

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL-TOWNSHIP OF OCEAN**

FEBRUARY 20, 2014

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Evans (5:30pm), Garofalo and Schepiga

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Stephen O. Gallagher, Director of Finance
Jessie M. Joseph, Deputy Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 12, 2012.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Regular Meeting of February 20, 2014, unless otherwise noted (*):

CONSENT:

MINUTES:

January 23, 2014 – Workshop, Closed and Regular Meeting
February 6, 2014 – Workshop and Closed Meeting

RESOLUTIONS:

14-011 Authorize Appointments to the following Boards:

- a. Township of Ocean Sewerage Authority
- b. Clean Communities Advisory Committee

14-029 Authorize the Stormwater Management Easement and Escrow Fund Agreement for the following:

- a. Block 34, Lot 22 – 1912 Highway 35 – 1910 Investments, LLC

14-030 Accept the Performance Guarantee(s) for the following:

- a. Block 103, Lot 5 – 1303 Franklin Pkwy – Kolarsick Builders, Inc.
- b. Block 8.02, Lots 3 & 23 – 48 Larchwood Avenue – Larchwood Minyan, Inc.

14-031 Authorize a Developer's Agreement for the following:

- a. Block 34, Lot 22 – 1912 Highway 35 – 1910 Investments, LLC

14-032 Authorize the Release of Performance Guarantee(s) for the following:

- a. Block 33, Lots 20 & 21 – 1621 Highway 35 – Ocean Party, LLC
- b. Block 34, Lot 22 – 1910 Highway 35 – 1910 Investments, LLC

14-033 Authorize the Time Extension with No Reduction for the following:

- a. Block 1.05, Lots 1 & 2 – 2108 Kings Highway – Sprint Spectrum

14-034 Authorize the Release of Various 2014 Close Session Minutes

14-035 Authorize the Receipt of Bids for the following:

- a. Class B Recycling Material Recovery Facility to Accept Certain Class B Recyclable Yard Waste Materials (Brush, Branches and Limbs) as Delivered by the Township of Ocean in Packer and Dump Trucks
- b. Improvements to Sunset venue – Phase VI

14-036 Authorize the Mayor to execute the Memorandum of Agreement between the Township and the Monmouth County Mosquito Extermination Commission to perform aerial surveillance and Treatment in the Township from April 1 through November 30, 2014

14-037 Approve the placement of a dumpster on Block 61.03, Lot 4 for a period not to extend beyond April 30, 2014

INDIVIDUAL ACTION:

VOUCHERS: \$17,741,105.75

RESOLUTIONS:

14-038 Authorize the Consideration of the following Bids/Proposals:

- a. Demolition and Removal of Residential Structures at Poplar Village
- b. Collection of Municipal Court Debt
- c. Installation of a Concrete Slab at the DPW Recycling Facility

14-039 Authorize a Contract with Alliance Commercial Pest Control, Inc. to perform pesticide remediation at Poplar Village at a cost not to exceed \$685.00

14-040 Authorize the purchase of a fingerprint machine and associated software for use by the Department of Public Works from Visual Computer Solutions, Inc. at a cost not to exceed \$11,119.44

Mr. Brannen explained that these are time clocks for the Public Works Department. It will help with the timekeeping for that department.

14-041 Approve the amendment of the contract with Settembrino Architects for the West Wing Town Hall renovations to include Renovations to various restroom facilities at a cost not to exceed \$12,500.00

14-042 Amend the contract with Burke Environmental to perform additional debris and tree removal from various Township waterways at a cost not to exceed \$21,000.00

Mr. Brannen said this is for the fourth and final phase of this project.

14-043 Amend the contract with Settembrino Architects for architectural services associated with the renovations to the West Park Avenue Senior/Recreation Center increasing the contract amount by \$45,000.00

14-044 Approve a contract with Burke Construction for the demolition of a house located at Block 131, Lot 5, 1313 Wickapecko Drive, at a cost not to exceed \$22,900.00

14-045 Authorize a contract with Sockler Realty Services Group to perform appraisal services on Block 22, Lot 27, 280 Roosevelt Avenue, at a cost not to exceed \$2,500.00

Mr. Brannen explained that this is the property adjacent to Poplar Village.

14-046 Authorize the Tax Collector to issue a refund to property owner(s) who have received favorable State Tax Appeal judgment(s)

14-047 Approve the Emergency Temporary Appropriations for the year 2014

14-048 Appoint Alex Worth as Deputy Tax Assessor effective February 20, 2014

Mr. Brannen said this is a four year appointment or until the new employee becomes certified. For now Alex will be working 10-12 hours a week during the evening.

ORDINANCES:**Adoption(s):**

Ordinance #2216 – (Coaster)

An ordinance amending and supplementing Chapter V of the “Revised General Ordinances of the Township of Ocean, 1965” entitled: Licenses

Ordinance #2217 – (Coaster)

An ordinance amending and supplementing various Chapters of the “Revised General Ordinances of the Township of Ocean, 1965” concerning the applicable fines associated with violations to Township ordinances

ITEM FOR DISCUSSION:

SUBJECT: 2014 Operating Budget Update

ACTION: Andrew Brannen, Township Manager, reported that he has a conflict with the April 3rd meeting, but Stephen Gallagher, Director of Finance will be able to explain the Budget. He went on to give the estimated time frame for the Introduction, Presentation and Adoption of the Budget.

Councilmember Garofalo said that FEMA announced the release of storm related monies. He asked if we need to do anything budget wise.

Stephen Gallagher explained that FEMA did announce the release of monies, but it goes to the State first and the State will distribute the funds. It would be reflected in the budget.

SUBJECT: 2014 Capital Budget Update

ACTION: Stephen Gallagher said he will prepare everything for the March 6th meeting. We are planning to do the Allaire Avenue DOT project and the Logan Road sidewalk project.

SUBJECT: Council Meeting Schedule

ACTION: Did not discuss at this meeting

COUNCIL REPORTS:

Councilmember Schepiga commented on the recent meeting that was held with the Clean Communities Action committee. She is very impressed with the direction they are going in.

Councilmember Schepiga said she had a notice from Kathy Reiser regarding the Annual Report. She wondered why the Township Council didn't get to view it before it went public, specifically, that it went to the Drug Alliance.

Mr. Brannen said he would look into it.

Deputy Mayor Siciliano asked if it is possible to do alternate side parking on snow covered streets that are narrow.

Deputy Mayor Siciliano also brought the Council up to date on the proposed indoor tennis facility.

Councilmember Garofalo reported on the ANJEC meeting he attended with Andrew. Fred Brody wants to move ahead with the project and would like to come to the next meeting to discuss the stormwater management plan.

The following individuals did not issue a report at this meeting:

Councilmember Evans
Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

There were no comments at this time.

Seeing there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Sale of Real Property – Block 140, Lot 98
 - C3. Contract – Purchase of Real Property – Block 1.02, Lot 33.01
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public Record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copies by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve					
Motion to Second					
Approved					
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve					
Motion to Second					
Approved					
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Jessie M. Joseph, RMC/CMR
Deputy Township Clerk