

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

JUNE 5, 2014

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Larkin
Deputy Mayor Siciliano
Councilmember(s) Evans (arrived at 6:15 p.m.) and Garofalo

Absent: Mayor Larkin

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2013.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of June 5, 2014, unless otherwise noted (*):

PUBLIC HEARING and ADOPTION:

B2 Resolution – Amend previously approved 2014 Municipal Budget

ADOPT 2014 Municipal Budget

Resolution to Adopt the 2014 Municipal Budget

Mayor's Statement: Public Portion of any Questions as to Resolutions and Vouchers

The purpose of this public portion is solely to ask questions to understand Resolutions and Vouchers that appear on this agenda and is not an occasion for a public hearing on an Ordinance. All questions not related to an item on this Agenda should be asked during the Public Comments portion at the conclusion of the meeting.

Public Questions on Resolutions:

CONSENT AGENDA:

MINUTES:

May 7, 2014 – Workshop, Public and Closed Meeting

RESOLUTIONS:

14-111 Authorize fireworks for the Italian American Association of the Township of Ocean on August 8, 2014 (raindates August 9, 2014 and August 10, 2014)

14-112 Approve the appointment to the Clean Communities Advisory Committee

Andrew Brannen, Township Manager, said that Brian Lefferson will be appointed to said Committee through June 30, 2014 and will be up for re-appointment for an additional one-year term subsequent to that date

14-113 Authorize the submission of the following grant(s):

a. Monmouth County Open Space Grant

Mr. Brannen said that the funds from said grant will be used for fairway improvements at Colonial Terrace Golf Course.

14-114 Authorize the receipt of the following Bid(s):

a. 2014 Road Program

Mr. Brannen said that a decision was made to include the portion of Roosevelt Avenue that a resident had mentioned was in need of repair. Those funds will come from a different capital ordinance that the rest of the roads being included in the 2014 program.

b. Class B Recycling Material Recovery Facility to Accept Certain Class B Recyclable Yard Waste Materials (Brush, Branches & Limbs) As Delivered by the Township of Ocean in Packer & Dump Trucks

Mr. Brannen said that this will be the fourth time that this item is being bid out. The Township had discussed the issue with the State of New Jersey, Division of Purchasing Director Gordon Ball and he advised the Township to bid this item one more time.

c. West Wing Interior Improvements

INDIVIDUAL ACTION:

VOUCHERS: \$ 735,672.68

RESOLUTIONS:

14-107 Authorize a Inter-Local Services Agreement between the Township of Ocean and the Township of Ocean Sewerage Authority for the purchase and maintenance of a pipeline video inspection system at a cost not to exceed \$109,211.95

Mr. Brannen said that the Township is paying half the cost of said equipment.

14-115 Authorize the Tax Collector to refund a tax overpayment to the owner of Block 33, Lot 44 in the amount of \$2,023.44

14-116 Approve a Ch. 159 Budget Amendment for the following:

a. Clean Communities Grant

Mr. Brannen said that Township generally receives about \$54,000.00 from this grant.

14-117 Authorize a maintenance contract for the Police Department Live Scan Fingerprint Machine with MorphoTrak, Albany, NY for the period October 1, 2014 through September 30, 2015 at a cost not to exceed \$3,247.11

14-118 Award a contract to L-3 Mobile Vision, Boonton, NJ for the purchase of mobile video recording equipment at a cost not to exceed \$42,500.00

Mr. Brannen said that this purchase is for in car cameras and microphones for the police vehicles.

14-119 Award a Professional Services contract to McKenna, DuPont, Higgins & Stone for tax appeals for the period 2009 through 2013 at a cost not to exceed \$25,000.00

14-120 Amend the 2014 Capital Budget

Mr. Brannen said that this amendment pertains to various road and recreation improvements.

ORDINANCES:**Adoption(s):**

Ordinance #2224 – (Coaster)

Amend Chapter II of the “Revised General Ordinances of the Township of Ocean, 1965” entitled “Personnel Policies, Practices and Procedures”.

Mr. Brannen said that the Policy needs to be reviewed and amended each year as dictated by the MEL.

Ordinance #2225 - (Coaster)

An ordinance amending Chapter XII of the “Revised General Ordinances of the Township of Ocean, 1965” entitled “Traffic”

Introduction(s):

Ordinance #2226 – (P.H. 6/19 APP)

A bond ordinance providing for various improvements and appropriating \$1,194,220 therefor and authorizing the issuance of \$944,492 bonds or notes to furnish a portion of the costs thereof

Mr. Brannen said that this bond ordinance pertains to the 2014 road program.

Ordinance #2227 – (P.H. 6/19 APP)

A bond ordinance providing for curb and sidewalk improvements and appropriating \$332,700 therefor and authorizing the issuance of \$316,065 bonds or notes to furnish a portion of the costs thereof

Mr. Brannen said that this bond ordinance pertains to the assessment districts for curb and sidewalk repairs along Monmouth Road.

ITEM FOR DISCUSSION:

SUBJECT: Council Meeting Update

ACTION: Due to a conflict with the Board of Adjustment meeting for July and August, the Council agreed to change their meeting dates for those months to July 9 and August 13

SUBJECT: Grant Application Update

ACTION: Mr. Brannen discussed the following:

- A grant concerning flood mitigation is available through FEMA. There will be a small match to participate. The Township has also reached out to the surrounding municipalities to inquire if they had any interest in participating.

- Discussion occurred with regard to constructing a retaining wall along the properties on Brookside Avenue.
- The Army Corp. of Engineers visited the Township of Ocean and discussed their plan to outfit the Township with flood control that would handle a 500-year storm versus a 100-year storm, as originally planned. Mr. Brannen reminded everyone that construction is not imminent.

SUBJECT: 2014 Road Program

ACTION: Mr. Brannen said that after discussion and further review by the Township Engineer, they have decided to add the additional portion of Roosevelt Avenue to the 2014 road program.

Mr. Brannen will also discuss the paving of Monmouth Road, south of Roseld Avenue, with Monmouth County.

SUBJECT: Website / Social Media

ACTION: Mr. Brannen discussed plans for the Township to embark on social media enhancements. Currently, the Human Services division has a Facebook page and the Police Department has Twitter. The Township will be looking to implement a single Facebook page that all departments will be able to utilize.

SUBJECT: Sustainable Jersey Recertification

ACTION: Mr. Brannen said that the Township received their Sustainable Jersey Certification in 2011 and now must re-certify. Environmental Commission members Renee Amelio and Laurel Von Gerichten are compiling the appropriate paperwork for submission.

SUBJECT: Municipal Court Debt Collection Update

ACTION: Mr. Brannen said that all paperwork has been submitted to the State of New Jersey and are waiting to hear back from them.

COUNCIL REPORTS:

Councilmember Garofalo reported that the Colonial Terrace Golf Course sign on Route 35 is covered with ivy and requested that the area be cleaned up.

Councilmember Evans suggested the Township have an Appreciation Day at Colonial Terrace Golf Course for all emergency service volunteers.

Councilmember Evans also reported that he would like the Township to name the pond by the firehouse "Fireman's Pond".

The following individuals did not issue a report at this meeting:

Deputy Mayor Siciliano
Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager

PUBLIC COMMENTS:

There were no Public Comments at this time.

Seeing that there were no Public Comments, Mayor Larkin read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Local 177 and Local 701
 - C3. Contract – Sale of Real Property
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

| Record of Vote | Deputy Mayor Siciliano | Councilman Evans | Councilman Garofalo | Councilwoman Schepiga | Mayor Larkin |
|-------------------|---------------------------|---------------------|------------------------|--------------------------|-----------------|
| Motion To Approve | | | X | | |
| Motion to Second | X | | | | |
| Approved | X | X | X | | X |
| Opposed | | | | | |
| Not Voting/Recuse | | | | | |
| Absent/Excused | | | | X | |

Seeing that there were no additional comments, the meeting was adjourned.

| Record of Vote | Deputy Mayor Siciliano | Councilman Evans | Councilman Garofalo | Councilwoman Schepiga | Mayor Larkin |
|-------------------|---------------------------|---------------------|------------------------|--------------------------|-----------------|
| Motion To Approve | X | | | | |
| Motion to Second | | X | | | |
| Approved | X | X | X | | X |
| Opposed | | | | | |
| Not Voting/Recuse | | | | | |
| Absent/Excused | | | | X | |

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk

