

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

FEBRUARY 6, 2014

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Deputy Mayor Siciliano
Councilmember(s) Evans, Garofalo and Schepiga

Absent: Mayor Larkin

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

In the absence of Mayor Larkin, Deputy Mayor Siciliano presided over the meeting and announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2013.

ITEM FOR DISCUSSION:

SUBJECT: 2014 Operating Budget Update

ACTION: Andrew Brannen, Township Manager, reported that the Township is still waiting on State Aid numbers before being able to finalize the budget

SUBJECT: 2014 Capital Budget Update

ACTION: Mr. Brannen gave an update on the following projects:

- Senior Center – Township received a grant in the amount of \$150,000 from the Monmouth County Community Development Block Grant and the renovations will require the Township to contribute funds.
- DPW Recycling Center (concrete pad) – should be ready to award a contract at the March 20, 2014 meeting
- Cleanup at Beecroft Avenue DPW Facility – the Township is still waiting for signoff from one more property owner.
- Poplar Village – there is an area that Poplar Village will be required to cleanup and another area that the Township will be required to cleanup. If Poplar Village wishes to attach their cleanup to the Townships, that would be acceptable.
- Brook Cleanup Phase 3 – work will commence on or about February 10, 2014 and will focus on Poplar Brook, Harvey Brook and a small portion of Whalepond Brook.
- Tennis Facility – developer wanted to build nine courts, which will make the facility too large. They were approached by the Township to downsize the facility to six courts, with a portion of that site adaptable to turf so that it can be a multi-purpose facility.

SUBJECT: Capital Project Update

ACTION: Combined with D2 above

SUBJECT: West Park Avenue Senior Center Update

ACTION: Mr. Brannen introduced Kevin and Rita Settembrino, from Settembrino Architects, to discuss the project. The following items were discussed:

- Rear Parking – the parking area in the rear of the building will be expanded. The barrier free parking will be moved closer to the facility and an additional space will be added for a service vehicle.
- The entire parking lot (rear and front) will be repaved.
- Roof – currently it is mismatched. The plan is to install dimensional asphalt shingles on the entire roof, giving it a more cohesive look

- Building Interior – the only interior renovations that are incorporated in this project is some minor updates to the lobby area. Unfortunately, funds do not allow anything more.
- Exterior of the Building – front doorway will be centered, storage area will be relocated, a single run ramp will be installed, the current steps (only one large one currently) will be renovated to include two smaller ones, a new canopy will be installed, the elevation will be changed to allow water runoff to go away from the building, and the entire building will be dressed up with new stone treatment along the base.

Mr. Settembrino stated that the design is still on-going but he was looking for direction from the Governing Body if his vision matched what they had hoped to accomplish with this project. All members present concurred that Mr. Settembrino should proceed and they were pleased with what they have seen to date.

SUBJECT: Sunset Avenue Phase V Update

ACTION: Mr. Brannen reported that he and Greg Blash, P.E. had met with all the affected property owners. Mr. Brannen said that in front of Sunset Diner, there currently exists a wide sidewalk. The Township approached the owner and inquired if it could take approximately four feet of the sidewalk, and in return it would re-do all of the sidewalk by the Diner. The Township is waiting for a response.

COUNCIL REPORTS:

Councilmember Evans asked Mr. Brannen to find a way to inform residents that the Township ordinance required that all sidewalks be cleaned of any snow within 24-hours after the snowfall has ended.

Councilmember Garofalo informed everyone that the Monmouth County Prosecutors Office will be holding a seminar on February 13, 2014 concerning the increase in use of heroin and opiate by young adults.

Deputy Mayor Siciliano discussed the possibility of putting a tape delayed version of our Council meetings on Channel 77.

There were no comments from Councilmember Schepiga, as well as Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

There were no Public Comments at this time.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

C1. Litigation – COAH

C2. Contract – Purchase of Real Property – Block 26.08, Lot 4

3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.

4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve		X			
Motion to Second			X		
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk