

**WORKSHOP MEETING MINUTES
TOWNSHIP COUNCIL – TOWNSHIP OF OCEAN**

MARCH 4, 2015

OAKHURST, NEW JERSEY

The Workshop Meeting was held in the Council Conference Room, Town Hall, 399 Monmouth Road, Oakhurst, NJ 07755 beginning at 5:30 p.m.

Present: Mayor Siciliano
Deputy Mayor Garofalo
Councilmember(s) Evans, Long and Schepiga

Others: Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager
Vincent Buttiglieri, Township Clerk

Mayor Siciliano announced that the notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Notice was sent to the Asbury Park Press and The Coaster, posted in Town Hall and filed in the Office of the Township Clerk on December 30, 2014 and revised on February 19, 2015.

REVIEW OF ALL REGULAR MEETING MATERIAL:

Andrew Brannen, Township Manager, went through the meeting items, which were reviewed by the Governing Body and held for the Public Meeting of March 4, 2015, unless otherwise noted (*):

CERTIFICATES OF ACCOMPLISHMENT:

Distributive Education Clubs of America (OTHS DECA) Team

CONSENT AGENDA:

MINUTES:

February 19, 2015 - Workshop and Public Meeting(s)

RESOLUTIONS:

15-049

Authorize a Reduction of a Performance Guarantee for the following:

- a. Block 9, Lots 2.01, 4.01, 6.01 & 7.01 - Larchwood Avenue - Gizela G. Collier

15-050

Authorize the Release of a Performance Guarantee for the following:

- a. Block 140, Lot 108 - 735 Highway 35 - K & D Associates/Renuka Sheth

Andrew Brannen, Township Manager, noted that this is the Budget Motel property located on Highway 35.

15-051

Authorize the Release of Maintenance Guarantee(s) for the following:

15-054

Authorize the Township to participate in the Intra-County Mutual Aid and Assistance Program and authorize the Mayor and Manager to execute said Agreement

Mr. Brannen said that this agreement is for mutual aid and should the Township assist another municipality and that municipality receive FEMA funds, the Township will be eligible to be reimbursed as well.

15-055

Adopt the Hazard Mitigation Plan

Mr. Brannen said that if the Township maintains an up-to-date Plan, we will be eligible for funding should it become available.

INDIVIDUAL ACTION:**Ord #2240**

An ordinance to exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank

Mr. Brannen stated that this ordinance deals with the appropriations side of the budget.

VOUCHERS: \$**RESOLUTIONS:****15-056**

Authorize the Consideration of Bids for the following:

a. Towing Services

Mr. Brannen said that most of the costs associated with this service is merely a pass through for the Township with the owner ultimately pays the charges.

15-057

Authorize the Inter-local Services Agreement between the Township and the City of Long Branch for animal control services for 2015 at a cost not to exceed \$58,000.00

Mr. Brannen said that the cost of this contract is increasing by \$6,000.00 for 2015.

Councilmember Long inquired if there was any other entity that could provide this service at a more reasonable cost?

Mr. Brannen said that the City of long Branch was one of the few entities willing to provide this service.

15-058

Authorize the transfer of available surplus revenue collected by the Sewerage Authority

15-059

Authorize the execution of an Escrow Agreement with Investors Bank

Mr. Brannen said that the Township is now collecting fees and once approval is received by the Township from the State of New Jersey, the Township can begin to spend those funds on affordable housing.

15-060

Mr. Brannen said that this ordinance pertains to parking requirements at shopping centers.

ITEM FOR DISCUSSION:

SUBJECT: 2015 Capital Budget Update

ACTION: Mr. Brannen said that he met with Joe Ettore, Monmouth County Engineer, to discuss the following projects:

1. Monmouth Road Repaving – Mr. Brannen received assurance that this is high on their priority list and it will be done in the Spring 2015. They are still working on re-locating the guardrail over Poplar Brook.
2. Left turn out of Twin Brooks Apartment Complex onto Route 35 – this was discussed again and the County will look in to it.
3. Left turn arrow from Monmouth Road onto Deal Road

Mr. Brannen also undated the Governing Body on the following projects:

1. Redmond Avenue – additional information has been requested and clarification by the Township as to which flood maps are being challenged. This information will be provided.
2. Brookside Avenue – the Township has informed the State that Ocean Township will take ownership of the property once the houses are demolished. To date, there have been 16 property owners that have signed on.
3. Request for Proposal for the Master Plan – the RFP's are due to be received on March 10th. Mr. Brannen will discuss this matter further once the RFP's have been reviewed.
4. Mr. Brannen also discussed the construction of a Pavilion at Joe Palaia Park. A conceptual plan was examined and all Governing Body members appeared to be in favor of this. Further discussion will occur.

SUBJECT: Own Ocean Rewards Program Update

ACTION: Mr. Brannen reported that a meeting will be held on March 27th with potential participants to gage their interest.

Mr. Brannen mentioned that Ray Catena has agreed to sponsor the cards, which will save the Township money and the Township will also look at securing a sponsor for the card reader machines, which cost approximately \$88.00 each.

SUBJECT: Zone Change Request

ACTION: Mr. Brannen reported that the Township received a zone change request from Seaview Acquisition, LLC. The request concerns that re-location of Starbucks and the installation of a drive-up window, which is not permitted in the zone. Mr. Brannen said that Jim Higgins, the Township Planner, will review said request. Once Mr. Higgins' has completed his review, Mr. Brannen will bring his findings back to the Governing Body.

SUBJECT: Solar Energy Update

ACTION: Mr. Brannen said that this matter will be discussed in Closed Session due to potential litigation.

COUNCIL REPORTS:

Councilmember Long inquired about a letter a resident wrote concerning rentals of homes by Monmouth University students.

Mr. Brannen reported that it was determined that the homes in question were occupied by both students and non-students. The issues raised also fall under multiple Township departments.

Councilmember Evans gave an update on the Township emergency services relative to the impending snow storm.

Councilmember Schepiga reported that she has fifteen tables reserved for St. patricks Day and eight remaining, which she expects to be sold shortly. Councilmember Schepiga mentioned that she is having difficulty getting food donated.

Deputy Mayor Garofalo asked why there were construction signs at the intersection of West Park Avenue and Whalepond Road.

Mr. Brannen said that he believed it had something to do with the pedestrian bridge work being done by Monmouth County.

The following individuals did not issue a report at this meeting:

Martin Arbus, Esq., Township Attorney
Andrew Brannen, Township Manager

PUBLIC COMMENTS:

Seeing that there were no Public Comments, Mayor read the following:

**RESOLUTION
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Ocean, County of Monmouth as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

4. This resolution shall take effect immediately.

Record of Vote	Deputy Mayor Garofalo	Councilman Evans	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve		X			
Motion to Second	X				
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Seeing that there were no additional comments, the meeting was adjourned.

Record of Vote	Deputy Mayor Garofalo	Councilman Evans	Councilman Long	Councilwoman Schepiga	Mayor Siciliano
Motion To Approve			X		
Motion to Second				X	
Approved	X	X	X	X	X
Opposed					
Not Voting/Recuse					
Absent/Excused					

Respectfully submitted,

Vincent Buttiglieri, RMC/CMC/MMC
Township Clerk