

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

MARCH 6, 2014

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Evans, Garofalo and Schepiga

Others: Martin Arbus, Esq., Township Attorney
Stephen O. Gallagher, Deputy Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2013.

ITEM FOR DISCUSSION:

SUBJECT: 2014 Operating Budget Update

ACTION: Stephen O. Gallagher, Deputy Township Manager/Director of Finance, gave an update on the 2014 Operating Budget. Mr. Gallagher discussed the following:

Appropriations –

- Due to the numerous snow events the Township has experience, the Public Works budget has been increased by \$100,000
- Police Fire Retirement System sent the Township a bill for the employers contribution towards the Police retro-active pay from the contract settlement back in 2010 in the amount of \$182,000
- The Township will be making two principle payments on two capital ordinances that required bonding in the amount of \$170,000

Revenues –

- The Amount to be raised by Taxation will remain constant, with the average assessed home in the Township being approximately \$398,000.
- Collection of Delinquent Taxes has been increased by \$200,000
- The average homeowner will see a small tax increase of \$48

Mr. Gallagher feels that the economy is rebounding as more development is occurring in the Township.

SUBJECT: 2014 Capital Budget Update

ACTION: Mr. Gallagher distributed the 2014 Capital Improvement Plan. The following highlights were discussed:

- | | |
|---|-----------|
| • Miscellaneous Road Repairs/Paving | \$433,000 |
| • Allaire Road Phase I – Logan Rd to Highway 35 | \$287,500 |
| • West Park Recreation/Senior Center (CDBG Grant) | \$446,500 |
| • Various Public Works Equipment | \$589,000 |
| • Other Capital Items | \$422,920 |

In the absence of Andrew Brannen, Township Manager, Vincent Buttiglieri, Township Clerk, discussed the following two items:

SUBJECT: Employee Health Program/NJ Wellness Program

ACTION: Mr. Buttiglieri informed the Governing Body that Dr. Raj Gupta of Soul Focus has offered to administer a Biggest Loser Contest for Township employees. The winner will receive a free 3-month membership to Focus Fitness, Eatontown, NJ. All Governing Body

members felt that this was a great thing for the employees and the Township should proceed accordingly.

SUBJECT: Hazard Mitigation Plan Update

ACTION: Mr. Buttiglieri said Monmouth County Sheriff Shaun Golden issued a Press Release informing all municipalities that the Office of Emergency Management continues to work on updating the County’s Hazard Mitigation Plan. Upon completion, the Monmouth County OEM will submit the Plan to the State of New Jersey, Office of Emergency Management and FEMA for final approval. After approval is received, the Township will need to pass a resolution to formally adopt said Plan.

The County Plan was a big reason why the Township was able to receive the two grants for Poplar Village.

COUNCIL REPORTS:

There were no reports issued by the Councilmembers.

PUBLIC COMMENTS:

There were no Public Comments at this time.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Litigation – Demolition of Poplar Village
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve	X				
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk