

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

JANUARY 22, 2015

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Siciliano
Councilmember(s) Evans, Garofalo, Long and Schepiga

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2014.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of January 22, 2015, unless otherwise noted (*):

NOMINATION OF DEPUTY MAYOR

OATH OF OFFICE administered by **Mayor Siciliano**

CERTIFICATES OF ACCOMPLISHMENT:

**Ocean Township “Big Red Machine” Baseball Team
USABL Champions**

CONSENT AGENDA:

RESOLUTIONS:

15-018 Authorize the Stormwater Management Easement Agreement for the following:

- a. Block 34, Lot 14 – 1710 Highway 35 – Selma, LLC

Andrew Brannen, Township Manager, said that this property is occupied by Buddy Small Lots on Route 35.

15-019 Authorize the Release of Performance Guarantee(s) for the following:

- a. Block 9 Lot 72 – 2 Helen Court – Jack and Penina Cohen

15-021 Authorize the Receipt of Bids for the following:

- a. Towing Services

15-022 Authorize the submission of the following Grant(s):

- a. Safe and Secure Communities Program

15-023 Approve the extension of time for the placement of both a roll-off and storage container for Block 12.05, Lot 3, 262 Berger Avenue, for a period not to extend past May 15, 2015

Mr. Brannen said that this request is due to on-going construction at this property.

INDIVIDUAL ACTION:

VOUCHERS: 7,082,822.34

RESOLUTIONS:

15-024 Approve the continuance on the assessment installment payment plan for various property owners who have become delinquent for their assessment(s) confirmed on November 14, 2013

15-025 Authorize the purchase and installation of bay doors at the Sunset Avenue Garage from Hickey Overhead Door Company, Lanoka Harbor, NJ through the Monmouth County Cooperative Purchasing Agreement (Co-Op No. F-17-2014) at a cost not to exceed \$18,900.00

Mr. Brannen said that the existing garage doors which have been in need of replacement for a while.

15-026 Authorize the award of a maintenance contract for the Police Communications console equipment for the period January 1 through December 31, 2015 to Wireless Communications & Electronics, Inc. (State Contract #A83909) in the amount of \$18,000.00

Mr. Brannen said that this was an annual contract for the Police dispatch equipment.

15-027 Approve the renewal of a contract with Delta Dental of New Jersey, Inc. for the Flagship Plan for the one period ending April 30, 2016

Mr. Brannen said that very few employees utilize this program and for those that do, the Township makes a set contribution on their behalf.

15-028 Approve Change Order No. 1 for the 2013 Roadway Improvement Program decreasing the total contract amount by \$60,181.80

15-029 Authorize a contract with Connor Strong and Buckelew to provide employee benefit consulting

15-030 Authorize the Tax Collector to issue refunds/credits to those taxpayers that have received favorable State Tax Appeal judgments.

ITEM FOR DISCUSSION:**SUBJECT:** 2015 Budget Update**ACTION:** Mr. Brannen said that the 2015 Municipal Budget was delivered to everyone on January 15, as required by statute. We will hold the Budget workshop beginning at 4:00 p.m. on February 5, 2015 followed by the regular workshop meeting.**SUBJECT:** Capital Projects Update**ACTION:** Mr. Brannen reported on the status of the following:

1. Town Hall Renovations – carpeting should be installed within the next 30 days and this project will be complete.
2. West Park Avenue Senior Center – the contractor will begin installing the siding on January 23.
3. Town Hall Parking Expansion – the ordinance will be adopted on February 5 and then the Township will proceed with the property acquisition.
4. Sunset Avenue Renovation Project – discussion occurred concerning the speed discrepancy between Asbury Park (25 mph) and Ocean Township (35 mph). Also discussed was whether the Township wished to install bike lanes from Logan Road to Wickapecko Drive.
5. Wanamassa Point Road – discussion occurred concerning the extensive cost of repaving said roadway.
6. Blue Acres Project – to date, there are 17 properties that have signed up for the program. There is still time for those that have not signed up to do so. The one stipulation is that the property must be their permanent home and not their summer residence.
7. Redmond Avenue – the request to adjust the flood map has been submitted and the Township is waiting for a response.
8. Poplar Village Acquisition – the Township is waiting for approval from FEMA and Green Acres.

SUBJECT: Police Department Update**ACTION:** Police Chief Peters updated everyone on the recent spree of robberies in the Wayside section of the Township, which have totaled 22 since March 2014.

Chief Peters spoke about the work being done by the Police Department to apprehend the perpetrators. He also said that he had some very positive meetings with some residents in the area and asked everyone to report any suspicious activity to the Police. Chief Peters will also be present at the Council meeting later that evening to address this same issue.

SUBJECT: Shop Ocean Initiative

The Township would be responsible for getting the businesses to sign up to participate in the program and to purchase the cards. The Township may also want a local business to sponsor the cards and their business name would appear directly on the card. Mr. DeFalco suggested the Township purchase 10,000 – 15,000 cards at \$1.00 per card.

All members of the Governing Body were in favor of this program.

SUBJECT: Sunset Avenue Bridge Closure

ACTION: Chief Peters noted that the Sunset Avenue bridge will be closing on January 28. Detours have been established with traffic be routed to Asbury Avenue.

Chief Peters also discussed the parking situation on Eagle Avenue and it is the recommendation to prohibit parking on the east side of Eagle Avenue from Lawrence Avenue to Allaire Road. According to the Township Engineer the supplemental parking lot is also available for parking.

PUBLIC COMMENTS:

Seeing that there were no Public Comments, Mayor read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - C1. Litigation – COAH
 - C2. Contract – Sale of Real Property – Block 139, Lot 1.01
3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the Township of Ocean and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the Township of Ocean.
4. This resolution shall take effect immediately.

Record of Vote	Councilman Evans	Councilman Garofalo	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
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Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Councilman Evans	Councilman Garofalo	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve			X		
Motion to Second		X			
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk