

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

SEPTEMBER 17, 2013

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Garofalo and Schepiga

Absent: Councilmember Evans

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Jessie Joseph, Deputy Township Clerk
Stephen Gallagher, Director of Finance

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 12, 2012 and revised on August 15, 2013.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Special Public Meeting of October 3, 2013, unless otherwise noted (*):

CONSENT

MINUTES:

August 15, 2013 – Workshop, Public and Closed Meeting

RESOLUTIONS:

13-174 Authorize the receipt of bids for an abandoned vehicle

13-175 Approve the release of 2013 Closed Session Minutes

13-176 Authorize the receipt of bids for the following:

- a. Three (3) 33 cu.yd sideloading automated expert (T) with 10 foot helping hand mounted on a chassis cab with drop frame and snow plow
- b. Asphalt Crack Sealing

13-177 Authorize appointments to the Zoning Board of Adjustment and Planning Board

13-178 Authorize various Township Officials to execute the Statements of Consent with Tyree Environmental Corp, on behalf of Getty Properties Corp

13-179 Authorize the submission of the following Grants:

- a. Level I Outpatient Services
- b. Level II.1 Outpatient Services

13-179 Accept the resignation of Leon Pflaster from the Zoning Board of Adjustment

INDIVIDUAL ACTION:

VOUCHERS: \$5,806,376.40

RESOLUTIONS:

13-181 Approve a Ch. 159 for the following:

- a. FY2011 Emergency Management Performance Grant

13-182 Authorize the purchase of a 2014 Dodge Caravan for the Department of Human Services from Hertrich Fleet Services, Inc. (State Contract #A82889) at a cost not to exceed \$20,210.00

13-183 Authorize the refund of successful County Tax Appeals

13-184 Authorize the purchase of radio equipment from Quality Communications, Lakewood, NJ (State Contract #A53804 and #A53766) at cost not to exceed \$23,855.00

13-185 Authorize the purchase of two (2) mobile data computers from Quality Communications, Lakewood, NJ at a cost not to exceed \$11,580.00

13-186 Authorize consideration of the following receipt of bids/proposals:

- a. Bulk Material Recovery Facility to accept Construction and Demolition Waste and other Type #13 and #13C Waste Materials as Delivered
- b. 2013 Roadway Improvement Program
- c. Re-Striping of Various Township Roadways

13-187 Authorize the Tax Collector to place a lien on the following Township properties:

- a. Block 25.18, Lot 1 – 198 Elmwood Road - \$130.00
- b. Block 35, Lot 16 – 904 Green Grove Road - \$1,606.03
- c. Block 110, Lot 10 – 1317 Opdyke Avenue - \$1,500.00

13-188 Authorize the award of a contract with Coastal Restoration, Inc., Oakhurst NJ to perform exterior maintenance of the Township of Ocean Library at a cost not to exceed \$18,700.00

13-189 Authorize the acceptance of the following Grants:

- a. FY2011 Emergency Management Performance Grant

13-190 Authorize the Human Services Department to enter into an Agreement with the State of New Jersey Department of Children and Families wherein Human Services will provide parent – child visitation and other associated services

13-191 Authorizing the Cancellation of Year 2011 and 2012 Taxes and Refunding or Crediting the Tax Overpayments resulting from New Jersey State Tax Court Judgment to the Taxpayer

13-192 Rejecting Bid and Authorizing Re-Bid for:

- a. Class B Recycling Material Recovery Facility to Accept Certain Class B Recyclable Yard Waste Materials (Brush, Branches & Limbs) As Delivered by the Township of Ocean in Packer & Dump Trucks

13-193 Authorize the Request for a Change in Title, Text or Amount of Appropriation

ORDINANCES:

Adoption(s):

Ordinance #2206 – An Ordinance amending and supplementing Chapter 21 Section 21-40 of the Comprehensive Land Development Ordinance of the Township of Ocean entitled: O-1/20 Office/Limited Service Zone
(Coaster)

Ordinance #2210 – A Bond Ordinance providing for the acquisition of three (3) automated trash collection trucks appropriating \$930,000.00 and authorizing the issuance of \$883,500.00 bonds or note to finance a portion of the cost
(Coaster)

Ordinance #2211 – An Ordinance authorizing the private sale of non-conforming real property known as Block 33.10, Lot 2 to contiguous property owners pursuant to N.J.S.A. 40A:12-13 (B)(5)
(Coaster)

ITEM FOR DISCUSSION:

SUBJECT: Poplar Village FEMA Grant Update

ACTION: Mr. Brannen reported that the second subdivision has been approved and hopefully by the next meeting we will be able to do a demolition resolution. He went on to say we are looking for a closing on the property in early December.

SUBJECT: DCA Best Practices Worksheet

ACTION: Mr. Brannen reviewed the Best Practices Worksheet CY 2013/SFY2014. The bottom line is we averaged out at ninety percent, which entitles us to one hundred percent State Aid.

SUBJECT: Library Complex Projects Update

ACTION: Mr. Brannen brought the Council up to date on the Pool House project at the Library that will be done in conjunction with the Historical Museum. He also reported on the sidewalk project at the Tower behind the Library that the Boys Scouts had recently completed.

SUBJECT: 2014 CDBG Grant Update

ACTION: Mr. Brannen explained that the process to apply for the Grant this year was revised. The only thing needed was the submission of the paperwork. If we receive the Grant we are going to do the West Park Recreation Center renovations.

SUBJECT: NRCS Debris Removal Grant Update

ACTION: Mr. Brannen reported that the money was received for this Grant and was used to remove downed trees in various waterways throughout the Township.

SUBJECT: Health Savings Account

ACTION: Mr. Brannen explained the Health Savings Account and how it will work.

SUBJECT: October 3, 2013 Workshop Meeting

ACTION: Mr. Brannen said we may consider making the October 3 Workshop Meeting a Regular Council Meeting because there will be a need to introduce a few ordinances.

COUNCIL REPORTS:

Mayor Larkin noted that Resolution 13-188 should read Brick, NJ on the Agenda only.

Councilman Garofalo announced that he would not be at the next meeting.

Councilwoman Schepiga wanted to remind everyone that the coloring contest winners will be coming to the meeting on October 17, 2013.

The following individuals did not issue a report at this meeting:

Deputy Mayor Siciliano
Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

No one wished to be heard.

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Land Acquisition – Block 140.17, Lot 11
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			x		
Motion to Second				x	
Approved	x		x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused		x			

Seeing there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			x		
Motion to Second				x	
Approved	x		x	x	x
Opposed					
Not Voting/Recuse					
Absent/Excused		x			

Respectfully submitted,

Jessie M. Joseph, RMC/CMR
Deputy Township Clerk