

**WORKSHOP MEETING MINUTES  
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

**AUGUST 13, 2014**

**OAKHURST, NEW JERSEY**

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The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

**Present:** Mayor Larkin  
Deputy Mayor Siciliano  
Councilmember(s) Garofalo and Schepiga

**Absent:** Councilmember Evans

**Others:** Martin Arbus, Esq., Township Attorney  
Andrew Brannen, Township Manager  
Vincent Buttiglieri, Township Clerk

Mayor Larkin announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2013 and revised on June 19, 2014.

**REVIEW OF ALL REGULAR MEETING MATERIAL:**

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of August 13, 2014, unless otherwise noted (\*):

**CONSENT AGENDA:**

**MINUTES:**

July 9, 2014 – Workshop, Public and Closed Meeting  
July 29, 2014 – Public and Closed Meeting

**RESOLUTIONS:**

14-151 Authorize the submission of the following Grant(s):

- a. COPS in SHOPS – Summer Shore Initiative 2014
- b. Monmouth County Open Space Grant

Andrew Brannen, Township Manager, said that this Grant will be used to renovate the fourth hole at Colonial terrace Golf Course.

14-152 Approve the release of various 2014 Closed Session Minutes

14-153 Authorize Receipt of Bids for the following:

- a. Six cubic yard refuse truck for Public Works

Mr. Brannen said that this is a small vehicle that can be operated by one person.

**INDIVIDUAL ACTION:**

**VOUCHERS: \$ 15,070,281.59**

**RESOLUTIONS:**

14-154 Authorize the Acceptance of the following Grant(s):

- a. COPS in SHOPS – Summer Shore Initiative 2014
- b. Safe and Secure Communities

14-155 Authorize the Tax Collector to place a lien on the following properties to abate a public health nuisance

- a. Block 138, Lot 50 - \$299.66
- b. Block 3, Lot 65 - \$258.54
- c. Block 117, Lot 2 – 461.16
- d. Block 117, Lot 3 – 461.16
- e. Block 3, Lot 21.01 – 752.67
- f. Block 46, Lot 7 - \$377.11

Mr. Brannen explained that these charges are related to property maintenance issues.

14-156 Authorize the Consideration of Bids for the following:

- a. Bituminous Concrete Mix I-2, I-4 and I-5

14-157 Authorize the renewal of the contract for Emergency Notification System with CodeRed Emergency Notification System

Mr. Brannen said that the terms of this contract are better for the Township as we are now pay a flat rate as opposed to a per minute fee.

14-158 Authorize the rejection of the bid received for Class B Recycling Material Recovery Facility to Accept Certain Class B Recyclable Yard Waste Materials (Brush, Branches & Limbs) As Delivered by the Township of Ocean in Packer & Dump Trucks due to excessive cost

Mr. Brannen explained that the bid for this item is being rejected for the fourth time. Discussion was held with Gordon Ball from the State of New Jersey who informed the Township that they are now free to negotiate a contract with a vendor.

14-159 Approve a contract with TruGreen Commercial, through the Somerset County Cooperative Purchasing Program, to provide fertilizing of the Township parks and recreation facilities at a cost not to exceed \$25,000.00

Mr. Brannen noted that TruGreen has licensed professionals to handle this process.

14-160 Authorize the Tax Collector to issue a refund to the property owner of Block 61.05, Lot 2 due to an overpayment of the 3<sup>rd</sup> quarter taxes

14-161 Approve a Ch. 159 Budget Amendment for the following:

- a. Bulletproof Vest Partnership Grant

14-162 Authorize a Professional Services contract with Leon S. Avakian, Inc. to perform engineering related services associated the 2014 road program

Mr. Brannen said that the fees for these services are based on 15% of the cost of the road program.

14-163 Approve the Corrective Action Plan for the 2013 Audit

**ORDINANCES:****Adoption(s):**

Ordinance #2228 – An ordinance amending Ch. 21 entitled the Comprehensive Land  
(Coaster) Development Ordinance of the Township of Ocean

Mr. Brannen noted the purpose of this ordinance is to establish regulations for amateur radios as well as to clarify the definition of “private school”

**Introduction(s):**

Ordinance #2229 – An ordinance amending and supplementing Chapter II of the “Revised  
(P.H. 9/4 Coaster) General Ordinances of the Township of Ocean, 1965” adding the  
Division of Housing, Code Enforcement and Clean Communities

Ordinance #2230 – An ordinance amending and supplementing Chapter VII of the “Revised  
(P.H. 9/4 Coaster) General Ordinances of the Township of Ocean, 1965” entitled: Property  
Maintenance and Housing

Mr. Brannen said that the purpose of this ordinance is to establish that certificates of occupancy be received from the Division of Housing.

Ordinance #2231 – An ordinance amending and supplementing Ch. 21 entitled the  
(P.H. 9/4 Coaster) Comprehensive Land Development Ordinance of the Township of Ocean

Mr. Brannen said that this ordinance makes it legal to have the electronic signs on certain property.

**ITEM FOR DISCUSSION:**

**SUBJECT:** Firemans Pond

**ACTION:** Sample language for the sign was distributed and all concurred. Mr. Brannen will forward it to Councilmember Evans (due to his absence) for his approval.

**SUBJECT:** RollBase Program Update

**ACTION:** Mr. Brannen informed the Governing Body that the company had approached him about having some employees who utilize their system give an endorsement that can be used by them to solicit other clients.

The Governing Body denied that request.

**SUBJECT:** NJDOT Priority List

**ACTION:** Mr. Brannen reported that Senator Beck was asking the Township to provide up to three DOT projects that the Township would like her to solicit funds to bring to fruition. Mr. Brannen will work with the Township Engineer to provide the list.

Discussion occurred about constructing a right turn lane from Deal Road onto Poplar Road, about possibly opening up Logan Road over Route 35 and curb and roadway improvements at the intersection of Route 35 and Sunset Avenue.

**SUBJECT:** Joe Palaia Park Fitness Stations

**ACTION:** Mr. Brannen informed the Governing Body that he was approached by a local resident who wants to fundraise and whose proceeds will be utilized to purchase new equipment for the fitness stations located in Palaia Park. All thought it was a great idea.

**SUBJECT:** Shade Tree Committee – Tree Planting Program

**ACTION:** Mr. Brannen said that the Shade Tree Committee has come up with a tree planting program

**SUBJECT:** West Park Avenue Corridor Study

**ACTION:** Mr. Brannen informed the Governing Body that the consultant hired by Monmouth County to come up with improvements has completed the data gathering phase and has come up with some conceptual plans on how this area could be improved. The Township is waiting to see the conceptual plan.

**SUBJECT:** Electronic Sign Update

**ACTION:** Mr. Brannen distributed a sample of the new electronic signage. After discussing the various color options, it was decided that the Township should stay with green as the predominant color.

**SUBJECT:** Ocean TV Update

**ACTION:** Mr. Brannen updated the Governing Body on the improvements that have been made. He and Tom Reu will be meeting to discuss future updates.

**COUNCIL REPORTS:**

**Deputy Mayor Siciliano** asked Mr. Brannen to have Public Works look at cleaning Dahrouge Park.

Mr. Brannen said that the work was done on that same day.

**Councilmember Garofalo** expressed concern with the parking situation on Sunday morning's on Dow Avenue and the need to make sure that parking regulations are established to allow emergency vehicles access to the area during the time when games are being played on those fields.

The following individuals did not issue a report at this meeting:

Deputy Mayor Siciliano  
Martin Arbus, Esq., Township Attorney  
Andrew Brannen, Township Manager

**PUBLIC COMMENTS:**

There were no Public Comments at this time.

Seeing that there were no Public Comments, Deputy Mayor Siciliano read the following:

**RESOLUTION  
DECLARING CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

- C1. Litigation – COAH
- C2. Litigation – In-rem Foreclosure
- C3. Contract – Local 177
- C4. Litigation – Block 152, Lot 2.01

3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.

4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve	x				
Motion to Second			X		
Approved	X		X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused		X			

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Siciliano	Councilman Evans	Councilman Garofalo	Councilwoman Schepiga	Mayor Larkin
Motion To Approve			X		
Motion to Second				X	
Approved	X		X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused		X			

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC  
Township Clerk