

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

NOVEMBER 14, 2013

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 6:45 p.m.

Present: Deputy Mayor Siciliano
Councilmember(s) Evans, Garofalo and Schepiga

Absent: Mayor Larkin

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

In the absence of Mayor Larkin, Deputy Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 12, 2012 and revised on November 8, 2013.

REVIEW OF ALL REGULAR MEETING MATERIAL:

The Workshop Meeting was held after the Public Meeting on November 14, 2013, therefore, there was no need to have a review of the meeting items voted on at the Public Meeting.

Andrew Brannen, Township Manager, introduced the new Director of Public Works, Thomas Crochet. Mr. Crochet will begin his employment with the Township on December 9, 2013.

ITEM FOR DISCUSSION:

SUBJECT: 2014 Municipal Budget Update

ACTION: Mr. Brannen said that each Department has submitted their budget to the Director of Finance. The Public Hearing will be held on November 18, 2013 from 1:00 pm – 4:00 pm in the Managers Conference Room. The Budget, as required by law, will be presented to the Governing Body by January 15, 2014.

Mr. Brannen also informed the Governing Body that the Township is still waiting for receipt of the FEMA reimbursement, which amounts to approximately \$1.5 million.

SUBJECT: Capital Project Update

ACTION: Mr. Brannen said that there were a number of capital requests submitted for the 2014 budget. Mr. Brannen and Director of Finance, Stephen Gallagher, will be meeting with the various departments to determine if the requested project(s) should be a priority in the 2014 budget.

COUNCIL REPORTS:

The following individuals did not issue a report at this meeting:

Councilmember(s) Evans, Garofalo, and Schepiga
Deputy Mayor Siciliano
Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

There were no comments at this time.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Sale of Real Property – Block 33.12, Lot 17
3. It is anticipated at this time that the Municipal Clerk shall review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve				X	
Motion to Second		X			
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve				X	
Motion to Second			X		
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk