

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL-TOWNSHIP OF OCEAN**

MAY 22, 2014

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Evans, Garofalo and Schepiga

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Jessie M. Joseph, Deputy Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2013.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Regular Meeting of May 22, 2014, unless otherwise noted (*):

PUBLIC HEARING and ADOPTION – 2014 Municipal Budget

- B1 Resolution – Authorizing the Budget to be read by title
Public Hearing on the 2014 Municipal Budget
- B2 Resolution – Amend previously approved 2104 Municipal Budget
Resolution to Adopt the 2014 Municipal Budget

INDIVIDUAL ACTION:

VOUCHERS: \$9,945,770.64

RESOLUTIONS:

- 14-103 Authorize Acceptance of the Fiscal Year 2014 Municipal Aid Program Grant for the Improvements to a portion of Allaire Avenue

Mr. Brannen gave a brief overview of the project
- 14-104 Authorize the submission of the Alcohol and Drug Abuse Counseling Services Grant (Monmouth County)
- 14-105 Award a contract to Forman Sign Company for the purchase and installation of an electronic message sign at Joe Palaia Park at a cost not to exceed \$12,683.00
- 14-106 Authorize Fireworks Display on July 3, 2014 (raindate July 5, 2014) at Joe Palaia Park
- 14-107 Authorize a Inter-Local Services Agreement between the Township of Ocean and the Township of Ocean Sewerage Authority for the purchase and maintenance of a pipeline video inspection system

14-108 Authorize the Purchase of One (1) Dodge Charger from Carmen Dodge, New Castle, DE (State Contract A82927) in an amount not to exceed \$24,615.00

14-109 Authorize the Purchase of Two (2) Ford Interceptor Utility Vehicles from Winner Ford, Cherry Hill, NJ (State Contract A82925) in an amount not to exceed \$53,218.00

14-110 Approve Change Order No. 1 for the Purchase of New Signage at Town Hall increasing the total amount by \$2,777.50

ORDINANCES:

Adoption(s):

Ordinance # 2220 – A Bond ordinance providing for various improvements and appropriating \$175,000 thereof and authorizing the issuance of \$166,250 bonds or notes to furnish a portion of the costs thereof
(Coaster)

Mr. Brannen explained that the cost of the sidewalk will be the property owner's responsibility, the curbing is the Township's responsibility and the paving will be the County's responsibility

Ordinance # 2221 – An ordinance Amending Ch. XVI of the "Revised General Ordinances of the Township of Ocean, 1964" entitled: Parks and Recreation
(Coaster)

Mr. Brannen said this ordinance pertains to the waiver of lighting fees in certain circumstances.

Ordinance # 2222 - An ordinance Amending Ch. II of the "Revised General Ordinances of the Township of Ocean, 1964" entitled: Administration
(Coaster)

Ordinance # 2223 - An ordinance Amending Ch. X of the "Revised General Ordinances of the Township of Ocean, 1964" entitled: Regulations for Handling Garbage, Recyclables, Vegetative Waste and Bulk Trash
(Coaster)

Introduction(s):

Ordinance # 2225 - An ordinance amending Cg. XII of the "Revised General Ordinances of the Township of Ocean, 1964" entitled: Traffic
(Coaster)

COMMENTS:

Deputy Mayor Siciliano asked if the sidewalk program for this year includes the sidewalks across from Milwin Farms.

Mr. Brannen, Township Manager, replied not at this time.

Councilmember Evans asked when the guardrail at the corner of Grassmere and Wickepcko Drives is going to be repaired.

Mr. Brannen said he had reached out to the County but no one has returned his calls. He will reach out again.

Councilmember Evans questioned the need for so many police vehicles.

Mr. Brannen explained there is a need for bigger vehicles and the ones we have recently purchased are not only bigger but should be the last ones for the year.

Councilwoman Schepiga asked if there was any progress in getting the grass cut at the jughandles.

Mr. Brannen said no. The County usually does it four times a year. He will reach out to the County and see if something can be done.

Councilwoman Schepiga also remarked on a trailer that has been parked at 104 Sherman Avenue for two years.

Mr. Brannen said he would look into it.

Councilmember Garofalo reported on his conversation with Mike Trotta from Cedar Village. Mr. Trotta wanted to voice his concerns about the possibility of the Township taking over the maintenance at Cedar Village.

ITEM FOR DISCUSSION:

SUBJECT: Introduction of the new School Superintendent

ACTION: Ken Jannarone, School Business Administrator and Sylvia Sylvia, President of the Board of Education introduced Dr. James Stefankiewicz, the new School Superintendent. Dr. Stefankiewicz spoke briefly about himself and said he is looking forward to a long and productive career with not only the school system but the community as a whole.

SUBJECT: 2014 Road Improvement Program

ACTION: Mr. Brannen reviewed the Township Engineer's list of recommendations for the 2014 Road Program. He said it is a general list and asked if the Council would like to add or take anything off the list.

Deputy Mayor Siciliano remarked on the condition of the parking lot at Chicken Holiday on Sunset Avenue.

Mayor Larkin also wanted to comment on the condition of Seaview Drive by the Mall.

SUBJECT: 2014 Budget

ACTION: Mr. Brannen went over the Budget process for the meeting.

SUBJECT: Ocean TV Update

ACTION: Mr. Brannen reported that Tom Reu has ordered a new software platform for Ocean 77 but it is on hold until the Budget is adopted.

SUBJECT: Billboards – Public Service Announcements

ACTION: Mr. Brannen discussed the possibility of using the billboard by Towne Shops and the billboard by Foodtown for public service announcements.

SUBJECT: Automated Timekeeping (POSS)

ACTION: Mr. Brannen explained about the POSS timekeeping system that we have been using for the past five years. Public Works was never involved until January 1st of this year. They are now a part of it and it has proved to be very helpful, especially with FEMA issues.

COUNCIL REPORTS:

There were no reports.

PUBLIC COMMENTS:

There were no comments at this time.

Seeing there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH Update
 - C2. Local 701 & 177 Contract Negotiations
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copies by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve	X				
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve	X				
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Jessie M. Joseph, RMC/CMR
Deputy Township Clerk