purchase of various vehicle equipment for the Police Department from General Sales Administration, DBA/Major Police Supply, Kenvil, NJ (State Contract A81330) at a cost not to exceed \$8,711.56; and

13-087 Authorize an inter-local services contract with Monmouth County for the Police CAD System at a cost not to exceed \$38,519.00

Mr. Buttiglieri explained that this Agreement is set to expire on December 31, 2014.

13-088 Authorize the submission of the Emergency Watershed Protection Grant

13-089 Authorize the execution of the Payment in Lieu of Taxes for Block 3, Lots 16.03 and 16.04

13-090 Authorize Township Manager to execute the Board of Adjustment application for Block 3, Lot 16.03 & 16.04

13-091 Authorize the Affordable Housing Agreement between the Township of Ocean, Ocean Senior Citizens Housing Corporation and Community Investment Strategies for Poplar Village

ORDINANCES:

Adoption(s):

Ordinance #2194 – An Ordinance amending Chapter XI of the “Revised General (Coaster) of the Township of Ocean, 1965” entitled: Health

Mr. Buttiglieri said that this amendment changes the due date for all grease trap inspections from April 1 to October 1 of each year.

Introduction(s):

Ordinance #2204 – A bond ordinance providing for various improvements and appropriating (P.H. 5/23 Coaster) \$9,359,543 therefor and authorizing the issuance of \$8,770,435 bonds or notes to furnish a portion of the costs thereof

Mr. Buttiglieri stated that this ordinance is the Capital Ordinance that is done each year and does include the funds for the acquisition of Poplar Village.

Ordinance #2205 – An ordinance amending and supplementing Chapter XVI of the (P.H. 5/23 Coaster) “Revised General Ordinances of the Township of Ocean, 1965” entitled: Parks and Playgrounds

Mr. Buttiglieri explained that this amendment adds the registration fees for Project Extend, which will be taken over by the Township on July 1.

ITEM FOR DISCUSSION:

SUBJECT: 2013 Road Program

ACTION: Mr. Buttiglieri distributed a list of potential roads that will be improved in 2013, along with the Engineers cost estimate for each.

SUBJECT: Dental Insurance Coverage Updates

ACTION: Mr. Buttiglieri distributed a Summary of Dental Costs showing coverage for those dependents with a maximum age of 23 (and still enrolled in school) and with a maximum age of 26. If the Township offered coverage up to age 26, the employee premium would increase by 1.5%. The Townships premium would remain the same in both scenarios for two scenarios:

SUBJECT: CDBG Grant Update

ACTION: Mr. Buttiglieri distributed a list of potential projects that the Township would submit for funding through the Community Development Block Fund. After discussion it was determined that the Townships should submit for ADA Improvements to the Senior Center, including those involving the parking lot, drainage and entranceway.

COUNCIL REPORTS:

Councilmember Schepiga reminded all that the Memorial Day Services will be held in front of Town Hall on May 27, 2013 at 11:00 am

The following individuals did not issue a report at this meeting:

Councilmember(s) Evans and Garofalo
Matthew Goode, Esq., Township Attorney

PUBLIC COMMENTS:

There were no comments at this time.

Seeing that there were no Public Comments, Deputy Mayor Siciliano read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Sale of Real Property – Block 3, Lots 16.03 and 16.04

3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.

4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second		X			
Approved		X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused	X				

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve		X			
Motion to Second				X	
Approved		X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused	X				

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk