

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

JUNE 6, 2013

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Evans, Garofalo and Schepiga

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 12, 2012.

PUBLIC HEARING: 2014 Community Development Block Grant

Andrew Brannen, Township Manager, explained that a meeting was held on May 28, 2013 with the Citizens Participation Group. Mr. Brannen explained the four proposed projects that are being considered:

1. West Park Avenue Senior Center ADA improvements, including parking lot drainage and entranceway improvements.
2. Senior Citizen housing units at the original Poplar Village
3. Sidewalk construction along Route 35 and Route 66
4. Safe Route to Schools – sidewalk/pedestrian improvements

Mr. Brannen said that the recommendation of the Citizens Participation Group was to submit the 2014 Community Development Block Grant application for Project No. 1.

The following vote was taken to open the Public Hearing on the 2014 Community Development Block Grant:

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve		X			
Motion to Second			X		
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

There were no Public Comments on the 2014 Community Development Block Grant:

The following vote was taken to close the Public Hearing on the 2014 Community Development Block Grant:

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve		X			
Motion to Second			X		
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

The following vote was taken to authorize the submission of the 2014 Community Development Block Grant for Project No. 1

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve		X			
Motion to Second			X		
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused		X			

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Regular Meeting of June 6, 2013, unless otherwise noted (*):

PRESENTATION: Police Department Accreditation

CONSENT:

MINUTES:

May 2, 2013 – Workshop, Public and Closed Meeting
 May 23, 2013 – Special Public Meeting

RESOLUTIONS:

13-098 Authorize the Performance Guarantee Release for the following:

a. Block 34, Lot 22 – 1910 Highway 35 – 1910 Holdings, LLC

Mr. Brannen explained that this property had been sold to another developer, who has already submitted the required performance guarantees, therefore, necessitating the release of same to the previous developer.

13-099 Approve the release of 2013 Closed Session Minutes

13-100 Authorize fireworks for the Italian American Association of the Township of Ocean on August 9, 2013 (raindates August 10, 2013 and August 11, 2013)

13-101 Authorize the submission of the following Grants:

a. COPS IN SHOPS Summer Shore Initiative 2013

Mr. Brannen stated that the Police Department submits this Grant application each year and utilizes the funding received, usually \$1,600.00, for alcohol-related enforcement.

13-102 Authorize the renewal of the 2013-2014 liquor licenses for those licensees who have met all Township and State requirements and paid all applicable fees

Mr. Brannen said that there are two licensees who can not be renewed at this time, therefore, an additional meeting may be required prior to June 30.

13-103 Authorize the execution of a Offsite Access Agreement with Tyree Environmental Corp., on behalf of Getty Properties Corp., to Block 216, Lot 6

Mr. Brannen said that monitoring wells will be installed at the old Getty Gas Station site but Tyree Environmental will need to access the property from the Townships property.

13-104 Authorize the Receipt of Bids for the following:

a. 2013 Road Program

Mr. Brannen stated that the list of roads is almost finalized and after such, the bid process will commence.

b. Re-striping of Various Roadways

Mr. Brannen informed the Governing Body that the Traffic Division did a survey of all Township roads and came up with a significant list of roads that require re-striping.

INDIVIDUAL ACTION:

VOUCHERS: \$5,147,183.83

RESOLUTIONS:

13-105 Authorize the acceptance of the following Grants:

a. COPS IN SHOPS Summer Shore Initiative 2013

13-106 Authorize the Tax Collector to issue the following refunds to property owner(s) who have overpaid their taxes:

a. Block 7, Lot 33	\$ 1,298.40
b. Block 1.09, Lot 4	\$ 450.00
c. Block 3, Lot 26	\$ 2,093.13
d. Block 35, Lot 123	\$ 2,074.19

13-107 Approve the temporary amendment of Section 21-20.2 of the Land Development Ordinance for the period ending December 31, 2013

Mr. Brannen explained that after Superstorm Sandy, a resolution was passed allowing non-conforming structures damaged during Sandy to be repaired until March 31. The Township is extending the deadline until December 31, 2013.

13-108 Authorize the Tax Collector to issue refund check(s) to the owner of Block 80, Lot 1, who have been declared a 100% totally disabled veteran

13-109 Authorize the Tax Collector to issue a refund to property owner(s) who have received a favorable State Tax Appeal judgments

13-110 Approve a Ch. 159 for the following:

a. Clean Communities Grant

b. Monmouth County Drug Abuse Grant

Mr. Brannen said these Grants were received after the Budget was adopted, therefore, the Township needs to do a Chapter 159 in order to be able to spend the funds received.

13-111 Authorize the amendment for coverage under the Delta Dental Plan effective June 6, 2013

Mr. Brannen said the Dental Plan will now mirror the eligibility guidelines of the State.

ORDINANCES:

Introduction(s):

Ordinance #2206 – An Ordinance amending and supplementing Chapter 21 Section 21-40 of the Comprehensive Land Development Ordinance of the Township of Ocean entitled: O-1/20 Office/Limited Service Zone
(Coaster)

Mr. Brannen said that this ordinance is necessary for the sale of the Boise Building.

ITEM FOR DISCUSSION:

SUBJECT: Eagle Scout Project Update

ACTION: Mr. Brannen explained that a Scout is currently working around the tower by the Human Services Building.

SUBJECT: Board Appointments

ACTION: Mr. Brannen said that the Township will be accepting Requests for Proposals for Engineering Services for the period July 1, 2013 through June 30, 2014. The Governing Body will also be considering appointments to various Boards at the July meeting.

SUBJECT: 2012/2013 Road Program Update

ACTION: Mr. Brannen said that the sidewalk construction along Logan Road is almost complete and after completion, the contractor will be moving over to North/South Edgemere Drive.

SUBJECT: Health Benefit Update

ACTION: Mr. Brannen informed the Governing Body that he will be meeting with the various collective bargaining units by the end of June to discuss the Health Savings Account proposal. Mr. Brannen will also be meeting with the non-union personnel in early July. The ordinance will be introduced at the July meeting and adopted at the August meeting.

SUBJECT: FEMA Grant Update

ACTION: Mr. Brannen said the Phase II application for subdivision approval is being finalized for submission and all the funding is in place for the project.

SUBJECT: USDA/Emergency Watershed Protection Grant Update

ACTION: Mr. Brannen explained that the funds from this Grant will be utilized to remove trees/debris from Poplar Brook, Whalepond Brook and Harvey Brook.

COUNCIL REPORTS:

Councilmember Schepiga reminded all that the July 4th fireworks will be held on July 3rd, with a raindate of July 5th.

Councilmember Garofalo asked if Mr. Brannen could schedule time at a future Workshop meeting for the Assessor to come and explain the new assessment procedures.

Councilmember Garofalo also reminded everyone that the Italian American Associations Scholarship Dinner will be held at the Renaissance on June 12, 2013 beginning at 7:00 pm.

The following individuals did not issue a report at this meeting:

Councilmember(s) Evans
Deputy Mayor Siciliano
Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

There were no comments at this time.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Sale of Real Property – Block 33.10, Lot 2
Block 3, Lots 16.03 and 16.04
Block 1.02, Lot 51.11
 - C3. Contract – Purchase of Real Property
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve	X				
Motion to Second			X		
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk