

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

MAY 7, 2014

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Deputy Mayor Siciliano
Councilmember(s) Evans, Garofalo and Schepiga

Absent: Mayor Larkin

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

In the absence of Mayor Larkin, Deputy Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2013.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of May 7, 2014, unless otherwise noted (*):

CONSENT AGENDA:

MINUTES:

April 17, 2014 – Workshop, Public and Closed Meeting

RESOLUTIONS:

14-090 Authorize the Acceptance of Performance Guarantee(s) for the following:

a. Block 33.38, Lot 10 – 1708 Finderne Street – Bevin Irvin Builders, Inc.

Andrew Brannen, Township Manager, informed the Governing Body that this was a single family home.

14-091 Approve the release of various 2014 Closed Session Minutes

14-092 Authorize the appointment(s) to the Monmouth County Master Plan Committee

Mr. Brannen informed the Governing Body that Fred Brody, Planning Board Class II member, has agreed to serve as the Townships representative. Mr. Brannen will serve as the Alternate.

14-093 Authorize an auction of public property by the Township of Ocean through PropertyRoom.com. for the period May 1, 2014 through December 31, 2014

Mr. Brannen said that this was equipment no longer needed by the Township such as bicycles, old computers and various public works equipment.

14-094 Authorize the continuation of membership in the Deal Lake Commission for the ten (10) year period ending December 31, 2024

Mr. Brannen said that the Township wishes top continue as a member of the Deal Lake Commission.

14-095 Authorize the submission of two grants administered through the FEMA Hazard Mitigation Assistance Grant Program

Mr. Brannen informed the Governing Body that the grants are additional ones made available through FEMA.

INDIVIDUAL ACTION:

VOUCHERS: \$ 6,207,448.64

RESOLUTIONS:

14-096 Authorize the Tax Collector to place a lien on Block 131, Lot 5 – 1313 Wickapecko Drive for the demolition of said structure in the amount of \$22,900.00

Mr. Brannen said that the structure was demolished and the Township will now place a lien on the property to collect the cost of the demolition from the homeowner

14-097 Authorize the award of a maintenance contract for the Police Communications console equipment for the period ending December 31, 2014 to Wireless Communications & Electronics, Inc. (State Contract #A83909) in the amount of \$11,600.00 (\$1,450.00 per month)

Mr. Brannen informed the Governing Body that the previous vendor no longer provides the required service, therefore, the Township has to enter into a contract with another

14-098 Authorize the rejection of the bid received for Class B Recycling Material Recovery Facility to Accept Certain Class B Recyclable Yard Waste Materials (Brush, Branches & Limbs) As Delivered by the Township of Ocean in Packer & Dump Trucks due to excessive cost

14-099 Authorize the Tax Collector to issue a refund to property owner(s) who have received favorable State Tax Appeal judgment(s)

14-100 Award a contract to Forman Sign Company for the purchase and installation of an electronic message sign in front of the Municipal Building at a cost not to exceed \$21,224.00

Mr. Brannen said that additional signs will be purchased for other locations including Joe Palaia Park.

14-101 Authorize the Consideration of Bids for the following:

a. Abandoned Vehicle

14-102 Authorize the Tax Collector to refund a tax overpayment to the owner of Block 22, Lot 44.01 in the amount of \$2,838.01

ORDINANCE:**Adoption(s):**

Ordinance #2219 – (Coaster)

A bond ordinance providing for various improvements and appropriating \$2,487,520 therefor and authorizing the issuance of \$2,198,034 bonds or notes to furnish a portion of the costs thereof

Mr. Brannen said that this is the annual capital projects ordinance

Introduction(s):

Ordinance #2220 – (P.H. 5/22/14 Coaster)

A bond ordinance providing for various improvements and appropriating \$175,000 therefor and authorizing the issuance of \$166,250 bonds or notes to furnish a portion of the costs thereof

Mr. Brannen said that this capital ordinance is for curbs and sidewalks along a portion of Monmouth Road.

Ordinance #2221 – (P.H. 5/22/14 Coaster)

An ordinance Amending Ch. XVI of the “Revised General Ordinances of the Township of Ocean, 1964” entitled: Parks and Recreation

Mr. Brannen said that this ordinance allows for the waiver of the lighting fee for Wanamassa Fireman’s Field.

Ordinance #2222 – (P.H. 5/22/14 Coaster)

An ordinance Amending Ch. II of the “Revised General Ordinances of the Township of Ocean, 1964” entitled: Administration

Ordinance #2223 – (P.H. 5/22/14 Coaster)

An ordinance Amending Ch. x of the “Revised General Ordinances of the Township of Ocean, 1964” entitled: Regulations for Handling Garbage, Recyclables, Vegetative Waste, and Bulk Trash

Mr. Brannen said the Township needed to revise this ordinance to be able to issue summonses for those businesses who do not properly dispose of bulky waste.

Ordinance #2224 – (P.H. 6/5/14 Coaster)

Amend Chapter II of the “Revised General Ordinances of the Township of Ocean, 1965” entitled “Personnel Policies, Practices and Procedures”.

Mr. Brannen informed the Governing Body that all the changes being made are required by the Municipal Excess Liability Joint Insurance Fund

ITEM FOR DISCUSSION:

SUBJECT: Deal Lake Commission Re-Charter

ACTION: Don Brockel, The Townships Deal lake Commission Member, spoke about the following:

- Re-chartering of the Commission
- The cleanup of Deal Lake from Hurricane Sandy is ongoing
- The Commission has received a Grant, in the amount of \$1 million, for the sediment removal. The goal of the Commission is to start the project late 2014.
- There was some rainforest work performed at Colonial Terrace Golf Course
- The Commission has submitted a funding request, in the amount of \$250,000, to perform a study of the tributary lines going to/from Deal Lake

SUBJECT: On-Street Parking Ordinance Update

ACTION: Mr. Brannen said that the Township has received numerous complaints regarding the parking of trucks, trailers and other large equipment/vehicles. Currently, the Township does not have any regulations concerning this matter.

Mr. Brannen has recommended that the Townships Traffic safety Division look in to this matter and determine appropriate regulations that could be formalized by the Township.

SUBJECT: Poplar Village Update

ACTION: Mr. Brannen said that the on-sire remediation has been completed and the Township is waiting for the final report to be issued. Once received, that report will be forwarded to FEMA and Green Acres for their sign off.

Mr. Brannen is anticipating that the closing of tile will be done in July 2014.

SUBJECT: National Flood Insurance Program (NFIP) Community Rating System (CRS)

ACTION: Mr. Brannen informed the Governing Body should they wish to participate in said program, the Township could realize a savings of approximately \$40,000 in insurance costs.

COUNCIL REPORTS:

Councilmember Schepiga said that Project Clean Sweep was very successful as over 150 people attended, not including the Boy Scouts. The next Clean Sweep will be held in October.

Councilmember Garofalo reported that he will be bringing forth an ordinance concerning ham radio antennas

The following individuals did not issue a report at this meeting:

Councilmember Evans
Deputy Mayor Siciliano
Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager

PUBLIC COMMENTS:

There were no Public Comments at this time.

Seeing that there were no Public Comments, Mayor Larkin read the following:

RESOLUTION DECLARING CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

C1. Litigation – COAH
C2. Contract – Local 177 and Local 701
C3. Litigation – Personnel

- 3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
- 4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	
Opposed					
Not Voting/Recuse					
Absent/Excused					X

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk