

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

MARCH 20, 2014

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Garofalo and Schepiga

Absent: Councilmember Evans

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk
Stephen O. Gallagher, Director of Finance

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2013.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of March 20, 2014, unless otherwise noted (*):

CONSENT AGENDA:

RESOLUTIONS:

14-049 Authorize the Acceptance of Performance Guarantee(s) for the following:

a. Block 25, Lot 49 – 29 Shadowlawn Drive – Charles & Brenda Saka and Laura Mizrachi

14-050 Accept the Release of Performance Guarantee(s) for the following:

a. Block 207, Lots 1 & 8 – 1200 Roseld Avenue – Ilan High School

Andrew Brannen, Township Manager, said the property in question was previously Temple Beth Torah.

14-051 Authorize fireworks display by Deal Golf & Country Club for June 29, 2014

14-052 Approve the release of various 2014 Closed Session Minutes

14-053 Authorize the submission of the following Grants:

a. 2012 Municipal Recycling Tonnage Grant

Mr. Brannen explained that the Township will be receiving approximately \$60,000.00 from this grant.

b. ANJEC Open Space Grant

Mr. Brannen said that the funds received from this grant will be utilized for a butterfly garden.

14-054 Authorize a Developer's Agreement for the following:

- a. Block 187, Lots 10 & 10.01 – 3415 Sunset Avenue – 3415 Sunset Avenue, LLC
- b. Block 25, Lots 55, 56, 57, 63 & 64 – 45 Shadow Lawn Drive – Sammy & Margie Saka

14-055 Authorize the Appointment of Allison Hollister as the Alternate Deputy Registrar of Vital Statistics

14-056 Authorize the execution of the following documents related to the FY2014 Community Development Block Grant :

- a. Project Agreement
- b. Certification Prohibiting the use of Excessive Force and Prohibiting the Use of Federal Funds for Lobbying

Mr. Brannen said that both of the above resolutions pertain to the Community Development Block Grant award that the Township previously received.

14-057 Authorize the Person-to-Person transfer of Liquor License No. 1337-33-002-011 from Levy Liquors II, LLC to Deal 35 Liquors, LLC effective March 20, 2014

Mr. Brannen said that this license will remain a "pocket" license until further notice.

14-058 Authorize the receipt of bids for an abandoned vehicle

Mr. Brannen said that the Township will be auctioning off a 2004 Mitsubishi Eclipse.

14-059 Authorize the Submission of the following Grant(s):

- a. Safe Route to Schools Grant

14-060 Authorize the Stormwater Management Agreement with the following:

- a. Block 187, Lot 10 – 3415 Sunset Avenue – 3415 Sunset Avenue, LLC

ORDINANCE:

Ordinance #2218 – (P.H. 4/17/14 Coaster)

An ordinance to exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank

Mr. Brannen explained that this ordinance only deals with the appropriations side of the budget and allows the Township to utilize these funds in future budgets.

INDIVIDUAL ACTION:

VOUCHERS: \$ 7,145,138.76

RESOLUTIONS:

14-061 Authorize an Inter-Local Services Agreement between the Township of Ocean Board of Fire Commissioners District #2 and Township of Ocean to provide Fire Sub-Code Inspections

Mr. Brannen said that this is a renewal of an existing inter-local services agreement with a slight increase.

14-062 Authorize the Mayor and Municipal Clerk to execute the Inter-local Services Agreement between the Township and the Board of Education for the rental of school buses for the 2014 Summer Recreation Program

14-063 Authorize an inter-local services contract with Monmouth County for the Police CAD System at a cost not to exceed \$38,904.19

14-064 Rescind Resolution No. 14-038a awarding a contract to Abzheen Design, Inc. for demolition and removal of residential structures at Poplar Village

Mr. Brannen said that the rescinding of the award was necessary due to material deficiencies in the submission from Abzheen Design, Inc.

14-065 Authorize the Consideration of the following bids/proposals:

a. Demolition and Removal of Residential Structures at Poplar Village

14-066 Authorize the Township of Ocean to conduct the Annual Budget Review in accordance with the provisions of N.J.S.A. 40A:4-78b

Mr. Brannen said that this resolution permits the Township to adopt its budget without approval from the State.

14-067 Approve the renewal of a contract with Delta Dental of New Jersey, Inc. for the one period ending April 30, 2014

14-068 Authorize the Transfer of Funds in accordance with N.J.S.A. 40A:5-58 and N.J.S.A. 40A:4-45.4a.

14-069 Authorize a contract with French & Parrello Associates to provide remedial action at Poplar Village at a cost not to exceed \$38,400.00

Mr. Brannen said that this should be the final environmental costs associated with Poplar Village. The Township should recoup the costs from Poplar Village.

14-070 Authorize the purchase of a mobile lift and stand for DPW trucks and other tandem vehicles from Mohawk Lifts at a cost not to exceed \$63,825.30

Mr. Brannen said that this item had been included in the Townships Capital Budget.

14-071 Authorize the Tax Collector to issue a refund to property owner(s) who have received favorable State Tax Appeal judgment(s)

14-072 Approve the Shared Services Agreement with West Long Branch for Municipal Court Services

14-073 Approve the Introduction of the 2014 Municipal Budget

Mr. Brannen discussed the decrease in the PERS and PFRS pension costs.

14-074 Authorize foreclosure under the In-Rem Tax Foreclosure Act for Block 1.02, Lot 3.01

Mr. Brannen said that the Township may want to take ownership of this property and must have authorization from the Governing Body to embark on an In-Rem Foreclosure.

14-075 Authorize the refund of successful County Tax Appeal(s)

ITEM FOR DISCUSSION:

SUBJECT: On-Street Parking Regulations

ACTION: Discussion occurred about imposing certain on-street parking regulations, especially for commercial and large recreational vehicles. Further discussion will occur at a subsequent meeting.

SUBJECT: Colonial Terrace Golf Course Marketing

ACTION: Mr. Brannen said that the Township is exploring an agreement with Towns Square Media to do advertising for Colonial Terrace Golf Course. In return, they will give away 125 rounds of golf to increase the exposure for the course.

SUBJECT: Monmouth County Master Plan Update

ACTION: Mr. Brannen said that the County is looking for two volunteers from each municipality to serve on this committee, so if anyone is willing to do so, or knows someone, please give that information to him.

SUBJECT: 2014 Capital Project Update

ACTION: Mr. Brannen said that he would have the Townships recommendation for the 2014 road program ready for the meeting of April 3 or April 17.

Mr. Brannen also discussed a serious erosion problem on Roseld Avenue which has gotten significantly worse recently. Mr. Brannen believes that rehabilitation of the dam would solve this problem and keep the water away from the erosion.

Mr. Brannen also discussed the parking issues at Town Hall during court (Tuesday and Wednesday). He will set up a meeting with the Temple to discuss the possibility of the Township using their parking lot for overflow during our peek hours and vice versa.

SUBJECT: Ordinance Revisions

ACTION: Mr. Brannen discussed the impact of the current lighting fees imposed on various entities that utilize Fireman’s Field. There are currently 3 organizations that this would affect – Ocean Township Little League, Ocean Township Youth Baseball and the Ocean Township PBA. Mr. Brannen will look into this matter further and report back at a subsequent meeting.

COUNCIL REPORTS:

Councilmember Schepiga discussed the 2015 St. Patrick’s Day dinner and various options being explored to stabilize the costs.

Councilmember Garofalo said that a letter is going to be distributed to the surrounding municipalities inviting them to take part in a meeting to discuss a regional approach to the flooding issues.

Deputy Mayor Siciliano reported that he was still in discussions with the company regarding the construction of the indoor tennis facility. He will report back with any developments.

The following individuals did not issue a report at this meeting:

Martin Arbus, Esq., Township Attorney

PUBLIC COMMENTS:

There were no Public Comments at this time.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – West Long Branch Municipal Court
 - C3. Contract – Local 701 and Local 177
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve	X				
Motion to Second				X	
Approved	X		X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused		X			

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X		X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused		X			

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk